



*Alaskans Working For Alaska!*

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PENDING APPROVAL OF  
STATE EXECUTIVE BOARD

MINUTES OF  
ASEA/AFSCME LOCAL 52  
Quarterly Business Session  
State Executive Board  
December 14 -15, 2006  
(Anchorage AK)

**TABLE OF CONTENTS**

1

2 **DAY 1.....5**

3 CALL TO ORDER AND ROLL CALL (8:30 AM.) .....5

4 SWEARING IN OF NEW BOARD MEMBERS FOR THE RECORD .....5

5 ADOPT AGENDA.....5

6 **Main Motion 07-030 (Adopt Agenda) .....5**

7 **Amendment 07-030A.....6**

8 APPROVE MINUTES (9/5-6/06).....6

9 **Main Motion 07-031 (Adopt 9/5-6/06 Minutes-Quarterly Business Session-Fairbanks).....6**

10 RECEIVE INTO RECORD ANY POLLS .....6

11 **Main Motion 07-032 (Accept Polls of 9/11/06, 9/25/06, and 10/12/06 into record) .....6**

12 REPORTS – BUSINESS MANAGER.....6

13 **Main Motion 07-033 (Executive Session) .....6**

14 *City of Sitka Chapter*.....7

15 *Chapter Reporting Update*.....7

16 *Contract Negotiating Committee (CNC) Update*.....7

17 *Staffing Update* .....7

18 REPORTS - PRESIDENT.....7

19 *Subcommittee Report on the Business Manager’s Contract*.....7

20 MEMBER COMMENTS ON PROPOSED POLICIES & PROCEDURES – TIME CERTAIN AT 11:45 A.M. ....7

21 **Main Motion 07-034 (City of Sitka Bylaws and Membership Status) .....8**

22 **Main Motion 07-035 (Chapter Reporting Requirements).....8**

23 **Amendment 07-035A.....8**

24 **Main Motion 07-036 (Business Leave Approval) .....8**

25 **Main Motion 07-037 (Business Manager’s Contract) .....8**

26 **Main Motion 07-038 (Amendment to Agenda) .....9**

27 **Amendment 07-038A.....9**

28 **Main Motion 07-039 (Suspend orders of the day).....9**

29 **Main Motion 07-040 (Interpretation of Article 12) .....9**

30 **Amendment 07-040A.....9**

31 MEMBER COMMENTS (CONTINUED) .....9

32 UNFINISHED BUSINESS .....10

33 *Policies & Procedures – Time Certain at 1:30 p.m.*.....10

34 **Main Motion 07-041 (Adoption of the Policies & Procedures).....10**

35 **Amendment 07-041A.....10**

36 **Motion 07-041B (Motion to Refer) .....10**

37 **Main Motion 07-042 (Adoption of a portion of P&P Section 22.00.000).....10**

38 **Main Motion 07-043 (Adoption of P&P Section 22.00.000) .....10**

39 **Main Motion 07-044 (Chapter Website and Communications).....11**

40 **Main Motion 07-045 (Broadcast E-mails to Members).....11**

41 **Amendment 07-045A.....11**

42 REPORTS-BUSINESS MANAGER (CONTINUED) .....11

43 *Budget Review/Update*.....11

44 **FY07 Budget.....11**

45 **AK EasyBiz Account.....12**

1	<i>Collections Report</i> .....	12
2	<i>37th AFSCME International Convention Constitutional Amendment re: Member Dues</i> .....	12
3	<i>Steward Training</i> .....	12
4	<i>Political Action Program</i> .....	13
5	<i>Member Advancement Program (MAP)</i> .....	13
6	<i>Membership Trend / UC/PUC/Appeal</i> .....	13
7	<i>New Member Orientation</i> .....	13
8	<i>Business Leave Update</i> .....	13
9	<i>Catastrophic Leave Update</i> .....	13
10	<i>Emergency Leave Bank Update</i> .....	14
11	<i>Injury Leave Bank</i> .....	14
12	<i>Staffing Update (Continued)</i> .....	14
13	<i>Internal Organizing/Rural Chapter Travel</i> .....	14
14	<i>Main Motion 07-046 (Recess for the day)</i> .....	14
15	<b>DAY 2</b> .....	<b>14</b>
16	CALL TO ORDER (8:30 A.M.) .....	14
17	REPORT – BUSINESS MANAGER (CONTINUED) .....	15
18	<i>Main Motion 07-047(Executive Session)</i> .....	15
19	<i>External Organizing</i> .....	15
20	<i>7/1/07 Health Insurance Contribution Notification from State</i> .....	15
21	<i>ASEA Letter to SOA re Same Sex Partner Enrollment and Eligibility</i> .....	15
22	<i>Grievances and Arbitration Report</i> .....	16
23	<i>Main Motion 07-048 (Executive Session)</i> .....	16
24	<i>Labor Management Committees</i> .....	16
25	<i>Response to Legislative Initiatives</i> .....	16
26	<i>Contract Negotiating Committee (CNC) Update</i> .....	16
27	<i>Motion 07-049 (Executive Session)</i> .....	17
28	MEMBER COMMENTS – TIME CERTAIN AT 11:30 A.M. ....	17
29	REPORTS-PRESIDENT .....	17
30	<i>Committee Reports</i> .....	17
31	<i>ASEA/AFSCME Local 52 Women’s Committee</i> .....	17
32	<i>AFSCME Corrections United National Steering Committee</i> .....	17
33	<i>Class I Committee</i> .....	17
34	<i>Probation and Parole Committee</i> .....	17
35	<i>Bush Community Committee</i> .....	17
36	<i>Communications Committee</i> .....	17
37	<i>Grievance Review Committee</i> .....	17
38	<i>AFSCME International Gay and Lesbian Rights Advisory Committee</i> .....	17
39	<i>ASEA Judicial Panel</i> .....	17
40	<i>Main Motion 07-050 (Contract Campaign Committee)</i> .....	18
41	<i>Main Motion 07-051 (Expenditure for Media Campaign)</i> .....	18
42	<i>Mikunda &amp; Cottrell Presentation – FY06 Audit (Times Certain at 1:15 p.m.)</i> .....	18
43	REPORTS-PRESIDENT (CONTINUED) .....	19
44	<i>Communications Committee (Continued)</i> .....	19
45	REPORTS - BUSINESS MANAGER (CONTINUED).....	19

1	<i>Miscellaneous – AFL-CIO Legislative Conference (Juneau)</i> .....	19
2	REPORTS-PRESIDENT (CONTINUED) .....	19
3	<i>Subcommittee Report on Chapter Jurisdiction of ASEA Field Employees</i> .....	19
4	<b>Main Motion 07-052 (Chapter Jurisdiction and Reassignment)</b> .....	19
5	<i>Subcommittee Report of the Bush Executive Board Seat</i> .....	20
6	<i>Committee Appointments</i> .....	20
7	<b>Main Motion 07-053 (Women’s Committee Appointments)</b> .....	20
8	<i>Calendar of Events</i> .....	20
9	REPORTS – TREASURER .....	20
10	TIMES CERTAIN (CONTINUED).....	20
11	<i>Wachovia BSRA Presentation (Time Certain at 2:15 p.m.)</i> .....	20
12	<b>Main Motion 07-054 (Executive Session)</b> .....	20
13	UNFINISHED BUSINESS .....	20
14	NEW BUSINESS .....	21
15	<i>Dedicated Steward Website – Feasibility</i> .....	21
16	<i>AFSCME Trustees Conference</i> .....	21
17	<b>Main Motion 07-055 (Expense for the AFSCME Trustees Conference)</b> .....	21
18	<b>Main Motion 07-056 (Chapter Websites)</b> .....	21
19	REPORT – PRESIDENT (CONTINUED) .....	21
20	<i>Calendar of Events (Continued)</i> .....	21
21	NEW BUSINESS (CONTINUED) .....	22
22	<b>Main Motion 07-057 (Committee distribution of materials to members)</b> .....	22
23	REPORT – PRESIDENT (CONTINUED) .....	22
24	<i>Calendar of Events (Continued)</i> .....	22
25	<b>Main Motion 07-058 (Executive Session)</b> .....	22
26	REPORTS – BUSINESS MANAGER (CONTINUED).....	22
27	<i>Lobbyist Report (Times Certain)</i> .....	22
28	<b>Main Motion 07-059 (Constitutional Amendment)</b> .....	22
29	ADJOURNMENT.....	23
30	<b>Main Motion 07-060 (To Adjourn)</b> .....	23

**QUARTERLY BUSINESS SESSION OF THE  
ASEA/AFSCME LOCAL 52 STATE EXECUTIVE BOARD  
DECEMBER 14-15, 2006  
1577 C Street, Anchorage AK – 3<sup>rd</sup> floor Conference Room**

**DAY 1**

**CALL TO ORDER AND ROLL CALL (8:30 am.)**

The quarterly business session of the State Executive Board convened in the 3<sup>rd</sup> Floor Conference Room at 1577 C Street, Suite 201, Anchorage, AK, and was called to order at 8:30 a.m. by President Fred Brown. Secretary Michael Williams called the roll and noted for the record the following board members and staff to be present. The presence of a quorum was declared.

Present were:

Chris Lyou, Class I Representative  
Fred Brown, President  
Karen Zubillaga, Treasurer  
Michael Williams, Secretary  
Pat Moss, Interim Northern (Fairbanks) Region Representative  
Christopher Pace, Professional Representative  
Sheila Fowlkes, Technical Representative  
Stephen Wright, Southeast (Juneau) Representative  
Vicki Spear-Shipley, Administrative Support Representative  
Wade Wahrenbrock, Rural Representative  
Valerie Kenny, Interim Central (Anchorage) Region Representative  
Jim Duncan, Business Manager (with voice/no vote)

Absent: None

Also present: NW Area Field Services Director Tam Tocher; Admin Assistant II MaryAnn Ganacias (In training); Admin Assistant III Roberta Holmes-Carter; and GGU Member N. Sue Layton.

**SWEARING IN OF NEW BOARD MEMBERS FOR THE RECORD**

Newly elected or re-elected ASEA/AFSCME Local 52, AFL-CIO, State Executive Board members were sworn in under and subscribed to the “*Obligation of an Officer*,” as follows: President Fred G. Brown; Professional Representative Christopher Pace; Administrative Support Representative Vicki Spear-Shipley; Class I Representative J. Christian Lyou; and Interim Central Area Representative Valerie Kenny.

**ADOPT AGENDA**

Main Motion 07-030 (Adopt Agenda)

Moved by Michael Williams, seconded by Stephen Wright  
To adopt the agenda as presented.

1 Amendment 07-030A

2 The following amendments to the agenda were brought forward:

- 3
- 4 • President's Report – Subcommittee Report on the Business Manager's Contract
  - 5 • New Business – AFSCME Trustees Conference
  - 6 • Business Manager's Report
    - 7 ○ City of Sitka Chapter
    - 8 ○ ASEA Letter to SOA re Same Sex Partner Enrollment and Eligibility
    - 9 ○ Miscellaneous - AFL-CIO Legislative Conference (Juneau)

10 Amendment 07-030A passed, without objection.

11 Motion 07-030A as amended passed, without objection.

12

13 **APPROVE MINUTES (9/5-6/06)**

14

15 Main Motion 07-031 (Adopt 9/5-6/06 Minutes-Quarterly Business Session-Fairbanks)

16 Moved by Michael Williams, seconded by Wade Wahrenbrock

17 To approve the September 5-6, 2006, minutes (Quarterly Business Session-Fairbanks) as presented.

18 Motion 07-031 passed, without objections.

19

20

21 **RECEIVE INTO RECORD ANY POLLS**

22

23 Main Motion 07-032 (Accept Polls of 9/11/06, 9/25/06, and 10/12/06 into record)

24 Moved by Chris Lyou, seconded by Michael Williams

25 To receive the following Polls, as presented:

- 26
- 27 ■ 9/11/06 – Poll A (Distribution of P&P Section 9.00 working draft changes to Chief Stewards) Approved to have Michael Williams, Secretary, distribute the P&P section 9.00 working draft changes to the Chief Stewards, only, before mid-October.
  - 28 ■ 9/11/06 – Poll B (Distribution accompanied by a commentary explaining proposed changes) Approved to have them accompanied by a commentary explaining the proposed changes.
  - 29 ■ 9/25/06 – (Approval of the amendment to Business Manager's Contract) Approved the amendment to the business manager's contract, as discussed on 9/20/2006.
  - 30 ■ 10/12/06 – (Appointment of the chair's business manager's contract committee) Approved the recommendation of the President to appoint Michael Williams, chair; Chris Lyou, Stephen Wright; and Sue Layton as the Business Manager's Contract Committee.

31 Motion 07-032 passed, without objection.

32

33 **REPORTS – BUSINESS MANAGER**

34

35 Main Motion 07-033 (Executive Session)

36 Moved by Chris Lyou, seconded by Karen Zubillaga

1 To enter into executive session to protect the confidentiality of negotiations and/or litigation, and to  
 2 protect the privacy of individuals.

3  
 4 Motion 07-033 passed, without objection

5  
 6 (The State Executive Board entered into executive session at 8:51 a.m.)

7 City of Sitka Chapter

8 The Board remained in executive session to receive the City of Sitka Chapter report.

9 Chapter Reporting Update

10 The Board remained in executive session to receive the update on Chapter reporting.

11  
 12 (The State Executive Board took a brief break at 10:21 a.m., resuming in executive session at 10:34 a.m.)

13 Contract Negotiating Committee (CNC) Update

14 The Board remained in executive session to receive the update on Contract Negotiations.

15 Staffing Update

16 The Board remained in executive session to receive the Staffing Update.

17  
 18 **REPORTS - PRESIDENT**

19 Subcommittee Report on the Business Manager's Contract

20 The Board remained in executive session to receive the Subcommittee's report on the Business Manager's  
 21 contract.

22  
 23 (The State Executive Board resumed general session at 11:35 a.m. and took a brief break at 11:36 a.m.,  
 24 resuming the record at T1-488)

25  
 26 **MEMBER COMMENTS on Proposed Policies & Procedures – Time Certain at 11:45 a.m.**

27 A telephonic connection was established at 11:45 a.m. for all incoming calls from members wishing to  
 28 address the Board on the Proposed Policies & Procedures or other issues, with the meeting continuing  
 29 until such time a call is joined or member(s) arrived.

30  
 31 The following members addressed the Board:

- 32
- 33     ▪ Michael Reed, Anchorage Chapter Member – Roles of the Contract Negotiating  
 34       Committee as referenced in the ASEA Constitution Article 12.02 -.03.
  - 35
  - 36     ▪ Jerry Farrington, (telephonic) Cook Inlet Chapter Member – Request for interpretation of  
 37       Article 12.02 and 12.03 in regards to what is the role of the negotiators and what is the role  
 38       of the alternates.
- 39

- 1           ▪ Penelope Goforth, Anchorage Chapter Member – Communications ideas, and P&P  
2           Proposal
- 3
- 4           ▪ Yvonne Jacobson, Anchorage Chapter Member – Member participation, Anchorage  
5           Chapter issues
- 6
- 7           ▪ N. Sue Layton, Anchorage Chapter Member – CNC Primary and Alternates
- 8

9 (Member comments telephonic connection discontinued at 12:25 p.m.)

10 (The State Executive Board took a brief break at 12:30 p.m. resuming the record at 1:13 p.m.)

11 Main Motion 07-034 (City of Sitka Bylaws and Membership Status)

12 Moved by Michael Williams, seconded by Karen Zubillaga

13 To accept into record the City of Sitka Chapter Bylaws in compliance with the constitution; and, extend  
14 all rights of membership to the represented group, with initial status as members in good standing.

15 Motion 07-034 passed, without objection

16 Main Motion 07-035 (Chapter Reporting Requirements)

17 Move by Karen Zubillaga, seconded by Michael Williams

18 To move that the Business Manager shall withhold support checks from chapters that are not in  
19 compliance with reporting requirements. Chapters will receive all monies withheld upon compliance with  
20 reporting requirements. Chapters will receive assistance from staff and/or officers when needed.

21 Amendment 07-035A

22 Moved by Stephen Wright, seconded by Pat Moss

23 To insert “After thirty (30) days notice to chapters” at the beginning of the sentence.

24 Amendment 07-035A passed

25 Motion 07-035 passed as amended

26 Main Motion 07-036 (Business Leave Approval)

27 Moved by Chris Pace, seconded by Chris Lyou

28 To move that the Business Manager shall follow the current written Policies & Procedures and Contract  
29 for use and approval of business leave.

30 Motion 07-036 passed, without objection

31 Main Motion 07-037 (Business Manager’s Contract)

32 Moved by the Subcommittee on Business Manager’s Contract

33 To move that the Board approve the revisions to the Business Manager’s contract for the period of  
34 January 1, 2006 – December 31, 2008.

35 Motion 07-037 passed, without objection

1 Main Motion 07-038 (Amendment to Agenda)

2 Moved by Karen Zubillaga, seconded by Michael Williams

3 To amend the agenda to add: Constitutional Interpretation of Article 12 at a Time Certain 12/15/06 at  
4 9:00 a.m.

5

6 Amendment 07-038A

7 Moved by Sheila Fowlkes, seconded by Chris Pace

8 To amend to strike the time certain of 9:00 a.m. and to replace with today, 12/14/06.

9 Amendment 07-038A passed, without objection

10

11 Motion 07-038 passed as amended, without objection

12 (The State Executive Board took a brief break at 1:38 p.m. resuming the record at 1:48 p.m.)

13

14 Main Motion 07-039 (Suspend orders of the day)

15 Moved by Chris Pace, seconded by Valerie Kenny

16 To suspend the orders of the day to discuss the Article 12 constitutional interpretation

17

18 Motion 07-039 passed, without objection

19

20 Main Motion 07-040 (Interpretation of Article 12)

21 Moved by Chris Pace, seconded by Michael Williams

22 For purposes of Article 12 of the ASEA Constitution, the Board interprets the CNC to consist of 12  
23 members as elected under 12.02.C. Under 12.02.A only 6 members of the committee shall sit at the table  
24 with the State at any one time.

25

26 Amendment 07-040A

27 Moved by Michael Williams, seconded by Valerie Kenny

28 For purpose of Article 12.03, all 12 members of the committee shall have voice and vote in  
29 deciding contract proposals.

30 Amendment 07-040A passed, with objection from Chris Lyou and Karen Zubillaga

31

32 (Point of Information: Michael Williams references Policies & Procedures 2.02.02 – Members of the  
33 contract negotiating committee shall be authorized to establish their own rules of conduct and procedures  
34 concerning collective bargaining.)

35

36 Motion 07-040 as amended passed 6:4 by the following roll call vote: Chris Pace, yes; Michael Williams,  
37 yes; Pat Moss, yes; Sheila Fowlkes, yes; Stephen Wright, yes; Val Kenny, yes; Chris Lyou, no; Karen  
38 Zubillaga, no; Vicki Spear-Shiple, no; Wade Wahrenbrock, no; and Fred Brown, not voting.

39

40 **MEMBER COMMENTS (CONTINUED)**

41

42 The following members addressed the board:

43

- 44 ■ Shelly Boyer-Wood, Anchorage Chapter member – Election Policies & Procedures, candidate  
45 statements, and Code of Ethics

- N. Sue Layton, Anchorage Chapter member – Clarification on Constitutional amendment

#### UNFINISHED BUSINESS

##### Policies & Procedures – Time Certain at 1:30 p.m.

Point of Information: Michael Williams states that the P&P Subcommittee did not meet and confer on the comments received. There is no committee recommendation on adoption of the P&P as commented on.

##### Main Motion 07-041 (Adoption of the Policies & Procedures)

Moved by Michael Williams, seconded by Valerie Kenny

The Board adopt the Policies & Procedures that were approved at the September 5-6, 2006 Executive Board meeting with the exception to P&P section 22.00.000.

Amendment 07-041A

Moved by Michael Williams, seconded by Stephen Wright

To amend to not strike the word “trustees” in the Code of Ethics, and to place “chapter” in front of each occurrence of “trustees”.

Amendment 07-041A passed, without objection

Motion 07-041B (Motion to Refer)

Moved by Karen Zubillaga, seconded by Chris Pace

To move to refer all member comments to the P&P Subcommittee.

Motion 07-041B withdrawn by makers of the motion

Motion 07-041 passed as amended

##### Main Motion 07-042 (Adoption of a portion of P&P Section 22.00.000)

Moved by Chris Pace, failed for the lack of a second

To adopt all of the amended language in section 22.00.000 with exception to 22.00.000.B.8 and 22.00.000.C.

Main Motion 07-042 fails for the lack of a second

##### Main Motion 07-043 (Adoption of P&P Section 22.00.000)

Moved by Michael Williams, seconded by Stephen Wright

To adopt P&P section 22.00.000 as approved at the September 5-6 Executive Board meeting.

Motion 07-043 passed by voice vote, with objection from Chris Pace

(The State Executive Board took a brief break at 2:49 p.m., resuming at 3:01 p.m.)

(Note of record: Michael Williams is not present, Karen Zubillaga acts as Secretary)

1 Main Motion 07-044 (Chapter Website and Communications)

2 Moved by Stephen Wright, seconded by Val Kenny

3 A chapter is prohibited from incorporating technology into a chapter website which provides any  
4 capability for distribution of web-based e-mail communications to a chapter membership. All email  
5 communications to Local 52 members must be approved by the Business Manager.

6  
7 (Note of Record: Michael Williams enters at 3:09 p.m. and resumes as Secretary)

8  
9 Motion 07-044 is withdrawn by Stephen Wright and Val Kenny

10  
11 Main Motion 07-045 (Broadcast E-mails to Members)

12 Moved by Stephen Wright, seconded by Valerie Kenny

13 All broadcast e-mails to members, including messages regarding official Union and chapter activities  
14 must be submitted to Union Headquarters for approval prior to being sent.

15  
16 Amendment 07-045A

17 Moved by Stephen Wright, seconded by Valerie Kenny

18 Broadcast messages from the Chapter President or Chapter chief steward to the chapter stewards  
19 shall be copied to the Business Manager.

20  
21 Amendment 07-045A passed

22  
23 Motion 07-045 passed as amended, without objection

24  
25 Note of Record: The Policies & Procedures Subcommittee will continue to meet. Wade Wahrenbrock  
26 will continue as Chair with committee members Chris Pace, Michael Williams, Sheila Fowlkes, and  
27 Stephen Wright.

28  
29 Michael Williams Calls For the Orders Of The Day resuming at the second agenda item under the  
30 Business Manager's report.

31  
32 **REPORTS-BUSINESS MANAGER (CONTINUED)**

33 Budget Review/Update

34 FY07 Budget

35 The Business Manager reviewed the Balance Sheet, with no questions from the Board. Regarding the  
36 Financials for FY07, the following items were especially noted.

37  
38 REVENUES

39 Dues

- 40 ▪ The FY07 budget has an estimated projected deficit of \$311,645.
- 41 ▪ As the result of our collections efforts of back dues, and an increase in membership, dues revenue  
42 is \$12,112 more than budget for the year-to-date.
- 43 ▪ AFSCME Per Capita - \$4,486 was paid to AFSCME International which is more than budgeted,  
44 which means that membership numbers are going up.

45 EXPENSES



1 Wade Wahrenbrock, Rural Representative, requests that any scheduled rural visits and schedules  
2 for training in the rural areas be copied to him for informational purposes.

### 3 Political Action Program

4 The Business Manager presented the Political Action Program report to the Board. Seventy-five (75)  
5 Political Action Committee (PAC) forms were received statewide through the three ASEA offices during  
6 the period of August 25, 2006 through December 1, 2006.

7  
8 The Business Manager reports to the Board that the level of contributions this year by the PAC were  
9 twice as high as they have been in previous years.

### 10 Member Advancement Program (MAP)

11 The Business Manager reports that there have been a total of 125 MAP forms received for the period of  
12 August 25, 2006 through December 1, 2006.

### 13 Membership Trend / UC/PUC/Appeal

14 During the period of August 16, 2006 through November 15, 2006, we have received 14 new positions in  
15 the GGU, 6 positions were transferred to the Supervisory Unit, and there are currently 13 positions before  
16 the Alaska Labor Relations Agency; total unit clarifications for the time period is 33.

17 During the period of July 4, 2004 to November 15, 2006, total unit clarifications is 396. The trend  
18 during that period resulted in a net loss and is now starting to level out.

### 19 New Member Orientation

20 The Business Manager presented the Administrative Procedures for the New Member Orientation to the  
21 Board for an informational piece. The Business Manager discussed that there have been questions  
22 regarding whether a member is required to report to the Union office or not. The Business Manager states  
23 that the contract is specific that the member must contact **and** report to the Union office. The rural  
24 members participate by teleconference.

25 A statistics report was presented to the Board which shows the percentage of the number of  
26 members that have submitted their Dues Authorizations forms. There is progress in working towards  
27 getting the percentage down to zero within a thirty day period.

### 28 Business Leave Update

29 The Business Manager presented the report to the Board and explains the conversion process when there  
30 are contributions and usage of the bank. The 7.5 hours from a new employee is contributed to the bank at  
31 the new employee's rate of pay as which the usage is at the rate of pay for the member using business  
32 leave. Business leave contributions and usage is in dollars not hours.

### 33 Catastrophic Leave Update

34 As of 11/15/06 there was 15,110.71 hours in catastrophic leave. During the period of 8/16/06 through  
35 11/15/06, 368.50 hours were approved for 18 members. No member was denied catastrophic leave  
36 benefits for this time period.

1 Emergency Leave Bank Update

2 During the period of 8/16/06 through 11/1/06, 6 members were approved for Emergency leave benefits  
3 for a total of 225 hours. There have been a total of 1,200 hours used by 32 members since the inception of  
4 the leave bank through 11/1/06.

5 Injury Leave Bank

6 During the period of 8/16/06 through 11/15/06, 1 member was approved for Injury Leave. The balance of  
7 the injury leave bank is \$189,230.92. There have been a total of 8 members receiving 167.50 hours since  
8 the inception of the injury leave bank. No member was denied Injury Leave benefits for this time period.

9 Staffing Update (Continued)

10 The Business Manager reported to the Board a staffing update. The receptionist resigned from the  
11 Receptionist position. The notice of open position was posted and advertised. Three applicants have been  
12 chosen for interviews to be conducted on December 18<sup>th</sup>.

13 Karen Hamilton has been hired with an extensive background in Labor and account collections.

14 Karen has begun on September 5, 2006, as an Administrative Assistant I.

15 Business Agent/Organizer Sam Rhodes has been selected as a winner of the Jerry Wurf Memorial  
16 Scholarship to attend the 2007 session of the Harvard Trade Union Program. There has not been a person  
17 from Alaska in that program in which the program is very beneficial to the Union. Tam Tocher expands  
18 on the program in which the caliber of the program is as high as you can get.

19 Internal Organizing/Rural Chapter Travel

20 The Business Manager gives a cursory review of the Internal Organizing/Rural Chapter Travel Report,  
21 with no questions from the Board.

22 Wade Wahrenbrock requests as Rural Representative that he is to be informed on Rural travel.

23  
24 (Note of Record: The Chair reports that Val Kenny will not be able to attend on December 15<sup>th</sup>, day two  
25 of the Executive Board meeting, due to a prearranged commitment)

26  
27 Main Motion 07-046 (Recess for the day)

28 Moved by Karen Zubillaga, seconded by Vicki Spear-Shipley

29 To move to recess for the day

30  
31 Main Motion 07-046 passed, without objection

32  
33 **DAY 2**

34  
35  
36 **CALL TO ORDER (8:30 a.m.)**

37 The quarterly business session of the State Executive Board convened in the 3<sup>rd</sup> Floor Conference Room  
38 at 1577 C Street, Suite 201, Anchorage, AK, and was called to order at 8:30 a.m. by President Fred  
39 Brown. Secretary Michael Williams called the roll and noted for the record the following board members  
40 and staff to be present. The presence of a quorum was declared.

1 Present were:

2 Chris Lyou, Class I Representative  
 3 Fred Brown, President  
 4 Karen Zubillaga, Treasurer  
 5 Michael Williams, Secretary  
 6 Pat Moss, Interim Northern (Fairbanks) Region Representative  
 7 Christopher Pace, Professional Representative  
 8 Sheila Fowlkes, Technical Representative  
 9 Stephen Wright, Southeast (Juneau) Representative  
 10 Vicki Spear-Shipley, Administrative Support Representative  
 11 Wade Wahrenbrock, Rural Representative  
 12 Jim Duncan, Business Manager (with voice/no vote)

13  
 14 Absent: Valerie Kenny, Interim Central (Anchorage) Region Representative

15  
 16 Also present: NW Area Field Services Director Tam Tocher; Admin Assistant II MaryAnn Ganacias (In  
 17 training); Admin Assistant III Roberta Holmes-Carter; and GGU Member N. Sue Layton.

18  
 19 **REPORT – BUSINESS MANAGER (CONTINUED)**

20  
 21 Main Motion 07-047(Executive Session)

22 Moved by Pat Moss, seconded by Chris Pace

23 To enter into executive session to protect the confidentiality of negotiations and/or litigation.

24 Main Motion 07-047 passed, without objection

25  
 26 (The State Executive Board entered into executive session at 8:47 a.m.)

27  
 28 External Organizing

29 The Board remained in executive session to receive the External Organizing report.

30 (The State Executive Board resumed general session at 9:11 a.m., resuming the record at T3-2202)

31  
 32 7/1/07 Health Insurance Contribution Notification from State

33 The Business Manager presents to the Board the ASEA Benefit Credit for FY2008 Plan Year. The next  
 34 year's employer contribution to the ASEA member health plan will be based upon the select benefit  
 35 economy plan. The Business manager has been notified on November 14<sup>th</sup> that the State has done that  
 36 analysis. The proposed increased funding rate that will begin July 1, 2007, based on the analysis, is an  
 increase of \$14.67, a 1.7% increase.

37 A letter has been sent to the Commissioner of Administration requesting a copy of the Actuarial  
 38 report and the supporting documents that were used to determine the employer contribution for the  
 39 FY2007 Plan.

40  
 41 ASEA Letter to SOA re Same Sex Partner Enrollment and Eligibility

42 The Business Manager presents to the Board the letter to the State of Alaska regarding the Same Sex  
 Partner enrollment. A meeting is requested to reach agreement on the increased cost of the mandated

1 benefit. The Health Trust will mail an enrollment notice and enrollment forms to the appropriate  
2 population of the GGU membership.

### 3 Grievances and Arbitration Report

4 The Business Manager presents the grievance and arbitration reports to the Board, with no questions from  
5 the Board.

6  
7 (The Chair calls for a break at 9:30 a.m., resuming record at 9:38 a.m.)

### 8 9 Main Motion 07-048 (Executive Session)

10 Moved by Michael Williams, seconded by Chris Pace

11 To enter into executive session to protect the confidentiality of negotiations and/or litigation, and to  
12 protect the privacy of individuals.

13  
14 Main Motion 07-048 passed, without objection

15  
16 (The State Executive Board entered into executive session at 8:47 a.m. resuming the record at T3-3044)

### 17 Labor Management Committees

- 18 ▪ Emergency Response Pay (Business Agent Bill Johnson) - This Labor-Management Committee  
19 formed under Article 21.06.C.4.d has not met with the state as of this time due to committee  
20 members being unavailable. Emergency response pay will be brought to the attention of the  
21 Contract Negotiating Committee.
- 22 ▪ Ergonomics (Business Agent Doug Carson) – The meeting scheduled for the end of September  
23 was cancelled and the attempting to schedule another meeting. There was only one member that  
24 has shown interest on serving on this committee.
- 25 ▪ Saturday/Sunday Differential (Business Agents Kelly Brown/Chilly Felder) – The committee has  
26 not met with the State on this issue due to a State representative retiring. The State is looking for a  
27 new representative, and at that time will contact ASEA to schedule a meeting.
- 28 ▪ OT Eligibility (Business Agent Dick Isett) – Michael Williams, committee member, reports to the  
29 Board that the committee has come up with proposed language for a letter of agreement or for the  
30 Contract Negotiations. The Business Manager reported that the proposed language has been  
31 presented to the Contract Negotiating Committee.

### 32 Response to Legislative Initiatives

33 The Business Manager reports to the Board what is transpiring in regards to the change from the defined  
34 benefits plan to the defined contribution plan. A meeting is scheduled on December 21, 06 with the labor  
35 coalition. Another meeting will be scheduled after the first of the year to look at what type of legislation  
36 to propose to return to a defined benefits plan.

37 Participants in the coalition are leaders from Labor organizations which will share anticipated  
38 costs among the interested parties.

39 The goal of the coalition is to find a cost neutral piece of legislation.

### 40 Contract Negotiating Committee (CNC) Update

41 The Business Manager distributes a motion made by the CNC requesting action by the Executive Board.

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Motion 07-049 (Executive Session)

Moved by Chris Lyou, seconded by Chris Pace

To enter into executive session to protect the confidentiality of negotiations and/or litigation.

Motion 07-049 passed, without objection.

(The State Executive Board entered into executive session at 10:09 a.m., resuming in general session at T4-139)

**MEMBER COMMENTS – TIME CERTAIN AT 11:30 A.M.**

A telephonic connection was established at 11:30 a.m. for all incoming calls from members wishing to address the Board, with the meeting continuing until such time a call is joined or member arrived.

- Women’s Committee members – Nadine Lefebvre, Juneau Chapter member and Chair of Women’s Committee; Toya Winton, Anchorage Chapter member; Diana Smith, Midnight Sun Chapter member; Lin Davis, Juneau Chapter member; Zuzanna Bobinski, Midnight Sun Chapter member; Dolores Stelmach, Bethel Chapter member; and Mildred Twitchell, Bethel Chapter member – Women’s Committee issues,
- Nadine Lefebvre, Juneau Chapter member - Policies and Procedures, Job Classifications, SB 141, and Union trainings
- Zuzanna Bobinski, Midnight Sun Chapter member – Job Classifications
- Penelope Goforth, Anchorage Chapter Member – No comments at this time
- No telephonic participation

**REPORTS-PRESIDENT**

Committee Reports

Committee Reports from the following committees were noted for the record and incorporated into the minutes at Exhibit A, a copy of which is available upon filing of an Information Request to the Business Manager.

- ASEA/AFSCME Local 52 Women’s Committee
- AFSCME Corrections United National Steering Committee
- Class I Committee
- Probation and Parole Committee
- Bush Community Committee
- Communications Committee
- Grievance Review Committee
- AFSCME International Gay and Lesbian Rights Advisory Committee
- ASEA Judicial Panel

1 (No report at this time for the AFSCME Health Care Advisory Committee and the Election  
2 Committee)

3  
4 Note of Record: All oral and written reports were received into record by the State Executive  
5 Board.

6  
7 (Member Comment segment of agenda concluded and telephonic disconnection at 12:23 p.m.)

8  
9 The State Executive Board took a break at 12:23 p.m., resuming in general session at 12:55 p.m.

10  
11 Main Motion 07-050 (Contract Campaign Committee)

12 Moved by Pat Moss, seconded by Chris Pace

13 To adopt the CNC request to create a Contract Campaign Committee for the purpose of updating the  
14 Strike Action Plan prepared during the negotiations for the 2000-2003 contract.

15 The committee shall consist of five (5) members, appointed by the President and approved by the  
16 Executive Board. At least one of the committee members shall be from the Contract Negotiating  
17 Committee.

18 During Phase I, the committee shall work with the Business Manager and staff designated by the  
19 Business Manager to update the plan.

20 During Phase II, the committee shall work with Union leadership (Executive Board, Chapter  
21 Presidents, and Chief Stewards) to determine plan implementation.

22  
23 Main Motion 07-050 passed, without objection

24  
25 Main Motion 07-051 (Expenditure for Media Campaign)

26 Moved by Chris Pace, seconded by Pat Moss

27 To authorize the Business Manager to expend up to \$50,000 from the Bargaining Strike Reserve Account  
28 (BSRA) to produce a 30-second television spot, full page newspaper ad, and/or to purchase media time  
29 and publication space.

30  
31 (Point of Information: A 2/3<sup>rd</sup> vote is required to pass in accordance with ASEA/AFSCME Local 52  
32 Policies & Procedures 11.02.010)

33  
34 Motion 07-051 failed 5:4 by the following roll call vote: Chris Pace, yes; Michael Williams, yes; Pat  
35 Moss, yes; Sheila Fowlkes, yes; Stephen Wright, yes; Chris Lyou, no; Karen Zubillaga, no; Vicki Spear-  
36 Shipley, no; Wade Wahrenbrock, no; Val Kenny, absent; and Fred Brown, not voting.

37  
38 (The Chair calls for The Orders of the Day)

39  
40 The Business Manager introduced new staff members Karen Hamilton, Administrative Assistant I; and  
41 Sharon Dart, PR/Communications Specialist to the State Executive Board.

42 Mikunda & Cottrell Presentation – FY06 Audit (Times Certain at 1:15 p.m.)

43 Orie Orien reported to the Board a brief overview of FY06. Two (2) handouts, Report of Independent  
44 Auditor and Audited Financial Statements were distributed to the Board which was incorporated into the

1 minutes at Exhibit B & C, a copy of which is available upon filing of an Information Request to the  
2 Business Manager.

3  
4 (Karen Zubillaga calls for the Orders of the Day)

5  
6 **REPORTS-PRESIDENT (CONTINUED)**

7  
8 Communications Committee (Continued)

9 Discussion continues in regards to the Communication Committee charge and that the charge of the  
10 committee has been completed and will not be reestablished at this time. The focus should now be on the  
11 Contract Campaign Committee (CCC) in which President Brown has offered Stephen Wright a seat on the  
12 CCC. The function and focus on that committee is Contract Negotiations. There was no further  
13 discussion or objection from the Board.

14  
15 **REPORTS - BUSINESS MANAGER (CONTINUED)**

16 Miscellaneous – AFL-CIO Legislative Conference (Juneau)

17 The Business Manager reported to the Board that the AFL-CIO Legislative Conference has been  
18 scheduled for February 1<sup>st</sup> and 2<sup>nd</sup> in Juneau, Alaska. Notice will be sent to the AFL-CIO Vice Presidents  
19 which includes Fred Brown, Jim Duncan, Michael Williams, Janel Wright, and Val Kenny. Also Chris  
20 Pace, PAC Chair; Fate Putman, Legislative Lobbyist will also be invited to attend.

21  
22 **REPORTS-PRESIDENT (CONTINUED)**

23 Subcommittee Report on Chapter Jurisdiction of ASEA Field Employees

24 Subcommittee Chair Wade Wahrenbrock made the following recommendations to the Board:

- 25
- 26 ▪ Barrow and Deadhorse to Nome Chapter
  - 27 ▪ Fort Yukon to Buffalo Chapter
  - 28 ▪ Galena and McGrath to Yukon-Kuskokwin Chapter
  - 29 ▪ Haines, Skagway and Yakutat to Cordova Chapter
  - 30 ▪ Hoonah to Sitka Chapter
  - 31 ▪ Port Mollar, Sand Point, and Chignik are moved from Dillingham Chapter to the Kodiak-  
32 Aleutians Chapter
  - 33 ▪ Any other locations outside the Municipality of Anchorage or City and Borough of Juneau and  
34 Fairbanks are to be unassigned until such time the Executive Board assigns the location to a rural  
35 chapter.

36  
37 Main Motion 07-052 (Chapter Jurisdiction and Reassignment)

38 Moved by the Subcommittee on Chapter Jurisdiction

39 To adopt the Committee's recommendations on chapter jurisdiction and assignment of members.

40  
41 Main Motion 07-052 passed, without objection

1                                    Subcommittee Report of the Bush Executive Board Seat

2    There was no report given at this time.

3                                    Committee Appointments

4  
5    Main Motion 07-053 (Women's Committee Appointments)

6    Moved by Chris Lyou, seconded by Chris Pace

7    To appoint Nadine Lefebvre to the Women's Committee as Southeast Representative and Acting Chair,  
8    and Darleen Beltz to the Central seat.

9  
10   Main Motion 07-053 passed, without objection

11  
12   There were no further appointments to other committees at this time but will be filled by way of poll at  
13   the end of the month.

14                                    Calendar of Events

15   The calendaring of the Quarterly Business session for Juneau will be addressed prior to being adjourned  
16   to give staff time to check for hotel and meeting space availability.

17  
18   **REPORTS – TREASURER**

19   Treasurer Karen Zubillaga reported that there is nothing to add to the Business Manager's report on the  
20   budget review.

21  
22   **TIMES CERTAIN (CONTINUED)**

23                                    Wachovia BSRA Presentation (Time Certain at 2:15 p.m.)

24   Wayne Pichon of Wachovia reported to the Board on the investment results of the reserve accounts for the  
25   period ending September 30, 2006. An Executive Summary of Mr. Pichon's report was incorporated into  
26   the minutes at Exhibit D, a copy of which is available upon filing of an Information Request to the  
27   Business Manager.

28  
29   Main Motion 07-054 (Executive Session)

30   Moved by Michael Williams, seconded by Chris Pace

31   To enter into executive session to protect the confidentiality of negotiations and/or litigation, and to  
32   protect the privacy of individuals.

33  
34   Main Motion 07-054 passed, without objection

35  
36   (The State Executive Board entered into executive session at 2:20 p.m, resuming the record at T5-1621)

37  
38   The Chair calls for a break at 2:31 p.m., resuming in general session at 2:45 p.m.

39  
40   **UNFINISHED BUSINESS**

41   No unfinished business came before the Board.

1 **NEW BUSINESS**

2 Dedicated Steward Website – Feasibility

3 The Business Manager responds to the Board on questions of whether the website is feasible. The  
4 Business Manager states that it would be feasible and the link would be similar to the Pink Link or CNC  
5 website but would have to be accessed through our website. A steward link would be an expenditure of  
6 the Union.

7 Chapter websites at this time are under prevue of the chapters and should be subject to periodic  
8 review by the Union. Chapters should bear the cost of their own websites. There is interest in chapter's  
9 having a configuration link through the website.

10 A suggestion from Wade Wahrenbrock in regards to the rural chapters suggests that there should  
11 be one website for all rural chapters since their funds are not that great compared to urban chapters.

12 AFSCME Trustees Conference

13 Michael Williams mentions to the Board that he has a conflict of engagements with the AFL-CIO  
14 Legislative Conference scheduled for February 1-2, 2007 and the AFSCME 3<sup>rd</sup> Annual Public Pension  
15 Fund Trustees Conference on January 31-February 2, 2007. As a trustee on the Alaska Retirement  
16 Management Board, Michael will participate in educational workshops and working groups and  
17 roundtable discussions.

18 Michael Williams requests authorization from the Board in regards to expenditures up to the  
19 amount of what would have been paid if he was to attend the AFL-CIO Legislative Conference, which is  
20 estimated at \$800.00 (airfare, hotel, ground transportation, and per diem). The cost of to attend the  
21 AFSCME Trustees Conference is estimated at \$1,250.

22  
23 Main Motion 07-055 (Expense for the AFSCME Trustees Conference)

24 Moved by Wade Wahrenbrock, seconded by Chris Pace

25 To authorize expenditures up to \$1500 for Michael Williams to attend the AFSCME International 2007  
26 Public Pension Fund Trustees Conference on January 31 – February 2, 2007.

27  
28 Motion 07-055 passed, without objection

29  
30 Main Motion 07-056 (Chapter Websites)

31 Moved by Stephen Wright, seconded by Chris Lyou

32 To move that ASEA Anchorage Headquarters periodically review the content of chapter website postings  
33 to ensure such content is consistent with the goals and objectives of the Union.

34  
35 Motion 07-056 passed, without objection

36  
37  
38 **REPORT – PRESIDENT (CONTINUED)**

39 Calendar of Events (Continued)

40 The Board has agreed that to schedule the February Quarterly Business Session in Juneau for  
41 February 12-13, 2007.

1 **NEW BUSINESS (CONTINUED)**

2

3 The Business Manager discusses the need that there needs to be a consistent message that all the  
4 committees are sending out to the membership and that the materials distributed to the membership  
5 should be reviewed by the Union to verify that it is consistent with the goals of the Union.

6

7 Main Motion 07-057 (Committee distribution of materials to members)

8 Moved by Karen Zubillaga, seconded by Pat Moss

9 To move that materials distributed to members by ASEA Committees shall be reviewed and approved by  
10 the Business Manager.

11 Main Motion 07-057 passed, without objection

12

13 **REPORT – PRESIDENT (CONTINUED)**

14

Calendar of Events (Continued)

15 The Board has scheduled the rural Quarterly Business Session to be in Nome on June 5-6, 2007 and has  
16 changed the February meeting in Juneau from February 12-13, 2007 to February 15-16, 2007.

17

18 /end of President's report

19

20 President Brown presents to Roberta Holmes-Carter a retirement plaque on behalf of the State Executive  
21 Board and membership for all the work that she has done for ASEA since 1992.

22

23 Main Motion 07-058 (Executive Session)

24 Moved by Michael Williams, seconded by Chris Pace

25 To enter into executive session to protect the confidentiality of negotiations and/or litigation, and to  
26 protect the privacy of individuals.

27

28 Main Motion 07-058 passed, without objection

29

30 (The State Executive Board entered into executive session at 3:28 p.m.)

31

32

33 **REPORTS – BUSINESS MANAGER (CONTINUED)**

34

Lobbyist Report (Times Certain)

35 The Board remained in executive session to receive the Lobbyist Report.

36

37 (The record resumes in general session at T5-3366)

38

39

40 Main Motion 07-059 (Constitutional Amendment)

41 Moved by Karen Zubillaga, seconded by Pat Moss

42 To put forth the proposed Constitutional Amendment in regards to Article 5 to be placed on the ballot for  
43 the March 2007 election.

44

1  
2 **ARTICLE 5**

3 **DUES**

4  
5 **5.01 ~~Full-Time Rate.~~State of Alaska General Government Unit**

6 A. Full-Time Rate. The dues rate for individual bargaining unit working members, working  
7 60 hours or more per pay period, shall be eighteen and 84/100 dollars (\$18.84) per pay period plus  
8 one-tenth of one percent (.001) of the member's base wage earning for that pay period.

9  
10 **~~5.02 — Part Time Rate.~~B. Part-Time Rate.**

11 The dues rate for bargaining unit members working less than 60 hours per pay period shall be eleven  
12 and 30/100 dollars (\$11.30) per pay period plus one-tenth of one percent (.001) of the member's  
13 base wage earnings for that pay period.

14  
15 **5.02 New Bargaining Units**

16 New bargaining units shall establish within their bylaws a dues structure and rate.

17  
18 **5.03 Dues Increases.**

19 Except as may be necessary for the union's dues rates to remain in compliance with the minimum  
20 dues provision as set forth in Article IX of the AFSCME Constitution, the dues rates shall not be  
21 adjusted except by a simple majority vote of the members voting.

22  
23 Main Motion 07-059 passed, without objection

24  
25 **ADJOURNMENT**

26  
27 Main Motion 07-060 (To Adjourn)

28 Moved by Chris Lyou, seconded by Sheila Fowlkes  
29 To adjourn.

30  
31 Motion 07-060 passed with a voiced majority.

32  
33 (Whereupon, the quarterly business session of the ASEA/AFSCME Local 52 State Executive Board  
34 adjourned at 3:57 p.m.)

35  
36 Respectfully submitted by  
37 Michael R. Williams, Secretary  
38 State Executive Board  
39 ASEA/AFSCME Local 52, AFL-CIO