



**12th Biennial**

**CALL  
TO  
CONVENTION**

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**February 21, 22, 23, & 24, 2008  
Hilton Anchorage Hotel  
500 West Third Avenue  
Anchorage, Alaska**

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# ***TO: ASEA/AFSCME LOCAL 52, AFL-CIO CHAPTER PRESIDENTS & SECRETARIES***

## ***Greetings:***

The 12<sup>th</sup> Biennial Convention of ASEA/AFSCME Local 52, AFL-CIO, will be held at the Hilton Hotel in Anchorage AK, February 21, 22, 23, & 24, 2008.

- **CRITICAL DEADLINES:** Chapter delegate certification and delegate/alternate credentials must be received at Union headquarters no later than January 14, 2008. Proposed constitutional amendments and resolutions must be received no later than January 22, 2008.
- **Resolutions Committee Meeting** - 8:00 a.m. to 5:00 p.m., Thursday, February 21, 2008; and 8:00 a.m.-until, Friday, February 22, 2008.\*
- **Constitutional Amendments Committee Meeting** - 8:00 a.m. to 5:00 p.m., Thursday, February 21, 2008; 8:00 a.m. - until, Friday, February 22, 2008.\*
- **Work Sessions** of the following committees: **Budget, Credentials & Tellers, Rules & Sergeant-at-Arms** - 8:00 a.m. - until, Friday, February 22, 2008.\*
- **Registration** of delegates, alternates, and invited guests is as follows: 5:00 p.m. - 7:00 p.m., Friday, February 22, 2008. (No delegate shall be permitted to register after 7:00 p.m., Friday, February 22, 2008, without the approval of the Credentials Committee. Alternate delegates must be registered no later than noon, Saturday, February 23, 2008.)
- **Reception** - 5:30 p.m. to 7:30 p.m., Friday, February 22, 2008. (All delegates, alternates, and invited guests are welcome.)
- **Welcome Ceremonies** begin at 8:00 a.m. on Saturday, February 23, 2008.
- **Convention Business** - The Convention will remain in session until 5:30 p.m., Sunday, February 24, 2008, unless the business of the Convention shall have been completed sooner.

*\*Note: Other committees may be formed; i.e., Stewards, Women's Issues, etc.*

*Committee appointments will be announced in the delegate's packet on February 7, 2008.*

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## **CONVENTION CALL**

"Meeting Time, Place, Date. The convention shall meet at such time, place and date as shall be determined by the State Executive Board, provided, however, that the convention shall be held only during the months of February or March. The convention shall be held in every even-numbered year." (ASEA/AFSCME Local 52 Constitution, Art. 6.03)

Article 6 further stipulates that:

6.01 Governing Bodies. "The union shall be governed by the following bodies: (a)

Convention, and (b) State Executive Board.

6.02 Sovereignty. "All sovereign powers of the union shall be vested in the convention when in session. The convention is the superior governing body of the union and shall set the laws, rules, policies and goals of the union.... The specific duties of the convention shall include, but not be limited to:

- A. Assigning all members of the union to the appropriate region for voting purposes;
- B. At the request of a majority of subject members, modifying the jurisdiction of existing chapters by creating new chapters or consolidating existing chapters;
- C. Appointing regional members of all standing committees, and;
- D. Approving the budget and making recommendations to members regarding changes to dues or requests for special assessments."

Article 8.01 "Authority," stipulates that the State Executive Board shall be the governing body of the Union, except when conventions of the Union are in session. However, a report on all actions taken by the State Executive Board shall be made to the delegates at the following convention, including any interpretations of the ASEA/AFSCME Local 52 Constitution that are binding only until reviewed by the delegates at the next convention, subject to an appeal to the AFSCME International President.

## **REPRESENTATION**

"At least ninety (90) days in advance of the convention, the ASEA/AFSCME Local 52 Secretary shall notify each Chapter of the number of delegates it is entitled to send to the convention." (ASEA/AFSCME Local 52 Constitution, Art. 6.05.A.2) *Allocation of Delegates chart, pg. 4.*

The number of chapter delegates to the ASEA/AFSCME Local 52 Biennial Convention is determined according to the formula in Article IV, Section 5, of the AFSCME International Constitution as follows:

"The basis of local union representation in conventions shall be determined from the average per capita tax actually paid [to chapters] for the twelve consecutive months ending with the fourth full month preceding the opening of the convention...."

"Delegates to the convention shall be elected from the chapters in accordance with the following formula: one delegate for each 100 chapter members or fraction thereof." (ASEA/AFSCME Local 52 Constitution, Art, 6.05.A.1)

"Regardless of the number of delegates, chapters shall be entitled to vote on the basis of one vote for each member or fraction thereof. Chapters entitled to more than one delegate may send fewer than their quota of delegates and the delegates present may cast the entire vote of the Chapters on all recorded votes and elections coming before the convention. The number of votes shall be divided equally among the delegates, with any remaining votes to be cast by the

Chairperson of the delegation, as designated by the Chapter. No fractional votes shall be permitted." (ASEA/AFSCME Local 52 Constitution, Art. 6.06)

"For the purpose of providing representation at a convention, two or more chapters may combine to be represented by a single delegate. No delegate may represent more than four chapters, and such delegate must be a member of one of the chapters that is being represented pursuant to this provision." (ASEA/AFSCME Local 52 Constitution, Art. 6.05.B)

### **ALLOCATION OF DELEGATES TO 12<sup>TH</sup> BIENNIAL CONVENTION**

<b><i>Chapter</i></b>	<b><i>No. of Members</i></b>	<b><i>No. of Delegates</i></b>
<b>Anchorage</b>	<b>3,415</b>	<b>35</b>
<b>Bethel</b>	<b>116</b>	<b>2</b>
<b>Cook Inlet</b>	<b>210</b>	<b>3</b>
<b>Cordova</b>	<b>52</b>	<b>1</b>
<b>Delta Junction</b>	<b>24</b>	<b>1</b>
<b>Dillingham</b>	<b>34</b>	<b>1</b>
<b>Fairbanks</b>	<b>903</b>	<b>10</b>
<b>Glennallen</b>	<b>12</b>	<b>1</b>
<b>Juneau</b>	<b>1,620</b>	<b>17</b>
<b>Kachemak</b>	<b>53</b>	<b>1</b>
<b>Ketchikan</b>	<b>185</b>	<b>2</b>
<b>Kodiak</b>	<b>113</b>	<b>2</b>
<b>Mat-Su</b>	<b>373</b>	<b>4</b>
<b>Nome</b>	<b>96</b>	<b>1</b>
<b>Petersburg</b>	<b>27</b>	<b>1</b>
<b>Seward</b>	<b>54</b>	<b>1</b>
<b>Sitka</b>	<b>109</b>	<b>2</b>
<b>Tok</b>	<b>22</b>	<b>1</b>
<b>Valdez</b>	<b>18</b>	<b>1</b>
<b>Total</b>	<b>7,436</b>	<b>87</b>

### **ELECTION OF DELEGATES**

Delegates are elected by the membership of their respective chapters. Chapters may also elect alternate delegates to serve for the duration of the convention in the place of a delegate's inability to serve. Such alternate must register no later than noon on Saturday, February 23, 2008, and be timely certified by the Credentials Committee as a delegate. To be nominated as a delegate or an alternate, a member must be in good standing as defined under Appendix A, Sec. 3.H of the ASEA/AFSCME Local 52 Constitution.

Although delegates are usually elected in the same manner as is officers, there are certain differences:

- (1) The majority vote requirement does not apply to the election of ASEA/AFSCME

Local 52 delegates. The reason for this is simply that if the majority rule should result in a run-off election, the convention might well be over before a delegate was elected. Within a chapter an election for delegates is determined by the total votes cast for candidates, from the highest vote-getter, to the lowest vote-getter.

- (2) The timetable for protests on the election of delegates is much shorter than for officer elections. The protest must be filed with and decided by the chapter on the date of the meeting at which the report of the Election Committee is acted on.

(Reference AFSCME Local Union Election Manual, p. 28)

## **CHAPTER DELEGATE CERTIFICATION AND DELEGATE/ALTERNATE CREDENTIALS**

The Chapter Delegate Certification and the Delegate/Alternate Credentials shall be prepared and signed by the president and secretary of each chapter. If such certification includes two or more delegates, ONE OF THE DELEGATES SHALL BE DESIGNATED AS CHAIRPERSON OF THE CHAPTER'S DELEGATION. **The Delegate Certification and Delegate Credential forms are enclosed.** Each chapter should retain a copy of their Delegate Certification and Delegate/Alternate Credential forms.

**The enclosed Delegate Certification and Delegate/Alternate Credential form(s) must be completed and mailed or faxed to 1-907-277-5206, to the attention of the ASEA/AFSCME Local 52 Secretary at**

**ASEA/AFSCME Local 52 Headquarters  
1577 C Street, Suite 201  
Anchorage AK 99501-5164,**

**to be received no later than January 14, 2008. Any delegate whose credential is not postmarked by January 10, 2008, or fails to be received at ASEA/AFSCME Local 52 Headquarters by January 14 2008, shall be considered an IRREGULAR DELEGATE. No irregular delegate shall be seated until both the Credentials & Tellers Committee Report and the Rules & Sergeant-at-Arms Report have been presented and received on the record.** Following the adoption of the convention rules, irregular delegates may be seated by a majority vote of the convention's regular delegates, as seated by the Credentials Committee. Please use the enclosed, business reply envelope to mail the credentials (*Provided in Chapter Secretary's packet only*).

## **PROPOSED CONSTITUTIONAL AMENDMENTS AND RESOLUTIONS**

Constitutional Amendments. The ASEA/AFSCME Local 52 Constitution "may be amended, revised or otherwise changed by a two-thirds (2/3rds) vote of the delegates to a...convention, and such change shall take effect upon written approval of the AFSCME International President in accordance with Article IX of the AFSCME Constitution except that amendments to Art. 5 must be ratified by a simple majority of the general membership voting. (ASEA/AFSCME Local 52 Constitution, Art. 6.07.B.1)

"Proposed amendments to this Constitution shall be submitted in writing to the executive board at least thirty (30) days prior to the...convention at which a vote is to be taken. The executive board shall review the proposed amendments and may make a recommendation to the delegates on whether the proposed amendment should be adopted or rejected." (ASEA/AFSCME Local 52 Constitution, Art. 6.07.B.2)

For consideration at the constitutional convention, proposed amendments to the Constitution shall be prepared utilizing the official master submittal form enclosed, signed by the president and secretary of the chapter or by one or more certified delegates, and submitted to the ASEA/AFSCME Local 52 Secretary at

**ASEA/AFSCME LOCAL 52 HEADQUARTERS  
1577 C Street, Suite 201  
Anchorage AK 99501-5164,**

**to be received no later than January 22, 2008, or be postmarked no later than January 16, 2008.** (Note: The enclosed official Proposed Constitutional Amendments submittal form may be reproduced as needed and is also available on the ASEA/AFSCME Local 52 website.)

Proposed Resolutions. For consideration at the Biennial Convention, proposed resolutions shall be prepared utilizing the official master submittal form enclosed, signed by the president and secretary of the chapter or by one or more certified delegates, and mailed or faxed to 1-907-277-5206, on behalf of the ASEA/AFSCME Local 52 Secretary to

**MaryAnn Ganacias, Administrative Assistant  
ASEA/AFSCME LOCAL 52 HEADQUARTERS  
1577 C Street, Suite 201  
Anchorage AK 99501-5164,**

**to be received no later than January 22, 2008, or be postmarked no later than January 16, 2008.** No resolutions may be introduced thereafter unless consent is given by a two-thirds vote of the seated convention delegates. (Note: The enclosed official Proposed Resolution submittal form may be reproduced as needed and is also available on the ASEA/AFSCME Local 52 website.)

**In Solidarity,**



**MICHAEL R. WILLIAMS, Secretary  
ASEA/AFSCME Local 52, AFL-CIO**

Enclosures:

- Delegate Credential forms
- Delegate/Alternate Certification form(s)
- Committee Preference Form
- Master form for Proposed Constitutional Amendment
- Master form for Proposed Resolution
- Travel/Housing Form

Tentative Convention Program

Website at [www.afscmelocal52.org](http://www.afscmelocal52.org)