



**13TH BIENNIAL
CALL
TO
CONVENTION**

**March 18, 19, 20 & 21, 2010
Hotel Captain Cook
939 W. 5th Avenue
Anchorage, Alaska**

TO: ASEA/AFSCME LOCAL 52, AFL-CIO CHAPTER PRESIDENTS & SECRETARIES

Greetings:

The 13th Biennial Convention of ASEA/AFSCME Local 52, AFL-CIO, will be held at the Hotel Captain Cook in Anchorage AK, March 18, 19, 20 and 21, 2010.

- **CRITICAL DEADLINES:** Chapter delegate certification and delegate/alternate credentials must be received at Union headquarters no later than February 3, 2010. Proposed constitutional amendments and resolutions must be received no later than February 3, 2010.
- **Resolutions Committee Meeting** - 8:00 a.m. to 5:00 p.m., Thursday, March 18, 2010; and 8:00 a.m.-until, Friday, March 19, 2010.*
- **Constitutional Amendments Committee Meeting** - 8:00 a.m. to 5:00 p.m., Thursday, March 18, 2010; 8:00 a.m. - until, Friday, March 19, 2010.*
- **Work Sessions** of the following committees: **Budget, Credentials & Tellers, Rules & Sergeant-at-Arms** - 8:00 a.m. - until, Friday, March 19, 2010.*
- **Registration** of delegates, alternates, and invited guests is as follows: 5:00 p.m. - 7:00 p.m., Friday, March 19, 2010. (No delegate shall be permitted to register after 7:00 p.m., Friday, March 19, 2010, without the approval of the Credentials Committee. Alternate delegates must be registered no later than noon, Saturday, March 20, 2010.)
- **Reception** - 5:30 p.m. to 7:30 p.m., Friday, March 19, 2010. (All delegates, alternates, and invited guests are welcome.)
- **Welcome Ceremonies** begin at 8:00 a.m. on Saturday, March 20, 2010.
- **Convention Business** - The Convention will remain in session until 5:30 p.m., Sunday, March 21, 2010, unless the business of the Convention shall have been completed sooner.

**Note: Other committees may be formed; i.e., Next Wave, Women's Issues, etc.
Committee appointments will be announced in the delegate's packet on March 3, 2010.*

CONVENTION CALL

"Meeting Time, Place, Date. The convention shall meet at such time, place and date as shall be determined by the State Executive Board, provided, however, that the convention shall be held only during the months of February or March. The convention shall be held in every even-numbered year." (ASEA/AFSCME Local 52 Constitution, Art. 6.03)

Article 6 further stipulates that:

6.01 Governing Bodies. "The union shall be governed by the following bodies: (a) Convention, and (b) State Executive Board.

6.02 Sovereignty. "All sovereign powers of the union shall be vested in the convention when in session. The convention is the superior governing body of the union and shall set the laws, rules, policies and goals of the union.... The specific duties of the convention shall include, but not be limited to:

- A. Assigning all members of the union to the appropriate region for voting purposes;
- B. At the request of a majority of subject members, modifying the jurisdiction of existing chapters by creating new chapters or consolidating existing chapters;
- C. Appointing regional members of all standing committees, and;
- D. Approving the budget and making recommendations to members regarding changes to dues or requests for special assessments."

Article 8.01 "Authority," stipulates that the State Executive Board shall be the governing body of the Union, except when conventions of the Union are in session. However, a report on any interpretations of the ASEA/AFSCME Local 52 Constitution that are binding unless amended by the delegates at the next convention, subject to an appeal to the AFSCME International President.

REPRESENTATION

"No less than ninety (90) days in advance of the convention, the ASEA/AFSCME Local 52 Secretary shall notify each Chapter of the number of delegates it is entitled to send to the convention." (ASEA/AFSCME Local 52 Constitution, Art. 6.05.A.2) *Allocation of Delegates chart, pg. 4.*

The number of chapter delegates to the ASEA/AFSCME Local 52 Biennial Convention is determined according to the formula in Article IV, Section 5, of the AFSCME International Constitution as follows:

"The basis of local union representation in conventions shall be determined from the average [chapter] per capita for the twelve consecutive months ending with the fourth full month preceding the opening of the convention...."

"Each chapter shall be entitled to delegates on the basis of membership as follows: one delegate for each 100 members or fraction thereof." (ASEA/AFSCME Local 52 Constitution, Art, 6.05.A.1)

"Regardless of the number of delegates, chapters shall be entitled to vote on the basis of one vote for each member or fraction thereof. Chapters entitled to more than one delegate may send fewer than their quota of delegates and the delegates present may cast the entire vote of the Chapters on all recorded votes and elections coming before the convention. The number of votes shall be divided equally among the delegates, with any remaining votes to be cast by the Chairperson of the delegation, as designated by the Chapter. No fractional votes shall be

permitted." (ASEA/AFSCME Local 52 Constitution, Art. 6.06)

"For the purpose of providing representation at a convention, two or more chapters may combine to be represented by a single delegate. No delegate may represent more than four chapters, and such delegate must be a member of one of the chapters that is being represented pursuant to this provision." (ASEA/AFSCME Local 52 Constitution, Art. 6.05.B)

ALLOCATION OF DELEGATES TO 13TH BIENNIAL CONVENTION

<u>Chapter</u>	<u>No. of Members</u>	<u>No. of Delegates</u>
Anchorage	3,610	37
Bethel	126	2
Cook Inlet	216	3
Cordova	57	1
Delta Junction	23	1
Dillingham	34	1
Fairbanks	914	10
Glennallen	17	1
Juneau	1,663	17
Kachemak	57	1
Ketchikan	192	2
Kodiak	112	2
Mat-Su	438	5
Nome	103	2
Petersburg	24	1
Seward	58	1
Sitka	110	2
Tok	23	1
Valdez	17	1
City and Borough of Sitka	58	1
Total	7,852	92

ELECTION OF DELEGATES

Delegates are elected by the membership of their respective chapters. Chapters may also elect alternate delegates to serve for the duration of the convention in the place of a delegate's inability to serve. Such alternate must register no later than noon on Saturday, March 20, 2010, and be timely certified by the Credentials Committee as a delegate. To be nominated as a delegate or an alternate, a member must be in good standing as defined under Appendix A, Sec. 3.I of the ASEA/AFSCME Local 52 Constitution.

Although delegates are usually elected in the same manner as is officers, there are certain differences:

- (1) The majority vote requirement does not apply to the election of ASEA/AFSCME Local 52 delegates. The reason for this is simply that if the majority rule should result in a run-off election, the convention might well be over before a delegate was elected. Within a chapter an election for delegates is determined by the total votes cast for candidates, from the highest vote-getter, to the lowest vote-getter.
- (2) The timetable for protests on the election of delegates is much shorter than for officer elections. The protest must be filed with and decided by the chapter on the date of the meeting at which the report of the Election Committee is acted on.

(Reference AFSCME Local Union Election Manual, p. 28-29)

CHAPTER DELEGATE CERTIFICATION AND DELEGATE/ALTERNATE CREDENTIALS

The Chapter Delegate Certification and the Delegate/Alternate Credentials shall be prepared and signed by the president and secretary of each chapter. If such certification includes two or more delegates, ONE OF THE DELEGATES SHALL BE DESIGNATED AS CHAIRPERSON OF THE CHAPTER'S DELEGATION. **The Delegate Certification and Delegate Credential forms are enclosed.** Each chapter should retain a copy of their Delegate Certification and Delegate/Alternate Credential forms.

The enclosed Delegate Certification and Delegate/Alternate Credential form(s) must be completed and mailed or faxed to 1-907-277-5206, to the attention of the ASEA/AFSCME Local 52 Secretary at

**ASEA/AFSCME Local 52 Headquarters
1577 C Street, Suite 201
Anchorage AK 99501,**

to be received no later than February 3, 2010. Any delegate whose credential is not postmarked by January 29, 2010, or fails to be received at ASEA/AFSCME Local 52 Headquarters by February 3, 2010, shall be considered an IRREGULAR DELEGATE. No irregular delegate shall be seated until both the Credentials & Tellers Committee Report and the Rules & Sergeant-at-Arms Report have been presented and received on the record. Following the adoption of the convention rules, irregular delegates may be seated by a majority vote of the convention's regular delegates, as seated by the Credentials Committee. Please use the enclosed, business reply envelope to mail the credentials.

PROPOSED CONSTITUTIONAL AMENDMENTS AND RESOLUTIONS

Constitutional Amendments. The ASEA/AFSCME Local 52 Constitution "may be amended, revised or otherwise changed by a two-thirds (2/3rds) vote of the delegates to a...convention, and such change shall take effect upon written approval of the AFSCME International President in accordance with Article IX of the AFSCME Constitution except that amendments to Art. 5 must be ratified by a simple majority of the general membership voting. (ASEA/AFSCME Local 52

Constitution, Art. 16.A)

"Proposed amendments to this Constitution shall be submitted in writing to the executive board no less than forty-five (45) days prior to the...convention at which a vote is to be taken. The executive board shall review the proposed amendments and may make a recommendation to the delegates on whether the proposed amendment should be adopted or rejected." (ASEA/AFSCME Local 52 Constitution, Art. 16.B)

For consideration at the constitutional convention, proposed amendments to the Constitution shall be prepared utilizing the official master submittal form enclosed, signed by the president **and** secretary of the chapter **or** by one or more certified delegates, and submitted to the ASEA/AFSCME Local 52 Secretary at

**ASEA/AFSCME LOCAL 52 HEADQUARTERS
1577 C Street, Suite 201
Anchorage AK 99501-5164,**

to be received no later than February 3, 2010, or be postmarked no later than January 29, 2010. (Note: The enclosed official Proposed Constitutional Amendments submittal form may be reproduced as needed and is also available on the ASEA/AFSCME Local 52 website.)

Proposed Resolutions. For consideration at the Biennial Convention, proposed resolutions shall be prepared utilizing the official master submittal form enclosed, signed by the president **and** secretary of the chapter **or** by one or more certified delegates, and mailed or faxed to 1-907-277-5206, on behalf of the ASEA/AFSCME Local 52 Secretary to

**MaryAnn Ganacias, Administrative Assistant
ASEA/AFSCME LOCAL 52 HEADQUARTERS
1577 C Street, Suite 201
Anchorage AK 99501,**

to be received no later than February 3, 2010, or be postmarked no later than January 29, 2010. No resolutions may be introduced thereafter unless consent is given by a two-thirds vote of the seated convention delegates. (Note: The enclosed official Proposed Resolution submittal form may be reproduced as needed and is also available on the ASEA/AFSCME Local 52 website.)

In Solidarity,


**MICHAEL R. WILLIAMS, Secretary
ASEA/AFSCME Local 52, AFL-CIO**

Enclosures: (Forms available on ASEA Website at www.afscmelocal52.org)

- Delegate Credential forms
- Delegate/Alternate Certification form(s)
- Committee Preference Form
- Master form for Proposed Constitutional Amendment
- Master form for Proposed Resolution
- Travel/Housing Form
- Tentative Convention Program