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PENDING APPROVAL OF THE STATE EXECUTIVE BOARD

MINUTES OF ASEA/AFSCME LOCAL 52 Quarterly Business Session State Executive Board May 9-11, 2017 (Anchorage AK)

Minutes Amended*:

See September 11-12, 2017 Minutes, Motion 18-021

*Robert's Rules of Order Newly Revised: (11th ed.), p. 469 and p. 475

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QUARTERLY BUSINESS SESSION OF THE
ASEA/AFSCME LOCAL 52 STATE EXECUTIVE BOARD
May 9-11, 2017
TRAINING ROOM, ASEA HEADQUARTERS – ANCHORAGE AK

DAY ONE – May 9, 2017

CALL TO ORDER AND ROLL CALL (8:30 a.m.)

The Quarterly Business Session of the State Executive Board convened in the Training Room at ASEA Headquarters Anchorage and was called to order at 8:32 a.m. by President Dawn Bundick. Secretary Michael Williams called the roll and noted for the record that the following board members, guests and staff were present. The presence of a quorum was declared.

Present were:

Dawn Bundick, President
 Michael Williams, Secretary
 John White, Treasurer
 Beth Siegel, Northern Region Representative
 Jason Avery, Municipal Representative
 Ken Cramer, Central Representative
 Maureen “Mo” Koezuna, Bush Representative
 Nadine Lefebvre, Southeast Representative
 Richard “Rich” Sewell, Professional Representative
 Tonia Thayer, Technical Representative
 William “Bill” Hunt, Administrative Support Representative
 Jim Duncan, Executive Director (with voice/no vote)

Excused Absence:

Steve Oswald, Rural Representative

Also present: Joe Guzynski, Regional Director AFSCME International
 Tam Tocher, Assistant Regional Director, AFSCME International
 Jody Brooks, Mat-Su Chapter
 Lawrence Camp, Anchorage Chapter
 Joyce Winton, ASEA Administrative Assistant
 Tonia Winton, ASEA Staff Union Member

ELECTION REPORT

Main Motion 17-078 (Election Report) [General Consensus]

Without objection, the Board accepted the Election Report dated March 10, 2017, electing Eileen Farrar to the vacant Class 1 Representative seat on the State Executive Board.

Main Motion 17-078 passed, without objection.

• **OBLIGATION OF AN OFFICER**

Duly elected ASEA/AFSCME Local 52, AFL-CIO, State Executive Board member Eileen Farrar, Class 1 Representative, was sworn in and subscribed to the “*Obligation of an Officer.*”

1 ADOPT AGENDA**2 Main Motion 17-079 (Adopt Agenda)****3 Moved by Michael Williams, seconded by Bill Hunt****4 To adopt the agenda with the addition of ASEA Strong as the first item under NEW BUSINESS**
5 and Judicial Panel procedures as the last item under NEW BUSINESS.**6 Amendment 17-079A (Adopt Agenda)****7 Moved by Beth Siegel, seconded by Nadine Lefebvre****8 To move Executive Board—Staff Medication/Conflict Resolution under NEW BUSINESS**
9 before Succession Planning.**10 Amendment 17-079A withdrawn, without objection.****11****12 Amendment 17-079B (Adopt Agenda)****13 Moved by Bill Hunt, seconded by Beth Siegel****14 To add Member Communication as the last item under NEW BUSINESS.****15 Amendment 17-079B passed, without objection.****16 (Lawrence Camp arrived at 8:41 a.m.)****17 Main Motion 17-079 passed as amended, without objection.****18****19 APPROVE POLLS****20 Main Motion 17-080 (Accept Poll into the Record)****21 Moved by Michael Williams, seconded by Jason Avery****22 To accept the March 16, 2017, poll appointing Donna Nass to the vacant Central Seat on the**
23 Grievance Review Committee into the record.**24 Main Motion 17-080 passed, without objection.****25****26 APPROVE MINUTES (02/06-07/2017)****27 Main Motion 17-081 (Adopt 02/06-07/2017 Minutes – Quarterly Business Session – Juneau)****28 Moved by Mo Koezuna, seconded by Ken Cramer****29 To accept the February 6-7, 2017, minutes (Quarterly Business Session – Juneau) into the record**
30 with correction to pages 6 and 10: Change “Contract Update” to “Personnel Matter” and on page
31 6, clarify the Chair’s ruling Main Motion 17-054 Out of Agenda Order.**32 Main Motion 17-081 passed, with one (1) abstention.****33****34 REPORT — EXECUTIVE DIRECTOR****35 Budget Review/Update****36 FY 2017 Unaudited Financial Statements****37 The FY 2017 Balance Sheet was presented. Regarding the Budget for FY 2017, for the nine**
38 months ending March 31, 2017, (Budget vs. Actual) the following Income Statement items were
39 especially noted:**40****41 REVENUE****42 Gross Dues Revenue is more than originally projected for the period ending March 31, 2017. Total**
43 Dues Obligations are under budget, resulting in approximately \$5,372 less than projected.

1 EXPENSES

2 Total actual expenses are approximately 9.4% under the projected year-to-date budget for the nine
3 months ending March 31, 2017.

4
5 Main Motion 17-082 (ASEA Staff Cell Phone Subsidy)

6 Moved by Bill Hunt, seconded by Eileen Farrar

7 That we only pay \$10 per month for employees' cell phone.

8 Subsidiary Motion 17-082A (ASEA Staff Cell Phone Subsidy)

9 Moved by Michael Williams, seconded by Mo Koezuna

10 To postpone this motion to the point of discussion on the FY 2018 budget presentation on
11 operating expenses.

12 Subsidiary Motion 17-082A passed, without objection.

13
14 Main Motion 17-083 (Water Purchase – All Union Offices)

15 Moved by Bill Hunt, seconded by John White

16 That the statewide do not purchase water for any of the union offices effective July 1, 2017.

17 Subsidiary Motion 17-083A (Water Purchase – All Union Offices)

18 Moved by Jason Avery, seconded by Mo Koezuna

19 To postpone this motion to the FY 2018 budget discussion.

20 Subsidiary Motion 17-083A passed, without objection.

21
22 Main Motion 17-084 (Fundraising – Women's Issues Committee)

23 Moved by Michael Williams, seconded by Nadine Lefebvre

24 To add \$35 from fundraising to the Women's Issues Committee budget for FY 2017.

25 Main Motion 17-084 passed, without objection.

26 (The State Executive Board took a break at 10:00 a.m., resuming the record in general session at
27 10:17 a.m.)

28 (Keith Heim joined the meeting at 10:49 a.m.)

29 FY 2017 Capital Budget

30 As of March 31, 2017, there have been no Capital Budget expenditures for FY 2017.

31 FY 2018 Proposed Budget

32 Executive Director Jim Duncan presented an FY 2018 Proposed Budget which represents a 2%
33 reduction in GGU membership dues and agency fees and City of Sitka membership reduction from 60
34 to 50. The Fairbanks North Star Borough unit has had six (6) unfilled vacancies throughout FY 2017
35 and these positions may or may not be filled in FY 2018.

36
37 Main Motion 17-085 (Leave Liability)

38 Moved by Beth Siegel, seconded by Bill Hunt

39 That we be given an estimate of what the leave liability is.

40 Main Motion 17-085 withdrawn, without objection.

1 Main Motion 17-082 (ASEA Staff Cell Phone Subsidy) [Continued]

2 Amendment 17-082B (ASEA Staff Cell Phone Subsidy)

3 Moved by Jason Avery, seconded by Mo Koezuna

4 To amend the dollar amount to \$40 per month.

5 Amendment 17-082B passed, with one (1) objection.

6 Main Motion 17-082 passed as amended, with one (1) objection.

7 Main Motion 17-083 (Water Purchase – All Union Offices) [Continued]

8 Incidental Motion 17-083B (Water Purchase – All Union Offices) [General Consensus]

9 The maker requested permission to withdraw Main Motion 17-083

10 Main Motion 17-083 withdrawn, without objection.

11 (The State Executive Board took a break at 11:55 a.m., resuming the record in general session at
12 12:00 p.m.)

13 **MEMBER COMMENTS — TIMES CERTAIN AT 12:00 p.m.**

14 A telephonic connection was established at 12:00 p.m. for all incoming calls from members
15 wishing to address the Board.

- 16 • Brandon Nakasato, Anchorage Chapter: No Comment
- 17 • Shawn Alexander, Midnight Sun Chapter: DOT Privatization, Executive Board Member
18 Support
- 19 • Lawrence Camp, Anchorage Chapter: Executive Board Time Management
- 20 • Jody Brooks, Mat-Su Chapter: Letters of Support–Executive Director Duncan
- 21 • Donna Nass, Anchorage Chapter: Support for Executive Director Duncan, Executive Board
22 Member Support
- 23 • Amber Barney, Anchorage Chapter: Next Wave Committee Foster Children’s Community
24 Project
- 25 • Michele Wall-Rood: Support for Executive Director Duncan
- 26 • Angleica Lynn–Regier, Anchorage Chapter: Support for Executive Director Duncan
- 27 • Jeremy Applegate: Support for Executive Director Duncan
- 28 • Kay Smith, Juneau Chapter: Support for Executive Director Duncan
- 29 • Cassandra Lynch, Anchorage Chapter: Executive Board Responsibilities
- 30 • John Bennett, Midnight Sun Chapter: Executive Director Performance/Contract/Benefits
31 DOT Privatization

32 (The Member Comments segment of the agenda concluded with telephonic disconnection at 12:30
33 p.m.)

34 (The Executive Board took a break at 12:30 p.m., resuming the record in general session at 1:02
35 p.m.)

1 **REPORT — EXECUTIVE DIRECTOR** (Continued)2 *FY 2018 Proposed Budget (Continued)*

3 Executive Director Jim Duncan continued with the FY 2018 Proposed Budget Report.

4 *Main Motion 17-086 (FY 2018 Proposed Budget)*

5 Moved by Mo Koezuna, seconded by Jason Avery

6 To accept the FY 2018 Budget as amended.

7 *Amendment 17-86A (Lobbyist Contract)*

8 Moved by John White, seconded by Beth Siegel

9 To increase Lobbyist expense line item to \$85,000 for FY 2018 [to reflect an approximate
10 amount for a Lobbyist].

11 Amendment 17-086A failed.

12 *Amendment 17-86B (Executive Director Expense)*

13 Moved by John White, seconded by Beth Siegel

14 To increase the Executive Director expense line item for FY 2018 to \$2,500.

15 Amendment 17-086B, passed with unanimous consent.

16 *Amendment 17-86C (Cell Phone Expense)*

17 Moved by John White, seconded by Jason Avery

18 To reduce the cell phone expense line item for FY 2018 to \$6,720.

19 Amendment 17-086C, passed without objection.

20 Main Motion 17-086 passed as amended, without objection.

21 *FY 2018 Proposed Capital Budget*22 *Main Motion 17-087 (FY 2018 Proposed Capital Budget)*

23 Moved by Mo Koezuna, seconded by Tonia Thayer

24 To accept the FY 2018 Capital Budget of \$5,000.

25 Main Motion 17-087 passed, without objection.

26

27 **UNFINISHED BUSINESS**

28 • ASEA Strong Organizing Campaign

29 Joe Guzynski, Regional Director and Tam Tocher, Assistant Regional Director from AFSCME
30 International made a presentation on the upcoming Janus Supreme Court Case and the ASEA
31 Strong Organizing Campaign.32 *Main Motion 17-088 (Executive Session)*

33 Moved by Mo Koezuna, seconded by Rich Sewell

34 To go into Executive Session to discuss the finances of the Union

35 Main Motion 17-088 failed.

Main Motion 17–089 (Financial Presentation)

Moved by Beth Siegel, seconded by Bill Hunt

That the Executive Director give the financial presentation in open session.

Main Motion 17–089 passed, with objection.

Executive Director Jim Duncan presented an Alternate FY 2018 Budget Post Janus–January 1, 2018 and a Projected FY 2019 Budget.

- ASEA Strong Organizing Campaign (Continued)
The ASEA Strong Organizing Plan was presented and a Maintenance of Membership (MoM) card was distributed to the Executive Board.

(The Executive Board took a break at 3:07 p.m., resuming the record in general session at 3:20 p.m.)

(The Executive Board recessed for the evening at 4:32 p.m.)

DAY TWO – May 10, 2017**CALL TO ORDER AND ROLL CALL (8:31 a.m.)**

The Quarterly Business Session of the State Executive Board convened in the Training Room at ASEA Headquarters Anchorage and was called to order at 8:30 a.m. by President Dawn Bundick. Secretary Michael Williams called the roll and noted for the record that the following board members, guests and staff were present. The presence of a quorum was declared.

Present were:

Dawn Bundick, President

Michael Williams, Secretary

John White, Treasurer

Beth Siegel, Northern Region Representative

Eileen Farrar, Class 1 Representative

Jason Avery, Municipal Representative

Ken Cramer, Central Representative

Maureen “Mo” Koezuna, Bush Representative

Nadine Lefebvre, Southeast Representative

Richard “Rich” Sewell, Professional Representative

Tonia Thayer, Technical Representative

William “Bill” Hunt, Administrative Support Representative

Jim Duncan, Executive Director (with voice/no vote)

Excused Absence:

Steve Oswald, Rural Representative

Also present:

Joe Guzynski, Regional Director AFSCME International

Tam Tocher, Assistant Regional Director, AFSCME International

Jody Brooks, Mat–Su Chapter

Lawrence Camp, Anchorage Chapter

Joyce Winton, ASEA Administrative Assistant

Toya Winton, ASEA Staff Union Member

1 **UNFINISHED BUSINESS**

- 2 • ASEA P&P 2.03.130 Member Comments

3 Main Motion 17-090 (ASEA P&P 2.03.130)

4 Moved by Mo Koezuna, seconded by Jason Avery

5 To adopt proposed P&P 2.03.130, DOT Special Issues Committee.

6 Main Motion 17-090 passed, without objection.

7 Main Motion 17-091 (DOT Special Issues Committee Budget)

8 Moved by Jason Avery, seconded by Beth Siegel

9 To approve a budget of \$500 for the DOT Special Issues Committee beginning July 1, 2017.

10 Main Motion 17-091 passed, without objection.

11

- 12 • DOT LGR

13 Main Motion 17-092 (DOT LGR)

14 Moved by Beth Siegel, seconded by Bill Hunt

15 That ASEA make a formal inquiry to the Administration regarding the current level of
16 contracting out, across all units within the DOT, and into how much of the work normally done
17 by the 76 frozen design positions is currently being contracted out, or is anticipated to be
18 contracted out within the next fiscal year.

19 Main Motion 17-092 passed, with objection.

20

21 **NEW BUSINESS**

- 22 • Succession Planning

23 Main Motion 17-093 (Succession Planning)

24 Moved by Jason Avery, seconded by Bill Hunt

25 To suspend the rules and move succession planning to 1:00 p.m., May 10th.

26 Main Motion 17-093 failed.

27 (The Executive Board took a break at 8:59 a.m., resuming the record in general session at 9:07
28 p.m.)29 Main Motion 17-094 (Executive Director Retirement Letter)

30 Moved by Beth Siegel, seconded by Bill Hunt

31 To accept Jim Duncan's January 7, 2017, Letter of Intent to Retire [incorporated herein by
32 reference].33 Amendment 17-094A (Executive Director Retirement Letter)

34 Moved by Rich Sewell, seconded by Mo Koezuna

35 To insert the language, "at the end of his current contract, December 31, 2017." after
36 "Retire."

37 Amendment 17-094A, passed, with objection.

38 Main Motion 17-094 passed as amended, without objection.

1 Main Motion 17-095 (Executive Board Work Session)

2 Moved by Michael Williams, seconded by Beth Siegel

3 That the Board meet in a special work session as soon as practicable, but no later than July 21,
4 2017, to formulate a succession plan and implementation timeline.

5 (The Executive Board took a break at 9:50 a.m., resuming the record in general session at 10:00
6 a.m.)

7 Wells Fargo Advisors Presentation (At 10:00 a.m.) – presented by Rachel Bunnell

8 Rachel Bunnell, Dominic Corleto and Maggie Price of Wells Fargo Advisors reported ASEA’s
9 reserve accounts Performance Reviews as of March 31, 2017 and April 30, 2017.

10 (An Executive Summary was incorporated into the minutes at Exhibit A. A copy of which is
11 available for review upon filing of an Information Request form to the Executive Director.)

12 Main Motion 17-095 (Executive Board Work Session) [Continued]

13 Main Motion 17-095 passed, without objection.

14
15 Main Motion 17-096 (AFSCME Facilitator Request)

16 Moved by Rich Sewell, seconded by Mo Koezuna

17 That ASEA/AFSCME Local 52 requests AFSCME to provide a facilitator to the ASEA
18 Executive Board for a succession planning work session.

19 Main Motion 17-096 passed, without objection.

20 (Ken Cramer joined the meeting at 10:42 a.m.)

21
22 Main Motion 17-097 (Succession Plan/Conflict Resolution – Time Certain)

23 Moved by Jason Avery, seconded by Eileen Farrar

24 To set time, 5/11 at 8:30–12:00, to discuss succession plan/conflict resolution to include dates
25 of work session and timelines.

26 Main Motion 17-097 passed, with objection.

27
28 Main Motion 17-098 (Executive Session–Time Certain)

29 Moved by Nadine Lefebvre, seconded by Beth Siegel

30 That the Executive Board go into Executive Session today, 5/10/17, for the purpose of review
31 of the Executive Director’s current contract.

32 Amendment 17-098A (Executive Session–Time Certain)

33 Moved by Jason Avery, seconded by Mo Koezuna

34 To insert the language, “at 2:30 p.m.” after the “5/10/17,”

35 Amendment 17-098A, passed, without objection.

36 Main Motion 17-098 passed as amended, without objection.

37 (The Executive Board took a break at 10:56 a.m., resuming the record in general session at 11:04
38 a.m.)

Lobbyist Report (Times Certain At 11:00 a.m.)

Legislative Lobbyist Fate Putman presented the Lobbyist Report to the State Executive Board.

Main Motion 17–099 (Executive Session) [General Consensus]

Without objection, the Board entered in to Executive Session for the purpose of discussing personnel.

Main Motion 17–099 passed, without objection.

(The Executive Board entered in to Executive Session at 11:05 a.m., resuming the record in general session at 11:52 a.m.)

(The Executive Board took a break at 11:52 a.m., resuming the record in general session at 12:00 noon.)

MEMBER COMMENTS — TIMES CERTAIN AT 12:00 p.m.

A telephonic connection was established at 12:00 p.m. for all incoming calls from members wishing to address the Board.

- Cynthia Washington, Anchorage Chapter: No comment
- Amber Barney, Anchorage Chapter: Teleconference Executive Board Meetings
- Cassandra Lynch, Anchorage Chapter: Executive Board Leadership
- Jody Brooks, Mat-Su Chapter: Letter of Support–Executive Director Duncan

(The Member Comments segment of the agenda concluded with telephonic disconnection at 12:21 p.m.)

VERBAL COMMITTEE REPORTS – TIMES CERTAIN AT 12:30 p.m.

A telephonic connection was established at 12:21 p.m. for all incoming calls from members wishing to address the Board.

- Stephanie Maltez, Midnight Sun Chapter: Midnight Sun Chapter Next Wave Committee
- Lawrence Camp, Anchorage Chapter: ASEA Pride Committee
- Chuck Stewart, Anchorage Chapter: Probation/Parole Officer Committee

(The Verbal Committee Reports segment of the agenda concluded with telephonic disconnection at 12:32 p.m.)

(John White joined the meeting at 12:32 p.m.)

(The Executive Board took a break at 12:32 p.m., resuming the record in general session at 1:17 p.m.)

AFSCME International Internal Organizer Alan Richter in Anchorage to launch the ASEA Strong Campaign was introduced to the Executive Board and guests at 1:18 p.m.

NEW BUSINESS (Continued)

- Executive Board – Staff Mediation/Conflict Resolution

Main Motion 17–100 (Executive Board – Staff Mediation/Conflict Resolution)

Moved by Jason Avery, seconded by Beth Siegel

1 To hire a mediator/conflict resolution professional to assist at the succession planning work
2 session with suggestions of someone from AFSCME or the Foraker Group.

3 Main Motion 17–100 passed, without objection.

- 4 • Executive Board Meeting Decorum

5 Main Motion 17–101 (Executive Session) [General Consensus]

6 Moved by Dawn Bundick, seconded by Mo Koezuna

7 To go in to Executive Session for the purposes of confidentiality of individuals.

8 Main Motion 17–101 passed, without objection.

9 (The Executive Board entered in to Executive Session at 1:36 p.m., resuming the record in general
10 session at 4:18 p.m.)

11 (The Executive Board recessed for the evening at 4:18 p.m.)

12 **DAY THREE – May 11, 2017**

13

14 **CALL TO ORDER AND ROLL CALL (8:30 a.m.)**

15 The Quarterly Business Session of the State Executive Board convened in the Training Room at
16 ASEA Headquarters Anchorage and was called to order at 8:30 a.m. by President Dawn Bundick.
17 Secretary Michael Williams called the roll and noted for the record that the following board
18 members, guests and staff were present. The presence of a quorum was declared.

19

20 Present were:

21 Dawn Bundick, President

22 Michael Williams, Secretary

23 John White, Treasurer

24 Beth Siegel, Northern Region Representative

25 Eileen Farrar, Class 1 Representative

26 Jason Avery, Municipal Representative (via teleconference)

27 Ken Cramer, Central Representative

28 Maureen “Mo” Koezuna, Bush Representative

29 Nadine Lefebvre, Southeast Representative

30 Steven “Steve” Oswald, Rural Representative (via teleconference)

31 Richard “Rich” Sewell, Professional Representative

32 Tonia Thayer, Technical Representative

33 William “Bill” Hunt, Administrative Support Representative

34 Jim Duncan, Executive Director (with voice/no vote)

35

36 Also present: Jody Brooks, Mat-Su Chapter

37 Lawrence Camp, Anchorage Chapter

38 Joyce Winton, ASEA Staff

39 Toya Winton, ASEA Staff Union Member

1 **NEW BUSINESS** (Continued)

- 2 • Succession Planning Work Session Dates

3 The ASEA Executive Board Succession Planning Work Session was scheduled for July 17-
4 18, 2017.

5

- 6 • Quarterly Business Session Selection Process

7 Main Motion 17-102 (Quarterly Business Session Selection Process)

8 Moved by Rich Sewell, seconded by Bill Hunt

9 To set the State Executive Board Quarterly Business Session in Fairbanks for September 5-6,
10 2017.

11 Main Motion 17-102 failed.

12

- 13 • P&P Revisions

14 Main Motion 17-103 (4.03.000 Information Requests)

15 Moved by Beth Siegel, seconded by Bill Hunt

16 P&P 4.03.000 (L) shall be amended to add: “Minutes shall be taken and presented for approval
17 at the next quarterly business meeting, in accordance with Robert’s Rules of Order.”

18 Main Motion 17-103 passed, without opposition

19

20 Main Motion 17-104 (17.00.000 Information Requests)

21 Moved by Beth Siegel, seconded by John White

22 P&P 17.00.000 (A) shall be amended to add: “Except for Information Requests made by a
23 State Executive Board Member.”

24 Main Motion 17-104 passed, without opposition.

25

26 Main Motion 17-105 (17.00.000 Information Requests)

27 Moved by Beth Siegel, seconded by John White

28 P&P 17.00.000 shall be amended to add (E): “Information requested by a State Executive
29 Board member during a quarterly business session, shall be provided during the meeting at
30 which it is requested. Information requested outside the quarterly business meeting shall be
31 provided as soon as possible, but no later than 10 business days from the date of request.”

32 Main Motion 17-105 passed, without opposition.

33 (Mo Koezuna joined the meeting at 9:56 a.m.)

34 (The Executive Board took a break at 10:05 a.m., resuming the record in general session at 10:18
35 a.m.)

36

37 Main Motion 17-106 (17.01.030 Requests for Financial Information)

38 Moved by Beth Siegel, seconded by Bill Hunt

39 P&P 17.01.030 shall be amended to add: “Financial information requested by a State EBoard
40 member shall be transmitted directly to that member.”

41 Main Motion 17-106 passed, without opposition.

- 1 • American Income Life (AIL)
- 2 Main Motion 17-107 (American Income Life [AIL])
- 3 Moved by Mo Koezuna, seconded by Steve Oswald
- 4 To allow American Income Life (AIL) to send out its letter of coverage to ASEA members.
- 5 Main Motion 17-107 passed 6:5. Yeas: Bill Hunt, Mo Koezuna, Michael Williams, Nadine
- 6 Lefebvre, Rich Sewell and Steve Oswald. Nays: Beth Siegel, Eileen Farrar, John White, Ken
- 7 Cramer and Tonia Thayer.
- 8
- 9 • Judicial Panel Procedures
- 10 Main Motion 17-108 (Judicial Panel Procedures)
- 11 Moved by Michael Williams, seconded by Mo Koezuna
- 12 That until ASEA has a functional Judicial Panel, any charges submitted to the Secretary will
- 13 be referred to the AFSCME Judicial Panel to assume original jurisdiction.
- 14 Main Motion 17-108 passed 10:1. Yeas: Bill Hunt, Eileen Farrar, John White, Ken Cramer,
- 15 Mo Koezuna, Michael Williams, Nadine Lefebvre, Rich Sewell, Steve Oswald and Tonia
- 16 Thayer. Nays: Beth Siegel.
- 17
- 18 • Member Communication
- 19 Main Motion 17-109 (Legislative Alert – Member Action)
- 20 Moved by Beth Siegel, seconded by Bill Hunt
- 21 That ASEA draft and distribute legislative alerts by all available means to request member
- 22 action on contacting State Senators to support passage of HB 57 (House version of the
- 23 Operating Budget)
- 24 Main Motion 17-109 failed.
- 25 (The Executive Board took a break at 11:57 a.m., resuming the record in general session at 1:03
- 26 p.m.)
- 27
- 28 • Convention Planning
- 29 Main Motion 17-110 (Parliamentarian Contract – 2018 Biennial Convention)
- 30 Moved by Beth Siegel, seconded by Bill Hunt
- 31 That ASEA shall contract with Parliamentarian Al Gage to provide services at the 2018
- 32 Biennial Convention, for the same scope of work as he provided at the 2014 Convention.
- 33 Amendment 17-110A (Parliamentarian Contract – 2018 Biennial Convention)
- 34 Moved by Michael Williams, seconded by Rich Sewell
- 35 To strike, “contract with” and replace with the language “request a bid from.”
- 36 Amendment 17-110A, passed, with objection.
- 37 Amendment 17-110B (Parliamentarian Contract – 2018 Biennial Convention)
- 38 Moved by Dawn Bundick, seconded by Ken Cramer
- 39 To insert the language after “Al Gage,” “and other professional registered
- 40 parliamentarians.”
- 41 Amendment 17-110B, passed, with objection.

Amendment 17-110C (Parliamentarian Contract – 2018 Biennial Convention)

Moved by Beth Siegel, seconded by Bill Hunt

To insert after “Al Gage, and” the words “two additional.”

Amendment 17-110C, passed, with objection.

Main Motion 17-110 passed as amended, without objection.

(The Executive Board took a break at 1:55 p.m., resuming the record in general session at 2:11 p.m.)

(Mo Koezuna left the meeting at 2:05 p.m.)

Main Motion 17-111 (Parliamentarian Bids)

Moved by Beth Siegel, seconded by Bill Hunt

That the Executive Director shall present to the Board within 45 days the bids from Al Gage and at least 2 additional parliamentarians.

Amendment 17-111A (Parliamentarian Bids)

Moved by John White, seconded by Ken Cramer

To insert the language “15 days of receipt” after “within”

Amendment 17-111A, passed, with objection.

Main Motion 17-111 passed as amended, without objection.

Main Motion 17-112 (Parliamentarian Bid Poll)

Moved by Beth Siegel, seconded by Bill Hunt

That within 10 business days of EBoard receipt of parliamentarian bids, the President shall conduct an email poll to solicit from among those bids.

Main Motion 17-112 passed, without objection.

REPORT — EXECUTIVE DIRECTOR (Continued)Main Motion 17-113 (Executive Director Report)

Moved by John White, seconded by Ken Cramer

To accept the written Executive Director’s Report into the record.

Main Motion 17-113 passed, without objection.

The Executive Director’s Report is noted and accepted into the record and incorporated into the minutes as Exhibit B, a copy of which is available upon filing of an Information Request to the Executive Director.

- Alaska Airlines EasyBiz Account
- Alaska Airlines Visa Account
- Collections Report
- Internal Organizing/Worksite Meetings
- External Organizing Report
- Steward Training Report
- Chapter Reporting Update
- Rural/Bush Chapter Travel & Contact
- Staffing Update
- New Hire Orientation/Membership Trend

- 1 ➤ Member Advancement Program (MAP)
- 2 ➤ Political Action Program (PAC)
- 3 ➤ Unit Clarifications/PUC/Appeal
- 4 ➤ Business Leave Bank Updates
- 5 ➤ Business Leave Usage Report
- 6 ➤ Catastrophic Leave Bank Update
- 7 ➤ Emergency Leave Bank Update
- 8 ➤ Injury Leave Bank Update
- 9 ➤ Grievances and Arbitrations Report
- 10 ➤ Grievance Legend / Key / Abbreviations / Acronyms
- 11 ➤ ASEA Website Report
- 12 ➤ ASEA Facebook Report
- 13 ➤ Publications/Communications Report
- 14 ➤ Summary Review of ASEA Resolutions

15 //End of Executive Director's Report//

16

17 **TREASURER'S REPORT**

18 Treasurer John White noted for the record that daily expenses continue to be reviewed, urges
 19 minimization of expenses as we move forward, to be mindful of our cash position and to review
 20 the Constitution and the ASEA Policies and Procedures for budget-related topics to take to the
 21 18th Biennial Convention.

22

23 //End of Treasurer's Report//

24

25 **PRESIDENT'S REPORT (Continued)**

26 Main Motion 17-114 (President's Report)

27 Moved by Beth Siegel, seconded by Steve Oswald

28 To accept the written President's Report into the record with the exception of Committee
 29 Appointments.

30 Main Motion 17-114 passed, without objection.

31

Committee Appointments

32 Main Motion 17-115 (Committee Appointments)

33 Moved by Beth Siegel, seconded by Bill Hunt

34 To accept the President's Committee reappointments and appointments.

35 Main Motion 17-115 withdrawn.

36

37 Main Motion 17-116 (Bush Committee Reappointment)

38 Moved by Nadine Lefebvre, seconded by Ken Cramer

39 To accept the President's reappointment of Mo Koezuna to the Bush Committee.

40 Main Motion 17-116 passed, with unanimous consent

- 1 Main Motion 17–117 (Class 1 Committee Reappointment)
2 Moved by Beth Siegel, seconded by Ken Cramer
3 To accept the President’s reappointment of Barry Yabyabin to the Class 1 Committee.
4 Main Motion 17–117 passed, without objection.
5
- 6 Main Motion 17–118 (Elections Committee Reappointments)
7 Moved by Ken Cramer, seconded by Beth Siegel
8 To accept the President’s reappointment of Doris Ruckoldt, Chair and Cheryl Abdallah to the
9 Northern Seat on the Elections Committee.
10 Main Motion 17–118 passed, without objection.
11
- 12 Main Motion 17–119 (Grievance Review Committee Reappointments)
13 Moved by Ken Cramer, seconded by Beth Siegel
14 To accept the President’s reappointment of Robin Park; Barbara Hale and Nello Cooper to the
15 Grievance Review Committee. Robin Park is appointed Chair.
16 Main Motion 17–119 passed, without objection.
17
- 18 Main Motion 17–120 (Probation/Parole Committee Reappointments)
19 Moved by Ken Cramer, seconded by Beth Siegel
20 To accept the President’s reappointment of Charles Stewart (Chair), Warren Waters and Shannon
21 Watson to the Probation/Parole Committee.
22 Main Motion 17–120 passed, with objection.
23
- 24 Main Motion 17–121 (Women’s Issues Committee Appointments/Reappointments)
25 Moved by Eileen Farrar, seconded by Ken Cramer
26 To accept the President’s appointments of Kay Smith pro tem to the Bush Seat, Cassandra Lynch
27 to the Central Seat and Amber Barney to the At–Large Seat and to reappoint Nadine Lefebvre to
28 the Southeast Seat and Zuzanna Bobinski to the Northern Seat on the Women’s Issues Committee.
29 Main Motion 17–121 passed, without objection.
30
- 31 Main Motion 17–122 (ASEA Pride Committee Chair Appointment)
32 Moved by Eileen Farrar, seconded by Beth Siegel
33 To appoint Lawrence Camp, Chair of the ASEA Pride Committee.
34 Main Motion 17–122 passed, without objection.
35
- 36 Main Motion 17–123 (DOT Special Issues Committee Board Liaison)
37 Moved by Eileen Farrar, seconded by Ken Cramer
38 To appoint Rich Sewell as Board Liaison to the DOT Special Issues Committee.
39 Main Motion 17–123 passed, without objection.
40
- 41 Main Motion 17–124 (Member Letters)
42 Moved by John White, seconded by Beth Siegel
43 To place the member letters introduced in Executive Session at 1:36 p.m. on May 10, 2017, into
44 the regular record.

1 Main Motion 17–124 passed, without objection.

2

3 *Main Motion 17–125 (Executive Session)*

4 Moved by Ken Cramer, seconded by Michael Williams

5 The Board entered in to Executive Session for the purpose of discussing the letters discussed in
6 the May 10, 2017, Executive Session.

7 Main Motion 17–125 passed, without objection.

8 (The Executive Board entered in to Executive Session at 3:26 p.m., resuming the record in general
9 session at 3:45 p.m.)

10

11 **PRESIDENT’S REPORT** (Continued)

12

Calendar of Events

13 *Main Motion 17–126 (December 2017 Quarterly Business Session)*

14 Moved by Beth Siegel, seconded by Tonia Thayer

15 To set the December State Executive Board Quarterly Business Session on December 13-14, 2017
16 in Fairbanks, Alaska.

17 Main Motion 17–126 passed, with unanimous consent.

18

19 **ADJOURNMENT**

20 Upon call of the Chair for any other business to come before the Executive Board, there being no
21 other business, meeting adjourned at 4:15 p.m.

22 Respectfully submitted by

23 Michael R. Williams, Secretary

24 State Executive Board

25 ASEA/AFSCME Local 52, AFL-CIO