



ALASKA STATE EMPLOYEES ASSOCIATION

American Federation of State, County & Municipal Employees Local 52

MEMORANDUM

TO: STATE EXECUTIVE BOARD MEMBERS
cc: ASEA/AFSCME Local 52 Chapter Presidents
Committee Chairs

RE: NOTICE AND CALL TO CONVENE
QUARTERLY BUSINESS SESSION


FROM: Courtney Wendel, Secretary

Date: Aug. 14, 2020

This is an official notice and call to convene on **August 24, 2020 at 8:30 am.**, the quarterly business session of the ASEA/AFSCME Local 52 Executive Board, to be held **August 24-25, 2020, via Zoom, a link will be provided at a later date.**

In accordance with Article 8.02.A.2, of the ASEA/AFSCME Local 52 Constitution,

"All meetings of the Executive Board are open to observation by any member in good standing of the union...."

Input from our Chapter Officers is especially welcomed.

CW/nj

Attachment: Agenda



ASEA/AFSCME LOCAL 52 STATE EXECUTIVE BOARD MEETING

Quarterly Business Session ♦ August 24-25, 2020

Via: Zoom

TIMES CERTAIN

- **8/24/20** **8:30 a.m.** – Convene State Executive Board Quarterly Business Meeting
 - 8/24/20 **TBD** – Executive Director's Report: **Wells Fargo Advisors BSRA Presentation***
 - 8/24/20 **12:00 (noon)** – **Members' Comments** (via Zoom, link will be provided)
Note: Members' Comments will be cut off at 12:15 p.m. if no calls are received from the membership.
 - 8/24/20 **4:30 p.m.** – **Recess**
- **8/25/20** **8:30 a.m.** – Reconvene State Executive Board Quarterly Business Meeting
 - 8/25/20 **1:00 p.m.** – **Members' Comments** (via Zoom, link will be provided)
Note: Members' Comments will be cut off at 1:15 p.m. if no calls are received from the membership.
 - 8/25/20 **1:15 p.m.** – Reports: **Verbal Committee Reports** (via Zoom, link will be provided), for oral presentations to the Board, if applicable)
 - 8/25/20 **4:30 p.m.** – **Adjournment**

* Agenda items marked with the asterisk "*" will be taken up after 1:00 pm each day

AGENDA

CALL SESSION TO ORDER AND ROLL CALL (8:30 AM)

ADOPT AGENDA

REVIEW MINUTES

- 5/7-8/2020 - Quarterly Business Session (Zoom meeting)

CONSENT AGENDA ITEMS

- Minutes
- Executive Director's Report

REPORTS

SECRETARY'S REPORT

EXECUTIVE DIRECTOR'S FINANCIAL REPORT*

- Budget Review/Update*
 - FY 2020 Financials as of June 30, 2020
 - ❖ FY 2020 Capital Budget
 - ❖ FY 2021 Financials as of July 31, 2020
 - ❖ FY 2021 Capital Budget

UNFINISHED BUSINESS

- P&P Committee report
- Communications Committee report
- AFSCME Convention report
- P&P 18.00.000 financial*
- Update from ED/Treasurer on funding for Assistant Director*
- Refinancing Mortgage*
- Update on budget including current revenue and membership trends*
- Update on Mortgage payment*
- Status of 341 discussion*

NEW BUSINESS

- Rural Outreach
- Review of AFLCIO Labor Multi-media communication plan for September
- New Hire outreach
- Building safety council committee
- Retiree handoff
- AFSCME judicial panel
- IVP/Board expectations
- Check in with Jake*
- Internal communications*
- Check signers*
- Treasurer duties/authority*
- Business leave*
- Lobbyist*
- CNC responsibilities*
- Delegation of core board duties*
- Board Member responsibilities*

REPORTS Continued

EXECUTIVE DIRECTOR'S REPORT

Executive Director's Quarterly Business Report

- Alaska Airlines EasyBiz Account
- Alaska Airlines Visa Account
- Internal Organizing/Worksite Meetings
- External Organizing
- Chapter Reporting Update
- Rural Chapter Travel & Contact
- Staffing Update
- New Hire Orientation/Membership Trend
- Member Advancement Program (MAP)
- Political Action Program (PAC)
- Unit Clarifications/PUC/Appeal

- Business Leave Bank Updates
- Catastrophic Leave Update
- Emergency Leave Bank Update
- Injury Leave Update
- Grievances and Arbitrations Report
- ASEA Website Report
- ASEA Facebook Report
- Publications/Communications Report

TREASURER'S REPORT*

PRESIDENT'S REPORT

- Committee Reports (Times-Certain, 08/25/2020 at 1:15 p.m. for verbal reports)
 - ASEA Pride Committee
 - Bush Community Committee
 - Class I Committee
 - DOT Special Issues Committee
 - DPA Committee
 - Elections Committee
 - Grievance Review Committee
 - IT Committee
 - Judicial Panel (ASEA)
 - Next Wave Committee
 - Nurses Committee
 - Presidents Committee
 - Probation/Parole Committee
 - Veterans Committee
 - Women's Committee
- Committee Appointments
- Calendar of Events

ADJOURNMENT