



Alaskans Working For Alaska!

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PENDING APPROVAL OF STATE EXECUTIVE BOARD

MINUTES OF ASEA/AFSCME LOCAL 52 Quarterly Business Session State Executive Board September 2-3, 2014 (Fairbanks AK)

ASEA/AFSCME Local 52 State Executive Board
Quarterly Business Session
September 2-3, 2014 (Fairbanks AK)

TABLE OF CONTENTS

1		
2	DAY ONE – 09/02/2014.....	5
3	CALL TO ORDER AND ROLL CALL (8:30 a.m.).....	5
4	Main Motion 14-131 (Adopt Agenda).....	5
5	APPROVE MINUTES (5/13-14/2014).....	6
6	Main Motion 14-132 (Adopt 5/13-14/14 Minutes – Quarterly Business Session-Kenai)	6
7	APPROVE POLLS	6
8	Main Motion 14-133 (Accept Poll into Record – Delegate Appointments/AFL-CIO 2014	
9	Convention).....	6
10	REPORT – PRESIDENT.....	6
11	Main Motion 14-134 (Executive Session)	6
12	Executive Director Contract	6
13	Main Motion 14-135 (Executive Director Contract)	6
14	REPORT – EXECUTIVE DIRECTOR.....	6
15	ASEA Liability Insurance	6
16	Main Motion 14-136 (ASEA Liability Insurance)	6
17	REPORT – PRESIDENT.....	7
18	Executive Board Classification Categories	7
19	Main Motion 14-137 (Executive Board Classification Categories)	7
20	Contract Negotiating Committee Ballot Clarification	7
21	Main Motion 14-138 (Contract Negotiating Committee Ballot Clarification)	7
22	UNFINISHED BUSINESS.....	7
23	ASEA Policies and Procedures.....	7
24	Main Motion 14-139 (ASEA P&P/22.00.000 Election Process for Officers and AFSCME	
25	Convention Delegates).....	7
26	REPORT – PRESIDENT (Continued).....	10
27	Committee Appointments.....	10
28	Main Motion 14-140 (Committee Appointments)	10
29	REPORT – EXECUTIVE DIRECTOR (Continued).....	11
30	National Political Endorsements.....	11
31	Main Motion 14-141 (U.S. Senate Political Endorsement)	11
32	Main Motion 14-142 (U.S. Congress Political Endorsement)	11
33	MEMBER COMMENTS – TIMES CERTAIN AT 12:00 p.m.	11
34	REPORT – EXECUTIVE DIRECTOR (Continued).....	11
35	Budget Review/Update.....	11
36	FY 2014 Unaudited Financial Statements	11
37	FY 2014 Capital Budget	12
38	FY 2015 Unaudited Financial Statements	12
39	Main Motion 14-143 (Amend FY 2015 Budget)	12
40	FY 2015 Capital Budget	12
41	Main Motion 14-144 (FY15 Capital Budget Amendment – Fairbanks Office Furniture)	12
42	Main Motion 14-145 (Executive Session)	12
43	Lobbyist Report (Times-Certain 2:32 p.m.)	12
44	Main Motion 14-146 (Gubernatorial Candidates Endorsement).....	13
45	Main Motion 14-147 (FY15 Budget Amendment – Women’s Issues Committee Fundraising) ...	13
46	Main Motion 14-148 (Executive Session)	13

1	Alaska Airlines EasyBiz Account	13
2	Collections Update	13
3	Internal Organizing/Worksite Meetings	13
4	External Organizing	14
5	ASEA Steward Training	14
6	Chapter Reporting Update	14
7	Rural/Bush Chapter Travel and Contact.....	14
8	Staffing Update	15
9	DAY TWO – 09/03/2014	15
10	CALL TO ORDER AND ROLL CALL (8:35 a.m.).....	15
11	Main Motion 14-149 (Correction to Minutes)	16
12	Main Motion 14-150 (Probation Officer and Class 1 Committees)	16
13	New Hire Orientation/Membership Trend	16
14	Member Advancement Program (MAP)	16
15	Political Action Program (PAC)	16
16	Unit Clarifications/PUC/Appeal	16
17	Business Leave Update.....	16
18	SOA GGU Business Leave Update.....	16
19	City of Sitka Business Leave Update	16
20	Fairbanks North Star Borough (FNSB) Business Leave Bank Update	17
21	GGU Catastrophic Leave Update	17
22	GGU Emergency Leave Bank Update	17
23	GGU Injury Leave Bank Update	17
24	Main Motion 14-151 (Executive Session)	17
25	Wells Fargo Advisors Presentation (Times Certain – 9:30 a.m.).....	17
26	Grievances and Arbitrations Report.....	17
27	ASEA Website Report.....	18
28	Facebook Report	18
29	Publications/Communications Report.....	18
30	REPORT – TREASURER.....	18
31	REPORT — PRESIDENT (Continued).....	18
32	Committee Reports.....	18
33	Class 1 Committee	18
34	Elections Committee	18
35	Grievance Review Committee	18
36	Next Wave Committee	18
37	President’s Committee	18
38	Probation/Parole Committee.....	18
39	Women’s Issues Committee	18
40	AFSCME Corrections United	18
41	Bush Community Committee	18
42	Class I Committee	18
43	Probation Parole Committee.....	18
44	MEMBER COMMENTS – TIMES CERTAIN AT 12:00 p.m.	11
45	VERBAL COMMITTEE REPORTS – TIMES CERTAIN AT 12:15 p.m.	11
46		

1 **REPORT — PRESIDENT (Continued)**.....19

2 Calendar of Events19

3 Main Motion 14-152 (16th ASEA/AFSCME Local 52 Biennial Convention).....19

4 Main Motion 14-153 (February 2015 Quarterly Business Session).....19

5 **UNFINISHED BUSINESS (Continued)**.....19

6 ASEA Policies and Procedures19

7 Main Motion 14-154 (P&P 2.03.100 / Next Wave Committee)19

8 15th Biennial Convention Resolutions20

9 Media Campaign20

10 **ADJOURNMENT**20

11 Main Motion 14-155 (Adjournment).....20

12

**QUARTERLY BUSINESS SESSION OF THE
ASEA/AFSCME LOCAL 52 STATE EXECUTIVE BOARD
SEPTEMBER 2-3, 2014
SPRINGHILL SUITES – FAIRBANKS AK**

DAY ONE – 09/02/2014

CALL TO ORDER AND ROLL CALL (8:30 a.m.)

The quarterly business session of the State Executive Board convened in the Meeting Room at the Springhill Suites Fairbanks and was called to order at 8:30 a.m. by President Val Kenny. Secretary Michael Williams called the roll and noted for the record the following board members and staff to be present. The presence of a quorum was declared.

Present were:

Valerie Kenny, President
Michael Williams, Secretary
Chris Pace, Treasurer
Anthony Lopez, Rural Representative
Charles “Chuck” Stewart, Class I Representative
Donna Gellings, Administrative Support Representative
Jud Kirkness, Municipal Representative
Maureen “Mo” Koezuna, Bush Representative
Pamela Harper, Technical Representative
Rich Sewell, Professional Representative
Robert Sewell, Southeast (Juneau) Representative
Shawn Alexander, Northern Region Representative
Jim Duncan, Executive Director (with voice/no vote)

Absent was:

Autumn Vea, Central Representative

Also present: Tam Tocher, AFSD, AFSCME International, Olympia WA
Joyce Winton, ASEA Administrative Assistant

President Val Kenny announced that she would be unable to attend Day Two of the Quarterly Business Session and that Secretary Michael Williams would chair the meeting on Wednesday, September 3, 2014.

Main Motion 14-131 (Adopt Agenda)

Moved by Pam Harper, seconded by Chuck Stewart

To amend the agenda to move Executive Director Contract Subcommittee Report; Liability Insurance; Executive Board Classification Categories; Contract Negotiating Committee Ballot Clarification; ASEA P&Ps; Committee Appointments and add National Political Endorsements to the Agenda after “**APPROVE POLLS.**”

Main Motion 14-131 passed, as amended.

1 **APPROVE MINUTES (5/13-14/2014)**

2 Main Motion 14-132 (Adopt 5/13-14/14 Minutes – Quarterly Business Session-Kenai)

3 Moved by Chuck Stewart, seconded by Chris Pace

4 To approve the May 13-14, 2014, minutes (Quarterly Business Session-Kenai) as presented.

5 Amendment 14-132A

6 To make the following correction:

- 7 • Page 5, line 30, change \$25 to \$250

8 Amendment 14-132A passed, without objection.

9 Main Motion 14-132 passed as corrected, without objection.

10

11 **APPROVE POLLS**

12 Main Motion 14-133 (Accept Poll into Record – Delegate Appointments/AFL-CIO 2014 Convention)

13 Moved by Chris Pace, seconded by Michael Williams

14 To accept the poll into the record as presented.

15 Poll dated July 31, 2014 (Delegate Appointments/AFL-CIO 2014 Convention) approved the appointment of
16 seven (7) delegates to the AFL-CIO 2014 Convention in Fairbanks, AK on August 21-22, 2014.

17 Main Motion 14-133 passed, without objection.

18

19 **REPORT – PRESIDENT**

20 Main Motion 14-134 (Executive Session)

21 Moved by Michael Williams, seconded by Chuck Stewart

22 To enter into Executive Session to protect the privacy of individuals and to protect the confidentiality of
23 negotiations and/or litigation.

24 Main Motion 14-134 passed, without objection

25 (The State Executive Board entered into Executive Session at 8:43 a.m., resuming the record in general
26 session at 8:57 a.m.)

27

Executive Director Contract

28 Main Motion 14-135 (Executive Director Contract)

29 Moved for unanimous consent by Executive Director Contract Committee (Michael Williams, Donna
30 Gellings, Mo Koezuna and Autumn Veal)

31 To adopt the Executive Director's Contract with Jim Duncan for the period of January 1, 2015 – December 31,
32 2017.

33 Main Motion 14-135 passed, with unanimous consent

34

35 **REPORT – EXECUTIVE DIRECTOR**

36

ASEA Liability Insurance

37 Main Motion 14-136 (ASEA Liability Insurance)

38 Moved by Richard Sewell, seconded by Robert Sewell

39 The Executive Director explores increasing ASEA's liability insurance coverage level to \$5 or \$10 million.

1 A review of ASEA's liability insurance policy notes that ASEA chapter activities are covered under our plan.
 2 It was also noted that union funds are not used to purchase alcohol and that the liability for alcohol
 3 consumption is assigned to the entity that serves the alcohol.
 4

5 **REPORT – PRESIDENT**

6 Executive Board Classification Categories

7 Main Motion 14-137 (Executive Board Classification Categories)

8 Moved by Donna Gellings, seconded by Chris Pace

9 That notwithstanding the State's changes to the classification system, the Board will maintain the current
 10 Executive Board classification categories of members in ASEA's Constitution, Article 7.02/Election of
 11 State Executive Board and will notify affected members.
 12

13 Main Motion 14-137 passed, without objection

14 (The State Executive Board took a break at 9:55 a.m., resuming the general session at 10:25 a.m.)

15
 16
 17 *Autumn Vea joined the meeting at 10:30 a.m.*

18 Contract Negotiating Committee Ballot Clarification

19 Main Motion 14-138 (Contract Negotiating Committee Ballot Clarification)

20 Moved by Mo Koezuna, seconded by Chuck Stewart

21 To maintain Wildland Fire/Resource Tech positions in the Seasonal classification category for election to
 22 the Contract Negotiating Committee.
 23

24 Main Motion 14-138 passed, without objection
 25

26 **UNFINISHED BUSINESS**

27 ASEA Policies and Procedures

28 Main Motion 14-139 (ASEA P&P/22.00.000 Election Process for Officers and AFSCME Convention 29 Delegates)

30 Moved by Michael Williams, seconded by Chuck Stewart

31 To accept the proposed policy changes to P&P 22.00.000/Election Process for Officers and AFSCME
 32 Convention Delegates as published with change to 22.00.000.D.2 to strike ~~in the order in which they were~~
 33 ~~received~~ and replace with, "in random order, as determined by the Elections Committee."
 34

35 22.00.000 ELECTION PROCESS FOR OFFICERS AND AFSCME CONVENTION DELEGATES

36 A. Notice of Nominations.

- 37 1. The Election Committee shall cause to be mailed, either separately or by prominent
 38 inclusion in an official publication of the Union, a Notice of Nominations and
 39 Elections to all eligible ASEA/AFSCME Local 52 members at their last known
 40 address, in accordance with or subject to the timelines established in Article 7 of the
 41 ASEA/AFSCME Local 52 Constitution. A mailing house may be used for this
 42 purpose.
- 43 2. Notices of Nominations shall include the following information:

**ASEA/AFSCME Local 52 State Executive Board
 Quarterly Business Session
 September 2-3, 2014 (Fairbanks AK)**

- 1 (a) the office to be filled and the term of each office.
 2 (b) all pertinent dates and deadlines pertaining to nominating petitions and
 3 candidate statements, when ballots will be mailed, when ballots will be
 4 counted, run-off elections and ballot counting.
 5 (c) instructions on how to complete and submit the nominating petition and
 6 candidate statement.
 7 (d) a nominating petition.
 8 3. Prior to distribution, ASEA/AFSCME Local 52 support staff shall present a draft
 9 Notice of Nominations to the Election Committee Chair for approval by the
 10 committee.

11 B. Nominating Petitions and Candidate Statements.

- 12 1. A standardized nominating petition will be provided with the Notice of Nomination
 13 and shall also be available from the Union Field Offices in Fairbanks and Juneau, as
 14 well as Union Headquarters in Anchorage, and shall be available in PDF format on
 15 the Union's web site.
 16 2. Nominations shall be made on the standardized nominating petition, or in writing
 17 within a non-standardized format containing all the same information as the
 18 standardized nominating petition.
 19 3. Nominating petitions may be emailed, mailed, faxed to Union Headquarters, or hand-
 20 delivered to Union Headquarters or any Union Field Office. A nominating petition
 21 received by email or fax shall be deemed an original document.
 22 4. Nominating petitions will be date-stamped with the time of receipt written upon
 23 ~~receipt~~ by the Union, and all nominating petitions received by Union Field Offices
 24 shall be forwarded via fax or scanned and emailed to Union Headquarters that same
 25 date.
 26 5. Union staff shall verify that nominees are under the proper occupational or regional
 27 category, when applicable, and that all candidates are members in good standing.
 28 6. Union support staff shall notify the Election Committee Chair of all qualified
 29 candidates, with documentation of any disqualified petitioner for nomination.
 30 7. At the time nominees are verified to be eligible and are officially recognized as
 31 candidates by the Election Committee, their names will be considered public
 32 information and the list of nominees shall be posted to the ASEA website.
 33 8. Each candidate is allowed to submit a statement of the candidate's personal qualifications
 34 for the office sought. A candidate's statement may only contain reference to personal
 35 qualifications, education, Union experience and accomplishments. Candidate statements
 36 may not contain references to other candidates or individuals. If the Election Committee
 37 disallows a candidate statement, the Election Committee shall give the candidate an
 38 opportunity to submit a corrected statement to be received by the Election Committee
 39 seven (7) days before the ballot mailing deadline. Statements that meet these criteria will
 40 be included in the ballot mailing.
 41 The candidate statement process shall be governed by the following procedure:
 42 (a) Union Headquarters will mail a candidate's statement form to each candidate. The
 43 form will be an 8-1/2 x 11 sheet of paper and shall contain the standardized union
 44 disclaimer noted in 22.00.000.B.8(c). Those candidates wishing to submit a
 45 candidate's statement will use this form.

- 1 (b) The order of appearance of statements shall follow the same order used to list the
 2 candidates' names on the ballot.
- 3 (c) On each candidate statement, the following disclaimer by the Union shall be noted:
 4 "(This statement is the candidate's. Its factual accuracy has not been verified and it
 5 does not necessarily represent official ASEA/AFSCME Local 52 policy or
 6 positions.)"
- 7 (d) Candidate statements are to be submitted to the Union Office, and will be date-
 8 stamped with the time of receipt written on the back of the statement by Union
 9 Office staff.

10 9. Candidate statements are due at the same time as Nominating Petitions.

11 C. ASEA/AFSCME Local 52 Election Campaigning.

- 12 1. No union funds may be spent campaigning for any candidate seeking union office.
- 13 2. No publication sponsored by or supported by the Union may endorse or discourage the
 14 endorsement of a candidate for union office. (Reference 17.03.000, "E-mail.")
- 15 3. The Union shall control access to membership mailing lists. Notice of access to Union
 16 membership and chapter office mailing lists shall be included in the primary publication of
 17 the Union at the time of solicitation of candidate nominations.
- 18 (a) ASEA/AFSCME Local 52 candidates are entitled to mailing labels provided by the
 19 Union to be affixed to campaign literature, each candidate will prepay for the cost
 20 of printing and affixing labels. Candidates are responsible for delivering to the
 21 ASEA/AFSCME Local 52 Anchorage office mail-ready campaign materials with
 22 postage affixed. ASEA staff will be responsible to address and mail campaign
 23 materials at the candidate's expense.
- 24 4. Access to Membership Lists.
 25 No listing of member work and/or home numbers will be released by ASEA for the
 26 purpose of telephonic campaigning.
- 27 5. The Union's e-mail, website, or webmail systems may not be used in campaigning for
 28 union office. Chapter websites may not be used for campaigning or promotion of
 29 candidates.
- 30 6. Within a state owned or leased building or facility, campaign materials may only be posted
 31 on official Union bulletin boards.

32 D. Preparation and Mailing of the Ballots.

- 33 1. Following the nomination petition and candidate statement deadline, the Election
 34 Committee shall review all election materials. Packets of election materials (including
 35 copies of nominating petitions, candidate statements, and draft ballots) shall be distributed
 36 to all Election Committee members. The Election Committee may meet telephonically, if
 37 needed, during this review process. The Election Committee shall review the draft ballots
 38 for the following:
- 39 • the correct spelling of each candidate's name.
 - 40 • The member's name and address are preprinted on the postage paid, pre-
 41 addressed business reply envelope.
 - 42 • the correct dates and deadlines.
 - 43 • clear identification of the number of people to vote for.
 - 44 • instructions which clearly indicate how to mark the ballot.
 - 45 • if more than one (1) ballot is required, ballots shall be color coded to properly
 46 identify the appropriate voting groups.

2. Candidates shall be listed on the ballot ~~alphabetically by last name~~ in random order as determined by the Elections Committee.

Moved by Chuck Stewart, seconded by Chris Pace to accept P&P 22.00.00 as amended.

Main Motion 14-139 passed as amended, without objection

The Statewide Executive Board directed that ASEA will expand notification of changes to the P&Ps and will send a broadcast email to all members with a link to the notification of proposed changes to the P&Ps so members can go to the website and access proposed changes out for comment.

REPORT – PRESIDENT (Continued)

Committee Appointments

Main Motion 14-140 (Committee Appointments)

Moved by Chuck Stewart, seconded by Mo Koezuna

To accept the Chair's reappointments/appointments for three year terms (9/2/2014 to 9/2/2017) to the following Committees:

Class I Committee:

Reappointment: Katie Sullivan (Southeast)

Next Wave Committee:

Appointments: Micheal Hills (Southeast) / Trevor Fulton (Northern)

Bush Committee

Reappointment: David Garcia

Probation/Parole Committee

Appointments: Katie Sullivan / Molly Fortunato

Elections Committee

Doris Ruckoldt appointed Chair

Reappointment: Helen Dickson (Bush)

Appointments: / Lawrence Camp (Central) / Willy Dunne (Rural Seat)

Grievance Review Committee

Reappointment: Barbara Hale / Southeast

AFSCME International Committee Appointments

ASEA President Kenny puts names forward and AFSCME President Lee Saunders appoints members to AFSCME International Committees.

Main Motion 14-140 passed, without objection.

1 **REPORT – EXECUTIVE DIRECTOR (Continued)**

2 National Political Endorsements

3 Main Motion 14-141 (U.S. Senate Political Endorsement)

4 Moved by Chris Pace, seconded by Tony Lopez

5 For ASEA/AFSCME Local 52 to endorse Mark Begich for U.S. Senate

6 Main Motion 14-141 passed, with objection.

7
8 Main Motion 14-142 (U.S. Congress Political Endorsement)

9 Moved by Chris Pace, seconded by Tony Lopez

10 For ASEA/AFSCME Local 52 to endorse Forrest Dunbar for U.S. Congress

11 Main Motion 14-142 passed, with objection.

12
13 **MEMBER COMMENTS – TIMES CERTAIN AT 12:00 p.m.**

14 A telephonic connection was established at 12:00 p.m. for all incoming calls from members wishing to
15 address the Board.

16 (The member comments segment of the agenda concluded with telephonic disconnection at 12:15 p.m.
17 No member comments were received at this time.)

18
19 (The State Executive Board took a break at 12:15 p.m., resuming the general session at 1:05 p.m.)
20

21 **REPORT – EXECUTIVE DIRECTOR (Continued)**

22 Budget Review/Update

23 FY 2014 Unaudited Financial Statements

24
25 BDO USA, LLC has scheduled ASEA's FY 2014 Financial Audit for the week of September 29-October
26 3, 2014.

27
28 The Executive Director presented the FY 2014 Balance Sheet with no questions from the Board.

29
30 Regarding the Budget for FY14, for the twelve months ending June 30, 2014, (Budget vs. Actual) the
31 following items were especially noted:
32

33 **REVENUE**

34 Gross Dues Revenue is approximately \$93,255 more than originally projected for the year. Total Dues
35 Obligations are under budget, resulting in approximately \$92,885 more in Net Dues Revenues than
36 projected. Total Revenues are approximately \$90,574 more than expected for the year ending June 30,
37 2014.

38
39 Total actual expenses are approximately 5.4% under the projected year-to-date budget for the twelve
40 months ending June 30, 2014. Net Income of \$223,144 is reported for FY 2014.

1 FY 2014 Capital Budget

2 All FY 2014 Capital Projects are completed.

3 FY 2015 Unaudited Financial Statements

4
5 The Executive Director presented the FY 2015 Balance Sheet with no questions from the Board.

6
7 Regarding the Budget for FY15, for the month ending July 31, 2014, (Budget vs. Actual) the following
8 items were especially noted:

9
10 REVENUE

11 Gross Dues Revenue is approximately \$11,573 more than originally projected for the month. Total Dues
12 Obligations are under budget, resulting in approximately \$13,402 more in Net Dues Revenues than
13 projected. Total Revenues are approximately \$12,972 more than expected for the month ending July 31,
14 2014.

15
16 A check for \$15,000 to endorse the Coordinated Labor Campaign to Repeal AO 37 will be expensed from
17 the "Response to Legislative Initiatives" line item.

18
19 Main Motion 14-143 (Amend FY 2015 Budget)

20 Moved by Mike Williams, seconded by Chuck Stewart

21 To make adjustments to the payroll line item to reflect staffing changes.

22
23 Main Motion 14-143 passed, without objection.

24 FY 2015 Capital Budget

25 Main Motion 14-144 (FY15 Capital Budget Amendment – Fairbanks Office Furniture)

26 Moved by Mo Koezuna, seconded by Chuck Stewart

27 To amend the FY 2015 capital budget and increase the Fairbanks office furniture line item from \$3,000 to
28 \$5,000.

29
30 Main Motion 14-144 passed, without objection.

31
32 Main Motion 14-145 (Executive Session)

33 Moved by Michael Williams, seconded by Chuck Stewart

34 To enter into Executive Session to protect the privacy of individuals and to protect the confidentiality of
35 negotiations and/or litigation.

36
37 Main Motion 14-145 passed, without objection

38 (The State Executive Board entered into Executive Session at 2:32 p.m., resuming the record in general
39 session at 2:56 p.m.)

40 Lobbyist Report (Times-Certain 2:32 p.m.)

41 The Assistant Executive Director/Legislative Lobbyist Fate Putman provided the Lobbyist Report in
42 Executive Session.

1 Main Motion 14-146 (Gubernatorial Candidates Endorsement)

2 Moved by Shawn Alexander, seconded by Mo Koezuna

3 ASEA/AFSCME Local 52 unanimously endorse Bill Walker for Governor and Byron Mallott for Lt.
4 Governor.

5
6 Main Motion 14-146 passed, with unanimous consent

7
8 Main Motion 14-147 (FY 2015 Budget Amendment – Women’s Issues Committee Fundraising)

9 Moved by Mike Williams, seconded by Chuck Stewart

10 To appropriate \$6,282.00 to the FY 2015 Women’s Issues Committee (WIC) budget to recognize FY 2014
11 carry forward fundraising revenue.

12
13 Board consensus noted that fundraising revenues will be offset by fundraising expenses.

14
15 Main Motion 14-147 passed, without objection.

16 Main Motion 14-148 (Executive Session)

17 Moved by Michael Williams, seconded by Chuck Stewart

18 To enter into Executive Session to protect the privacy of individuals and to protect the confidentiality of
19 negotiations and/or litigation.

20
21 Main Motion 14-148 passed, without objection

22
23 (The State Executive Board entered into Executive Session at 3:38 p.m., resuming the record in general
24 session at 3:45 p.m.)

25 Alaska Airlines EasyBiz Account

26 As of August 8, 2014, our Alaska EasyBiz account has a balance of 115,627 miles and the Alaska
27 Airlines Visa account has a balance of 1,979,548 miles. Zero (0) mileage tickets were used during this
28 reporting period.

29 Collections Update

30 The Executive Director presented the Collections Report to the Board. Year-to-date past dues collected
31 for FY 2014 (July 1, 2013 – June 30, 2014) is \$93,995.55.

32
33 Year-to-date past dues collected for FY 2015 (July 1, 2014 – June 30, 2015) is \$5,872.64. The net
34 estimated outstanding dues still to be collected is approximately \$33,733.53.

35 Internal Organizing/Worksite Meetings

36 The Executive Director provided an overview of Internal Organizing activities for the reporting period.
37 Activities focused on worksite meetings, chapter questionnaires, chapter officer trainings, chapter
38 bylaws and work with the ASEA President’s Committee.

39
40 Other areas of concentration were growing ASEA’s communications network, working with the
41 Anchorage CLC, attending communications training provided by the AFL-CIO, making statewide

1 campaign calls; coordinating the AFL-CIO Picnic, participating in AK YELL (Alaska Young Emerging
2 Labor Leaders) and canvassing on behalf of the YES on 1 (Repeal SB21) campaign.

3 External Organizing

4 The Executive Director provided an overview of External Organizing with respect to internal,
5 community and political organizing. Highlights included the Coordinated Labor Campaign to Repeal
6 AO37, the August 19th referendum vote to Repeal SB21 and candidate door-to-door
7 canvassing/signs/phone banking/voter turnout.

8 ASEA Steward Training

9 Spring Steward Training

10 The Executive Director presented the Spring Steward Training report to the Board which reflects the
11 number of attendees by Chapter.

- 12 • Twenty-four (24) stewards attended Basic Steward Training in Anchorage (16), Fairbanks (1)
13 and Juneau (7) on Wednesday, May 7th.
- 14 • One hundred ten (110) stewards attended Advanced Steward Training in Anchorage (59), Fairbanks
15 (22), and Juneau (29) on Thursday, May 8th.

16 Fall Steward Training

17 An email invitation to Fall steward training was broadcast to stewards on August 18th. Basic Steward training
18 is scheduled for Wednesday, October 8th and Advanced Steward training is scheduled for Thursday, October
19 9th.

20
21 Assistant Executive Director Fate Putman will facilitate a segment on legislative issues and will emphasize (1)
22 ASEA's use of private emails and (2) that union funds are not used for political reasons or activities.

23 Chief Steward Committee Budget Request

24 Board consensus in response to Chief Steward Committee President Leimomi Martin's request for a Chief
25 Steward Committee budget is to provide time on the October 9th Advanced Training agenda for Chief
26 Stewards to have a face-to-face videoconference meeting. Municipal Chief Stewards should also be included.

27
28 Kelly Brown will schedule training for FNSB municipal stewards and Kim Metcalfe will schedule training for
29 City of Sitka municipal stewards.

30 Chapter Reporting Update

31 The Executive Director presented the Chapter Reporting Update to the Board. Eight (8) of our 21
32 chapters have returned their required EOY 2014 chapter reporting documents. Chapter sharing will be
33 withheld until chapter reporting documents have been submitted to the Anchorage Headquarters office.
34 A copy of the financial audit performed by Chapter Executive Board Trustee(s) will be a component of
35 the FY 2015 End-of-Year financial reporting requirements.
36
37

38 Rural/Bush Chapter Travel and Contact

39 The Executive Director presented the Rural/Bush Chapter travel and contact report to the Board.
40 Chapters visited by Business Agents include Seward and Sitka. Internal Organizers provided Chapter
41 Officer Training to the Seward Chapter.

Staffing Update

George Zuke has been assigned as a full-time Business Agent; so, we currently have two internal organizers and one external organizer.

Chad Curtis resigned his Secretary position effective August 29th. A 30-day vacancy announcement ends at the close of business on September 22, 2014.

Kathy Pruitt has been cross-trained to work Collections while Christy Stevens is on maternity leave.

The State Executive Board recessed for the evening at 4:09 p.m.

DAY TWO – 09/03/2014

CALL TO ORDER AND ROLL CALL (8:35 a.m.)

The quarterly business session of the State Executive Board reconvened in the Meeting Room at the Springhill Suites Fairbanks and was called back to order at 8:35 a.m. by Secretary Michael Williams who called the roll and noted for the record the following board members and staff to be present. The presence of a quorum was declared.

Present were:

Michael Williams, Secretary
 Chris Pace, Treasurer
 Anthony Lopez, Rural Representative
 Autumn Vea, Central Representative
 Charles “Chuck” Stewart, Class I Representative
 Donna Gellings, Administrative Support Representative
 Jud Kirkness, Municipal Representative
 Maureen “Mo” Koezuna, Bush Representative
 Pamela Harper, Technical Representative
 Rich Sewell, Professional Representative
 Robert Sewell, Southeast (Juneau) Representative
 Shawn Alexander, Northern Region Representative
 Jim Duncan, Executive Director (with voice/no vote)

Excused was:

Val Kenney, President

Also present: Joyce Winton, ASEA Administrative Assistant

1 Main Motion 14-149 (Correction to Minutes)

2 Moved by Chris Pace, seconded by Mo Koezuna

3 To rescind motion 14-132 to correct the Minutes of 05/13-14/2014. Notation will correct the \$250.00 back to
4 \$25.00.

5

6 Main Motion 14-149 passed, without objection

7

8 **REPORT – EXECUTIVE DIRECTOR (Continued)**

9 Main Motion 14-150 (Probation Officer and Class 1 Committees)

10 Moved by Chuck Stewart, seconded by Mo Koezuna

11 To appropriate \$275.00 respectively to the Class 1 and Probation/Parole Committee FY 2015 budgets for carry
12 forward fundraising revenue from the sale of challenge coins.

13

14 Main Motion 14-150 passed, without objection

15

New Hire Orientation/Membership Trend

16 The Executive Director presented the New Hire Orientation report to the Board. Five hundred sixty-
17 three (563) members attended New Hire Orientation during the reporting period April 16 – July 31,
18 2014.

19

Member Advancement Program (MAP)

20 The Executive Director presented the Member Advancement Program report to the Board. There were
21 132 new contributors during the reporting period for a total of 1,721 contributors, approximately 19.26%
22 of the membership.

23

Political Action Program (PAC)

24 The Executive Director presented the PAC participant report to the Board. As of July 31, 2014, 12.63%
25 of the membership contributes to the PAC.

26

Unit Clarifications/PUC/Appeal

27 During the reporting period, there were 10 new clarifications added to the GGU, two to the Confidential
28 Unit and 18 to the Supervisory Unit, for a total of 30 new unit clarifications.

29

Business Leave Update

30

SOA GGU Business Leave Update

31 The Executive Director presented the Business Leave Bank Update to the Board. Drawdowns to the
32 bank during this reporting period were for an E-Board Meeting, Spring Steward Training, Chapter
33 Officer Trainings and the 41st AFSCME International Convention.

34

City of Sitka Business Leave Update

35 The Executive Director presented the Business Leave Bank Update to the Board. Drawdown to the bank
36 during this reporting period was for an E-Board Meeting.

37

38 City of Sitka members are depositing \$6,000 to the City of Sitka Business Leave bank.

1 Fairbanks North Star Borough (FNSB) Business Leave Bank Update

2 The Executive Director presented the Business Leave Bank Update to the Board. There were no
3 drawdowns to the bank during this reporting period.

4 GGU Catastrophic Leave Update

5 During the reporting period, ASEA approved catastrophic leave for 61 members. The current bank
6 balance is 2,137.91 hours.

7 GGU Emergency Leave Bank Update

8 The Executive Director presented the Emergency Leave Bank Update to the Board. Funds from the
9 Business Leave Bank were transferred to the Emergency Leave Bank in May 2014.

10 GGU Injury Leave Bank Update

11 During the period of May 1, 2014 to July 31, 2014, ASEA approved 160.67 hours of Injury Leave for 14
12 members. The balance of the Injury Leave bank is \$559,659.41.

13 Main Motion 14-151 (Executive Session)

14 Moved by Michael Williams, seconded by Chuck Stewart

15 To enter into Executive Session to protect the privacy of individuals, and to protect the confidentiality of
16 negotiations and/or litigation.

17
18 Main Motion 14-151 passed, without objection

19
20 (The State Executive Board entered into Executive Session at 9:30 a.m., resuming the record in general
21 session at 9:40 a.m.)

22 Wells Fargo Advisors Presentation (Times Certain – 9:30 a.m.)

23 Wayne Pichon and Rachel Bunnell of Wells Fargo Advisors reported the reserve accounts' Performance
24 Review as of August 28, 2014. An Executive Summary was incorporated into the minutes at Exhibit B. A
25 copy of which is available for review upon filing of an Information Request to the Executive Director.

26 Grievances and Arbitrations Report

27 The Executive Director presented the Arbitrations and Grievances report to the Board. There are 92
28 Arbitrations in the Step IV process and 23 arbitrations were either decided or are awaiting decisions.

29 As of August 15, 2014, there are 242 grievance cases currently ongoing and open with the State of
30 Alaska.

31 The Executive Director noted that the Space Standards ALRA case will be mediated in Juneau next
32 week. An overview of the meal break settlement was also provided.

33
34 (The State Executive Board took a break at 10:36 a.m., resuming the general session at 11:06 a.m.)
35
36
37

1 ASEA Website Report

2 The Executive Director presented the website report to the Board. The ASEA website was upgraded
3 during the reporting period and the data to illustrate trends is skewed. Reliable data on visitation will be
4 available for future reporting periods.

5 Facebook Report

6 The Executive Director presented the ASEA/AFSCME Local 52 Facebook report to the Board. There
7 are currently 253 'Likes' on the ASEA page.

8 Publications/Communications Report

9 The Executive Director presented the Publications/Communications report to the Board.

10 //end of the Executive Director's Report

11 **REPORT – TREASURER**

12 There was no Treasurer's report provided at this time.

13 (The State Executive Board took a break at 10:10 a.m., resuming the general session at 10:40 a.m.)

14 **REPORT — PRESIDENT (Continued)**

15 Committee Reports

16 Committee reports are noted and accepted into the record and incorporated into the minutes at Exhibit C,
17 a copy of which is available upon filing of an Information Request to the Executive Director.

18 Written Committee Reports were provided to the Board from the following committee(s):

19 Class 1 Committee
20 Elections Committee
21 Grievance Review Committee
22 Next Wave Committee
23 President's Committee
24 Probation/Parole Committee
25 Women's Issues Committee

26 Executive Board Committee Liaisons present at the meeting provided a verbal presentation for the
27 following committee(s):

28 *AFSCME Corrections United*
29 *Bush Community Committee*
30 *Class I Committee*
31 *Probation Parole Committee*

32 Executive Board Members Mo Koezuna, Bush Representative and Rich Sewell, Professional
33 Representative shared emails from members in their respective regional and occupational classification.
34
35
36
37

1 **MEMBER COMMENTS — TIMES CERTAIN AT 12:00 p.m.**

2 A telephonic connection was established at 12:00 p.m. for all incoming calls from members wishing to
3 address the Board.

4 (The member comments segment of the agenda concluded with telephonic disconnection at 12:15 p.m.
5 No member comments were received at this time.)

6

7 **VERBAL COMMITTEE REPORTS — TIMES CERTAIN AT 12:15 p.m.**

8 A telephonic connection was established at 12:15 p.m. for all incoming calls from members wishing to
9 address the Board. No verbal Committee Reports were received at this time.)

10

11 (The verbal committee reports segment of the agenda concluded with telephonic disconnection at 12:30
12 p.m.)

13 (The State Executive Board took a break at 12:30 p.m., resuming general session at 1:00 p.m.)

14 **REPORT — PRESIDENT (Continued)**

15

Calendar of Events

16 Main Motion 14-152 (16th ASEA/AFSCME Local 52 Biennial Convention)

17 Moved by Tony Lopez, seconded by Mo Koezuna

18 To hold the 16th ASEA/AFSCME Local 52 Biennial Convention the week of March 9-13, 2016.

19

20 Main Motion 14-152 passed, with objection

21 Main Motion 14-153 (February 2015 Quarterly Business Session)

22 Moved by Donna Gellings, seconded by Jud Kirkness

23 To schedule the February 2015 Quarterly Business Session of the State Executive Board for two days,
24 February 18-19, 2015 in Juneau AK.

25

26 Main Motion 14-153 passed, without objection

27 **UNFINISHED BUSINESS (Continued)**

- 28 • ASEA Policies and Procedures

29 Main Motion 14-154 (P&P 2.03.100 / Next Wave Committee)

30 Moved by Mo Koezuna, seconded by Autumn Vea

31 To accept the proposed policy changes to P&P 2.03.100 / Next Wave Committee as published.

32 2.03.100 Next Wave Committee

33 The Next Wave Committee is created for ASEA members who are either newly active or 40 years of
34 age and under, to recruit, engage, educate and address issues and concerns of ~~these younger~~ those
35 members. The Next Wave Committee will meet telephonically at least quarterly and may meet in a
36 face-to-face meeting annually in lieu of a telephonic meeting.

37 Main Motion 14-154 passed, without objection

- 1 • 15th Biennial Convention Resolutions
2 The Executive Director will present a status update on Resolutions passed at the March 15-16, 2014,
3 Business Session of ASEA's 15th Biennial Convention to the Executive Board at their December 4-5,
4 2014 Quarterly Business Session in Anchorage AK.
- 5 • Media Campaign
6 The Executive Director will present coordinated media campaign options and costs to the Executive
7 Board at their December 4-5, 2014 Quarterly Business Session in Anchorage AK.

8
9 **ADJOURNMENT**

10 Main Motion 14-155 (Adjournment)

11 Moved by Pam Harper, seconded by Mo Koezuna

12 To adjourn the quarterly business session of the ASEA/AFSCME Local 52 State Executive Board.

13 Main Motion 14-155 passed, without objection.

14

15 (Whereupon, the Quarterly Business Session of the ASEA/AFSCME Local 52 State Executive Board
16 adjourned at 2:02 p.m.)

17

18

19 Respectfully submitted by
20 Michael R. Williams, Secretary
21 State Executive Board
22 ASEA/AFSCME Local 52, AFL-CIO