

**Juneau Chapter Meeting Agenda  
ASEA Local 52 Juneau E-Board  
January 5, 2021, Zoom, 12:00 P.M.**

**I. CALL TO ORDER**

A quorum for membership meetings shall be one EB officer and ten members in good standing.

**II. ROLL CALL**

1. Officers
  - a. President – Courtney Kreis (formerly Wendel)
  - b. Vice President – Michelle Morris
  - c. Secretary – Paul Kelly
  - d. Treasurer – Dawn Harris
  - e. Executive Board Member #1 – Leimomi Martin
  - f. Executive Board Member #2 – Rachel Iofolla
  - g. Executive Board Member #3 – *Vacant*
  - h. Trustee #1 – *Vacant*
  - i. Trustee #2 – *Vacant*
  - j. Trustee #3 – David Leonard
2. Officer Rolling Tally of Unexcused Absences
  - a. President – **0**
  - b. Vice President – **0**
  - c. Secretary – **0**
  - d. Treasurer – **0**
  - e. Executive Board Member #1 – **0**
  - f. Executive Board Member #2 – **0**
  - g. Executive Board Member #3 – **0**

**III. APPROVAL OF MINUTES**

1. 1.8.20
2. 7.20.20
3. 12.4.20

**IV. CHANGES TO AGENDA**

**V. OFFICER REPORTS**

1. President's Report
  - a. Request from HQ Samantha Harris for Juneau Chapter Communications Liaison
  - b. We officially moved into 302 Gold Street with our HQ staff and no longer use the Teamsters Hall across from the SOB
  - c. Do we want JNU text alerts set up?
2. Secretary's Report
  - a. Report on votes held by email since previous regular Executive Board meeting
3. Treasurer's Report
  - a. Balance Sheet
  - b. Income Statement
  - c. Bank Reconciliations
  - d. Upcoming Expenditures

4. Committee Reports
  - a. Elections Committee

**VI. UNFINISHED BUSINESS**

**VII. NEW BUSINESS**

1. Elections
  - a. New Officers: Introduce Rachel Iofolla, welcome back Leimomi
  - b. Vacancies – Trustee #1 and #2, and E-Board Member #3
  - c. Filled only to continue union business – President and Secretary
2. Strategic planning and calendaring events for 2021 and 2022
  - a. Quarterly meetings:
    - i. **January 2021: 5<sup>th</sup> at noon**
      1. Introduce new board members
      2. Solicit budget committee members for FY22 budget
    - ii. **April 2021:**
      1. Present draft FY22 budget to membership
    - iii. **July 2021:**
      1. Vote on FY22 budget
      2. Start FY21 audit, including Trustee board positions
      3. Regular elections will be held in September for VP, T, EB3, T1 and T2
      4. Election committee members for September regular election
    - iv. **October 2021:**
      1. Install new officers within 10 days of tabulation of votes (protest period) from election in September at a chapter meeting
      2. March 2022 convention initial planning: resolutions, constitutional amendments, committee work
      3. Nominations for convention delegates 90 days prior to election in January
    - v. **January 2022:**
      1. FY23 budget committee member solicitation
      2. Election for convention delegates
      3. Multiple convention planning meetings for delegates
    - vi. **ASEA 2022 Biennial Convention TBD (March)**
    - vii. **April 2022:**
      1. Delegate report back to membership from convention
      2. 4<sup>th</sup> of July parade prep: purchase swag, make banners
      3. Present draft FY23 budget to membership
      4. Biennial international convention prep organized by HQ
      5. Labor Day party?
      6. Holiday party?
    - viii. **International 2022 Biennial Convention TBD (June / July)**
    - ix. **July 2022:**
      1. Vote on FY23 budget
      2. Start FY22 audit, including Trustee board positions
      3. Regular elections will be held in September for P, S, EB1, EB2, T3

4. Election committee members for September regular election
- x. **October 2022:**
  1. Install new officers within 10 days of tabulation of votes (protest period) from election in September at a chapter meeting
  2. International delegates report back to membership from international convention

**VIII. ANNOUNCEMENTS**

**IX. SET AGENDA FOR NEXT MEETING:**

**X. ADJOURNMENT**