

**Juneau Chapter Meeting Agenda
ASEA Local 52 Juneau Membership
December 14, 2021, Zoom, 12:00 P.M.**

I. CALL TO ORDER

A quorum for membership meetings shall be 11 members including 1 EB officer.

II. ROLL CALL and Ice Breaker

1. Officers
 - a. President – Paul Kelly
 - b. Interim Vice President – Michelle Morris
 - c. Secretary – Supanika Ackerman
 - d. Treasurer – *Vacant*
 - e. Executive Board Member #1 – Leimomi Martin
 - f. Executive Board Member #2 – Rachel Iafolla
 - g. Executive Board Member #3 – John King
 - h. Trustee #1 – *Vacant*
 - i. Trustee #2 – *Vacant*
 - j. Trustee #3 – *Vacant*
2. Officer Rolling Tally of Unexcused Absences
 - a. President – **0**
 - b. Vice President – **0**
 - c. Secretary – **0**
 - d. Treasurer – **0**
 - e. Executive Board Member #1 – **0**
 - f. Executive Board Member #2 – **0**
 - g. Executive Board Member #3 – **0**

III. APPROVAL OF MINUTES

1. Eboard Meeting December 1, 2021
2. Membership Meeting July 14, 2021

IV. APPROVAL OF AGENDA

V. OFFICER REPORTS

1. President's Report
 - a. Presidents' meeting report
 - b. Appointed Mary McRae and Emily Haynes as co-chairs to the elections committee for terms expiring January 1, 2022.
2. Secretary's Report
 - a. Report on votes held by email since previous regular Executive Board meeting
3. Treasurer's Report – to be given by President
 - a. New signers at AlaskaUSA
 - b. Financial Report
4. Committee Reports
 - a. Audit Committee (Jeremy Reynolds - chair, Shannon Guillory, Adam Bauer)
 - b. Recruitment Committee (Rachel Iafolla - chair, John King, Paul Kelly)
 - c. Strategic Planning Committee (Paul Kelly - chair, Rachel Iafolla, Supanika Ackerman)

5. Chief Steward's Report

VI.UNFINISHED BUSINESS

1. Holiday party/event update

VII.NEW BUSINESS

1. Statewide convention

VIII.ANNOUNCEMENTS

IX.SET DATE/AGENDA FOR NEXT MEETING:

X.ADJOURNMENT

Calendaring events for 2021 and 2022

1. Quarterly meetings:

a. November/December 2021

- i. March 2022 convention initial planning: resolutions, constitutional amendments, committee work
- ii. Elections for convention delegates 90 days prior to convention in March

b. January 2022:

- i. FY23 budget committee member solicitation
- ii. Election for convention delegates
- iii. Multiple convention planning meetings for delegates

c. ASEA 2022 Biennial Convention TBD (March)

d. April 2022:

- i. Delegate report back to membership from convention
- ii. 4th of July parade prep: purchase swag, make banners
- iii. Present draft FY23 budget to membership
- iv. Biennial international convention prep organized by HQ
- v. Labor Day party?
- vi. Holiday party?

e. International 2022 Biennial Convention TBD (June / July)

f. July 2022:

- i. Vote on FY23 budget
- ii. Start FY22 audit, including Trustee board positions
- iii. Regular elections will be held in September for P, S, EB1, EB2, T3
- iv. Election committee members for September regular election

g. October 2022:

- i. Install new officers within 10 days of tabulation of votes (protest period) from election in September at a chapter meeting
- ii. International delegates report back to membership from international convention