

**HOUSING/TRAVEL FORM for ASEA/AFSCME Local 52, AFL-CIO
12th BIENNIAL CONVENTION 2008**

TO: ASEA/AFSCME LOCAL 52 via FAX (907) 277-5206
Attn: Melanie Harris

HOTEL ACCOMMODATIONS
Hilton Anchorage -Downtown

Name (legal name to match valid government ID necessary to board airplane) Daytime Telephone

Home Mailing Address

City State Zip Code

E-mail (HOME and/or WORK)

Delegate Alternate Chapter _____

 Non-Smoking Smoking 1 King Bed 2 Doubles

Check here if you prefer an accessible room or have other requirements.

Preferences are subject to hotel availability.

ASEA/AFSCME Local 52 is responsible for ROOM and TAX ONLY; PAYMENT OF INCIDENTAL EXPENSES IS THE RESPONSIBILITY OF EACH INDIVIDUAL. When checking into the hotel, a valid credit card or cash deposit is required.

This completed, signed form **MUST** be received in the ASEA Anchorage office NO LATER THAN January 25, 2008. ASEA staff will make travel and hotel arrangements for delegates to attend the ASEA/AFSCME Local 52 Biennial Convention to be held in Anchorage, February 21, 22, 23, & 24, 2008. Electronic tickets will be sent via your email address.

Signature

Date

If you wish to receive Alaska Airline Mileage Credit, please provide your frequent flyer number.

Delegate Registration for the convention will be held from 5:00 p.m. to 7 p.m. on Friday, February 22, 2008. Alternate Delegates must be registered no later than noon on Saturday, February 23, 2008.

Please return by fax no later than January 25, 2008.
(907) 277-5206 Fax

Travel will be the least expensive method available, considering ticket cost and time spent in transit. Delegates who elect to extend their stay in Anchorage for personal reasons are expected to pay the difference if additional travel expenses are incurred as well as additional lodging and meal expenses.