



**19TH BIENNIAL
CALL
TO
CONVENTION
2024**

March 12, 13, 2024

Via Zoom

March 15, 16 and 17, 2024

Sheraton Hotel in Anchorage AK

ASEA/AFSCME LOCAL 52, AFL-CIO

CHAPTER PRESIDENTS and SECRETARIES

Greetings:

The 19th Biennial Convention 2024 of ASEA/AFSCME Local 52, AFL-CIO, will be held via Zoom, March 12 and 13; and in-person at the Sheraton Hotel Anchorage, March 15, 16 & 17, 2024.

- **CRITICAL DEADLINES:**
- Chapter delegate certification and delegate/alternate credentials **must be received** at ASEA Anchorage Headquarters **no later than 5:00 p.m. on Wednesday, January 31, 2024.**
- Proposed constitutional amendments and resolutions **must be received** at ASEA Anchorage Headquarters **no later than 5:00 p.m. on Wednesday, January 31, 2024.**
- **Committee Appointments** will be made by the Executive Board President and will be announced in the delegate packet on March 1, 2024.
- **Resolutions Committee** meets Tuesday, March 12 from 11:00 a.m. to 5:00 p.m. and Wednesday, March 13, from 8:30 a.m. to 12 noon.
- **Constitutional Amendments Committee** meets Tuesday, March 12 from 1:30 p.m. to 5:00 p.m.
- **Schedule for Committee Work Sessions**
 - **Tuesday, March 12, 2024**
 - 11:00 a.m. to 12:30 p.m., 1:30 p.m. to 5:00 p.m.
Class 1, Legislative, Next Wave, Rural/Bush and Women's Committee
 - 2:30 p.m. to 4:00 p.m. **Rules Committee**
 - **Wednesday, March 13, 2024**
 - 8:30 a.m. to 10:30 a.m. if needed
Resolutions, Constitutional Amendments, Class 1, Legislative, Next Wave, Rural/Bush and Women's Committee
 - 10:45 a.m. to 12:00 p.m.
Budget Committee, Credentials Committee, Sergeant-At-Arms and Tellers
- **Registration** of delegates, alternates and invited guests will take place on Friday, March 15, 2024. Delegates, alternates and guests will be provided details on the process of registration on March 1st. You must be available to register no later than 7:00 p.m. on Friday, March 15th, to participate in the business session of the convention.

Welcome Ceremonies begin on Saturday, March 16, 2024 at 8:30 a.m.

Convention Business - The Convention will remain in session until 3:00 p.m., Sunday, March 17, 2024, unless the business of the Convention is completed earlier.

CONVENTION CALL

“Meeting Time, Place, Date. The convention shall meet at such time, place and date as shall be determined by the State Executive Board, provided, however, that the convention shall be held only during the months of February or March. The convention shall be held in every even-numbered year.” (ASEA/AFSCME Local 52 Constitution, Art. 6.03)

Article 6 further stipulates that:

6.01 Governing Bodies. "The union shall be governed by the following bodies:

(a) Convention and (b) State Executive Board.

6.02 Sovereignty. "All sovereign powers of the union shall be vested in the Convention when in session. The Convention is the superior governing body of the union and shall set the laws, rules, policies and goals of the union.... The specific duties of the Convention shall include, but not be limited to:

- A. Assigning all members of the union to the appropriate region for voting purposes;
- B. At the request of a majority of subject members, modifying the jurisdiction of existing chapters by creating new chapters or consolidating existing chapters;
- C. Appointing regional members of all standing committees, and;
- D. Approving the budget and making recommendations to members regarding changes to dues or requests for special assessments."

Article 8.01 “Authority,” stipulates that the State Executive Board shall be the governing body of the Union, except when Conventions of the Union are in session. However, a report on any interpretations of the ASEA/AFSCME Local 52 Constitution that are binding unless amended by the delegates at the next Convention, subject to an appeal to the AFSCME International President.

REPRESENTATION

"No less than ninety (90) days in advance of the Convention, the ASEA/AFSCME Local 52 Secretary shall notify each Chapter of the number of delegates it is entitled to send to the convention." (ASEA/AFSCME Local 52 Constitution, Art. 6.05.A.2, *Allocation of Delegates*)

The number of chapter delegates to the ASEA/AFSCME Local 52 Biennial Convention is determined according to the formula in Article IV, Section 5, of the AFSCME International Constitution as follows:

“The basis of local union representation in conventions shall be determined from the average [chapter] per capita for the twelve consecutive months ending with the fourth full month preceding the opening of the convention....”

“Each chapter shall be entitled to delegates on the basis of membership as follows: one delegate for each 100 members or fraction thereof.” (ASEA/AFSCME Local 52 Constitution, Art. 6.05.A.1)

"Regardless of the number of delegates, chapters shall be entitled to vote on the basis of one vote for each member or fraction thereof. Chapters entitled to more than one delegate may send fewer than their quota of delegates and the delegates present may cast the entire vote of the Chapters on all recorded votes and elections coming before the Convention. The number of votes shall be divided equally among the delegates, with any remaining votes to be cast by the Chairperson of the delegation, as designated by the Chapter. No fractional votes shall be permitted." (ASEA/AFSCME Local 52 Constitution, Art. 6.06)

"For the purpose of providing representation at a Convention, two or more chapters may combine to be represented by a single delegate. No delegate may represent more than four chapters, and such delegate must be a member of one of the chapters that is being represented pursuant to this provision." (ASEA/AFSCME Local 52 Constitution, Art. 6.05.B)

ALLOCATION OF DELEGATES TO 19TH BIENNIAL CONVENTION

<u>Chapter</u>	<u># of Members</u>	<u># of Delegates</u>
Alcan (Tok)	10	1
Anchorage	2943	30
Bristol Bay (Dillingham)	21	1
Buffalo Chapter (Delta Junction)	12	1
City of Sitka	41	1
Cook Inlet (Kenai, Soldotna)	154	2
Cordova	28	1
Fairbanks North Star Borough Supervisors	34	1
Glennallen	10	1
Juneau	1022	11
Kachemak Bay (Homer)	36	1
Ketchikan	104	2
Kodiak/Aleutians	58	1
Mat-Su (Palmer, Wasilla, Willow)	438	5
Midnight Sun (Fairbanks)	742	8
Nome	49	1
Petersburg-Wrangell	10	1
Seward	35	1
Sitka	77	1
Valdez	12	1
Yukon-Kuskokwim Delta (Bethel, Aniak, Kwigillingok and St. Mary's)	87	1
TOTALS:	5923	73

ELECTION OF DELEGATES

Delegates are elected by the membership of their respective chapters. Chapters may also elect an alternate delegate for each delegate to serve for the duration of the Convention in the place of a delegate's inability to serve. Such alternate must register no later than noon on Saturday, March 16, 2024, and be timely certified by the Credentials Committee as a delegate. To be nominated as a delegate or an alternate, a member must be in good standing as defined under Appendix A, Sec. 3.I of the ASEA/AFSCME Local 52 Constitution. Although delegates are usually elected in the same manner as officers, there are certain differences:

1. The majority vote requirement does not apply to the election of ASEA/AFSCME Local 52 delegates. The reason for this is simply that if the majority rule should result in a run-off election, the Convention might well be over before a delegate was elected. Within a chapter, an election for delegates is determined by the total votes cast for candidates from the highest vote-getter to the lowest vote-getter.
2. The timetable for protests on the election of delegates is much shorter than for officer elections. The protest must be filed with and decided by the chapter on the date of the meeting at which the report of the Election Committee is acted on.

Once the chapter elections are conducted, the President and Secretary should contact each candidate to inform them of their rank. The delegate allocation will determine if they have become a delegate or alternate. Chapters are allowed one alternate per delegate. Alternates shall be selected from the remainder of the candidates after the delegation has been selected. The first alternate shall be the candidate with the highest votes of those remaining. The second alternate shall be the candidate with the second highest votes of those remaining and so forth.

If any of the elected nominees are unable to attend the Convention, you must obtain a written statement from that member. Once the statement is received, the President or Secretary must notify the next candidate in ranking order if their status has changed to a delegate or alternate.

CHAPTER DELEGATE CERTIFICATION AND DELEGATE/ALTERNATE CREDENTIALS

The Chapter Delegate Certification and the Delegate/Alternate Credential forms shall be prepared and signed by the President **and** Secretary of each chapter. If such certification includes two or more delegates, ONE OF THE DELEGATES SHALL BE DESIGNATED AS CHAIRPERSON OF THE CHAPTER'S DELEGATION. The **Delegate/Alternate Credential/Chapter Certification form is attached.** Each chapter should retain a copy of their Delegate/Alternate Credential/Chapter Certification form.

The enclosed Delegate/Alternate Credential/Chapter Certification form must be completed and emailed to aseahq@afscmelocal52.org, faxed to 1-907-277-5206, or mailed to the attention of the ASEA/AFSCME Local 52 Secretary at:

ASEA/AFSCME Local 52 Headquarters
2601 Denali Street
Anchorage AK 99503-2738

The Delegate/Alternate Credential/Chapter Certification form must be received no later than 5:00 p.m. on Jan. 31, 2024. Any delegate whose credential is not received at ASEA/AFSCME Local 52 Anchorage Headquarters by 5:00 p.m. on January 31, 2024, shall be considered an IRREGULAR DELEGATE. No irregular delegate shall be seated until the Credentials Report seating regular delegates has been presented, passed and received into the record. Regular delegates of the Convention may seat irregular delegates by a majority vote after they have been seated by the Credentials Committee.

The Chapter President and Secretary must complete, sign, and submit the Delegate/Alternate and Chapter Credential form(s) listing their delegates and alternates to the Convention **no later than 5:00 p.m. on January 31, 2024.** If the names and ranks of the delegates and alternates are different from the chapter election report, also submit the chapter election report and written statements of elected delegate resignation(s). This will assist the Convention Credentials Committee in answering any questions in regard to your chapter delegates and alternates.

Any resignation from the submitted chapter certification form that occurs after the **January 31, 2024, deadline,** must be forwarded to ASEA Headquarters in Anchorage. ASEA Headquarters will notify the next highest-ranking delegate or alternate and will send a copy to the Chapter President and Secretary.

NOTE: Failure to submit Chapter Certification and Credential forms will result in elected members becoming an irregular delegate or alternate. Irregular delegates cannot be seated on the Convention floor until the regular delegates have adopted a motion to seat irregular delegates.

If a delegate fails to register with the Credentials Committee during the appointed registration time at the Convention, that delegate will be considered absent and the first alternate will become a delegate. If the first alternate is not available to be seated or absent, the second alternate will become the delegate and so forth.

PROPOSED CONSTITUTIONAL AMENDMENTS AND RESOLUTIONS

Constitutional Amendments. The ASEA/AFSCME Local 52 Constitution "may be amended, revised or otherwise changed by a two-thirds (2/3rds) vote of the delegates to a regular or special convention, and such change shall take effect upon written approval of the AFSCME International President in accordance with Article IX of the AFSCME Constitution except that the amendments to Art. 5 must be ratified by a simple majority of the general membership voting. (ASEA/AFSCME Local 52 Constitution, Art. 16.A)

"Proposed amendments to this Constitution shall be submitted in writing to the State Executive Board no less than forty-five (45) days prior to the regular or special convention at which a vote is to be taken. The Executive Board shall review the proposed amendments and may make a recommendation to the delegates on whether the proposed amendment should be adopted or rejected." (ASEA/AFSCME Local 52 Constitution, Art. 16.B)

For consideration at the Constitutional Convention, proposed amendments to the Constitution shall be prepared utilizing the official master submittal form enclosed and signed by the President **and** Secretary of the chapter (chapter sponsored amendments/resolutions **must be signed** by the Chapter President and Secretary) **or** (delegates may submit individual amendments/resolutions) by one or more certified delegates and emailed to ASEAHQ@afscmelocal52.org, faxed to 1-907-277-5206 or mailed to the ASEA/AFSCME Local 52 Secretary at:

ASEA/AFSCME LOCAL 52 HEADQUARTERS

2601 Denali Street

Anchorage AK 99503-2738

Constitutional Amendment form(s) **must to be received no later than 5:00 p.m. on January 31, 2024.** (NOTE: The enclosed official Proposed Constitutional Amendments submittal form may be reproduced as needed and is also available on the ASEA/AFSCME Local 52 website.)

Proposed Resolutions. For consideration at the Biennial Convention, proposed Resolutions shall be prepared utilizing the official master submittal form enclosed, signed by the President **and** Secretary of the chapter **or** by one or more certified delegates and mailed or faxed to 1-907-277-5206 on behalf of the ASEA/AFSCME Local 52 Secretary to:

ASEA/AFSCME LOCAL 52 HEADQUARTERS

2601 Denali Street

Anchorage AK 99503-2738

Proposed Resolutions **must be received no later than 5:00 p.m. on January 31, 2024.** Resolutions may be introduced thereafter by Convention Committees through the Resolutions Committee or on the Convention floor with consent by a two-thirds vote of the seated Convention delegates. (NOTE: The enclosed official Proposed Resolution submittal form may be reproduced as needed and is also available on the ASEA/AFSCME Local 52 website.)

In Solidarity,

Lawrence Camp

Lawrence Camp, Secretary

ASEA/AFSCME Local 52, AFL-CIO

All Forms are available on ASEA Website at <https://www.afscmelocal52.org/conv-2024>

Delegate/Alternate Credential Certification Form(s)

2024 Convention Committee Preference Form

Master Proposed Constitutional Amendment Form

Master Proposed Resolution Form