

**Juneau Chapter Meeting Agenda  
ASEA Local 52 Juneau E-Board  
December 1, 2021, Zoom, 12:00 P.M.**

**I.CALL TO ORDER**

A quorum for membership meetings shall be 4 EB officers.

**II.ROLL CALL**

1. Officers
  - a. President – Paul Kelly
  - b. Interim Vice President – Michelle Morris
  - c. Secretary – Supanika Ackerman
  - d. Treasurer – *Vacant*
  - e. Executive Board Member #1 – Leimomi Martin
  - f. Executive Board Member #2 – Rachel Iafolla
  - g. Executive Board Member #3 – John King
  - h. Trustee #1 – *Vacant*
  - i. Trustee #2 – *Vacant*
  - j. Trustee #3 – *Vacant*
2. Officer Rolling Tally of Unexcused Absences
  - a. President – **0**
  - b. Vice President – **0**
  - c. Secretary – **0**
  - d. Treasurer – **0**
  - e. Executive Board Member #1 – **0**
  - f. Executive Board Member #2 – **0**
  - g. Executive Board Member #3 – **0**

**III.APPROVAL OF MINUTES**

1. November 11, 2021
2. October 14, 2021 - Revised

**IV.APPROVAL OF AGENDA**

**V.OFFICER REPORTS**

1. President's Report
  - a. Presidents' meeting report
  - b. Appointed Supanika Ackerman to the Strategic Plan Committee
2. Secretary's Report
  - a. Report on votes held by email since previous regular Executive Board meeting
3. Treasurer's Report – to be given by President
  - a. New signers at AlaskaUSA
  - b. Financial Report
4. Committee Reports
  - a. Audit Committee (Jeremy Reynolds - chair, Shannon Guillory, Adam Bauer)
  - b. Recruitment Committee (Rachel Iafolla - chair, John King, Paul Kelly)
  - c. Strategic Planning Committee (Paul Kelly - chair, Rachel Iafolla, Supanika Ackerman)

## **VI.UNFINISHED BUSINESS**

1. Holiday party/event update

## **VII.NEW BUSINESS**

## **VIII.ANNOUNCEMENTS**

## **IX.SET DATE/AGENDA FOR NEXT MEETING:**

## **X.ADJOURNMENT**

Calendaring events for 2021 and 2022

### 1. Quarterly meetings:

#### **a. November/December 2021**

- i. March 2022 convention initial planning: resolutions, constitutional amendments, committee work
- ii. Nominations for convention delegates 90 days prior to election in January

#### **b. January 2022:**

- i. FY23 budget committee member solicitation
- ii. Election for convention delegates
- iii. Multiple convention planning meetings for delegates

#### **c. ASEA 2022 Biennial Convention TBD (March)**

#### **d. April 2022:**

- i. Delegate report back to membership from convention
- ii. 4<sup>th</sup> of July parade prep: purchase swag, make banners
- iii. Present draft FY23 budget to membership
- iv. Biennial international convention prep organized by HQ
- v. Labor Day party?
- vi. Holiday party?

#### **e. International 2022 Biennial Convention TBD (June / July)**

#### **f. July 2022:**

- i. Vote on FY23 budget
- ii. Start FY22 audit, including Trustee board positions
- iii. Regular elections will be held in September for P, S, EB1, EB2, T3
- iv. Election committee members for September regular election

#### **g. October 2022:**

- i. Install new officers within 10 days of tabulation of votes (protest period) from election in September at a chapter meeting
- ii. International delegates report back to membership from international convention