1 2 3	CONSTITUTION ALASKA AFSCME RETIREE		
4 5 6	ARTICLE I NAME AND HEADQUARTERS		
7 8 9			
10 11	The name of this organization shall be Alaska AFSCME Retiree Chapter Number 52 of the American Federation of State, County and Municipal Employees, AFL-CIO.		
12 13 14	Section 2. Headquarters.		
15 16	The headquarters of this Chapter shall be located in Anchorage, Alaska.		
17 18 19	ARTICLE II AFFILIATIONS		
20 21 22 23	This Chapter shall be chartered by the American Federation of State, County and Municipal Employees.		
242526	ARTICLE III MISSION STATEMENT AND OBJECTIVES		
27 28	Section 1. The Mission Statement of this Chapter is:		
29 30 31	To preserve, protect, and enhance benefits for retirees of the Alaskan public retirement systems.		
32 33 34	Section 2. The objectives of this Chapter are:		
35 36	A. To act as a unified voice for Alaskan p	ublic retirees.	
37 38	 B. To advocate statutory and regulatory or retirees. 	changes for the benefit of Alaskan public	
39 40 41		II Alaskan public retirement programs.	
42 43	9	fective organization.	
44 45	 E. To inform and educate members and t 	he general public about retirement issues.	
46 47 48 49 50 51 52	F. To carry out within the Chapter's jurisd Federation of State, County and Munic such other objectives the Chapter may with the parent organization.	liction the objectives of the American sipal Employees' Retiree Organization and establish from time to time in conjunction	

ARTICLE IV 1 **MEMBERSHIP** 2 3 Section 1. Jurisdiction. 4 5 6 Full Voting Membership. This Chapter shall be open to all members receiving retirement 7 compensation from any State of Alaska retirement system. 8 9 Section 2. Composition. 10 Upon petition to and approval of the AARC52 Executive Board, a group of members in a 11 geographical area may form a Sub-Chapter of AARC52. All Sub-Chapters coming under the 12 jurisdiction of AARC52 shall affiliate with and maintain affiliation with AARC52. 13 14 Section 3. Dues/Per Capita Tax. 15 16 Α. The membership dues of the Chapter shall be \$24 per member per calendar 17 18 year. 19 B. The per capita tax on all members shall be paid by AARC52 in accordance with 20 21 the requirements of AFSCME. 22 Section 4. Pension Check-Off. 23 24 25 The dues deduction of an individual member's dues may be transmitted to AARC52 through pension check-off, at such time as a check-off procedure may be established. 26 27 28 29 ARTICLE V THE CONVENTION 30 31 32 Section 1. Authority. 33 34 All sovereign power of AARC52 shall be vested in the Chapter Convention when the same is in session. 35 36 Section 2. Date, Time and Place. 37 38 Regular conventions of AARC52 shall be held in the even-numbered years. The time 39 and place for the holding of the convention shall be set by the AARC52 Executive Board; 40 provided, however, that the convention shall be held prior to the meeting of the AFSCME 41 42 International Union's Retiree Council. 43 44 Section 3. Special Conventions. 45 Special conventions may be called at any time upon a minimum of thirty (30) days' 46 notice by a two-thirds (2/3rd) vote of the AARC52 Executive Board. A special convention can 47 also be called by the International President or by an authorized representative of the 48 International President, or by a petition of one-fifth (1/5th) of the members eligible to vote. 49 50

51 52 Section 4. Number of Delegates.

All members in good standing shall be eligible to attend as delegates. The Chapter may reimburse for delegate expenses.

<u>Section 5</u>. Qualification of Delegates.

Each delegate must be a member in good standing of AARC52. Any member of the AARC52 Executive Board shall be a delegate to the AARC52 Convention and shall be entitled to all the rights and privileges of a delegate.

Section 6. Convention Call.

- A. The timeline within this section is waived for the Founding Convention.
- B. At least 120 days prior to each regular convention, the AARC52 Secretary shall send to all members eligible to vote a copy of the convention call, accompanied by credential forms. In the case of a convention at which election of officers is to take place, this shall be indicated in the convention call.

Section 7. Certification of Delegates.

Members eligible to vote shall return the credential forms, properly executed and signed, to AARC52 headquarters no later than thirty (30) days prior to the opening of the convention.

ARTICLE VI OFFICERS AND ELECTIONS FOR AARC52

Section 1. Eligibility.

To run and hold office or convention delegate status within AARC52 a candidate must be a member in good standing.

Section 2. Titles of Officers.

The officers of this Chapter shall be a President; a Treasurer, Vice-President, a Secretary, and three Executive Board Members-at-Large. At least one of the three At-Large Executive Board Members shall reside outside the State of Alaska. These seven shall constitute the AARC52 Executive Board. In addition, there shall be elected two Trustees.

Section 3. Terms of Office.

The Trustees shall be elected to four-year terms except that in the first election one shall be elected for a two-year term, and one for a four-year term. All other officers shall be elected as follows:

- A. President to a term of two (2) years in the election year 2000, and then four-year (4-year) terms thereafter.
- B. Treasurer to a term of four (4) years.
- C. Secretary to a term of two (2) years in the election year 2000, and then four-year (4-year) terms thereafter.

1	D.	Vice-President – to a term of four (4) years.		
2 3	E.	Executive Board Members-at-Large (3)		
4 5 6		(1) Position 1 – to a term of two (2) years in the election year 2000, and then four-year (4-year) terms thereafter.		
7 8 9		(2) Position 2 - to a term of four (4) years.		
10 11		(3) Position 3 (must reside outside the state) - to a term of two (2) years in the election year 2000, and then four-year (4-year) terms thereafter.		
12 13 14	Section	n 4. Nominations and Elections.		
15 16 17 18	Nominations of officers for this chapter will be conducted by mail. A notice of nominations will be mailed to each member at their last known address at least 90 days prior to the election date (date of the chapter convention). Members have 30 days from the notice of nomination to submit nominations to the chapter in writing.			
19 20 21	Section 5. Elections.			
22 23 24 25 26 27 28 29 30 31	The elections of officers shall be conducted in accordance with the section "Voting by Mail" of the AFSCME Retiree Election Code. Ballots will be mailed no more than 10 days after the deadline for nomination submissions. The deadline for receipt of ballots is not more than 30 days from the date the ballots were mailed. Ballots will be counted at the convention as the last order of business, and the pre-convention incumbents shall remain in office through the end of the convention until the completion of the ballot count and the results of the election of officers are reported to the convention. At that time, the newly elected officers shall immediately be installed. In case of a run-off election, ballots will be mailed to the full membership within 20 days from date that the ballots are counted.			
32 33	Section 6. Retiree Election Code.			
34 35 36	All matters concerning nominations and elections in this Chapter shall be subject to the provisions of the AFSCME Retiree Election Code.			
37 38	<u>Section</u>	n 7. Obligation of an Officer.		
39 40	Every follows:	officer shall, upon assuming office, subscribe to the Obligation of an Officer as		
41 42 43 44 45 46	AFSCI books,	, promise and pledge that I will faithfully m with honor the duties of the office which I now assume in the Alaska ME Retiree Chapter 52, and I will deliver to my successor in office all papers and other property of AARC52 which are in my possession at the off my official term.		

Section 7. Vacancies.

Vacancies in office shall be filled by vote of the AARC52 Executive Board for the remainder of the unexpired term.

Section 8. Removal from Office.

Should any officer be absent from three consecutive Executive Board meetings without an excuse as written in the Policies and Procedures accepted by the Board, that office shall be declared vacant and filled in accordance with this constitution.

ARTICLE VII DUTIES OF THE EXECUTIVE BOARD

Section 1. Authority.

- A. The Executive Board of AARC52 shall be the governing body between conventions. All matters affecting the policies, aims and means of accomplishing the purposes of AARC52 not specifically provided for in this constitution or by the action of the convention shall be decided by the AARC52 Executive Board. The AARC52 Executive Board shall meet not less often than semi-annually, at the call of the President or of a majority of the members of the Board. A report on all actions of the Board shall be made at each convention and to each Sub-Chapter, at such time as Sub-Chapters are formed. A majority of the members of the AARC52 Executive Board shall be required for a quorum. A quorum shall be a simple majority of those Board Members seated, but no fewer than four (4).
- B. The Executive Board of AARC52 shall be authorized to issue interpretations of this Constitution, binding only until reviewed by the delegates at the next convention, subject to an appeal to the AFSCME International President.

Section 2. President.

The President shall:

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- A. preside at all conventions and at all meetings of the Executive Board.
- B. subject to approval by the Executive Board, appoint all standing and special committees of the Chapter.
- C. be the primary counter signer on all checks drawn on the funds of the Chapter.
- D. report regularly to the Executive Board and to the convention regarding the President's official activities and on the progress of AARC52.
- E. shall be the delegate to the Biennial AFSCME International Convention.

Section 3. Vice-President.

52 The Vice-President shall:

 in the absence of the President or in the President's temporary inability to serve,

assist the President in the work of the President's office.

A.

B.

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4 5		preside at all meetings and perform all other duties normally performed by the President.		
6 7 8 9		(1) In the event the President is unable to resume service to the chapter within 120 days, or the position becomes vacant for any other reason, the Vice-President shall assume the duties as President for the duration of said term.		
11 12 13 14		(2) Upon enactment of (1) above, the Vice-President's seat shall be filled by the Executive Board as provided in Article VI, Section 7 of the current approved Constitution.		
15 16	C.	be a member ex-officio of all committees except the election committee.		
17 18	D.	be first alternate to the Biennial AFSCME International Convention.		
19 20	E.	be an alternate co-signer on all checks drawn on the funds of the Chapter.		
21 22	Sect	Section 4. Secretary.		
23 24 25	The	The Secretary shall:		
26 27 28	A.	keep or cause to be kept a record of the proceedings of the convention and of meetings of the AARC52 Executive Board, recording faithfully each motion that is made and the disposition of such motion.		
29 30	B.	be an alternate co-signer on all checks drawn on the funds of AARC52.		
31 32	Sect	Section 5. Treasurer.		
33 34 35	The Treasurer shall:			
35 36 37	A.	receive and disburse or cause to be received and disbursed all monies and property of AARC52.		
38 39 40 41	B.	deposit or cause to be deposited all monies in a financial institution, and money so deposited shall be withdrawn only by check signed in accordance with this constitution.		
42 43 44 45	C.	keep or cause to be kept an accurate record of receipts and disbursements and rend a report thereon at each meeting of the Executive Board.		
46 47	D.	fully report on or cause to be fully reported on the financial standing of AARC52 to the membership not less often than quarterly.		
48 49 50	E.	be a primary co-signer on all checks drawn on the funds of the Chapter.		

Section 6. Trustees.
The Trustees shall m

The Trustees shall make or cause to be made at least annually an audit of the finances of AARC52, and shall report to each convention during a convention year and annually to each affiliated Sub-Chapter the results of such audit.

ARTICLE VIII MISCELLANEOUS PROVISIONS

Section 1. International Constitution.

This Chapter shall at all times be subject to the provisions of the Constitution of the American Federation of State, County and Municipal Employees.

Section 2. Authorization Necessary to Represent Chapter.

Except to the extent specified in this constitution, no officer of this Chapter or Sub-Chapter shall have the power to act as agent for or otherwise bind the Chapter in any way whatsoever. No member or group of members or other person or persons shall have the power to act on behalf of or otherwise bind the Chapter except to the extent specifically authorized in writing by the President of the Chapter or Sub-Chapter or by the Executive Board of the Chapter or Sub-Chapter.

Section 3. Rules of Order.

A. Robert's Rules of Order, Revised, shall be the guide in all cases to which they are applicable and in which they are not inconsistent with this constitution and special rules of this Chapter or of the American Federation of State, County and Municipal Employees.

B. Special Rules of Order. This Chapter shall at all times be subject to the provisions of the AARC52 Policies and Procedures in effect at any given time.

Section 4. Definitions

Member in Good Standing – a member who is current in the payment of his or her annual dues.

Member Eligible to Vote – a member in good standing who is actively receiving retirement compensation from a State of Alaska retirement system.

ARTICLE IX AMENDMENTS

Section 1. Proposed Constitutional Amendments

This constitution may be amended by proposals properly introduced at the convention and approved by a two-thirds vote of the convention. Such proposals shall be submitted, in writing, to the Secretary of AARC52 at the AARC52 headquarters, not later than ten days prior to the opening of the convention. No proposal to amend the constitution can thereafter be introduced except by permission of two-thirds of the convention.

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2	Section 2. Approval of Constitutiona	I Amendments.				
3 4	The timelines within this section are waived for the Founding Convention.					
5	The amounted warm and decider are warved for the Fearmaning Convention.					
6 7	Section 3. Executive Board Recommendations.					
8	The AARC52 Executive Board shall review and make a recommendation to the convention on any proposal to amend the constitution.					
10 11 12	Section 4. Effective Date.					
13 14 15	Any amendment approved by the convention shall be immediately submitted to the International President and such amendment shall take effect only upon written approval of the International President.					
16 17						
18	Al	RTICLE X				
19	ADOPTION OF THE CONSTITUTION					
20						
21		Convention, this constitution shall be initially				
22	adopted upon a two-thirds vote of the Organizing Committee doing business as the acting					
23	executive board of AARC52. This constitution then shall be submitted in a legislative style					
24	format before the delegates of the Founding	Convention for any amendments and approval.				
25	Spation 2 In accord with the AES	SCME International Constitution, the adoption of a				
26 27		SCME International Constitution, the adoption of a ange of any nature in the constitution shall be				
28		President, and shall become effective only upon the				
29		n writing. Regardless of such written approval, if a				
30	conflict between such subordinate body con-					
31	•	sion of the International Constitution shall prevail.				
32	·	·				
33		APPROVED BY:				
34						
35		/original signed/				
36		GERALD W. McENTEE				
37 38		International President				
39		international Fresident				
40		Approval Date: 01/08/2008				
41		, pp. 614. 2 4.6. 61, 66, 2000				
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43	/end					
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