



Alaskans Working For Alaska!

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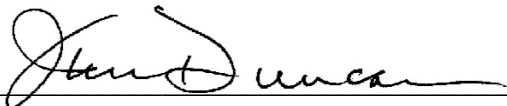
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Revisions reflected in Red **MEMORANDUM**

TO: ASEA/AFSCME Local 52 Chapter Presidents

cc: Chapter Secretaries
State Executive Board

RE: ASEA/AFSCME Local 52, AFL-CIO 12th Biennial Convention

FROM: 
Jim Duncan, Business Manager

10/8/07
Date

The ASEA/AFSCME Local 52 12th Biennial Convention is fast approaching and the Union Staff has been working to prepare for this constitutional event.

The scheduled dates and location of the ASEA/AFSCME Local 52 12th Biennial Convention are February 21-24, 2008 at the Hilton Anchorage located at 500 W. 3rd Avenue, Anchorage, Alaska.

Chapters are advised to start planning elections for purposes of electing Delegates to the convention. Elections are to be held at the discretion of the chapter, the only requirement being that the chapter must submit Delegate/Alternate Credentials to Union Headquarters, to be received no later than **January 14, 2008**. Credentials that are being submitted through the US Postal Service must be postmarked no later than **January 10, 2008**.

To be nominated as a Delegate or an Alternate, a member must be in good standing as defined under Appendix A, Sec. 3.H of the ASEA/AFSCME Local 52 Constitution. Please email MaryAnn Ganacias (maryanng@afscmelocal52.org) the list of candidates running for convention Delegates for your chapter to verify status of good standing.

Although Delegates are usually elected in the same manner as officers, there are certain differences:

"The majority vote requirement does not apply to the election of ASEA/AFSCME Local 52 delegates. The reason for this is simply that if the majority rule should result in a run-off election, the convention might well be over before a delegate was elected. Within a chapter an election for delegates is determined by the total votes cast for candidates, from the highest vote-getter, to the lowest vote-getter."
(Reference AFSCME Local Union Elections Manual, p. 28)

Representation

"At least ninety (90) days in advance of the convention, the ASEA/AFSCME Local 52 Secretary shall notify each Chapter of the number of Delegates it is entitled to send to the convention." (ASEA/AFSCME Local 52 Constitution, Article 6.05.A.2) The basis of chapter representation in the 12th Biennial Convention will be determined from the monthly chapter per capita based upon the time period of November 1, 2006 – October 31, 2007.

Chapters will be notified in the Call to Convention packet regarding the number of Delegates each chapter is entitled to send to the convention.

The timeline for the 12th Biennial Convention is as follows:

12th Biennial Convention Timeline

- November 15** **Call to Convention**
Packets will be mailed to Chapters which will include the Call to Convention, Delegate Forms, Committee Forms, Travel Forms and the number of Delegates for each chapter.
- Proposed Constitutional Amendments and Resolutions are to be received by Anchorage Headquarters from Nov. 15, 07 thru Jan. 22, 08.**
The templates for Proposed Constitutional Amendments and Resolutions will be provided to Chapter Presidents and will be available on the ASEA Website.
- January 14** **Deadline: Delegate Credentials**
Chapters must submit Delegate lists and Delegate Credential forms to Anchorage Headquarters. Each Delegate form must be signed by the President and Secretary of each chapter. The Chapter Delegate Certification must be signed by the chapter Secretary and attached to the front of the Delegate/Alternate Credentials packet.
Postmark Deadline: **January 10, 2008**
- January 16** **Mailing of Delegate Information Packets to all certified Delegates.**
- January 22** **Deadline: Proposed Constitutional Amendments and Resolutions**
Proposed Constitutional Amendments and Resolutions **must** be received in the Anchorage Headquarters by close of business (5:00 p.m.) Jan 22, 2008.
Postmark Deadline: January 16, 2008
- January 25** **Deadline to submit Travel forms to ASEA Headquarters**
- February 7** **Mailing of Delegate Convention Packets**
Packets will be mailed to all Delegates to the Convention, which will include Proposed Constitutional Amendments and Resolutions, Proposed FY 2009 Budget, Committee Assignments, ASEA/AFSCME Local 52 Constitution, The Convention Delegate's Guide and Convention Program.
- February 20** **Chapter Officer Training – Hilton Anchorage**
Officer training for Chapter Table Officers (President; Vice-President, if applicable; Secretary; and Treasurer)
- February 21-22** **Convention Committees - Work Sessions**
February 23-24 **12th Biennial Convention - Business Session**

The Call to Convention will provide you with further details regarding the Convention.