



*Alaskans Working For Alaska!*

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Pending Approval by  
THE STATE EXECUTIVE BOARD

MINUTES  
ASEA/AFSCME LOCAL 52  
Quarterly Meeting Held  
December 9-10, 2005  
(Anchorage AK)

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35

**STATE EXECUTIVE BOARD MEETING**  
**DECEMBER 9-10, 2005**  
**ASEA/AFSCME LOCAL 52 HEADQUARTERS**  
**AFN Building, 3<sup>rd</sup> Floor Conference Room, Anchorage AK**

**DAY 1**

**CALL TO ORDER AND ROLL CALL (8:35 am)**

The quarterly business session of the State Executive Board convened at the ASEA/AFSCME Local 52 Headquarters, 3<sup>rd</sup> Floor Conference Room of the AFN Building, in Anchorage AK and was called to order at 8:35 a.m. by President Gordon Glaser. Secretary Michael Williams called the roll and noted for the record the following board members and staff to be present. The presence of a quorum was declared.

Present were:

Barbara Brandt, Northern Region (Fairbanks-North Star Borough) Representative  
 Chris Pace, Professional Representative  
 Gordon Glaser, President  
 Karen Zubillaga, Treasurer  
 Michael Williams, Secretary  
 N. Sue Layton, Administrative Support Representative  
 Sheila Fowlkes, Technical Representative  
 Stephen Wright, Southeast (Juneau) Representative  
 Wade Wahrenbrock, Rural Representative  
 Wyatt Wheeler, Central Area (Anchorage) Representative  
 Jim Duncan, Business Manager (with voice; no vote)

Absences:

Gloria Eggleton, Class I Representative - excused

Also present: AFSCME Regional Director Tam Tocher, and Administrative Assistant Roberta Holmes-Carter.

**ADOPT AGENDA**

**Main Motion 06-032 (Adopt Agenda)**

Moved by Wyatt Wheeler, seconded by Wade Wahrenbrock  
 To adopt the agenda as presented.

Amendment 06-032A (Additions to Agenda)

The following Amendments were proposed to the agenda:

- New P&P associated with discussion on Chapter Presidents Committee (Wade Wahrenbrock)

Amendment 06-032A passed without objection.

Motion 06-032 was approved as amended, without objection.

1  
2 **APPROVE MINUTES (9/3-4/05, Quarterly Meeting – Fairbanks)**

3 Main Motion 06-033 [Approve Minutes of 9/3-4/05 (Fairbanks)]

4 Moved by Wyatt Wheeler, seconded by Michael Williams

5 To approve the minutes of September 3-4, 2005 (Fairbanks), as presented  
6 Motion 06-033 was passed, as corrected, without objection.

7  
8 **RECEIVE INTO RECORD ANY POLLS**

9 Main Motion 06-034 (Poll of 9/12/05)

10 Moved by Michael Williams, seconded Wyatt Wheeler.

11 To receive the following polls into the record:

- 12 • 9/12/05 Poll – Authorize 12<sup>th</sup> Biennial Convention to be held 2/20-24/08 at the Anchorage Hilton  
13 Hotel

14 Motion 06-034 passed, without objection.

15  
16 **REPORTS – Business Manager’s Report**

17 Budget Review/Update – FY06 Financials YTD

18 It is affirmed for the record that Orie Orien with Mikunda-Cottrell will be addressing the Board at  
19 2:00 p.m. today on the FY05 Audit.

20 Business Manager Jim Duncan went over the balance sheet and summarized the FY06 financials  
21 with the Board, with any questions on the BSR Account to be held until time-certain at 1:00 p.m. today  
22 for Wachovia’s presentation.

23  
24 Collections

25 Last September the Board was told that the Union had hired a temporary employee to work on dues  
26 collections. Adrienne Andrews has done a tremendous job.

28	Estimated total of outstanding dues owed from active employees	\$167,000.00
29	Less Dues Collected	<u>(26,753.61)</u>
30		\$140,246.39
31	Less Payment Plans Agreed to	<u>(68,396.08)</u>
32		
33	Net Outstanding Dues Owed	<b>\$71,850.31</b>

35	Employee Status code breakdown:	F/R	360
36		P/R	63
37		F/S	60
38		P/S	<u>7</u>
39			490

40  
41 **Cash Received**

42	September Collections	\$ 2,374.56
43	October Collections	14,110.03
44	November Collections	<u>10,269.02</u>
45	<b>Dues Arrearage Collected thru 11/30/05</b>	<b>\$26,753.61</b>

1  
2 **Payment Plans Agreed to:**

3 Collectible Outstanding Dues	\$68,396.08
4 Expected Monthly Cash Receivable	4,656.00*

5  
6 \*Monthly cash receivable amount good thru December 2006

7  
8 The expected monthly cash receivable is not reflected in ASEA's budget. This will also impact our  
9 membership count in the number of employees paying dues.

10 The Business Manager affirmed that the State of Alaska's new hire orientation packet does not  
11 contain the Union Dues Authorization Form; it is the Union's responsibility and obligation to its  
12 membership to assure that GGU employees are in compliance with Article 3 of the CBA.

13 In clarifying the Payment Plans entered into with some members, the Business Manager stated that  
14 these are short-term agreements that, if not honored, the Union will pursue through small claims courts.  
15 The accounting standards (accrual basis accounting, which is cash basis accounting) in handling these  
16 agreements were explained by Michael Williams, that the reason you do not see this all as revenue is  
17 because it has already previously been booked. Under cash basis, you recognize revenue when you  
18 receive cash; accrual basis, you recognize revenue when there are a certain number of events that have  
19 occurred and it is fairly certain that you will receive the cash. For example, the Union sets up a payment  
20 plan; it recognizes the member's obligations; so the Union recognizes the revenue right then and there,  
21 even though it does not receive the cash until maybe several months down the road. So one would just  
22 see on the Balance Sheet, "Dues Receivable – All – Net of Allowance." Assuming that shown was the  
23 final number and nothing will change that number will go down over time as the payments go in, but you  
24 would not see any increase in revenue. You are basically shifting those numbers from Dues Receivable to  
25 Cash.

26 Efforts have been intensified to reach those members in arrears. The Union is really emphasizing  
27 new hire orientation to a greater extent. Attendance is now required for these orientations, with rural  
28 employees being brought in to the scheduled orientation via teleconference so their experience will be in  
29 real time.

30 As board members have received calls on the Union's collections efforts is why this time has been  
31 spent to bring this information before the Board.

32 Business Manager Jim Duncan affirmed to the Board that the 7.5 hours to be contributed to the  
33 Business Leave Bank by all new hires is activated through the signing of the Dues Authorization Form.

34 **Budget Review/Update – FY06 Financials YTD (Continued)**

35 As to the Bargaining and Strike Reserve Account, the authorized transfer of \$19,000 has yet to be but will  
36 be executed.

37 It is pointed out for the Board's clarification that travel for the Business Manager has, for the  
38 majority of expenses, been paid by AFSCME International.

39 There are a number of arbitrations scheduled in January and February; it is impossible to predict  
40 their outcome and how those decisions will impact the budget.

41 Steward Training is being planned after the first of the year, which has a budget of \$13,000. The  
42 question is being weighed on whether to bring the rural members in or for staff and instructors to go out  
43 to the rural areas.  
44



1  
2 (Note of Record: Without objection, the record stood at ease for the introduction of the Anchorage  
3 support staff and new employees Receptionist Alyson Bybee, Administrative Assistant Adrienne  
4 Andrews, and Business Agents George Zuke and Sam Rhodes.)

5  
6 Discussion continued on the draft agenda for the Political Education Leadership Conference during  
7 February in Juneau.

8 Political Education Leadership Conference Budget: High end proposed budget involved the  
9 attendance of 94 attendees, to include State Executive Board; Chief Stewards; PAC Directors; the table  
10 officers of each chapter; and staff. The low end proposed budget involved the attendance of 63  
11 attendees; that would exclude all table officers of each chapter except the president. AFSCME has  
12 committed through the Political Action Department 50% of ASEA's cost for the leadership conference.  
13 There is a \$30,000 difference between the higher and lower level budget options. There are areas of the  
14 '06 budget that could be used to help fund this conference.

15 The Business Leave Bank has a healthy balance for use towards this event.

16 The Business Manager suggests adding a line item for the leadership conference.

#### 17 18 Officer Training

19 As Officer Training Subcommittee chair of the strategy implementation aspect of the recent board retreat,  
20 Wade Wahrenbrock lead in the discussion, justifying the timing of the training to coincide with the 11<sup>th</sup>  
21 Biennial Convention of ASEA, since most officers attend as delegates. Wade has received from among  
22 chapter officers an interest to have training geared to understanding the leadership role for officers,  
23 communicating, involvement, activating members around member issues, and defeating member apathy.

24 The one-day training is scheduled for March 15, 2006, at Anchorage Headquarters in Anchorage  
25 AK. AFSCME's Don Craig is available to present as lead in the training. Roles of officers can be  
26 supplemented with staff as trainers. AFSCME would focus on reorganizing and activation of chapters.  
27 \$23,831.72 is the cost projected for the training. Question: Whether to have it, and whether it would be a  
28 cost-share between the Union and the chapters or just borne by the Union. The budget does reflect the  
29 high end because not all convention credentials are in and the budget was calculated on that information  
30 to date; the more officers who are delegates for chapters who have not submitted their credentials would  
31 reduce the funds to be expended.

32 Area Director Tam Tocher expressed that AFSCME may not be willing to let go of funds for  
33 officer training, but Field Trainer Don Craig's costs will be covered by AFSCME. There was agreement  
34 among the Board that it is the Union's responsibility to train its officers.

35  
36 (Note of Record: The Chair calls for a break at 11:20 a.m., resuming the record at 11:30 a.m.)

#### 37 38 Main Motion 06-037 (Funding PEL Conference; Officer Training)

39 Moved by Karen Zubillaga, seconded by Chris Pace

40 To fund new budget items (1) POLITICAL EDUCATION LEADERSHIP CONFERENCE (February  
41 2006), \$90,200; and, (2) CHAPTER OFFICER TRAINING (March 2006), \$23,800. Reduce the  
42 following budget line items: E-Board Retreat, \$3,200; Legal - SB141, \$39,000. Increase the AFSCME  
43 Grant under Revenues, \$45,100, which is a net expenditure increase of \$26,700.

44 Motion 06-037 passed, without objection.  
45

1 Bargaining & Strike Reserve (BSRA) Account – Wachovia Presentation

2 Main Motion 06-038 (Executive Session)

3 Moved by Michael Williams, seconded by Wyatt Wheeler

4 To move into executive session to protect the confidentiality of negotiations and/or litigation.

5 Motion 06-038 passed, without objection.

6  
7 (The State Executive Board entered into executive session at 11:40 a.m., resuming general session at T2-  
8 2624, 11:55 a.m.)

9  
10 Main Motion 06-039 (Wachovia Question)

11 Moved by Stephen Wright, seconded by Barbara Brandt

12 To add the Wachovia question to the agenda under New Business, as the last item.

13 Motion 06-039 passed, without objection.

14  
15 (Note of Record: The gavel transferred to the Secretary Michael Williams; President Gordon Glaser left  
16 the meeting at 12:00 noon, for an expected return after lunch.)

17  
18 **MEMBER COMMENTS (time certain, 12:00 noon to 1:00 p.m.)**

19 A telephonic connection was established at 12:00 noon for all incoming calls from members wishing to  
20 address the Board, with the meeting continuing until such time a call is joined.

- 21  
22
- Fred Brown, Chair, ASEA/AFSCME Local 52 Health Benefits Trust – Letter from ASEA State Executive Board; P/R Campaign proposed by Penelope Goforth. Fred Brown remains online, following his address.
  - Rosemary Foster, Anchorage Chapter Chief Steward, joins the meeting as an observer.
  - Penelope Goforth, Anchorage Chapter Member; Secretary, Anchorage Stewards Committee – Proposed ASEA Communication Campaign (Alaskans Serving Alaska).
  - Rosemary Foster, Anchorage Chapter Chief Steward – Speaks to P/R Campaign proposed by Penelope Goforth.
- 23  
24  
25  
26  
27  
28  
29  
30

31 Fred Brown disconnected telephonically at 12:29 p.m.

32  
33 (Note of Record: The Chair called for the record to be at-ease at 12:28 p.m., to lunch in, preserving the  
34 telephonic connection for members to be received when calling in to address the Board; disconnecting the  
35 connection at 1:03 p.m., and resuming the record at 1:05 p.m. Absent are Stephen Wright, and Gordon  
36 Glaser.)

37  
38 **REPORTS – Business Manager’s Report (Continued)**

39 BSRA Account - Wachovia Presentation (time-certain at 1:00 p.m.) (Continued)

40 Present are Wayne Pichon and Alan Sandar, Wachovia Securities.

1

2 Executive Summary

3 WAYNE PICHON: As you can see from the executive summary, two pages in,  
4 you get a quick overview of where things stand. Alan will speak on the performance and I will speak  
5 more specifically about the economy and where things stand.

6

7 Performance Summary

8 ALAN SANDAR: If you look at the Executive Summary, on the 3rd page back,  
9 year-to-date performance as a whole has been 3.07% in line with two major indexes that Mr. Pichon is  
10 talking about. Benchmarks composite summary, the 3.07% as compared to 4.02%, slightly  
11 underperformed. The account has made over half million in profits since being placed with Wachovia.

12 WAYNE PICHON: If we would have had this meeting in October, it would not  
13 have been very pretty. October you lost everything; November is where you were at the end of the 3rd  
14 quarter.

15  
16 (Note of Record: The Chair called to go off record at 1:12 p.m., to receive the presentation by Wayne  
17 Pichon, resuming the record at T3-715. Stephen Wright returned at 1:20 p.m.; Gordon Glaser, not  
18 present.)

19 Budget – FY05 Audit (Presented by Orië Oriën, Mikunda Cottrell & Co., CPAs)

20 (Note of Record: ASEA Accountant Scott Dutton is present, to assist the Business Manager in fielding  
21 any questions from the Board.)

22 Report of Independent Auditor

23 CPA Orië Oriën reported that no new standards had been implemented that would have affected the  
24 conduct of the Audit by Mikunda Cottrell. However, by July 2007 there will substantial standards  
25 revisions for nonpublic companies that will affect ASEA. The U.S. Senate is looking at nonprofit  
26 organizations for unions and has produced a White Paper that may come down for legislative standards  
27 that would definitely impact unions. The impetus for the White Paper is based on the premise that if there  
28 is fraud in the profit sphere (i.e., Enron, etc.), there is fraud in the nonprofit sphere.

29  
30 “As far as this past year, the standards I had to apply, there were no new standard  
31 policies, no significant changes, no changes in format and presentation. The significant  
32 accounting estimate is the allowance for uncollectible dues. Audit adjustments were  
33 made that in our judgment either individually or in the aggregate have a significant effect  
34 on the financial reporting process. All adjustments were posted by Management. There  
35 were no disagreements with Management. To the best of our knowledge, Management  
36 has not consulted with or obtained opinions, written or oral, from other independent  
37 accountants during the past year. No difficulties in dealing with Management was  
38 experienced in performing our audit.” (*Orië Oriën, CPA*)

39 “In our opinion, the financial statements referred to above present fairly, in all  
40 material respects, the financial position of Alaska State Employees Association,  
41 Inc./AFSCME Local 52, AFL-CIO for the year ended June 30, 2005, and the changes in  
42 its net assets and its cash flows for the year then ended in conformity with accounting  
43 principles generally accepted in the United States of America.” (*Independent Auditor’s*  
44 *Report, Mikunda, Cottrell & Co., October 21, 2005*)

1 No material weaknesses were reported. (*Management Letter Comments,*  
2 *presented by O. Andrew Orien, Mikunda, Cottrell & Co.*)

3  
4 *Financials:* The Union has strengthened its financial position over the last five years. The Union  
5 currently has enough cash to pay off all of its current liabilities.

6 The Emergency Leave Bank, negotiated within the GGU collective bargaining agreement, will in  
7 the future be referenced in a footnote on the financials and not reflected within the financials.

8 On risk to funds above \$100,000, the Union uses only highly credible banking institutions.

9  
10 (Note of Record: Gordon Glaser returned and the gavel was transferred to the Chair at 2:35 p.m.)

11  
12 (Note of Record: The Chair called for a brief break at 2:40 p.m., resuming the record at 2:43 p.m.)

13 Lobbyist Report (time-certain at 2:43 p.m.)

14  
15 Main Motion 06-040 (Executive Session)

16 The Chair called for executive session to protect the confidentiality of negotiations and/or litigation.

17 Motion 06-040 passed, without objection.

18  
19 (Note of Record: The State Executive Session entered into executive session at 2:44 p.m., resuming  
20 general session at 3:12 p.m.)

21 Membership Trend / UC/PUC/Appeal

22 The Business Manager talked about the efforts by the Union to file petitions of objections to unit  
23 clarifications by the State, moving PCNs from the GGU to the SU.

24 HQ Membership Data Base

25 The Business Manager talked about the efforts to validate our data base, touched upon Stephen Wright's  
26 concern on the alleged 10% bad returns in the most recent Juneau Chapter election. A special email  
27 requesting address updates from the membership has been sent out with the capability for easy response  
28 by the member. 3800 responses have been received to date. Wade Wahrenbrock recommended to the  
29 Business Manager that such an email be broadcasted in May to assure the best contact with the seasonal  
30 state employees.

31 SB 141

32 Main Motion 06-041 (Executive Session)

33 The Chair called for executive session to protect the confidentiality of negotiations and/or litigation.

34 Motion 06-041 passed, without objection.

35  
36 (Note of Record: The State Executive Board entered into executive session at 3:23 p.m., resuming  
37 general session at T3-2747.)

38  
39 (Instruction from the Board: The President requested that the Business Manager inform the Board as to  
40 the decision of the AFL-CIO Coalition on SB141.)

1 AFL-CIO Legislative Conference

2 The five ASEA Vice Presidents, Jim Duncan, Gordon Glaser, Michael Williams, Ernest Thomas, and  
3 Mary Lehman; and PAC Chair and Director Chris Pace, and Assistant Business Manager/Lobbyist Fate  
4 Putman, have been registered to attend.

5 Steward/MAT Training

6 Advanced steward training will be scheduled after the beginning of the year.

7 Business Leave Update

8 ASEA and AFSCME Conventions, Bargaining and Leadership training, and the Political Education  
9 Leadership Conference will impact that Business Leave Bank balance in Calendar Year 2006. A healthy  
10 balance has been built up. There is a current contribution value of \$625,512.73, the highest balance ever  
11 retained in the ASEA Business Leave Bank.

12 Catastrophic Leave Bank

13 There are currently 10,787 hours in the ASEA Catastrophic Leave Bank.

14  
15 (Note of Record: Guidelines were provided later to the Board on the eligibility requirements for all leave  
16 banks. For ease of access, these guidelines are available on the website for members.)

17 Emergency Leave Bank

18 As of November 1<sup>st</sup>, the 435 who joined up, an additional 150 have signed up since, for a total 585  
19 participants. The 7.5-hour contribution for December 1 has been waived for the 435 who signed up as  
20 participants November 1. The Emergency Leave Bank currently has a balance of \$80,000.

21 Injury Leave Bank

22 In accordance with the GGU CBA, the State of Alaska places funds in the Injury Leave Bank. Anyone  
23 assaulted on the worksite would be eligible to use this bank (however, one must be eligible for Worker's  
24 Comp to be able to use this bank). Injury Leave has been approved for three members, for a total of 70  
25 hours. As of November 1, there is a leave bank balance of \$128,560.00.

26  
27 (Instruction from the Board: The President requested the Business Manager track areas of high usage for  
28 the Injury Leave Bank.)

29 Staff Update/External Organizing

30 The Business Manager affirmed that ASEA's charter has been expanded; AFSCME has approved our  
31 jurisdiction to involve the Sitka municipal employees.

32 We have identified at this time a count of 88 City of Sitka employees; we have collected 48 cards  
33 (55% of that bargaining unit). That campaign is ongoing.

34 The City of Sitka is working to put together a Labor Relations Board that is necessary to make this  
35 happen, and our goal is, the moment that Labor Relations Board is established, to be able to present the  
36 cards and then move forward. We are hoping that ASEA, under the new ordinance, will just be  
37 designated as the bargaining representative, without the need for a ballot.

38 The Budget for Travel Related Expenses and Non-Travel Related Expenses shows \$15,985.48, the  
39 total nonwage expenses through October 3<sup>rd</sup> for Campaign to Allow City of Sitka Employees to

1 Collectively Bargain. This does not include salaries but are the actual expenses as far as travel, hotel,  
 2 mailings, etc., incurred by the Union, through the election, to get this ballot passed. Additionally, there is  
 3 the Card Organizing Campaign Budget, and that goes from October 2005 thru February 2006, for a total  
 4 of \$11,149. These budgets were presented to Jim Schmitz at AFSCME International, and a commitment  
 5 has been made to fund 100% of the \$15,985.48; and 50% of the \$11,149.

6 An additional first-contract budget has been presented to AFSCME, to cover the negotiations for  
 7 the first contract. Once we get the new bargaining unit organized and to the point of sitting down to  
 8 negotiate their contract, AFSCME will discuss with the Business Manager that budget. The Union is  
 9 hopeful that it can begin negotiations of the first contract in March or April at the latest.

10 It is affirmed by the Business Manager that Sitka would have a dedicated seat on the Board.

11 Summary of Costs: Sitka employees' coverage of their overhead is an estimated \$18.36 per capita  
 12 per month and the \$9.50 per capita to AFSCME. The new bargaining unit will apply towards its cost of  
 13 operations anything retained above the actual dues. A portion of the costs of the two Southeast Business  
 14 Agents has been factored in for their contract enforcement.

15 An issue the Sitka city employees have expressed is an interest in coverage under the ASEA  
 16 Health Trust umbrella. The Trust has indicated there is a possibility the Sitka city employees could be  
 17 covered under a separate pool, that they would be rated separately and their employer may have to  
 18 contribute a different amount than the State of Alaska as an employer. GGU contributions would not be  
 19 covering the new bargaining unit; the new bargaining unit would share only administrative expenses  
 20 under the same umbrella. A budget-related discussion was had by the Board.

21  
 22 **(Point of Clarification: The question as to the budget having been accepted, Michael Williams**  
 23 **explained that by virtue of passing the amendments to the budget, the budget is passed, because the**  
 24 **budget had been approved before July 1st, 2005.)**

#### 25 Grievances and Arbitrations Report

26 The Business Manager presents the report on Grievances and Arbitrations, announcing the successful  
 27 outcome for the Union in the matter of the arbitration of State Case No. 03-G-212/03-G-248 and Union  
 28 Case A2003-G-032/A2003-G-033. The resulting CNA LOA will be included in the FY05 supplemental  
 29 appropriation, payment to employees to be received 30 days after appropriation by the Legislature.  
 30 Business Agent Charles Felder succeeded in this settlement on behalf of our members.

31 The Business Manager offered the status list of cases without discussion, but referred the Board to  
 32 the Step IV Report on arbitrations held and the fees paid on an arbitrator's decision:

#### 33 At Step IV – 31 Cases

34 Cases Pending Settlement	2
35 Arbitrations Scheduled	5
36 Arbitration Date Selection pending	4
37 Awaiting Decisions	2
38 Pending Arbitrator Selection	18

39  
 40  
 41 There is discussion on the health benefits calculations arbitration.

#### 42 Parking at the Atwood Building, Anchorage AK

43 Agreement has been entered into by the State with the Mayor of Anchorage and the

1 Convention Center. It appears that instead of some parking being provided at the Muni garage at 7<sup>th</sup> & G  
 2 Streets, 150 spaces (16 for handicap parking) will be provided at the current parking lot directly across  
 3 from the front doors of the Atwood Building. In addition 150 spaces will be provided at the JC Penney  
 4 garage after all safety and security issues have been addressed. As the new garage is under construction,  
 5 alternate parking will be provided that is acceptable to the State (AHFC). That alternate parking has yet  
 6 to be identified.

#### 7 Labor-Management Committees

8 There are four specific Labor-Management Committees established by contract:  
 9 • Saturday/Sunday Differential (Business Agents Charles Felder/Kelly Brown)  
 10 • CBA Article 21.06.C.4.d - Workers Directed to Work on Emergency Assignment (Business Agent  
 11 Bill Johnson)  
 12 • CBA Article 21.04.c - OT ineligibility (Business Agent Dick Isett)  
 13 • Ergonomics (Business Agent Doug Carson)  
 14

#### 15 Rural Chapter Travel/Contact

16 The Business Manager reviewed the rural travel and activity engaged in by the Business Agents from  
 17 August 7, 2005, through November 15, 2005.

#### 18 Main Motion 06-042 (Evening Recess)

19 Moved by Wyatt Wheeler, seconded by Chris Pace

20 To recess for the evening.

21 Motion 06-042 passed, without objection.

22 (Whereupon, the meeting recessed at 4:49 p.m., to reconvene the following day at 8:30 a.m.)  
 23

## 24 **DAY 2**

### 25 **CALL TO ORDER AND ROLL CALL (8:44 am)**

26 The quarterly business session of the State Executive Board reconvened at the ASEA/AFSCME Local 52  
 27 Headquarters, 3<sup>rd</sup> Floor Conference Room of the AFN Building, in Anchorage AK and was called to order  
 28 at 8:44 a.m. by President Gordon Glaser. Secretary Michael Williams called the roll and noted for the  
 29 record the following board members and staff to be present. The presence of a quorum was declared.  
 30  
 31  
 32  
 33

34 Present were:

35 Barbara Brandt, Northern Region (Fairbanks-North Star Borough) Representative

36 Chris Pace, Professional Representative

37 Gordon Glaser, President

38 Karen Zubillaga, Treasurer

39 Michael Williams, Secretary

40 N. Sue Layton, Administrative Support Representative

41 Sheila Fowlkes, Technical Representative

42 Stephen Wright, Southeast (Juneau) Representative

43 Wade Wahrenbrock, Rural Representative

1 Wyatt Wheeler, Central Area (Anchorage) Representative  
 2 Jim Duncan, Business Manager (with voice; no vote)

3

4 Absences:

5 Gloria Eggleton, Class I Representative - excused

6

7 Also present: AFSCME Regional Director Tam Tocher, and Administrative Assistant Roberta Holmes-  
 8 Carter.

9

10 **REPORTS – Business Manager’s Report (continued)**

11

12 Main Motion 06-043 (Addition to the Agenda)

13 At the Business Manager’s request, the Board added the 2006 Elections to the agenda under New  
 14 Business, as the first item of business.

15 Motion 06-043 passed, without objection.

16

Labor Management Committees (continued)

17 Notices have/have not been made regarding the following Labor-Management Committees:

18

- 19 • Saturday/Sunday Differential (Business Agents Charles Felder/Kelly Brown) – An email has not  
 20 been sent from Union HQ, but an email may have been sent out by Kelly Brown.
- 21 • CBA Article 21.06.C.4.d - Workers Directed to Work on Emergency Assignment (Business Agent  
 22 Bill Johnson) – DEC, DNR, and DVMA emails were sent on Wednesday.
- 23 • CBA Article 21.04.c - OT ineligibility (Business Agent Dick Isett) – An email has not been sent  
 24 because there is a problem identifying those members from what we have in the database.
- 25 • Ergonomics (Business Agent Doug Carson) – A broadcast email is to be sent member-wide.

26

Chapter Reporting Update

27 An update on Chapter Response to reporting requirement deadlines was given. It was expressed by the  
 28 Board that Officers Training need to emphasize the importance of reporting and how to fill out the forms.

29

Member Public Relations Proposal

30

31 Main Motion 06-044 (Referral)

32 Moved by Michael Williams, seconded by Stephen Wright

33 To refer the Member Public Relations Proposal proffered by Penelope Goforth to the Communications  
 34 Committee.

35 Motion 06-044 passed, without objection.

36

AFSCME in the 21<sup>st</sup> Century, Council Director Retreat, October 17-19, 2005

37 The Business Manager reported on his attendance of the 21<sup>st</sup> Century Committee retreat held at Harvard  
 38 University. This was the final meeting of the Politics Subcommittee. The subcommittee will report to the  
 39 full 21st Century Committee, and those recommendations will be referred to the International Executive  
 40 Board and then to Constitutional Amendments Committee for preparation of resolutions.

1 Chicago Retirement Conference, October 27-28, 2005

2 The Business Manager participated in the Harvard Law Group, Chicago IL, as panelist on the subject,  
3 “Challenges to Defined Benefit Plans: Which Succeeded? Which Did Not? Why?” Current Challenges  
4 and Future Directions, presenting impact within Alaska. He noted that on the day of conference,  
5 October 28<sup>th</sup>, was the parade for the Chicago White Sox and he did not attend; *his commitment to the*  
6 *Union was above and beyond the call of duty.*

7 AFSCME Pension Workshop & Strategy Meeting in Los Angeles

8 Business Manager Jim Duncan will attend the AFSCME Pension Workshop & Strategy Meeting to be  
9 held December 14-15, 2005. Michael Williams will also be attending, representing the Alaska Retirement  
10 Management Board.

11 AFSCME Biennial Convention 2006

12 The three choices in hotel selection submitted to AFSCME were briefed with the Board.

13 ASEA Biennial Convention 2006

14 The final allocation of delegates has been distributed via email and a hard copy by first-class mail to all  
15 chapter presidents.

16 ASEA Health Benefits Trust

17 Two grievances have been filed. One is on the eligibility of new employees (scheduled for hearing before  
18 an arbitrator on January 9-10, 2006, in Juneau, with Bill Johnson representing the Union), and the level of  
19 employee contribution (scheduled for hearing before an arbitrator on January 25<sup>th</sup> in Juneau, with Doug  
20 Carson representing the Union). We hope that within 45 days of the arbitrations that we will have  
21 decisions on these grievances.

22  
23 /end of Business Manager’s Report

24  
25 **REPORTS – President’s Report**

26 Subcommittee Report on Business Manager’s Contract

27  
28 Main Motion 06-045 (Executive Session)

29 The Chair moved to executive session to protect the privacy of individuals.  
30 Motion 06-045 passed, without objection.

31  
32 (Note of Record: The State Executive Board entered into executive session; taking a brief break at 9:45  
33 a.m., and resuming general session at 10:05 a.m.)

34 Subcommittee Report on Chapter Jurisdiction of ASEA Field Employees

35 The following report of the subcommittee was distributed:

36  
37 Workgroup Report on  
38 Chapter Jurisdiction of Members Temporarily Assigned to a Chapter Locality  
39

1 Article 8.01B provides for the interpretation of the ASEA AFSCME Local 52 Constitution  
 2 by the Statewide Executive Board. On October 11, 2005, ASEA AFSCME Local 52 Rural  
 3 Representative, Wade Wahrenbrock, sent a message to the Executive Board requesting  
 4 the Board's interpretation of Article 10.01, Establishment of Chapters.

5  
 6 Cook Inlet Chapter President, Jerry Farrington, posed a question to Wade about chapter  
 7 jurisdiction of members who the employer temporarily assigns to work locations outside  
 8 of their home-base offices. The message from Jerry Farrington, sent Monday October  
 9 10, 2005, to Wade Wahrenbrock, subject: Membership Question reads:

10  
 11 We have DOT employees who are members of ASEA working down here  
 12 in Soldotna that are members of the Anchorage Chapter.

13  
 14 Since they are here for the next 2 years working on the bridge over the  
 15 Kenai River, have an office here, would they not be considered members  
 16 of Cook Inlet Chapter?

17  
 18 Recently we (Cook Inlet Chapter) have provided shop steward  
 19 representation for them.

20  
 21 Thanks  
 22 Jerry Farrington  
 23

24 President Gordon Glaser asked Jim Duncan, ASEA Business Manager, to research the  
 25 question and determine the logistics of managing chapter membership that may remain  
 26 in a state of flux. Gordon also asked for a list of additional ramifications of moving ASEA  
 27 members between chapters when temporarily assigned to other localities. Gordon  
 28 requested Wade Wahrenbrock, Wyatt Wheeler (Central Representative), and Barbara  
 29 Brandt (Northern Region Representative) to form a workgroup to meet with Jim, discuss  
 30 the pros and cons of reassigning members between chapters, and report the findings to  
 31 the Executive Board at the December meeting. Before meeting, Jim supplied the  
 32 workgroup with some of his thoughts on the matter, see attached message.  
 33

34 The workgroup met telephonically with Jim on December 2. Michael Williams, ASEA  
 35 Secretary, attended the meeting. Jim reported on the feasibility of ASEA adopting a  
 36 policy that would move temporarily assigned members between chapters. The biggest  
 37 challenge is to know when the State temporarily assigns members to other locales and  
 38 the projected length of assignments. Jim does not believe the State would be willing to  
 39 support a request to direct the Department of Administration report temporary job  
 40 locations to the union. If the board is inclined to move members between chapters,  
 41 Wyatt suggested first submitting the issue to the CNC for negotiating the required  
 42 information from the State.  
 43

44 Although not impossible to accomplish, the workgroup recognizes the challenges the  
 45 Board would impose on staff, our chapters, and the members affected by such a policy.  
 46

47 The subcommittee offered no specific recommendation.  
 48

2006 Elections

Without objection, the constitutional question on elections was addressed at this time.

Main Motion 06-046 (Chapter Jurisdiction Subcommittee Appointments)

*Recommendation of the Chair:* To form the Chapter Jurisdiction Subcommittee, to consist of Barbara Brandt as Chair, Stephen Wright, Wyatt Wheeler, Wade Wahrenbrock, with Business Manager Jim Duncan as the support person.

Moved by Wyatt Wheeler, seconded by Wade Wahrenbrock, to accept the recommendation of the Chair. Motion 06-046 passed, without objection.

Main Motion 06-047 (Accept Subcommittee Report on Field Employees Jurisdiction)

Moved by Chris Pace, seconded by Wyatt Wheeler

To accept the report of the Subcommittee on Chapter Jurisdiction of ASEA Field Employees and discharge them.

Motion 06-047 passed, without objection.

Main Motion 06-048 (Letter to Cook Inlet Chapter)

Moved by Barbara Brandt, seconded by Michael Williams

The Secretary shall write a letter to Cook Inlet Chapter President Jerry Farrington communicating the subcommittee's findings on chapter jurisdiction of members being temporarily assigned to a field location by the state.

Motion 06-048 passed, without objection.

Vision Implementation Subcommittee Report (Retreat Strategies Implementation)

The Subcommittee has no report due to the absence of Gloria Eggleton. The agenda item was postponed to the next meeting.

Political Action Development Subcommittee Report (Retreat Strategies Implementation)

Chair Chris Pace stated there was nothing to report at this time on the Leadership Conference, other than that covered under the Business Manager's Report. The agenda item was postponed to the next meeting.

Communications Committee Report (Retreat Strategies Implementation)

CHAIR STEPHEN WRIGHT: The Communications Committee last met on December 6<sup>th</sup>. Also present at the teleconference were staff, Business Manager Duncan, Reber Stein, and Skye McRoberts. We talked about a number of issues, including the WebMail, utilizations and the extent to which it is being used by the membership. Reber mentioned that he would be exploring additional approaches for making the system perhaps a bit more user friendly. You know, we have the perception that the Webmail is not being used very much at the present and we might talk about ways to increase member registration and actual use – you know, recognizing that, yes, we want to be sure that any sensitive or confidential, priority information, subject matter, be transmitted using the WebMail system. Reber mentioned that he could possibly incorporate some formatting changes that could enhance the use of the WebMail program.

The second subject was The Solidarity Update publication schedule. The current quarter Update is posted on the web. It was posted last week. And Jim

1 mentioned that two of the four quarterly *Update* would be hard copies; so the next one  
2 coming up, next quarter, will be a hard copy.

3 We talked about the Headquarters' data base and the accuracy of  
4 member contact information being acquired from the state, how that may be duplicated  
5 in certain instances, what is being done to verify the accuracy of the data base. And, of  
6 course, Jim has covered that subject; and I would add that I think the survey that went  
7 out last week is a great step in the right direction. I am very encouraged by the fact  
8 that we got 3,500 responses just in the first week. I mean, that is just amazing to me.  
9 It does demonstrate that our membership, you know, is reading our email, more than  
10 we thought they were, maybe.

11 And, lastly, the general approach is to improving communication with the  
12 membership. I wish that the committee had had Pennelope Goforth's proposal to  
13 discuss last week because, obviously, there is a lot of material there that the committee  
14 needs to discuss and we will be taking up as per the President's direction.  
15

### 16 **REPORTS – Committee Reports (time-certain 10:00 a.m.)**

17 A telephonic connection was established at approximately 10:20 a.m., for all incoming calls from  
18 committee Chairs wishing to make a verbal report to the Board, with the meeting continuing until such  
19 time a call is joined.

#### 20 ASEA Women's Committee Report (Nadine Lefebvre, Chair)

21  
22 CHAIR NADINE LEFEBVRE: This month of December marks the  
23 two-year celebration of Local 52's Women's Issues Committee. So Happy Birthday to  
24 us!

25 The WOMEN'S ISSUES COMMITTEE continues to conduct our monthly  
26 teleconferences to discuss what we have learned from concerned ASEA women around  
27 the state and other issues related to the well being of union women.

28 Our membership tells us that the most pressing issue in Juneau and Anchorage  
29 right now is safe, affordable child care near the state office buildings. Here in Juneau,  
30 there are not enough reliable affordable providers in the borough. In the Department of  
31 Labor & Workforce Development has developed a committee to address the issue, and  
32 Juneau Chapter President Stephen Wright and myself, WOMEN'S ISSUES COMMITTEE  
33 Chair, have contacted them and made ourselves available to work towards a solution  
34 and then are waiting their telephone call for their next scheduled meeting.

35 In Anchorage we're told the problem exists there, also; however, there is  
36 no known committee in that community working towards a solution at this time, but we  
37 feel it imperative to share this with the E-Board.

38 Another critical issue brought to our attention is privacy for nursing  
39 mothers who need to breast pump at work. One woman has gone through several  
40 scenarios to try to solve the issue independently, and she shared her problem with us.  
41 In her final effort to correct the situation, she offered to buy a sliding privacy screen that  
42 would just slide back and forth in front of her cubicle; and her supervisor told her that  
43 would ruin the lighting on the entire floor. So she is going to get that statement in  
44 writing and we are going to share that with her union steward and see if we can't help  
45 her get the positive resolution for her and other women in that situation. And I do have  
46 more details on that situation, but I can just give it to you in writing.

1 This committee is working on merchandise to sell at the Biennial  
2 Convention, to raise awareness and to raise money for training programs. We will have  
3 pins, bags, jewelry, and an assortment of items for sale. We continue to keep  
4 leadership training for all ASEA members in good standing a committee goal. AFSCME  
5 will provide the training, and we need to set times and make certain that all members  
6 are aware of the opportunity.

7 Please note that the Alaska Supreme Court has recently decided that  
8 same sex couples can claim each other for health insurance and other types of  
9 coverage. We should have some dialogue regarding the impact on our union.

10 AFSCME's Western Region Women's Conference was a sensational  
11 success. I cannot sing praises loud enough. Please read about in *The Solidarity*  
12 *Update*. The participants came back with renewed vigor and better prepared to work for  
13 a stronger union. I am going to campaign each chapter to support women and men to  
14 attend the next Western Region Women's Conference.

15 Because I attended the pre-conference institute, *Strategic Campaign*  
16 *Planning for Building a Stronger Union*, I am ready to share what I have learned and to  
17 put this valuable education to use before and during the next legislative session, and in  
18 preparation for our next bargaining session, which I don't think we can start too early.

19 There are three women who are interested in serving on the WOMEN'S  
20 ISSUES COMMITTEE; two of these women live in Rural Alaska. Two of these women  
21 have been participating in the recent teleconferences, so we see that their intentions are  
22 genuine.

23 We look forward to greater participation in helping our membership find  
24 voice and support through ASEA.

25 We are going to have a new survey online in January so that we can get  
26 a feel of the pulse of the participants before we come to the ASEA Biennial Convention,  
27 to let us know what is currently on the minds of our voting membership.

28 Thank you for your time and support.

#### 29 AFSCME Health Care Advisory Committee

30 AFSCME appointee Eileen Olson stopped by to inform the Board that she had just returned very early  
31 this morning from her meeting with the AFSCME Health Care Advisory Committee in Washington DC  
32 and that she would submit a written report on her meeting by Monday, December 12th.

#### 33 **REPORTS – President's Report (Continued)**

##### 34 Communications Committee (Retreat..., Continued)

35 On behalf of a member in the Midnight Sun Chapter, Barbara Brandt asked about the ability to obtain a  
36 contact list of registered members of the WebMail.

37  
38  
39 (Instruction from the Board: The Business Manager will research with the Information Officer the  
40 feasibility to establish either a drop-down contact list or a search function that may better serve the  
41 participating membership when utilizing the WebMail.)

##### 42 Convention Subcommittee Report (Retreat Strategies Implementation)

43 CHAIR MICHAEL WILLIAMS: It was not really clear what this  
44 committee's charge was from the last meeting because in my mind the committee's  
45 charge had to deal with the Convention Call and that was done within the week

1 following the last board meeting. So that committee's assignment in my mind is already  
 2 done. I may have objection from the committee members, but the convention has a  
 3 certain amount of time required to get all the arrangements lined up and in place, and  
 4 the majority of that function is staff function and I let staff do their job; I don't try to do  
 5 it for them. The committee has essentially completed its job because the Notice of Call  
 6 to Convention has gone out, the Notice for Delegates have gone out, the forms for  
 7 resolutions and committee preferences have already gone out. The only other possible  
 8 thing this committee may do, if it is the Chair's discretion, you want any input on  
 9 delegate committee assignments, then this committee could review the delegate  
 10 preferences when those come in and make recommendations to the Chair. That is the  
 11 only other thing this committee could possibly done that hasn't been done.

12 PRESIDENT GORDON GLASER: I am going to keep that  
 13 committee open because I may very well do that. I will keep it open for the moment.

14 BARBARA BRANDT: As a member of that committee, I guess I  
 15 need some clarification.

16 Where Michael was looking at the business side of it, in my mind it was to  
 17 look at who we might want for guest speakers, if we were going to have any organized  
 18 rally for one of our fellow unions, that type of activity over and above the business side.  
 19 So I am kind of confused on what the committee's role is, what it is supposed to be  
 20 doing, what it is focusing on?

21 PRESIDENT GORDON GLASER: It sounds like the charge was not  
 22 clear, and I think either one of those are a legitimate interpretation. Why don't we do  
 23 the charge now.

24 I view that the committee is sort of a liaison with the staff and want to  
 25 make sure when things do go out and go out correctly and to hear complaints when  
 26 they do not. It sounds that has been – they are having a lot of complaints, they have  
 27 gone out.

28 I also view them in as sort of an advisory role, to make decisions with  
 29 staff on issues like do we have the appropriate speakers or if there is a cancellation do  
 30 we have a substitution, so you have some knowledge on it; and basically look over the  
 31 calendar and make sure it is realistic, in terms of time frames in terms when things have  
 32 to be done. So I see it more as a liaison role and oversight committee, to make sure  
 33 things are going smoothly.

34 Does that seem like a reasonable charge?

35 CHAIR MICHAEL WILLIAMS: Yes, but there again you say we  
 36 have an oversight role in making sure that things are going. Barbara is asking more  
 37 than an oversight role, I believe.

38 PRESIDENT GORDON GLASER: Well, if you are asking me in  
 39 terms of the speakers, the speakers have pretty much been booked; to make sure if  
 40 there is a cancellation to have some input about a change.

41 BUSINESS MANAGER JIM DUNCAN: They have been invited. We  
 42 have had one – we have not even had a formal response, although I have talked to the  
 43 individual about it: Jean Nolan.

44 Did we get a letter from her, also?

45 ADMINISTRATIVE ASSISTANT: Not a personal letter from her,  
 46 but from McEntee.

47 BUSINESS MANAGER JIM DUNCAN: Jean Nolan is coming as an  
 48 assistant to President McEntee, but that is the only response that we have had.

1 BARBARA BRANDT: That kind of says why I am confused;  
2 because, staff is making the decisions on who is going to be speaking --

3 BUSINESS MANAGER JIM DUNCAN: No, no, no.

4 CHAIR MICHAEL WILLIAMS: That is not correct.

5 BARBARA BRANDT: Well, then, Michael, why didn't you call a  
6 meeting?

7 CHAIR MICHAEL WILLIAMS: Invitations went out months ago  
8 because you have to – the invitations were out before this committee was ever even  
9 formed. That is the problem.

10 PRESIDENT GORDON GLASER: I think we are going to hold off  
11 on this committee report and ask Mike to meet with Barbara, have a little discussion,  
12 and come back and talk to us later.

13  
14 (Note of Record: Members of the Convention Subcommittee are Michael Williams as Chair, Gloria  
15 Eggleton, Barbara Brandt, Wyatt Wheeler, Chris Pace, and Sue Layton.)

16  
17 **MEMBER COMMENTS (time-certain 11:00 a.m.)**

18 The telephonic connection established at approximately 10:20 a.m., for all incoming calls from committee  
19 Chairs wishing to make a verbal report to the Board, continued, marking time-certain at 11:00 a.m., to  
20 receive incoming calls from members wishing to address the Board, with business continuing until such  
21 time a call is joined.

22  
23 **REPORTS – Presidents Report (Continued)**

24 Officer Training Subcommittee Report (Retreat Strategies Implementation)

25  
26 During the September quarterly meeting of the ASEA Statewide Executive Board (E-  
27 Board), a subcommittee was formed by President Gordon Glaser, The charge or  
28 purpose of this subcommittee is to review training needs of ASEA Officers.

29  
30 Assignments to the training subcommittee include Wade Wahrenbrock as chair along  
31 with Karen Zubillaga and Chris Pace. As means to gain additional input and perspective,  
32 a group of four selected chapter presidents were invited to participate in the training  
33 subcommittee.

34  
35 A telephonic meeting of the training subcommittee was conducted on November 22,  
36 2005. Participating in the meeting were President Gordon Glaser, Business Manager Jim  
37 Duncan, Wade Wahrenbrock, Karen Zubillaga, Chris Pace, Steve Thomsen (Kodiak-  
38 Aleutians Chapter) and David Martens (Yukon-Kuskokwim Delta Chapter). The meeting  
39 was called to order at approximately 5:35 PM.

40  
41 The meeting lasted about one hour in duration. During that time, in-depth discussion  
42 dwelled into three principal topics associated with training. This included the potential  
43 training curriculum and officer involvement during the upcoming ASEA Biennial  
44 Convention. A second subject was on-going and/or base level training that should be  
45 provided to chapter officers. A third subject was political awareness, understanding and  
46 activation membership political involvement.

1  
2 **Convention Training**

3 With respect to the ASEA Biennial Convention, Jim Duncan advised he has been working  
4 towards providing a training format as part of the convention activities. Since many of  
5 the delegates will also be chapter officers, he plans to utilize this forum to offer  
6 advanced training to chapter officials. The overview at this time is plan at least a one  
7 day training period. Chapter officers who will not be part of the delegate group will be  
8 invited to Anchorage to attend the training function.  
9

- 10 • Key elements of the chapter officer training session during the convention forum  
11 include the following bullets that were mentioned during our meeting:  
12 • Understanding the leadership role chapter officers provide to local members  
13 • How to communicate effectively to members within a chapter to gain  
14 membership involvement  
15 • How to activate members around important union issues  
16 • Conversely, how to defeat membership apathy or lack of union involvement  
17

18 **Basic Level Chapter Training**

19 During the meeting, we discussed base level training that should be provided to  
20 chapters as an on-going maintenance training activity. It was generally regarded that  
21 this type of training can be provided 'in-house' by ASEA business staff. It was also a  
22 general presumption that this training level would be targeted at new officers.  
23

24 Key elements of chapter training should be geared towards officer positions. There may  
25 be benefit of at least some training overlap by chapter officers so they understand all  
26 functions within respective chapters. Overlap will also provide 'upward mobility'.  
27

28 Presidents: Training should include items such as how to conduct effective member  
29 meetings. ASEA statewide organizational structure as it relates to the local chapter.  
30 The Stewards role and development of local stewards 'tree' system. AFSCME & ASEA  
31 standards for conducting elections should be addressed for understanding.  
32

33 Treasurer: AFSCME & ASEA standards for maintenance (book keeping) of local financial  
34 accounts. The financial reporting requirements of chapters to ASEA should be  
35 fundamental training information.  
36

37 Secretary: Training should include minimum standards for recording and producing  
38 chapter meeting minutes. Training should also include reporting requirements of  
39 minutes to ASEA along with organization and retention standards for chapter records.  
40

41 As a side note to this topic, it became apparent chapter officers will benefit by having a  
42 concise listing of chapter actions and information that is reportable to ASEA  
43 headquarters. And along with such a list, a calendar time frame will be of benefit.  
44

45 **Political Processes**

46 Jim Duncan advised meeting participants of a planned training forum for chapter officers  
47 centered around political processes. Jim advised that a grant requested has been  
48 submitted to AFSCME to facilitate this type of training.

1  
2 We discussed potential topical curriculum that might be included in this type of training  
3 session. Jim indicated that the probability of this type of training session being  
4 conducted is strongly dependent on the financial grant assistance of AFSCME. The  
5 contents of such a training session will be subject to further discussion/negotiations with  
6 AFSCME. This is to indicate things are rather fluid regarding training content of this type  
7 of forum and it will be difficult (if not counter productive) for the training subcommittee  
8 make recommendations on this matter. Given respect his past background, there was  
9 general consensus of the meeting participants to give Jim free range to generate this  
10 training opportunity the best way he sees fit.

11  
12 With the above said, some key elements noted during the meeting for this type of  
13 training session include:

- 14 • Understanding of how members can influence political outcome at the local and
- 15 state levels
- 16 • Legal requirements for active member involvement in political elections
- 17 • How to mobilize members around key union issues to produce results

18  
19  
20 Though the course of phone meeting, the group briefly discussed additional training to  
21 enable the 'union vision' in the future. Given the one hour period set for this meeting,  
22 there was not sufficient time to develop detailed curriculum for this type of training.

23  
24 Minutes/Notes prepared on December 7, 2005.

25 Submitted respectively by Wade Wahrenbrock, Subcommittee Chair.

26  
27 (Instruction from the Board: With feedback and input from the Officers Training Committee, that the  
28 Business Manager instruct staff to develop a packet for new presidents, identifying the responsibilities of  
29 chapter officers and the chapter reporting requirements to be expected through the year. When the Union  
30 is notified of the election of a new president, that information shall be made available to the new officer.  
31 The information contained in the packet will be made available on the website. The Union will continue  
32 following its internal process, to notify the chapter presidents and chapter treasurers thirty (30) days in  
33 advance of the reporting due date.)

34  
35 Don Craig is developing the curriculum for the Officers' Training on March 15, 2006, and will  
36 expand the training beyond officers' duties to cover chapter activation and the roles of chapter officers in  
37 that process. That curriculum should be available after the first of the year.

38  
39 (Instruction from the Board: As Chair of the Officers Training Subcommittee, Wade Wahrenbrock will  
40 be kept apprised of communications between Don Craig and the Union.)

#### 41 Convention Committee Appointments

##### 42 Main Motion 06-049 (Appointment of Convention Committee Chairs, in seriatim)

43 Recommendation of the Chair: Using the criteria of looking to members who have worked with the  
44 chapters, the State Executive Board, and those with particular expertise, to appoint Michael Williams as  
45 Chair of the Rules Committee, Barbara Brandt as Chair of the Constitutional Amendments Committee,  
46 Karen Zubillaga as Chair of the Budget Committee, Chris Pace as Chair of the Legislative Committee,

1 Stephen Wright as Chair of the Communications/PR Committee, Gloria Eggleton as Chair of the Class I  
 2 Committee, Wade Wahrenbrock as Chair of the Rural Committee, Nadine Lefebvre as Chair of the  
 3 Women's Committee, and Wyatt Wheeler as Chair of the Resolutions Committee.

4 Moved by Barbara Brandt, seconded by Wyatt Wheeler, to accept the recommendation of the Chair.

5 Motion 06-049 passed 6:3 by the following Roll Call Vote: Barbara Brandt, yes; Chris Pace, no; Gloria  
 6 Eggleton, absent; Karen Zubillaga, yes; Michael Williams, yes; Sheila Fowlkes, no; Stephen Wright, yes;  
 7 Sue Layton, no; Wade Wahrenbrock, yes; Wyatt Wheeler, yes; and Gordon Glaser, choosing not to vote.

8  
 9 Main Motion 06-050 (Appointment to Resolutions Committee)

10 Recommendation of the Chair: To appoint Carl Schroeder, a duly elected delegate of the Juneau Chapter  
 11 to the ASEA 11<sup>th</sup> Biennial Convention, as a member of the Resolutions Committee.

12 Moved by Wyatt Wheeler, seconded by Stephen Wright, to accept the recommendation of the Chair.

13  
 14 Motion 06-050A (To Lay on the Table)

15 Moved by Sheila Fowlkes, seconded by Sue Layton

16 That the motion be laid on the table until the Board has the full picture.

17 Motion 06-05A passed by a voice vote.

18  
 19 Motion 06-050 was laid on the table.

20 Calendar of Events

21 Barbara Brandt requests that the Calendar of Events be returned to the website.

- 22  
 23 • January 24 and 25, 2006 - AFL-CIO Legislative Convention, Juneau AK  
 24 • January 26 and 27, 2006 - State Executive Board in Special Pre-Convention Session, Juneau AK  
 25 • February 7 and 8, 2006 – Political Education Leadership Conference, Juneau AK  
 26 • March 15, 2006 - Officer Training, Anchorage AK

27  
 28 (Note of Record: The record stands at ease at 11:32 a.m., to resume the record at T6-2067. We continue  
 29 to be on-line for telephonic receipt of members' comments.)

30  
 31 **REPORT – Treasurer's Report**

32 TREASURER KAREN ZUBILLAGA: Jim covered the financial position of the  
 33 Union in his report, and the tasks that I will be working on will be reviewing the budget format,  
 34 preparation for the Convention Budget & Audit Committee. And the Auditor's changes that were  
 35 proposed but not listed in the Auditor's Report, I just want to review to review those and see if there is  
 36 anything material to note. So I will be working with Jim and/or Scott on those tasks in the weeks to  
 37 come.

38  
 39 **REPORTS - Committee Reports (Continued)**

40 AFSCME Committees/Panels

41 Corrections Advisory Council

42  
 43 Mr. Gordon Glaser

ASEA/AFSCME Local 52 State Executive Board  
 Quarterly Business Session  
 December 9-10, 2005 (Anchorage AK)

1 President, ASEA/AFSCME Local 52  
 2 ASEA State Executive Board  
 3 1577 C Street, Suite 201  
 4 Anchorage, Alaska 99501

5  
 6 RE: Report on AFSCME Corrections United (ACU) National Steering Committee Meeting

7  
 8 President Glaser:

9  
 10 There has been no activity regarding the ACU involving the steering committee since my  
 11 last report.

12  
 13 In Solidarity,

14  
 15 Chris Lyou  
 16 ASEA/AFSCME Local 52  
 17 Steering Committee Member  
 18 AFSCME Corrections United

19  
 20 cc: Mike Williams, Secretary, ASEA/AFSCME Local 52  
 21 Jim Duncan, Business Manager, ASEA/AFSCME Local 52  
 22 Mike A. Marette, ACU, Assistant Director of Corrections  
 23

24 *Gay & Lesbian Rights Advisory Committee*

25 John Roxburgh, AFSCME appointee to the AFSCME Gay & Lesbian Rights Advisory Committee,  
 26 submitted a written report with attachments. (See exhibit attached)

27  
 28 *Health Care Advisory Committee*

29 Eileen Olson, AFSCME appointee to the AFSCME Health Care Advisory Committee, will submit a  
 30 written report by December 12, 2005.

31  
 32 *Judicial Panel*

33 Barbara Brandt, AFSCME appointee to the AFSCME Judicial Panel, submitted a written report. (See  
 34 exhibit attached)  
 35

36 *Bush Community Committee*

37 WADE WAHRENBROCK: The last meeting was on November 1<sup>st</sup>.  
 38 Attendees included Katie [Davis] out of Barrow.

39 Julie Rolf, who was a member of the Bush Committee, resigned for personal  
 40 reasons. So there is an empty seat, so to speak, on the committee itself.

41 As far as the November 1<sup>st</sup> meeting, the topic of discussions included the  
 42 upcoming convention. We talked a little about resolutions, amendments. The bulk of  
 43 the discussion was associated with the geo diff studies as a continuing dialogue; and the  
 44 reference that Jim provided during the meeting as far as SB152, the appropriation that  
 45 is a part of that bill; and a discussion of trying to get member awareness and

**ASEA/AFSCME Local 52 State Executive Board  
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1 involvement in contacting the legislators prior to their going into session. That was  
2 quite a bit of the discussion.

3 The next meeting will be in early January.

4 Class I Committee

5 Gloria Eggleton, Chair of the Class I Committee, submitted a written report. (See attached exhibit)

6 Communications Committee

7 Stephen Wright, Chair of the Communications Committee, had submitted his combined report earlier  
8 under the President's Report, *Communications Subcommittee Report (Retreat Strategies Implementation)*.

9 Elections Committee

10 Email from: Donald Faulkenburry  
11 Sent: Wednesday, November 30, 2005 8:44 AM

12  
13 Message: No Election Committee Activity to report.

14  
15 Donald R. Faulkenburry Election Committee Chair

16 Grievance Review Committee

17 Teresa Anderson, Chair of the Grievance Review Committee, submitted a written report. (See attached  
18 exhibit)

19  
20 Stephen Wright is charged with coming up with a name to consider for appointment to the GRC vacant  
21 seat of Juneau Alternate.

22  
23 ASEA Probation/Parole Committee

24 December 7, 2005

25  
26 Mr. Gordon Glaser  
27 President, ASEA/AFSCME Local 52  
28 ASEA State Executive Board  
29 1577 C Street, Suite 201  
30 Anchorage, Alaska 99501

31  
32 RE: Report of ASEA Probation/Parole Officers Committee

33  
34 President Glaser:

35  
36 Since my last report the PO Committee has focused its attention upon proposed  
37 regulation changes directly affecting probation and parole officers. The Alaska Police  
38 Standards Council (APSC) wants to require the employing agency of a "probation,  
39 parole, correctional or municipal correction officer" to "provide specific termination  
40 information to the APSC within 30 days."  
41

1 The concern here is the certification by the APSC is a key requirement to be employed  
 2 as an officer. Such an employee could well face both the termination action of the  
 3 employer plus have to fight the APSC not to withdrawal the officer's certification. This  
 4 could negate any separate effort to resolve the employee and employer issues by the  
 5 employer in part agreeing to not report said termination to the APSC.  
 6

7 Business Manager Jim Duncan provided written comments on the proposed regulation  
 8 changes on behalf of the Union. The committee appreciates the inclusions of its  
 9 concerns and objections to these proposed regulations.  
 10

11 I contacted the APSC's Deputy Director, Mr. Jim Meehan regarding the status of  
 12 proposed changes. He indicated that at the council's meeting held December 5<sup>th</sup>, the  
 13 APSC adopted the proposed regulation changes.  
 14

15 The committee will consult with staff as to our options in continuing to oppose these  
 16 changes to state regulations.  
 17

18 In Solidarity,  
 19

20 Chris Lyou  
 21 Chair  
 22 ASEA Probation/Parole Officers Committee  
 23

24 cc: Mike Williams, Secretary, ASEA/AFSCME Local 52  
 25 Jim Duncan, Business Manager, ASEA/AFSCME Local 52

26 ASEA Women's Committee (Continued)  
 27

28 Barbara is resigning from the Women's Committee because of her other obligations. Barbara  
 29 recommends Zuzanna Bobinski, Mildred Twitchell H&SS Bethel, and Delores Stelmech Labor, in Bethel.  
 30 Main Motion 06-051 (Women's Committee Appointments)

31 Recommendation of the Chair: To accept the resignation of Barbara Brandt from the ASEA Women's  
 32 Committee; and to appoint Zuzanna Bobinski (DMV/Fairbanks) to the Northern Region seat; Margaret  
 33 Twitchell (HSS/Bethel) to the Rural seat; and, Delores Stalmech (Labor/Bethel), to the Rural seat.

34 Moved by Wyatt Wheeler, seconded by Barbara Brandt to approve the recommendation of the Chair.  
 35 Motion passed, without objection.  
 36

37 **UNFINISHED BUSINESS – Referred Motion to Postpone 05-144 (Libelous Comments)**  
 38

39 Main Motion 06-052 (Criteria for Discussion)

40 Moved by Barbara Brand, seconded by Wyatt Wheeler

41 To take up discussion on the issue of Libelous Comments by Members that was postponed in the Board's  
 42 Ketchikan meeting.  
 43

44 There was discussion on the motion.  
 45

1 Motion 06-052A (Withdrawal of the Motion)

2 The Chair interpreted the statement, "I guess I do not want the Board to act on this at all," by  
3 Barbara Brandt, to be a request to withdraw the motion.

4 Michael Williams object on the grounds that he had not been given the opportunity to speak to the  
5 motion.

6 Motion 06-052A failed.

7  
8 Discussion on the motion continued.

9  
10 Motion 06-052 failed by a voice vote.

11  
12 **UNFINISHED BUSINESS**

13 Proposed P&Ps and revisions approved September 2005 for membership input

14  
15 Main Motion 06-053 (Approve Proposed P&Ps)

16 Moved by Chris Pace, seconded by Wyatt Wheeler

17 To approve the proposed changes to the Policies and Procedures *in seriatim*.

18 Motion 06-053 passed, without objection.

19  
20 Motion 06-054 (P&P 2.03.110, "Class I Committee")

21 Moved by Chris Pace, seconded by Wyatt Wheeler

22 To approve the proposed change to P&P 2.03.110, "Class I Committee," as presented:

23  
24 Proposed Change: Strikethrough = Delete; Underscore = New Language

25  
26 2.03.110 Class I Committee

27 ~~The Class I Committee shall be appointed by the ASEA/AFSCME Local 52 President, with~~  
28 ~~approval of the State Executive Board to represent the needs of Class I employees to the Board~~  
29 ~~and the ASEA/AFSCME Local 52 Contract Negotiating Committee. The Class I Representative~~  
30 ~~of the State Executive Board shall chair the Class I Committee.~~In accordance with Article 15.01  
31 of the ASEA/AFSCME Local 52 Constitution, the Class I Committee shall be appointed by the  
32 ASEA/AFSCME Local 52 President, with approval of the State Executive Board to represent the  
33 needs of Class I employees to the Board and the ASEA/AFSCME Local 52 Contract Negotiating  
34 Committee.

35  
36 2.03.111 Class I Committee Rules of Operation

37 A. Mission Statement.

38 The ASEA/AFSCME Local 52 Class I Committee is an appointed group of Class I members,  
39 seeking to:

- 40 1. Identify, resolve, and promote workplace issues affecting Class I members;
- 41 2. Actively promote and support ASEA/AFSCME Local 52, through the CNC, in  
42 eradicating onerous activity in the workplace affecting Class I members;
- 43 3. Create and promote a supportive network for ASEA/AFSCME Local 52 Class I  
44 members;
- 45 4. Equalize opportunities and improve conditions for all Class I workers, through  
46 effective involvement in the Union Movement; and,
- 47 5. Assist and advise other organizations with common goals and aims.

1 B. Composition.

2 The ASEA/AFSCME Local 52 Class I Executive Board representative shall be the Chair of the  
 3 committee. The Committee shall have eight (8) ASEA/AFSCME Local 52 Class I members  
 4 representing the different regions of Alaska: two representative members each from Juneau,  
 5 Anchorage, Fairbanks, and Rural Alaska. The President of ASEA/AFSCME Local 52 shall sit as  
 6 an ex-officio member of the committee.

7 C. Appointments.

8 The President of ASEA/AFSCME Local 52 shall appoint all regional members of the committee,  
 9 in accordance with Article 8.04.C of the ASEA/AFSCME Local 52 Constitution.

10 D. Term of Appointments.

11 Members are appointed to three-year terms, unless the seat is vacated earlier by voluntarily  
 12 vacating, removal for unexcused absenteeism, or termination of ASEA/AFSCME Local 52  
 13 membership. The term shall start at the time of appointment.

14 E. Committee Officers.

15 The committee shall have a chair, vice-chair, and secretary. The Class I Representative shall be  
 16 Chair. The vice-chair and secretary shall be selected from the members of the committee.

17 F. Duties of the Chair.

- 18 1. The Chair shall call all meetings of the Committee.
- 19 2. The Chair shall preside at all meetings of the Committee
- 20 3. The Chair shall make request to the Business Manager for funds from the Class I  
 21 Committee budget to support committee activities. Such requests shall follow  
 22 procedures outlined in Article 13.01 of the ASEA/AFSCME Local 52  
 23 Constitution and Section 18.01.042 of the ASEA/AFSCME Local 52 Policies and  
 24 Procedures.
- 25 4. ~~The Chair may recommend members to the ASEA/AFSCME Local 52 President~~  
 26 ~~or appointment to the committee.~~

27 G. Duties of the Vice-Chair.

- 28 1. The Vice-Chair shall assume the duties of the Chair in the absence of the Chair.
- 29 2. The Vice-Chair may only call a meeting of the Committee in the absence of the  
 30 Chair if that absence is a result of vacancy in office of the Class I Representative.

31 H. Duties of the Secretary.

- 32 1. The Secretary shall record the minutes of all committee meetings.
- 33 2. The Secretary shall record members' attendance in the meeting minutes.
- 34 3. The Secretary shall submit a copy of all committee minutes and reports to the  
 35 ASEA/AFSCME Local 52 Secretary, in care of the ASEA/AFSCME Local 52  
 36 Anchorage office.

37 I. Meetings.

38 The Committee shall meet monthly, usually by teleconference. Members of the Committee will  
 39 meet face-to-face at least once each year at a location determined by the Committee. The Chair  
 40 may call special meetings. The Chair must provide prior notification of special meetings to all  
 41 committee members. It is the responsibility of all committee members to attend meetings.

42 J. Vacated Seats.

43 Unexcused absences from three consecutive meetings shall constitute a vacancy. The Chair will  
 44 inform the ASEA/AFSCME Local 52 President of vacancies and request the President to appoint  
 45 committee members from the area seat(s) vacated.

46 K. Robert's Rules of Order.

47 The Committee shall follow *Robert's Rules of Order, Revised*, in all conduct of the Committee to  
 48 which they are applicable, and not inconsistent with the ASEA/AFSCME Local 52 and AFSCME  
 49 Constitutions.

50 L. Funding.

1 In performance of Article 9.0-2 of the ASEA/AFSCME Local 52 Constitution, the Business  
 2 Manager shall consult with the Class I Committee Chair in developing the Committee's annual  
 3 budget. The annual budget is subject to Executive Board approval.

4  
 5 Motion 06-054 passed by voice vote.

6  
 7 Motion 06-055 (P&P 22.00.000, "Election Process for Officers and AFSCME Convention")

8 Moved by Chris Pace, seconded by Wyatt Wheeler

9 To approve the proposed changes to P&P 22.00.000, "Election Process for Officers and AFSCME  
 10 Convention," as presented:

11  
 12 Proposed Change: Strikethrough = Delete; Underscore = New Language

13  
 14 22.00.000 ELECTION PROCESS FOR OFFICERS AND AFSCME CONVENTION  
 15 DELEGATES

16 ~~In accordance with ASEA/AFSCME Local 52 Constitution Article 7.02.E., the State Executive~~  
 17 ~~Board has determined that all occupational classifications in place as of March 2002 shall be used~~  
 18 ~~for voting and officer eligibility. Additionally, AFSCME classification definitions shall be~~  
 19 ~~accepted for new job positions established since March 2002. (See Appendix 1, "List of~~  
 20 ~~Referenced Corporate Documents: Occupational Classifications.")~~

21 A. Notice of Nominations.

22 ...

23  
 24 Motion 06-055 passed by voice vote.

25  
 26 Motion 06-056 (P&P 23.00.000, "Communications")

27 Moved by Chris Pace, seconded by Wyatt Wheeler

28 To approve the proposed changes to P&P 23.00.000, "Communications," as presented:

29  
 30 Proposed Change: Strikethrough = Delete; Underscore = New Language

31  
 32 23.00.000 COMMUNICATIONS

33 23.01.000 UNION WEBMAIL

34 A personal WebMail system shall be constructed, its operation to integrate with information  
 35 available in the Union database

36  
 37 23.01.010 WebMail System Policy

38 A. The Communications Committee is responsible for making recommendations for the  
 39 WebMail Use Policy to the State Executive Board.

40 B. Day-to-day operation and maintenance of the WebMail System is the responsibility of the  
 41 Business Manager or his/her designee.

42  
 43 23.01.020 WebMail Use Policy

44 A. Permitted Uses

45 1. The Business Manager or his/her designee can send WebMail about any Union-  
 46 endorsed candidate for public office.

47 ~~2. The Business Manager or his/her designee can send WebMail about legislative issues~~  
 48 ~~potentially affecting the membership.~~

49 B. Prohibited Uses

- 1           1. Advertising a business, service, or product.
- 2           2. Campaigning for Union or public office.
- 3           3. Large attachments that may impair performance of the WebMail system.
- 4           4. Any illegal use that violates local, state, or federal laws.
- 5           5. Pornography.
- 6           6. Threats.
- 7           7. Harassment.
- 8           8. Fraudulent activity.
- 9           9. Unauthorized access, also known as "hacking."
- 10          10. Reselling of the service without permission of the Union.
- 11          11. Reassignment of accounts to individuals other than originally intended.

12    C.    Enforcement

- 13          1. The Business Manager or his/her designee shall inform the member of the  
14             alleged violation and log the event.
- 15          2. The member shall be given an opportunity to comply with the WebMail Use  
16             Policy.
- 17          3. If the member fails to comply or if misuse continues, the Business Manager or  
18             his/her designee will revoke the user's WebMail account privileges.
- 19          4. There will occur immediate suspension of the user account by the Business  
20             Manager or his/her designee for distribution of egregious materials – e.g.,  
21             pornography.

22  
23    23.01.030      Right of Member Appeal

24    A member whose WebMail privileges have been revoked by the Business Manager or his/her  
25    designee can appeal the revocation to the Communications Committee, with further appeal rights  
26    to the State Executive Board.

27  
28    Amendment 06-056A (Housekeeping)

29    Moved by Sue Layton, seconded by Michael Williams

30    That 23.01.020C.4 shall read, as follows:

- 31  
32    4.      ~~There will occur immediate suspension of the user account by the~~ The Business Manager  
33    or his/her designee will immediately suspend a user account for distribution of egregious  
34    materials – e.g., pornography.

35  
36    Amendment 06-056A passed, without objection.

37  
38    Motion 06-056 passed as amended by voice vote.

39  
40    Motion 06-057 (P&P 24.00.000, "Occupational Classifications")

41    Moved by Chris Pace, seconded by Wyatt Wheeler

42    To approve the proposed changes to P&P 24.00.000, "Occupational Classifications," as presented.

43  
44           Proposed Change: Strikethrough = Delete; Underscore = New Language

45  
46    24.00.000      OCCUPATIONAL CLASSIFICATIONS

47    Occupational classifications for Administrative, Technical, Professional, will be in accordance  
48    with the state's classification system. The Board may develop and publish written criteria to be

1 uniformly applied for deviation from the state's classification system. If the Board determines a  
 2 deviation necessary, it will send written notice of its findings and criteria to affected job classes  
 3 prior to annual notice for nominations and elections.

4  
 5 Motion 06-057 passed 6:3 by the following Roll Call Vote: Barbara Brandt, no; Chris Pace, yes; Gloria  
 6 Eggleton, absent; Karen Zubillaga, no; Sheila Fowlkes, yes; Stephen Wright, yes; Sue Layton, yes; Wade  
 7 Wahrenbrock, yes; Wyatt Wheeler, no; Michael Williams, yes; Gordon Glaser, choosing not to vote.

#### 8 Presidents Committee Policy Request

9 Wade Wahrenbrock brought forward on behalf of the Chapter Presidents a request for guidelines on how  
 10 they are to operate.

11 The Chair suggested the request be referred to the P&P Subcommittee. Sue Layton objected.

12 Wade Wahrenbrock will receive further input from the Chapter Presidents for the presentation of a  
 13 proposed guideline to the Board.

#### 14 **NEW BUSINESS**

#### 15 Interpretation: ASEA Constitutional Article 11, Sub-section 11.01

16 **Consensus of the Board: Eligibility for service on the ASEA Judicial Panel only excludes State**  
 17 **Executive Board officers, not chapter board officers.**

#### 18 Midnight Sun Chapter – Rural Members/Defining Document

19 This item had been addressed earlier.

#### 20 Midnight Sun Chapter Election Results

21 As a result of recent chapter officer elections, there are now two members on the Midnight Sun Chapter  
 22 (MSC) executive board who has never served before. Vicki Spear-Shipley is the new President.

#### 23 Midnight Sun Chapter Webpage: Overview and Logo

24 The MSC has purchased a domain and have started building a web page. Barbara Brandt commissioned a  
 25 graphic artist to create a logo for the MSC chapter. The oval logo has been adopted as the chapter's  
 26 official logo (a sample was shown). The webpage to be up and running in the January is located at  
 27 [www.msc-asea.org](http://www.msc-asea.org) . Maryann Ganacias, an ASEA staff member, was named to be the commissioned  
 28 artist.

29 Stephen Wright also announced that the Juneau Chapter was redesigning their website, and has  
 30 commissioned a professional contractor to upgrade and update their website, in conjunction with  
 31 voluntary efforts by chapter members.

#### 32 MSC Union Office (feasibility study: sole-use union hall)

33 The MSC has another opportunity to look at a sole-use facility in Fairbanks. The lease will expire June  
 34 2006, and Northern Region Representative Barbara Brandt was hoping that the Business Manager would  
 35 look at a sole-use facility instead of a shared-use facility when the Business Manager reviews a new lease  
 36 contract -- not asking to purchase a building, but to lease something the MSC members can call home,  
 37 something that would accommodate a real union hall and eliminate the office key issue, and the IBEW  
 38 concerns for the security of their facility. The Business Manager will explore the market opportunities in  
 39 Fairbanks for lease of another facility and weigh the costs that would be involved.

1 Barbara asked that the Business Manager favorably entertain the opportunity of renting  
 2 portions of such a sole-use facility to members for wedding receptions, showers, etc., to offset the  
 3 additional costs such a lease would demand.

4  
 5 (Note of Record: The Chair called for a brief recess at 1:30 p.m., to resume the record at 1.42 p.m.)  
 6

7 Main Motion 06-058 (Executive Session)

8 At the request of Michael Williams, Chair of the Subcommittee on Business Manager's Contract, the  
 9 presiding Chair called for executive session to protect the privacy of individuals.

10 Motion 06-058 passed, without objection.  
 11

12 (Note of Record: The State Executive Session entered into executive session at 1:45 p.m., resuming  
 13 general session at 1:50 p.m.)  
 14

15 Main Motion 06-059 (Business Manager's Contract)

16 Moved by the Subcommittee on Business Manager's Contract

17 Recommended adoption of the Business Manager Employment Contract covering January 1, 2006,  
 18 through December 31, 2008.

19 Motion 06-059 passed, without objection.  
 20

21 **MISCELLANEOUS**

22 The Business Manager announced that AFSCME International Vice Presidents Ken Allen and Greg  
 23 Devereaux were not able to come due to Rallies for Human Rights Day and Workers Rights being held  
 24 throughout their states of Washington and Oregon. Formal invitations have been sent to both for our  
 25 Biennial Convention here in Anchorage.  
 26

27 **GOOD AND WELFARE**

28 No announcements were made.  
 29

30 **ADJOURNMENT**

31  
 32 Main Motion 06-060 (Adjournment)

33 Moved by Sue Layton, second by Wyatt Wheeler

34 To adjourn this quarterly business session of the State Executive Board.

35 Motion 06-060 passed, without objection.  
 36

37 (Whereupon, the quarterly business session of the ASEA/AFSCME Local 52 State Executive Board  
 38 adjourned at 1:55 p.m., to hold its next meeting January 26-27, 2006, in Juneau AK.)  
 39

40 Respectfully submitted by

41 Michael R. Williams, Secretary

42 State Executive Board

43 ASEA/AFSCME Local 52, AFL-CIO  
 44