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APPROVED
MINUTES OF
ASEA/AFSCME LOCAL 52
Quarterly Business Session
State Executive Board
September 2-3, 2008
(Fairbanks AK)

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**QUARTERLY BUSINESS SESSION OF THE
ASEA/AFSCME LOCAL 52 STATE EXECUTIVE BOARD
SEPTEMBER 2-3, 2008
SPRINGHILL SUITES, FAIRBANKS AK**

DAY ONE – 9/2/08

CALL TO ORDER AND ROLL CALL (8:35 a.m.)

The quarterly business session of the State Executive Board convened in the Conference Room of the Springhill Suites, and was called to order at 8:35 a.m. by acting chair Secretary Michael Williams. Treasurer Karen Zubillaga, Acting Secretary, called the roll and noted for the record the following board members and staff to be present. The presence of a quorum was declared.

Present were:

Michael Williams, Secretary (Acting Chair)
Karen Zubillaga, Treasurer
Chris Lyou, Class I Representative
Kathy Atkinson, Professional Representative
Jerry Farrington, Rural Representative
Pamela Harper, Interim Technical Representative
Pat Moss, Northern (Fairbanks) Region Representative
Stephen Wright, Southeast (Juneau) Representative
Sue Layton, Administrative Support Representative
Val Kenny, Anchorage Regional Representative
Jim Duncan, Business Manager (with voice/no vote)

Absent: Fred Brown, President (Excused)

Also present: Administrative Assistant III MaryAnn Ganacias

Member(s) present: Charles Stewart, Anchorage Chapter Board Member

OBLIGATION OF AN OFFICER

Newly elected ASEA/AFSCME Local 52, AFL-CIO, State Executive Board members Professional Representative Kathy Atkinson subscribed, and Central Area Representative Val Kenny were both sworn in under the “*Obligation of an Officer*”. Val Kenny’s obligation carries forward from her subsequent interim term.

ADOPT AGENDA

Main Motion 09-001 (Adopt Agenda)

Moved by Chris Lyou, seconded by Pat Moss
To adopt the agenda as presented.

Amendment 09-001A

The following amendments to the agenda were brought forward:

**ASEA/AFSCME Local 52 State Executive Board
Quarterly Business Session
September 2-3, 2008 (Fairbanks AK)**

What Are the Benefits of Progressive Dues?

A progressive dues structure will benefit our union and our members. Progressive dues:

- Create equity and fairness; dues are determined in relation to salary, not a flat rate
- Eliminate the need for future changes in the dues structure
- Provide a long-term stable revenue source to fund ongoing operations and increase services to members
- Provide resources to meet the goals of ASEA's Strategic Plan adopted by the State Executive Board in December 2007

Why Are We Doing This Now?

In December 2007, ASEA's Executive Board adopted a Strategic Plan for the long-term success of our union. Progressive dues will generate the resources we need to meet the following goals:

- Organize new bargaining groups and increase active membership
- Increase financial resources of the Union to meet member needs
- Improve internal communications and member education
- Strengthen ASEA's public image and increase public awareness of the valuable services ASEA members provide to Alaskans
- Increase ASEA Local 52's political strength by advancing legislation and issues important to our members (no member dues are used for supporting political candidates)

Main Motion 09-003 passed, without objection

REPORT – BUSINESS MANAGER

Budget Review/Update

FY08 Year-End Financials

The Business Manager presented the FY08 Year-End Financials, with no questions from the Board.

The budget of FY08 forecasted a deficit of \$314,756. The deficit was reduced by \$126,804 resulting in a deficit of \$187,952. The deficit was reduced due to stability in the membership and an increase in the membership which came about by increased number of new hires and a progressive collections effort and also by an increased effort to control expenses.

Regarding the Budget for FY08 (Budget vs. Actual) the following items were especially noted:

REVENUES

Dues Revenue

There was an increase in member dues and agency fees resulting in an increase in revenue of \$132,330 for FY08. The Business manager presented a membership trend information document to the Board to assist in explaining the increase in membership.

Administrative Support Representative N. Sue Layton recognized the business agents for the hours that they put in to accommodate the 24-hours facilities.

EXPENSES

1
2 (The State Executive Board took a break at 10:15 a.m., resuming the record in general session at 10:30
3 a.m.)
4

5 Alaska Airlines EasyBiz Account

6 The Business Manager presented the Alaska Airlines EasyBiz report to the Board, with no questions from
7 the Board. Available mileage: 629,546.

8 Mileage has been used by the biennial convention passport program winners and for an upgraded
9 seat due to medical accommodation.
10

11 //end of budget/review update
12

13 Budget Information Request

14 The Business Manager stated to the board that there have been numerous information requests from
15 members that were generated due to the Progressive Dues structure election. Requests have varied from
16 the cost of production for publications to requests for financial statements.

17 In compliance with the AFSCME Financial Standards Code, it has been past practice that upon
18 approval of an information request, that the financial statements be available for viewing by the member
19 in one of the ASEA offices, with staff, with the understanding that the information could not be copied,
20 written, and cannot be removed from the office.

21 Point of Information: The 2008 Biennial Convention addressed an amendment to have the
22 financial information be available and posted on the website. That amendment was defeated.

23 A policy must be in place to comply with the AFSCME Financial Standards Code when individual
24 members request financial information.
25

26 *The AFSCME Financial Standards Code, Article X – Confidentiality of Financial Records.*

27 "Union Executive Board, officer, Trustees, staff and
28 members must be prudent in the use of information
29 acquired in the course of their duties and there must:
30

- 31
- 32 A. Limit requests for and use of information to that
33 required for legitimate union business purposes.
 - 34 B. Restrict access to records to those with proper
35 authorization and legitimate union business needs.
 - 36 C. Not disclose confidential information unless
37 specifically authorized to do so.
 - 38 D. Not use any confidential information for any
39 personal gain or in any manner which would be
40 contrary to law or detrimental to the welfare of the
41 union.
42
43
44
45

46 Main Motion 09-005 (Policy for Financial Information Requests)

47 Moved by Karen Zubillaga, seconded by Chris Lyou

48 Financial records shall be made available to union members to view in an ASEA office utilizing the
49 information request procedure. Where a union office is not accessible to the member, ASEA

50 Headquarters will coordinate with a local chapter officer or steward to provide the requested information.

1 Union officials may also allow members to view financial records utilizing confidentiality standards in
2 Article X of the AFSCME Financial Standards Code.

3
4 Main Motion 09-005 passed by a roll call vote of 9:9. Chris Lyou, yes; Jerry Farrington, yes; Karen
5 Zubillaga, yes; Kathy Atkinson, yes; Pam Harper, yes; Pat Moss, yes; Stephen Wright, yes; Sue Layton,
6 yes; and Val Kenny, yes.

7
8 (The Business Manager recognized a staff member in attendance, Carrie Ann Gilmore, Fairbanks
9 Business Agent who has been assigned the Class I members represented by the Fairbanks office.)

10 Collections Update

11 The Business Manager presented the Collections report to the Board. June 30, 2007 and forward, there
12 was \$46,485.33 collected. Since September 2005 we have collected \$186,722.61 in back dues with an
13 estimated \$19,234.39 in outstanding dues to be collected.

14 ALRA/PO Update

15 Since the May State Executive Board meeting, there has been an election conducted by the Alaska Labor
16 Relations Agency (ALRA) regarding the Probation Officers (PO) bargaining unit representation. The
17 results were in favor of ASEA by one (1) vote.

18
19 Class I Representative Chris Lyou gave recognition to the ASEA Professional Staff involved in the
20 decertification efforts especially recognizing George Zuke and Sam Rhodes.

21 22 Main Motion 09-006 (Executive Session)

23 Moved by Chris Lyou, seconded by Pat Moss

24 To enter into executive session to protect the privacy of individuals, and to protect the confidentiality of
25 negotiations and/or litigation.

26
27 Main Motion 09-006 passed, without objection.

28
29 The State Executive Board entered into Executive Session at 11:20 a.m.

30
31 (The State Executive Board took a 5-minute break at 11:55 a.m., resuming the record in general session at
32 12:00 p.m.)

33 34 **MEMBER COMMENTS – TIMES CERTAIN AT 12:00 p.m.**

35 A telephonic connection was established at 12:00 p.m. for all incoming calls from members wishing to
36 address the Board. No members joined telephonically.

37 38 **REPORT - BUSINESS MANAGER (Continued)**

39 Service Step Letter of Agreement (LOA)

40 The Business Manager presented the Service Step LOA to the Board. The service step LOA amends
41 Article 21.01.D of the Collective Bargaining Agreement, effective January 1, 2009.

42 (The Service Step LOA is available on the ASEA Website under ASEA News Headlines)

1 (Member comments segment of the agenda concluded with telephonic disconnection at 12:25 p.m.)

2
3 (The record stood at ease at 12:25 p.m. The State Executive Board discussed their own situations in
4 regards to the Service Steps.)

5
6 (The State Executive Board took a lunch time break at 12:38 p.m., resuming the record in general session
7 at 1:08 p.m.)

8 Geographic Differential Study

9 The Business Manager presents the SOA Request for Proposal, in brief, to the Board. The Geographic
10 Differential Study was approved by the State Legislature and the funding of \$400,000. It is currently
11 being conducted. The timeline is as follows: Proposal due date: August 29, 2008; Evaluation completion
12 date: September 5, 2008; Notice of Intent to award a contract issued: September 5, 2008; Contract award
13 date: September 16, 2008; and Final Report submitted to and accepted by the State: January 31, 2009.
14 With the timeline of January 31st, any monetary impact could be addressed by this legislature so it can be
15 applied. The Legislature would also have to approve a statute that covers the non-covered.

16 The Collective Bargaining Agreement does have a geographic differential provision but the study
17 is not automatically adopted into the contract. Once the study comes forward, the current Contract
18 Negotiating Committee will have to reconvene and consider the study and decide which portions, if any
19 or all, they would like included in the Collective Bargaining Agreement.
20

21 Strategic Goals and Action Plan Update

22 The Business Manager presented the Strategic Goals and Action Plan Update to the Board. The current
23 status of the goals was provided by the Business Manager with no questions from the Board. The
24 Strategic Goals are as follows: 1) Organizing new bargaining groups and increase active membership to
25 include activating members 35 years of age and under; 2) Increase financial resources of the Union to
26 meet member needs, which includes adopting the Progressive Dues Structure; 3) Improve internal
27 communications and member education, which includes targeted and specific trainings; 4) Strengthen
28 ASEA public image and awareness, such as the exposure at the Alaska State Fair in Palmer, Alaska; and
29 5) Increase ASEA Political Strength, which includes the active AFL-CIO Coordinated Labor Campaign.
30

31 37th AFSCME International Biennial Convention 2008

32 The Business Manager gave a brief overview of the Biennial Convention and presented a publication
33 containing the AFSCME International Organizing and Power to Win Goals which reflects the name of
34 each Local or Council that has achieved those goals. Alaska: ASEA/Local 52 appeared on a large
35 percentage of those goals. (Applause from the Board for the ASEA Staff in achieving those goals)
36 ASEA achieved the following: Power to Win Organizing goal; Strategic Plan - Done; Affiliate with Full-
37 Time Organizing Program; Affiliate who have utilized Volunteer Member Organizers (VMO).

38 ASEA, for the first time, has also sponsored two resolutions to the AFSCME Convention. The
39 resolutions were the protection of the defined benefit plans, and the Social Security Fairness Act. There is
40 currently legislation before Congress to eliminate the Windfall Elimination Provision (WEP) and the
41 Government Pension Offset (GPO). There were approximately 94 resolutions submitted to the AFSCME
42 Convention and both resolutions submitted by ASEA were adopted by the Convention.

1 Progressive Dues Structure Campaign

2 The Business Manager presented various materials to the Board which includes the website calendar that
3 reflects all worksite meetings that have been scheduled statewide; the Progressive Dues Structure
4 reference guide for ASEA members; the Notice of Nomination mailed on August 8, 2008; and the ballot
5 instructions and State Executive Board Informational Briefing paper.

6
7 Main Motion 09-007 (Executive Session)

8 Moved by Val Kenny, seconded by Sue Layton

9 To enter into executive session to protect the confidentiality of negotiations and/or litigation.

10
11 Main Motion 09-007 passed, without objection.

12
13 (The State Executive Board entered into Executive Session at 1:50 p.m., resuming in general session at
14 2:10 p.m.)

15 Wachovia Presentation (Times Certain – 2:00 p.m.) - presented by Wayne Pichon

16 Wayne Pichon, of Wachovia reported to the Board the performance review of the reserve accounts for the
17 period ending June 30, 2008. An Executive Summary of Mr. Pichon's report was incorporated into the
18 minutes at Exhibit A, a copy of which is available upon filing of an Information Request to the Business
19 Manager.

20
21 Main Motion 09-008 (Executive Session)

22 Moved by Val Kenny, seconded by Sue Layton

23 To enter into executive session to protect the privacy of individuals, and to protect the confidentiality of
24 negotiations and/or litigation.

25
26 Main Motion 09-008 passed, without objection.

27
28 (The State Executive Board entered into Executive Session at 2:21 p.m.)

29
30 The remainder of the Wachovia Presentation was completed in executive session.

31 Lobbyist Report

32 The Assistant Business Manager/Lobbyist Fate Putman gave a report in executive session.

33
34 (The State Executive Board took a break at 3:20 p.m., resuming the record in general session at 3:35 p.m.)
35

36 Steward Training

37 The Business Manager presented the Steward Training report to the Board. I brief explanation was
38 provided regarding the process and timeline of becoming a steward.

39 The fall 2008 steward training dates are still pending for October and November. Notification will
40 be sent to stewards as soon as dates and locations are set.

1 Rural Chapter Travel and Contact

2 The Business Manager presented the Rural Chapter travel and contact report to the Board. Carrie Ann
3 Gilmore is now assigned to the Nome Chapter and Kotzebue and has recently completed outreach in those
4 areas.

5 New Hire Orientation/Membership Trend

6 The Business Manager presented the New Hire Orientation report to the Board. There have been 337
7 members that have attended new hire orientation in person in the ASEA offices and 77 members
8 participating telephonically during the reporting period.

9 New Hires must contact the ASEA offices or they will be contacted by ASEA staff. It is standard
10 procedure that members are required to attend the orientation. The state is also required to inform the
11 member that they must contact the Union in which there are cases when the State does not inform the new
12 hire. To assist the union in contacting all new hires, Chapter Presidents or Chief Stewards should be
13 requesting a new hire list each month so that stewards can make contact with the new member to be sure
14 that they have contacted ASEA and have completed the required forms.
15

16 Member Advancement Program (MAP)

17 Total participating MAP members to date is 1,726.

18 Political Action Program (PAC)

19 The current total of GGU members contributing to the Political Action Program is 675 as of August 15,
20 2008.

21 Unit Clarifications/PUC/Appeal

22 During the period of April 15, 2008, through August 15, 2008, we have had nineteen (19) new
23 clarifications added to the GGU. There have been 62 total unit clarifications for the reporting period.

24 Business Leave Update

25 The Business Manager presented the Business leave bank balance to the board with no questions from the
26 Board. The approximate balance is \$758,504.26. The SOA has not yet provided an official reconciliation
27 report due to the turnover in the SOA Finance department.

28 Catastrophic Leave Update

29 During the period of April 1, 2008, through August 15, 2008, ASEA has approved 2,232 hours. No
30 member was denied Catastrophic Leave benefits for the time period. The balance of the Catastrophic
31 Leave bank is 7,015.60 hours. Catastrophic Leave is beneficial to members to have continued health
32 coverage when all sick/annual, medical, and donated leave banks have been exhausted.

33 Emergency Leave Bank Update

34 During the period of April 1, 2008, through August 1, 2008, ASEA has approved twenty-six (26)
35 members for \$22,109.16. The balance of the Emergency Leave bank is \$268,538.70. There has been an
36 increase in the maximum leave hours from 37.5 to 75 hours allowed per emergency. To use Emergency
37 leave the emergency must be a FMLA qualifying condition and must be a member of the Emergency

1 Leave Bank. Open enrollment for the Emergency leave bank is held annually during the month of
2 November.

3 Injury Leave Bank Update

4 During the period of April 1, 2008, through August 1, 2008, ASEA has approved three (3) members that
5 used the Injury Leave bank for a total usage of 73.50 hours. The balance of the Injury Leave bank is
6 \$311,597.42.

7 Grievance and Arbitration Report

8 The Business Manager presented the Grievance and Arbitration report to the Board with no questions
9 from the Board.

10

11 (Upon general consensus the State Executive Board recessed at 4:36 p.m., announcing that the Midnight
12 Sun Reception will be held in the ASEA Office at 60 Hall Street at 5:30 p.m.)

13

14 **DAY TWO – 9/3/08**

15

16 **CALL TO ORDER AND ROLL CALL (8:30 a.m.)**

17 The quarterly business session of the State Executive Board reconvened in the Conference Room of the
18 Springhill Suites, and was called to order at 8:30 a.m. by acting chair Secretary Michael Williams.
19 Treasurer Karen Zubillaga, Acting Secretary, called the roll and noted for the record the following board
20 members and staff to be present. The presence of a quorum was declared.

21

22 Present were:

23 Michael Williams, Secretary (Acting Chair)
24 Karen Zubillaga, Treasurer
25 Chris Lyou, Class I Representative
26 Kathy Atkinson, Professional Representative
27 Jerry Farrington, Rural Representative
28 Pamela Harper, Interim Technical Representative
29 Pat Moss, Northern (Fairbanks) Region Representative
30 Stephen Wright, Southeast (Juneau) Representative
31 Sue Layton, Administrative Support Representative
32 Val Kenny, Anchorage Regional Representative
33 Jim Duncan, Business Manager (with voice/no vote)

34

35 Absent: Fred Brown, President (Excused)

36

37 Also present: Administrative Assistant III MaryAnn Ganacias

38

39 Member(s) present: Charles Stewart, Anchorage Chapter Board Member

40

1 **REPORT – BUSINESS MANAGER (CONTINUED)**

2 Chapter Reporting Update

3 The Business Manager presented the Chapter Reporting update. There have been several chapters that
4 have not yet reported as well as several chapters that have requested extensions, especially noting that
5 Dillingham has not complied for some time.

6 Chapter support is currently being withheld for Dillingham. The State Executive Board Rural
7 Representative Jerry Farrington and Business Agent Sue Ernisse has visited Dillingham to reactivate the
8 membership and may need to schedule another trip as the Chapter Officers have been silent.

9 There has been a brief audit on the Anchorage Chapter through the ASEA accountant Scott
10 Dutton. There have been no anomalies to report. It has been noted that the minutes are adequate but not
11 well written to efficiently reflect expenditures of the chapter.

12 Publications/Communications Report

13 The Business Manager presented the Publications/Communications report to the Board with all
14 publications that were released during the reporting period of April to August 2008.

15 Website Update

16 The Business Manager gave a brief overview of some changes that have occurred on the ASEA website to
17 make the website easier to maneuver through and find the information needed by members.

18 ASEA Constitution

19 The ASEA Constitution that included amendments that were approved at the ASEA 2008 Biennial
20 Convention has been previously approved by President McEntee but has been returned to AFSCME with
21 a 5-page errata sheet containing housekeeping corrections and errors. The resubmitted constitution is
22 pending final approval from President McEntee.

23 Website Update (Continued)

24 There have been questions from the membership regarding a web forum on the ASEA website
25 specifically to address the Progressive Dues Structure.

26 Point of Information: The ASEA 2008 Biennial Convention did address a resolution before the
27 body. Through Resolution No. 14, for ASEA maintain web forums for the membership; that resolution
28 did not pass and therefore did not come to a vote before the Board.

29
30 //end of Business Manager's Report

31
32 **REPORT – PRESIDENT**

33 Committee Reports

34 Committee Reports from the following committees were noted for the record and incorporated into the
35 minutes at Exhibit B, a copy of which is available upon filing of an Information Request to the Business
36 Manager.

37
38 Note of record: Upon general consensus, all written reports have been formally received into the record
39 from the following committees:

ASEA/AFSCME Local 52 State Executive Board
Quarterly Business Session
September 2-3, 2008 (Fairbanks AK)

Grievance Review Committee
Judicial Panel

(The State Executive Board took a brief at-ease at 9:26 a.m. to confer with Board members regarding committee appointments, resuming the record at 9:33 a.m.)

Committee Reports – Continued

Oral reports are incorporated into the minutes at Exhibit B, a copy of which is available upon filing of an Information Request to the Business Manager

The following committees provided an oral report to the Board:

Class I Committee
Probation and Parole Committee
President's Committee

(The State Executive Board took a break at 9:45 a.m., resuming the record at 10:30 a.m.)

Subcommittee for the Business Manager's Contract

Main Motion 09-009 (Executive Session)

Moved by Pat Moss, seconded by Chris Lyou

To enter into executive session to protect the privacy of individuals.

Main Motion 09-009 passed, without objection.

(The State Executive Board entered into Executive Session at 10:35 a.m., resuming in general session at 11:07 a.m.)

Main Motion 09-010 (Business Manager's Contract)

The Committee recommends that the ASEA State Executive Board approve the terms and conditions of the Business Manager's contract for the period of January 1, 2009 through December 31, 2011.

Main Motion 09-010 passed, without objection

Committee Appointments

The Judicial Panel currently has four vacancies; one in each region. William Walters has submitted a statement of interest for the Fairbanks Alternate Seat.

The Elections committee has two vacancies, Central and Northern. Doris Ruckoldt has expressed interest in the committee.

Main Motion 09-011 (Committee Appointments – Judicial Panel / Election Committees)

Moved by Chris Lyou, seconded by Pat Moss

1 To appoint William Walters to the Judicial Panel Fairbanks Alternate seat, and Doris Ruckoldt to the
2 Election Committee Anchorage seat.

3
4 Motion 09-011 passed, without objection

5
6 **REPORT - TREASURER**

7
8 With acceptance of the Business Manager's budget report, no further information was provided by the
9 Treasurer.

10
11 Point of Information: Treasurer/Acting Secretary Karen Zubillaga asked about the Executive Board's
12 position in the excusal of President Fred Brown and what occurs during the President's absence.
13 Referencing ASEA Policy 4.01.000, State Executive Board - Absences, states that the President excuses
14 executive board members from absences to the Board. ASEA Constitution is mute in stating the
15 procedure in the event that the President to be absent. Since there are no provision regarding excusing the
16 President's absence, it is of the opinion of Acting Secretary Karen Zubillaga that the State Executive
17 Board must excuse the President when absent.

18
19 Acting Chair Michael Williams affirms for the record that President Fred Brown has been excused for the
20 September State Executive Board meeting. Under ASEA Constitution Article 8.05.C, Duties of the
21 Secretary, it states that in the absence of the President the Secretary shall preside over meetings. In that
22 respect the Acting Chair can rule over the matter of excusing the President from the meeting.

23
24 Note: Robert's Rules, Section 32 allows the body to grant an excuse by unanimous consent or by motion
25 to that effect.

26 Karen Zubillaga has stated that there is no provision that states that the President must contact the
27 Secretary in advance as the Secretary does not preside over the meeting until it is called to order, therefore
28 the State Executive Board should affirm the excusal of President Brown's absence.

29
30 Main Motion 09-012 (Excused absence for President Brown)

31 Moved by Val Kenny, seconded by Chris Lyou

32 To excuse President Fred Brown for his absence at the September 2-3, 2008, State Executive Board
33 Quarterly Business session.

34
35 Main Motion 09-012 passed, without objection

36
37 **UNFINISHED BUSINESS**

38
39 There was no unfinished business brought before the Board.

40
41 **NEW BUSINESS**

42 ASEA Website Calendar – State Executive Board Meetings

43 There have been adjustments made to the website so that members can easily find when the schedule
44 State Executive Board meetings occur, where it will be located and the call-in information for member
45 comments. Information is provided under the Executive Board tab, on the Calendar on the left side menu

1 bar and is also posted under headlines ten days prior to the State Executive Board meeting which provides
2 more specific information and the call-in times on the agenda.

3 Additionally, the ASEA Health Trust's scheduled meetings are posted on the ASEA website
4 calendar.
5

6 ASEA Health Trust

7 Susan Carberry, Anchorage Member, has made a request of the State Executive Board on matters
8 concerning the ASEA Health Trust. The ASEA State Executive Board does not have access to the
9 records of the ASEA Health Benefits Trust; therefore a request must be submitted to the ASEA Health
10 Benefits Trust to review the legal compensation. Acting Chair Michael Williams will forward the request
11 information to the ASEA Health Benefits Trust's Board who will decide and respond to the request.
12

13 Point of Information: Sue Layton states that the ASEA State Executive Board does not have any
14 authority over the ASEA Health and Legal Trusts. Matters regarding the Trusts are simply forwarded to
15 the ASEA Trusts.

16 ASEA Budget Online

17 The ASEA Budget online was addressed in discussion during the Business Managers presentation under
18 the Budget Information request. Reference Main Motion 09-005, Policy for Financial Information
19 Requests. The ASEA Constitution has a pending amendment that states that after the completion of an
20 annual audit, the audit shall be available on the ASEA website. The amendment is still pending final
21 approval from AFSCME International President McEntee.
22

23 Member Email Correspondence

24 For clarity, members may not send "Break time reading" emails regarding union business to groups of
25 state employees, doing so is a violation of the State IT Policy and against Union policy. Members may
26 contact State Executive Board members regarding union business and also to forward any agenda items to
27 be addressed at the next State Executive Board meeting to any or all of the Board members. It is
28 suggested that members contact their regional or occupational representative on the Board, or any of the
29 Table Officer and the Board members will circulate the information to the addressed by the body.
30

31 Committee Reports - Continued

32 The written report submitted by the Election Committee is incorporated into the minutes at Exhibit B, a
33 copy of which is available upon filing of an Information Request to the Business Manager.
34

35 Election Committee

36
37 (The State Executive Board took a break at 11:36 a.m., resuming the record in general session at 11:45
38 a.m.)

1 Committee Reports (Continued for Times Certain at 11:45 a.m.)

2 A telephonic connection was established at 11:45 a.m. for all incoming calls from Committee Chairs
3 wishing to provide an oral report to the Board. Oral reports are incorporated into the minutes at Exhibit
4 B, a copy of which is available upon filing of an Information Request to the Business Manager

5
6 Women's Committee Report
7 Bush Committee

8
9 //end of committee reports

10
11 **MEMBER COMMENTS – TIMES CERTAIN AT 12:00 p.m.**

12 A telephonic connection was established at 12:00 p.m. for all incoming calls from members wishing to
13 address the Board, with the meeting continuing until such time a call is joined.

14 Calendar of Events

15 September 12, Progressive Dues Structure (PDS) ballots are mailed; October 23, PDS Election Day; and
16 the next scheduled State Executive Board meeting has been scheduled for December 11-12, 2008, in
17 Anchorage, Alaska at the newly remodeled training/conference room at the ASEA Headquarters at 1577
18 C Street, Suite 201.

19 The first State Executive Board meeting in 2009 will take place in Juneau and coincide with the
20 AFL-CIO legislative conference. Dates are still pending but usually occur during the last week of January
21 which is January 26-30th or may occur during the first week of February, 2nd – 6th of 2009. The Board
22 will be polled regarding those meeting dates will be circulated for approval from the Board once the dates
23 of the AFL-CIO Legislative conference are confirmed.

24
25 Committee Appointments – Continued

26
27 Main Motion 09-013 (Grievance Review Committee Appointment)

28 Moved by Sue Layton, seconded by Val Kenny

29 To affirm the reappointment of Bruce Day to the Grievance Review Committee Rural seat.

30
31 Main Motion 09-013 passed, without objection

32
33 (No member comments were received. Member comments segment of the agenda concluded with
34 telephonic disconnection at 12:15 p.m.)

35
36 (The State Executive Board took an at-ease at 12:16 p.m. to confirm members' interests to the Election
37 committee Fairbanks seat, with the record resuming in general session at 12:28 p.m. following a brief
38 break.)

39
40 Main Motion 09-014 (Election Committee Appointment)

41 Moved by Chris Lyou, seconded by Pat Moss

42 To affirm the Chair's appointment of Midnight Sun Chapter member Cheryl Abdallah to the Election
43 Committee Fairbanks seat.

1
2 Main Motion 09-014 passed, without objection

3
4 **ADJOURNMENT**

5
6 (Whereupon, the quarterly business session of the ASEA/AFSCME Local 52 State Executive Board
7 adjourned at 12:30 p.m.)

8
9 Respectfully submitted by
10 Michael R. Williams, Secretary
11 State Executive Board
12 ASEA/AFSCME Local 52, AFL-CIO
13
14 MW/mg