



# *Alaskans Working For Alaska!*

1577 C Street, Suite 201, Anchorage, Alaska 99501 • Phone (907)277-5200 • Fax (907)277-5206

E-mail: aseahq@afscmelocal52.org • Website: www.afscmelocal52.org

(Revised – 5:29 p.m. 11/30/09)

## **MEMORANDUM**

**TO: STATE EXECUTIVE BOARD MEMBERS**  
**cc: ASEA/AFSCME Local 52 Chapter Presidents**  
**Committee Chairs**

**RE: NOTICE AND CALL TO CONVENE**  
**QUARTERLY BUSINESS SESSION**

*Michael R. Williams*

**FROM: MICHAEL R. WILLIAMS, Secretary**      **Date: February 8, 2010**

This is official notice and call to convene on **February 18, 2010, at 8:30 a.m.**, the special pre-convention session of the ASEA/AFSCME Local 52 Executive Board, to be held **February 18-19, 2010, in the Conference room at the Goldbelt Hotel Juneau at 51 Egan Drive, Juneau AK 99801.**

In accordance with Article 8.02.A.2, of the ASEA/AFSCME Local 52 Constitution,

"All meetings of the Executive Board are open to observation by any member in good standing of the union...."

Input from our Chapter Officers is especially welcomed.

MRW/mg

Attachment: Agenda

# ASEA/AFSCME LOCAL 52 STATE EXECUTIVE BOARD MEETING

**Special Pre-Convention Session, February 18-19, 2010**

**Location: Conference Room at the Goldbelt Hotel  
51 Egan Drive, Juneau AK**

## AGENDA

### TIMES CERTAIN

- **2/18/10 – 8:30 a.m.** – Convene State Executive Board Special Pre-Convention Meeting
  - 2/18/10 – **12:00 noon** – **Member Comments** (Dial-in number 1-888-232-0362, Participant Code 204424) **Note:** Members' Comments will be cut off at 12:15 p.m. if no calls are received from the membership
  - 2/18/10 – **12:30 p.m.**– Lunch
- **2/19/10 – 8:30 a.m.** – Reconvene State Executive Board Special Pre-Convention Meeting
  - 2/19/10 – **11:45 a.m.** – Presidents Report: **Committee Reports** (Dial-in number 1-888-232-0362, Participant Code 204424 for oral presentations to the Board, if applicable)
  - 2/19/10 – **12:00 noon** - **Members' Comments on Proposed Policies & Procedures** or other issues (Dial-in number 1-888-232-0362, Participant Code 204424) **Note:** Members' Comments will be cut off at 12:15 p.m. if no calls are received from the membership
  - 2/19/10 – **12:30 p.m.**– Lunch
  - 2/19/10 – **1:30 p.m.**– Unfinished Business: **Proposed Policies & Procedures** for adoption

**CALL SESSION TO ORDER AND ROLL CALL (8:30 AM)**

**ADOPT AGENDA**

**APPROVE MINUTES**

- 12/10-11/09 Quarterly Business Session – Anchorage AK

**APPROVE POLLS** – No polls were acted upon at this time

**REPORTS**

### ***BUSINESS MANAGER'S REPORT***

- Budget Review/Update
  - FY10 Financials
    - Proposed FY11 Budget
    - Alaska Airlines EasyBiz Account
- ASEA Communications Plan Update
- Collections Update
- CNC Update
- ASEA 13<sup>th</sup> Biennial Convention 2010
- Chapter Officer/Leadership Training
- Internal Organizing
- External Organizing
- Stewards Training
- Chapter Reporting
- Rural Chapter Travel & Contact
- New Hire Orientation/ Membership Trend
- Political Action Program (PAC)
- Unit Clarifications/PUC/Appeal

- Business Leave Update
- Catastrophic Leave Update
- Emergency Leave Bank Update
- Injury Leave Update
- Grievances and Arbitrations Report
- Wachovia Report

***PRESIDENT'S REPORT***

- Committee Reports (Time-Certain, 2/19/10 at 11:45 a.m.)
  - ASEA/AFSCME Local 52 Women's Committee
  - Bush Community Committee
  - Chief Stewards Committee
  - Class I Committee
  - Election Committee
  - Grievance Review Committee
  - Judicial Panel (ASEA)
  - Next Wave Committee
  - Probation/Parole Committee
- Convention Committee Appointments
- Committee Appointments
- Calendar of Events

***TREASURER'S REPORT***

**UNFINISHED BUSINESS**

- ASEA Policies and Procedures (Time-Certain, 2/19/10 at 1:30 p.m.)

**NEW BUSINESS**

***ASEA 13<sup>TH</sup> BIENNIAL CONVENTION 2010***

- Proposed Resolutions
- Proposed Constitutional Amendments

**ADJOURNMENT**