



ALASKA STATE EMPLOYEES ASSOCIATION

American Federation of State, County & Municipal Employees Local 52

MEMORANDUM

TO: STATE EXECUTIVE BOARD MEMBERS
cc: ASEA/AFSCME Local 52 Chapter Presidents
Committee Chairs

RE: NOTICE AND CALL TO CONVENE
QUARTERLY BUSINESS SESSION

FROM: Courtney Kreis, Secretary

Date: Feb 1, 2021

This is an official notice and call to convene on **February 11, 2021 at 8:30 am.**, the quarterly business session of the ASEA/AFSCME Local 52 Executive Board, to be held **February 11-12, 2021, via Zoom, a link will be provided at a later date.**

In accordance with Article 8.02.A.2, of the ASEA/AFSCME Local 52 Constitution,

"All meetings of the Executive Board are open to observation by any member in good standing of the union...."

Input from our Chapter Officers is especially welcomed.

CK/nj

Attachment: Agenda



ASEA/AFSCME LOCAL 52 STATE EXECUTIVE BOARD MEETING

Quarterly Business Session ♦ February 11-12, 2021

Location: Via Zoom ♦ Anchorage, AK

TIMES CERTAIN

- **2/11/21 8:30 a.m.** – Convene State Executive Board Quarterly Business Meeting
 - **2/11/21 9:30 a.m.** – BDO Report (Adopt Audit)
 - **2/11/21 10:00 a.m.** – Executive Director’s Report: **Wells Fargo Advisors BSRA Presentation**
 - **2/11/21 12:00 (noon)** – **Members’ Comments** (via Zoom, link will be provided)
Note: Members’ Comments will be cut off at 12:15 p.m. if no calls are received from the membership.
 - **2/11/21 4:30 p.m.** – **Recess**
- **2/12/21 – 8:30 a.m.** – Reconvene State Executive Board Quarterly Business Meeting
 - **2/12/21 1:00 p.m.** – **Members’ Comments** (via Zoom, link will be provided)
Note: Members’ Comments will be cut off at 1:15 p.m. if no calls are received from the membership.
 - **2/12/21 1:15 p.m.** – Reports: **Verbal Committee Reports** (via Zoom, link will be provided) for oral presentations to the Board, if applicable.
 - **2/12/21 4:30 p.m.** – **Adjournment**

AGENDA

CALL SESSION TO ORDER AND ROLL CALL (8:30 AM)

ADOPT AGENDA

REVIEW MINUTES

- 12/10-11/20 - Quarterly Business Session – Zoom Meeting
- 12/29/20 - EBoard Special Session – Zoom Meeting
- 1/14-15/21 - EBoard Special Session – Zoom Meeting

REPORTS

EXECUTIVE DIRECTOR’S FINANCIAL REPORT

- Budget Review/Update
 - FY 2021 Unaudited Financials as of December 31, 2020
 - ❖ FY 2021 Capital Budget
 - ❖ Draft Audited Financials as of June 30, 2020

UNFINISHED BUSINESS

- Rural/Bush outreach/New hires
- Status of PORAC Grant
- Executive Assistant Grant Proposal

NEW BUSINESS

- Communications training
- Meet & Greet of New Board members
- Staff Contract Team
- Pel Mar. 3-4

EXECUTIVE DIRECTOR'S REPORT

Executive Director's Quarterly Business Report

- Alaska Airlines EasyBiz Account
- Alaska Airlines Visa Account
- Collections Update
- Internal Organizing/Worksite Meetings
- External Organizing
 - Chapter Reporting Update
 - Rural Chapter Travel & Contact
 - Staffing Update
 - New Hire Orientation/Membership Trend
 - Political Action Program (PAC)
 - Unit Clarifications/PUC/Appeal
 - Business Leave Bank Updates
 - Catastrophic Leave Update
 - Emergency Leave Bank Update
 - Injury Leave Update
 - Grievances and Arbitrations Report
 - ASEA Website Report
 - ASEA Facebook Report

SECRETARY'S REPORT

TREASURER'S REPORT

PRESIDENT'S REPORT

Committee Reports (Times-Certain, 02/12/2021 at 1:15 p.m. for verbal reports)

- ASEA Pride Committee
- Bush Community Committee
- Class I Committee
- Conservative Caucus
- DOT Special Issues Committee
- DPA Committee
- Elections Committee
- Grievance Review Committee

- IT Committee
- Judicial Panel (ASEA)
- Next Wave Committee
- Nurses Committee
- Presidents Committee
- Probation/Parole Committee
- Veterans Committee
- Women's Committee
- Committee Appointments Calendar of Events
- **ADJOURNMENT**