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1577 C Street, Suite 201, Anchorage, Alaska 99501 • Phone (907)277-5200 • Fax (907)277-5206

E-mail: aseahq@afscmelocal52.org • Website: www.afscmelocal52.org

PENDING APPROVAL OF
STATE EXECUTIVE BOARD

MINUTES OF
ASEA/AFSCME LOCAL 52
Quarterly Business Session
State Executive Board
May 7-8, 2009
(Wasilla AK)

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**QUARTERLY BUSINESS SESSION OF THE
ASEA/AFSCME LOCAL 52 STATE EXECUTIVE BOARD
MAY 7-8, 2009
BEST WESTERN LAKE LUCILLE INN, WASILLA AK**

DAY ONE – 5/7/09

CALL TO ORDER AND ROLL CALL (8:35 a.m.)

The quarterly business session of the State Executive Board convened in the Healla Room of the Best Western Lake Lucille Inn, and due to a logistical issue was called to order at 8:35 a.m. by Acting President Michael Williams. Acting Recording Secretary Chris Pace called the roll and noted for the record the following board members and staff to be present. The presence of a quorum was declared.

Present were:

Michael Williams, Acting President/Secretary
Chris Pace, Treasurer/Acting Recording Secretary
Chris Lyou, Class I Representative
Gerry Von Rekowski, Municipal Representative
Kathy Atkinson, Professional Representative
Pamela Harper, Interim Technical Representative
Pat Moss, Northern (Fairbanks) Region Representative
Stephen Wright, Southeast (Juneau) Representative
Sue Layton, Administrative Support Representative
Val Kenny, Anchorage Regional Representative
Jim Duncan, Business Manager (with voice/no vote)

Absent: Bernie Person, Interim Rural Representative; and Maureen “Mo” Koezuna, Bush Representative
(Excused)

Also present: Administrative Assistant III MaryAnn Ganacias and AFSCME Northwest Region Area Field Services Director Tam Tocher

Member(s) present: None

ADOPT AGENDA

Main Motion 09-034 (Adopt Agenda)

Moved by Chris Lyou, seconded by Chris Pace
To adopt the agenda as presented.

Amendment 09-034A

The following amendments to the agenda were brought forward:

- Under New Business add Judicial Panel, and Internal Process for Leave Donations
- Under Business Manager’s Report, delete ASEA Communications Plan and move up and replace with Strategic Goals and Action Plan

**ASEA/AFSCME Local 52 State Executive Board
Quarterly Business Session
May 7-8, 2009 (Wasilla AK)**

- 1 ▪ Under Committee Reports add President's Committee

2
3 Amendment 09-034A passed, without objection.

4
5 Main Motion 09-034 as amended passed, without objection.

6
7 **OBLIGATION OF AN OFFICER**

8 Note of Record: Interim Rural Representative Bernie Person was duly elected by the State Executive
9 Board on April 14, 2009. Bernie Person resigned from the State Executive Board on April 30, 2009, due
10 to personal reasons.

11
12 Newly elected ASEA/AFSCME Local 52, AFL-CIO, State Executive Board member Treasurer Chris
13 Pace was sworn in under and subscribed to the "*Obligation of an Officer*".

14
15 The following member's subscription to the Obligation of an Officer shall be carried over into their new
16 term of office as there was no break in service; Secretary Michael Williams, Central Region
17 Representative Val Kenny, Southeast Region Representative Stephen Wright, and Municipal
18 Representative Gerry Von Rekowski.

19
20 **APPROVE MINUTES (1/29-30/09)**

21 Main Motion 09-035(Adopt 1/29-30/09 Minutes-Quarterly Business Session - Juneau)

22 Moved by Gerry Von Rekowski, seconded by Chris Pace

23 To approve the January 29-30, 2009, minutes (Quarterly Business Session-Juneau) as presented:

24
25 Amendment 09-035A

26 To make the following corrections:

- 27 ▪ Page 4, and Page 10, add under present Gerry Von Rekowski, Municipal Representative

28
29 Amendment 09-035A passed, without objection

30
31 Main Motion 09-035 passed as amended, without objection.

32
33 **RECEIVE INTO RECORD ANY POLLS**

34 Main Motion 09-036 (Accept Polls into record)

35 Moved by Sue Layton, seconded by Val Kenny

36 To receive the following poll into the record as presented:

- 37
38 ▪ 3/5/09 – (FY09 Budget – Office Rent) Approved, the increase of \$2,745 to the FY09 budget
39 line item for office rent.
- 40 ▪ 3/19/09 – (CNC Rural Seat Appointments) Approved, the appointment of Bernie Person as the
41 Rural Representative on the CNC, and Jerry Farrington as the alternate Rural Representative
42 on the CNC.
- 43 ▪ 3/31/09 – (CNC Seasonal Alternate Appointment) Approved, the appointment of Marsha
44 Spafard as the Season Alternate Representative on the CNC.
- 45 ▪ 4/20/09 – (FY2010 Budget Adoption) Approved, the adoption of the ASEA FY2010 budget as
46 presented by the Business Manager.

1
2 Main Motion 09-036 passed, without objection

3
4 **REPORT – BUSINESS MANAGER**

5 Budget Review/Update

6 FY09 Financial Statements

7 The Business Manager presented the FY09 Balance Sheet, with no questions from the Board.

8
9 Regarding the Budget for FY09 (Budget vs. Actual) the following items were especially noted:

10
11 **REVENUES**

12 Gross Dues – Revenues are higher than budgeted due to the adoption of the progressive dues
13 structure. The progressive dues structure was not included in the adopted budget as the outcome of
14 the dues election was not yet determined prior to the adoption of the FY09 Budget.

15
16 **EXPENSES**

17 Operating Expense

- 18 ▪ The ASEA Juneau Field office lease will be expiring June 30, 2009. The business manager is
19 currently in negotiations for a lease for new office space that will provide twice the space with no
20 increased cost.

21 Committee Expense

- 22 ▪ A budget note will be added to reflect the funds collected through committee fundraising activities
23 and is passed through and reflected in the committee's annual budget

24 Member Services

- 25 ▪ The actual year-to-date amount for the leadership conference will change in the next report since
26 all expenses for the conference have not yet been reported.

27
28 The annual budget deficit of \$391,680 has been significantly reduced by \$306,682. The Union should be
29 close to a break-even point at the end of the fiscal year.

30
31 The State of Alaska hiring freeze is having an impact on the membership. In comparing last years figures,
32 there were 270 new hires in the first quarter of 2008, and 229 new hires in the first quarter of 2009.

33
34 Alaska Airlines EasyBiz Account

35 The Alaska Airlines EasyBiz Account has a current balance of 680,000 miles.
36 One mileage ticket was used to fly a Kotzebue member to a Labor-Management meeting.

37
38 FY10 Budget

39 The Business Manager presented the adopted FY10 Budget to the Board.

40
41 Main Motion 09-037 (Executive Session)

42 Moved by Chris Lyou, seconded by Pat Moss

43 To enter into executive session to protect the privacy of individuals, and to protect the confidentiality of
44 negotiations and/or litigation.

1 Main Motion 09-037 passed, without objection

2

3 (The State Executive Board entered into Executive Session at 9:29 a.m.)

4

5 (The State Executive Board took a break at 10:30 a.m., resuming the record in general session at 10:45
6 a.m.)

7

Strategic Goals and Action Plan Update

8 The Business Manager presented the Strategic Goals and Action Plan and reported the status of the five
9 goals to the Board as follows:

10

11 Goal: Increasing financial resources has been successful with the progressive dues structure adoption; the
12 continuation to control costs reflected in the budget update; and ongoing activities to organizing new
13 bargaining units.

14

15 Goal: Improving internal communications and member education is increasing. There has been an
16 increase in scheduled worksite meetings with more business agent visibility in the workplace; AFSCME
17 trainings have been and will be held in Anchorage, Fairbanks, and Juneau on worksite safety; and we are
18 continuing to improve internal communication with members through frequent publications.

19

20 Goal: Increasing ASEA Political Strength is difficult and could use improvement. Increasing the
21 participation of the membership in PEOPLE/PAC and MAP is ongoing but has shown no significant
22 increase. There will be new actions developed to solicit participation in the PAC. Other activities include
23 a Political Education Leadership Conference, held in Juneau, February 2009; and involvement in the
24 AFL-CIO Coordinated Labor Campaign.

25

26 Three of the five goals have been met and/or have ongoing efforts. The two other goals should be further
27 addressed as follows:

28

29 Goal: Organizing new bargaining groups and increase active membership has been partially addressed.
30 Regular consistent worksite meetings are being held; identifying potential organizing groups are ongoing;
31 and involving and engaging members 35 years of age and younger has not yet been addressed.

32

33 AFSCME has created a program called the *Next Wave* to activate members 35 years of age or younger.
34 ASEA/AFSCME Local 52 has identified 26 active members that are 35 years of age and younger. A
35 steering committee has been formed for the Next Wave. They have had a few teleconferences and have
36 submitted a letter to the Business Manager for the Board's consideration to obtain formal status as a
37 committee and to obtain a budget. Additionally, AFSCME International is having a Next Wave
38 Conference in Chicago on June 19-21, 2009.

39

40 (Member Present: Tamika Ledbetter, Mat-Su Chapter Member: Member of the ASEA Next Wave
41 Steering Committee)

42

43 Goal: Strengthen ASEA's public image and awareness. ASEA staff has been putting together a listing of
44 community organizations and agencies located within the chapter which will help increase the chapter's
45 visibility through community activities. Another section to this goal includes a statewide framework for a

1 media campaign. Funding is needed for this goal. A communications plan and budget was presented by
 2 the Business Manager to the Board. Media includes television and radio, and website
 3 advertisement/commercials. This plan is scheduled to be active and broadcasted in October 2009 through
 4 2010.

5
 6 Addressing the last two goals listed above will meet all the strategic goals adopted in December 2007.
 7

8 Note of Record: The charge of the Next Wave Committee is listed in the letter to the Business Manager
 9 from Skye McRoberts to include the following:

- 10
- 11 ▪ To promote activism among young members
- 12 ▪ To create enthusiasm for Organized Labor in young members
- 13 ▪ To provide support for young members in the unique issues that they face
- 14 ▪ To create opportunities for young members to learn about the rich history of the Labor Movement
- 15 ▪ To connect young members with the political system upon which they can have influence
- 16 ▪ To create leadership training opportunities for young members
- 17 ▪ To provide young members with experiences that will prepare them for service on the State
 18 Executive Board or Chapter level

19
 20 Main Motion 09-038 (FY09 Budget – Next Wave Convention/Chicago)

21 Moved by Chris Lyou, seconded by Val Kenny

22 To amend the FY09 budget to add funding for \$8,300 to support four (4) Next Wave members in
 23 attending the Next Wave Chicago Convention scheduled for June 19-21, 2009.
 24

25 Main Motion 09-038 passed, without objection

26
 27 Note of Record: Alaska Airlines Mileage will be used if attainable for airfare to Chicago; this would
 28 reduce the convention expenditures by \$3,465.
 29

30 Main Motion 09-039 (FY10 Budget - Next Wave Committee and Conference)

31 Moved by Chris Lyou, seconded by Sue Layton

32 To amend the FY10 budget to fund the establishment of a Next Wave Committee at \$4,000 as outlined in
 33 the “Next Wave Program” letter; and to fund \$16,500 for a Next Wave Conference in Anchorage in
 34 November 2009.
 35

36 Main Motion 09-039 passed, without objection

37
 38 Main Motion 09-040 (FY10 Budget – Communications Plan)

39 Moved by Sue Layton, seconded by Val Kenny

40 To approve the communications plan as presented by the Business Manager, not to exceed \$52,000.
 41

42 Main Motion 09-040 passed with unanimous consent

43
 44 (The State Executive Board took a brief break at 11:35 a.m., resuming the record in general session at
 45 12:00 p.m.)

Internal Organizing

The Business Manager presented the Internal Organizing Report to the Board, especially noting the following:

Worksite meetings – Since March 1, 2009, there have been 44 worksite meetings with 1455 attendees at meetings.

Legislative alerts – There were four (4) legislative alerts sent to the entire membership during the past legislative session. The response was record setting with members calling, writing, and emailing their legislators specifically regarding the Employee Free Choice Act and returning to a Defined Benefits Retirement system. Members making a total 360 phone calls, 240 handwritten letters, and 1192 electronic public opinion messages (POM), greatly assisted the movement of Senate Bill 23 through three committees in the Senate.

Alaska was noted as being on top of the weekly list with AFSCME International in regards to contact with Legislators.

Quarterly Agenda – The next quarterly focus will be surrounding the collective bargaining process which will include any requested actions of the Contract Negotiating Committee.

External Organizing

A letter was mailed to all ASEA Volunteer Member Organizers (VMOs) notifying them of the two campaigns and that the Union will need their assistance in these campaigns.

Main Motion 09-041 (Executive Session)

Moved by Val Kenny, seconded by Sue Layton

To enter into executive session to protect the privacy of individuals, and to protect the confidentiality of negotiations and/or litigation.

Main Motion 09-041 passed, without objection

(The State Executive Board entered into Executive Session at 1:47 p.m.)

The External Organizing report was covered in Executive Session to protect the confidentiality of negotiations.

(The State Executive Board resumed the record in general session at 2:00 p.m.)

Wachovia Presentation (Times Certain – 2:00 p.m.) - presented by Grant Shearer

Grant Shearer, of Wachovia reported to the Board the performance review of the reserve accounts for the period ending March 31, 2009. An Executive Summary was incorporated into the minutes at Exhibit A. A copy of which is available for review upon filing of an Information Request to the Business Manager in accordance with *The AFSCME Financial Standards Code*, Article X and ASEA Policy on Financial Information Requests (*Main Motion 09-005, September 2008*).

(The State Executive Board took a break for lunch at 2:46 p.m., resuming the record in general session at 3:00 p.m.)

1 Lobbyist Report

2 The Assistant Business Manager/Lobbyist Fate Putman gave a broad report of the status of legislation
3 which affects ASEA/AFSCME Local 52 members, especially noting the following:

4
5 House Bill 81 (Operating Budget for FY2010) – Passed both the House and the Senate. The service steps,
6 contract, health insurance component, and all monetary terms are funded in this budget. The retroactive
7 portion of the service steps are covered in the supplemental budget.

8 ASEA Stewards

9 The Business Manager presented the Steward Training report to the Board. Steward training is currently
10 ongoing. There have been training sessions in the urban chapters and upcoming trainings in the rural and
11 bush areas. Spring sessions are conducted by business agents in the areas that they represent; scheduling
12 still pending. Fall training is conducted in the urban chapters with outlying stewards attending in the
13 urban areas.

14
15 Southeast Region Representative Stephen Wright invited the Board to provide suggestions to be
16 forwarded to the State Executive Board subcommittee that will address the policies and procedures with
17 emphasis on revitalizing the steward system, to include performance indicators, recruitment initiatives and
18 service incentives. The desired outcome is to effectively utilize the statewide steward system in various
19 applications of the Union such as filing grievances and complaints, representing members, and being a
20 vehicle for union information.

21 Any incentive program that involves monetary funding should be forwarded to AFSCME to be
22 sure it is in compliance with the IRS rules on compensation.

23
24 Main Motion 09-042 (Executive Session)

25 Moved by Chris Lyou, seconded by Pam Harper

26 To enter into executive session to protect the privacy of individuals, and to protect the confidentiality of
27 negotiations and/or litigation.

28
29 Main Motion 09-042 passed, without objection

30
31 (The State Executive Board entered into Executive Session at 3:15 p.m., resuming the record in general
32 session at 4:25 p.m.)

33 Rural Chapter Travel and Contact

34 The Business Manager presented the Rural Chapter travel and contact report to the Board, with no
35 questions from the Board.

36 New Hire Orientation/Membership Trend

37 The Business Manager presented the New Hire Orientation report to the Board with no questions from the
38 board. There have been 186 new hires attending at the Union office and 45 participating in the new hire
39 orientation telephonically.

40 Member Advancement Program (MAP)

41 There have been 97 new participants since January 17, 2009.

1 Political Action Program (PAC)

2 The current total of GGU members contributing to the Political Action Program is 710 as of March 2009.

3 Reclassifications

4 The Business Manager presented the preliminary results of the Administrative Clerk Study to the Board.
5 The Administrative Clerk series was the priority study of the Union for 2009. The priority study for 2010
6 will be determined and forwarded to the State prior to June 30, 2009.

7 Unit Clarifications/PUC/Appeal

8 During the period of January 16, 2009, through April 15, 2009, we have had seven (7) new clarifications
9 added to the GGU, twenty-one (21) to the Supervisory Unit, and one (1) to the Confidential Unit. There
10 have been 29 total unit clarifications for the reporting period.

11 Business Leave Update

12 The Business Manager presented the Business leave updates to the Board with no questions from the
13 Board.

14 Catastrophic Leave Update

15 During the period of January 17, 2009, through April 30, 2009, ASEA has approved 1,142.19 hours. No
16 member was denied Catastrophic Leave benefits for the time period. The balance of the Catastrophic
17 Leave bank is 4039.92 hours. Catastrophic Leave is beneficial to members to have continued health
18 coverage when all sick/annual, medical, and donated leave banks have been exhausted.

19 Emergency Leave Bank Update

20 During the period of January 17, 2009, through April 30, 2009, ASEA has approved thirty-nine (39)
21 members for \$15,933.89. The balance of the Emergency Leave bank as of April 1, 2009, is \$221,921.12.
22 There were 477.50 hours that have been returned to the bank that were once approved and not used.
23 There have been 202 members who were approved to use emergency leave, utilizing a total of 9,181.17
24 hours.

25 Injury Leave Bank Update

26 During the period of January 17, 2009, through April 30, 2009, ASEA has approved five (5) members that
27 used the Injury Leave bank for a total usage of 112.5 hours. The balance of the Injury Leave bank is
28 \$309,178.

29
30 (Upon general consensus the State Executive Board recessed at 5:00 p.m.)

31
32 **DAY TWO – 5/8/09**

33 The quarterly business session of the State Executive Board reconvened in the Healla Room of the Best
34 Western Lake Lucille Inn, and was called to order at 8:30 a.m. by Acting President Michael Williams.
35 Acting Recording Secretary Chris Pace called the roll and noted for the record the following board
36 members and staff to be present. The presence of a quorum was declared.

37
38 Present were:

39 Michael Williams, Acting President/Secretary

ASEA/AFSCME Local 52 State Executive Board
Quarterly Business Session
May 7-8, 2009 (Wasilla AK)

1 Chris Pace, Treasurer/Acting Recording Secretary
 2 Chris Lyou, Class I Representative
 3 Gerry Von Rekowski, Municipal Representative
 4 Kathy Atkinson, Professional Representative
 5 Pamela Harper, Interim Technical Representative
 6 Pat Moss, Northern (Fairbanks) Region Representative
 7 Stephen Wright, Southeast (Juneau) Representative
 8 Sue Layton, Administrative Support Representative
 9 Val Kenny, Anchorage Regional Representative
 10 Jim Duncan, Business Manager (with voice/no vote)

11
 12 Absent: Maureen “Mo” Koezuna, Bush Representative (Excused)

13
 14 Also present: Administrative Assistant III MaryAnn Ganacias and AFSCME Northwest Region Area
 15 Field Services Director Tam Tocher

16
 17 Member(s) present: None

18
 19 **REPORT – BUSINESS MANAGER (Continued)**

20 Leave Donation Process

21 The Business Manager gave an overview of the leave donation process to the Board. Leave donation
 22 requests will be sent on the same day of the request if received early in the day. The leave donation
 23 administrative process is posted on the ASEA Website on the main menu under Leave.

24 Grievance and Arbitration Report

25 There have been two (2) arbitrations that have been completed in 2009. In one arbitration the decision
 26 and costs were split between the Union and the State; and the Union prevailed in the other arbitration
 27 therefore the State of Alaska was the responsible party for the cost of that arbitration.

28
 29 The Business Manager presented the Grievance report to the Board with no questions from the Board.

30 Chapter Reporting Update

31 The Business Manager presented the Chapter Reporting update especially noting that Dillingham has not
 32 complied for sometime. Chapter support is currently being withheld for Dillingham. Since the last Board
 33 meeting, Business Agent Sue Ernisse has participated in two telephonic meetings with Dillingham and
 34 reported that they are actively recruiting board members.

35 Publications/Communications Report

36 The Business Manager presented the Publications/Communications report to the Board with all
 37 publications that were released during the reporting period of January to April 2009.

38
 39 *Solidarity Update*, Legislative edition will be mailed to members in the first week of June 2009.

1 AFSCME International Constitution

2 The Business Manager provided the State Executive Board copies of the AFSCME International
3 Constitution which incorporates the amendments adopted at the 38th AFSCME International Convention.

4
5 **REPORT – PRESIDENT**

6 Committee Reports

7 Upon general consensus, all written reports have been formally received into the record from the
8 following committees:

9 Bush Committee Report
10 Elections Committee Report
11 Grievance Review Committee
12 Judicial Panel Report

13
14 Committee Reports from the following committees were noted for the record and incorporated into the
15 minutes at Exhibit B, a copy of which is available upon filing of an Information Request to the Business
16 Manager.

17 Labor-Management Committee (OCS)
18 AFSCME Corrections United
19 Class I Committee
20 Probation/Parole Committee

21
22 Main Motion 09-043 (Executive Session)

23 Moved by Chris Lyou, seconded by Pam Harper

24 To enter into executive session to protect the privacy of individuals, and to protect the confidentiality of
25 negotiations and/or litigation.

26
27 Main Motion 09-043 passed, without objection

28
29 (The State Executive Board entered into Executive Session at 9:30 a.m., resuming the record in general
30 session at 9:49 a.m.)

31
32 Main Motion 09-044 (Steward Appointment – Waiver)

33 Moved by Chris Lyou, seconded by Sue Layton

34 To waive the one (1) year ‘member in good standing’ requirement to become a steward for John
35 Macomber, effective upon successful completion of probation with the State.

36
37 Main Motion 09-044 passed with unanimous consent

38
39 (The State Executive Board took a break at 9:50 a.m. for Board members to check-out of the hotel,
40 resuming the record in general session at 10:20 a.m.)

1 **REPORT – BUSINESS MANAGER (Continued)**

2 Collections Update (Continued)

3 The Business Manager presented further information on the Collections report to the Board. Currently
4 there are 176 members on payment plans within the 220 members in collections. Since October 2006
5 there have been 517 members that were in arrearage that have paid in full.

6 Reclassifications

7 The Business Manager reported to the Board the top three Classifications that will be a priority of the
8 Union as follows: Eligibility Technicians, there are approximately 269 positions; Juvenile Justice Officer,
9 approximately 287; and Fishery Biologists with approximately 132 positions with the State. The first
10 named classification will be the study that the State must complete in accordance with Article 17 of the
11 collective bargaining agreement.

12

13 //end of Business Manager's Report

14

15 **REPORT – PRESIDENT (Continued)**

16 Committee Appointments

17 There are currently four (4) vacancies on the Judicial Panel committee. The vacancies are Anchorage,
18 Fairbanks, and two vacancies in the Rural/Bush Region. Tom Zalewski has expressed interest in being
19 reappointed to the Judicial Panel Rural Primary seat and Shawn Staker has expressed interest in being
20 appointed to the Fairbanks Alternate Seat.

21

22 Shannon Crowley, Anchorage, has expressed interest in the Probation/Parole committee.

23

24 There are currently two (2) vacancies on the Women's Committee, one in the Rural/Bush region and one
25 in the Northern Region. Tamika Ledbetter has submitted a statement of interest for the Women's
26 committee Rural Region Seat. There have been two statements of interest received for the Northern
27 Region seat from Zuzanna Bobinski and Laura Steel (Ghormley).

28

29 The following members will become members of the Next Wave Committee. Deadra Hall, Anchorage;
30 Tamika Ledbetter, Mat-Su; Shawn Staker, Midnight Sun; and Jonathan Thompson, from the Juneau
31 Chapter.

32

33 Main Motion 09-045 (Multi Committee Appointments)

34 Moved by Chris Lyou, seconded by Chris Pace

35 To accept the Chair's committee appointments for the Judicial Panel – Tom Zalewski, Rural Primary seat
36 and Shawn Staker to the Northern Alternate Seat; for the PO/Parole Committee – Shannon Crowley,
37 Anchorage; and for the Next Wave Committee, Deadra Hall, Anchorage; Tamika Ledbetter, Mat-Su;
38 Shawn Staker, Midnight Sun; and Jonathan Thompson, from the Juneau Chapter.

39

40 Main Motion 09-045 passed, without objection

41

42 Main Motion 09-046 (Women's Committee Appointment – Rural)

43 Moved by Pat Moss, seconded by Chris Lyou

1 To accept the chair's appointment of Tamika Ledbetter on the Women's Committee Rural seat.

2

3 Main Motion 09-046 passed, without objection

4

5 Main Motion 09-047 (Women's Committee Appointment – Northern)

6 Moved by Chris Lyou, seconded by Kathy Atkinson

7 To accept the chair's appointment of Laura Steel on the Women's Committee Northern seat.

8

9 Main Motion 09-047 was withdrawn, without objection

10

11 Main Motion 09-048 (Executive Session)

12 Moved by Pat Moss, seconded by Sue Layton

13 To enter into executive session to protect the privacy of individuals.

14

15 Main Motion 09-048 passed, without objection

16

17 (The State Executive Board entered into Executive Session at 10:36 a.m., resuming the record in general
18 session at 10:45 a.m.)

19

20 Main Motion 09-049 (Women's Committee Appointment – Northern)

21 Moved by Pat Moss, seconded by Sue Layton

22 To accept the appointment of Zuzanna Bobinski on the Women's Committee.

23

24 Main Motion 09-049 passed, without objection

25

26 Subcommittee of the Board for Policies and Procedures

27 The Chair has requested that the Board members review the Policies and Procedures and to bring forward
28 any proposed changes at the next State Executive Board Quarterly Business Session in September. Those
29 board members that are interested in serving on the committee should notify the chair prior to the Board
30 meeting. Kathy Atkinson, and Sue Layton have expressed interest to serve on the committee.

31

Calendar of Events

32 The next scheduled State Executive Board meeting has been scheduled for September 8-9, 2009, in
33 Fairbanks AK.

34

35 ASEA is celebrating its 20th Anniversary as ASEA/AFSCME Local 52. June 1, 2009, ASEA chartered
36 with AFSCME International. A special lapel pin will be designed to celebrate this anniversary and a
37 banner for the Labor Day parade.

38

REPORT – TREASURER

40 There was no Treasurer's report provided at this time.

41

1 **UNFINISHED BUSINESS**

2 ASEA Policies and Procedures 5.02 (Per Diem)

3 The proposed changes to ASEA Policies and Procedures 5.02, Expenditures for Union Business was
4 posted to the ASEA website for review and comment. No comments were received from the membership
5 during the comment period.

6
7 5.02.000 EXPENDITURES FOR UNION BUSINESS

8
9 5.02.025 Meal Allowance

10 A. When the Union provides lodging for a member traveling on Union business and
11 when a member is on travel status for at least three (3) hours, the member is entitled to a
12 meal allowance, ~~as follows:~~ as provided in the most current State of Alaska
13 Administrative Manual (AAM) 60.250.

TRAVEL STATUS	MEAL	ALLOWANCE
Midnight—10 a.m.	Breakfast	\$9.00
10 a.m. to 3 p.m.	Lunch	\$11.00
3 p.m. to Midnight	Dinner	\$22.00

14
15
16
17 B. The meal allowance for the first and last days of travel will be prorated for the time in
18 actual travel status as provided in AAM 60.250.

19
20 C. At the discretion of the Business Manager, and I in compliance with the IRS code, an
21 in-town taxable allowance of up to ~~eleven sixteen~~ dollars (~~\$1116.00~~) ~~will may~~ be paid to
22 any member on Union business for a minimum of four (4) hours within the geographic
23 area where the member lives. If the four (4) hours of Union business extends beyond 6:30
24 p.m., the member ~~is entitled to may receive~~ an additional meal allowance up to the limits
25 listed ~~above~~ in AAM 60.250.

26
27 D. Upon request by the member, a one-time advance of up to one hundred fifty dollars
28 (\$150.00) shall be made available to all members serving in statewide elected positions,
29 for attendance at approved training seminars, meetings, conferences, and conventions,
30 and such advance must be returned at the end of their service. Meal allowance checks
31 will be sent out after events, upon receipt of the voucher indicating attendance.

32
33 E. The Union will not pay a meal allowance to a member in instances where meals are
34 provided by the Union. If a union provided meal exceeds the allotted meal allowance
35 amount, the Business Manager shall have the discretion to approve. Members with
36 special dietary needs must pre-arrange any exceptions to this rule with the Business
37 Manager.

38
39 /end

1
2 Main Motion 09-050 (Policy and Procedures 5.02.025 Revision)

3 Moved by Pat Moss, seconded by Val Kenny

4 To accept the revised policy 5.02.025, effective May 1, 2009.

5
6 Main Motion 09-050 passed, without objection

7
8 **NEW BUSINESS**

9 Chapter Funds

10 Central Region Representative Val Kenny brought forward concerns in regards to the ASEA Chapter
11 sharing checks. Val invites the Board to bring forward ways and means to be sure that the Chapter funds
12 are being spent appropriately and to present any proposed policy changes at the next board meeting.

13
14 (The State Executive Board took a break at 11:35 a.m., resuming the record in general session at 11:45
15 a.m.)

16
17 **REPORT – PRESIDENT (Continued)**

18 Committee Reports (Continued for Times Certain at 11:45 a.m.)

19 A telephonic connection was established at 11:45 a.m. for all incoming calls from Committee Chairs
20 wishing to provide a verbal report to the Board.

21
22 Women's Committee Report
23 Bush Committee

24
25 Verbal Committee Reports were noted for the record and incorporated into the minutes at Exhibit B, a
26 copy of which is available upon filing of an Information Request to the Business Manager.

27
28 **MEMBER COMMENTS – TIMES CERTAIN AT 12:00 p.m.**

29 A telephonic connection was continued for the 12:00 p.m. times-certain for all incoming calls from
30 members wishing to address the Board, with the meeting continuing until such time a call is joined.

- 31 ▪ Richard Sewell, Anchorage Chapter Member (In-person) – Alaska Retirement Board (ARMB),
32 and Emergency Leave Bank

33
34 (The State Executive Board took a break for lunch at 12:20 p.m., resuming the record in general session at
35 1:05 p.m.)

36 Committee Reports (Continued)

37 Committee Reports from the following committees were noted for the record and incorporated into the
38 minutes at Exhibit B, a copy of which is available upon filing of an Information Request to the Business
39 Manager.

1 Presidents Committee

2 The President's committee has requested that the Board consider a budget amendment to accommodate
3 for a face-to-face meeting of the Presidents. Stephen Wright and Yvonne Jacobson are both co-chairs to
4 this committee.

5
6 Main Motion 09-051 (FY10 Budget – Presidents' Committee)

7 Moved by Stephen Wright, seconded by Sue Layton

8 To appropriate to the President's Committee FY2010 budget any funds not used during the FY2009
9 budget.

10
11 Main Motion 09-051 passed, without objection

12
13 //end of Committee Reports

14
15 **NEW BUSINESS (Continued)**

16 Process to fill Committees/Executive Board Vacancies

17 The Board requests that the Business Manger send a solicitation email to members in the Rural regions
18 for the vacancy on the Contract Negotiating Committee Rural Alternate seat, to be sent on Monday, May
19 11th with a deadline on the close of business on May 15, 2009.

20 July 2009, the Business Manager will solicit the membership for statements of interest for the
21 State Executive Board Rural seat.

22 Health Benefits Trust Trustee Eligibility

23 Professional Representative Kathy Atkinson brought forward concerns in regards to the eligibility of a
24 trustee on the Health Benefits Trust. The Health Trust agreement is silent on the status of Health Trustees
25 after they have been elected. There was also concern that amendments that were approved by a vote of
26 the membership were not reflected correctly in the Health Trust agreement. After further research, it has
27 been verified that the current agreement on the ASEA Health Trust website is correct as voted on by the
28 membership.

29 Judicial Panel

30 Administrative Support Representative Sue Layton brought forward her concerns on the governing
31 language of the Judicial Panel in regards to ASEA Policy 2.02.010 which states that members of the
32 committee cannot be a member of the State Executive Board or the Contract Negotiating Committee.
33 The ASEA Constitution only states that members of the State Executive Board are not eligible for the
34 Judicial Panel. It has been requested that the constitution be clarified by the Board or to be brought
35 forward at the next ASEA Biennial Convention.

36 The chair states that if there are concerns in regards to this language that it be presented at the next Board
37 meeting during the policy and procedures discussion.

38 Advisory Resolution

39 Administrative Support Representative Sue Layton brought forward the Advisory Resolution presented by
40 Anchorage member Richard Sewell for further discussion.

1 (The record stood at-ease at 2:09 p.m., resuming the record at 2:21 p.m.)

2
3 Main Motion 09-052 (Alaska Airlines Visa Credit Card)

4 Moved by Chris Pace, seconded by Chris Lyou

5 To approve the issuance of an Alaska Airlines Visa credit card to ASEA/AFSCME Local 52, issued
6 through Bank of America for the purpose of Union expenditures.

7
8 Main Motion 09-052 passed, with unanimous consent

9
10 **ADJOURNMENT**

11
12 (Whereupon, the quarterly business session of the ASEA/AFSCME Local 52 State Executive Board
13 adjourned at 2:26 p.m.)

14
15 Respectfully submitted by
16 Michael R. Williams, Secretary
17 State Executive Board
18 ASEA/AFSCME Local 52, AFL-CIO