



# **ALASKA STATE EMPLOYEES ASSOCIATION**

**American Federation of State, County & Municipal Employees Local 52**

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**APPROVED BY THE  
STATE EXECUTIVE BOARD**

**MINUTES OF  
Quarterly Business Session  
State Executive Board  
May 14-15, 2019  
(Wasilla, AK)**

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47	<i>9 &amp; 10 dates.).....</i>	<i>12</i>
48	<i>Main Motion 19–115 (Move to have the December 2019 board meeting in Fairbanks the week..</i>	<i>13</i>
49	<i>of December 9<sup>th</sup>, and that reservations be made as soon as practicable in order to ensure we ...</i>	<i>13</i>

1  
2 *can obtain appropriate accommodations at the least possible cost with preference for the 12..... 13*  
3 *& 13.)..... 13*  
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5 *the week of February 10 or the week of February 17, whichever is most conducive to saving ..... 13*  
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11 *Subcommittee; (“Who We Are” flyer.) ..... 13*  
12 *Main Motion 19-120 (Move that the EBoard Communications Subcommittee continue its work . 13*  
13 *with ASEA staff, as outlined previously in motion 19-49, and new assignments given at the May 13*  
14 *2019 meeting report at the September 2019 meeting.) ..... 13*  
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16 *all member comments receive prior to and at the May 2019 meeting, or will delegate ..... 13*  
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18 *Board regarding the status of tasks assigned to them in motion 19-085.) ..... 14*  
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22 *v. board responsibilities.) ..... 14*  
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24 *ASEA Pride Committee Southeast Regional seats and reassign brother Jacobs as pro-tem of..... 14*  
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28

1  
2 QUARTERLY BUSINESS SESSION OF THE  
3 ASEA/AFSCME LOCAL 52 STATE EXECUTIVE BOARD  
4 May 14-15, 2019  
5 The Pioneer Room, Grandview Inn, Wasilla, AK  
6

7 **DAY ONE – May 14, 2019**  
8

9 **CALL TO ORDER AND ROLL CALL (8:33 am)**

10 The Quarterly Business Session of the State Executive Board convened in the Pioneer Room at the  
11 Grandview Inn and was called to order at 8:33 am by President Dawn Bundick, with a roll call by  
12 Secretary Courtney Wendel who noted for the record that the following board members, guests, and  
13 staff were present. The presence of a quorum was declared.  
14

15 Present were:

16 Dawn Bundick, President  
17 Courtney Wendel, Secretary  
18 Michael French, Administrative Support  
19 Ken Cramer, Central Representative  
20 Charles Stewart, Class 1 Representative  
21 Kenny Winger, Municipal Representative  
22 Beth Siegel, Northern Region Representative  
23 Carl Jacobs, Professional Representative  
24 Jody Morris, Rural Representative  
25 Nadine Lefebvre, Southeast Representative  
26 Chris Fowler, Technical Representative  
27 Jake Metcalfe, Executive Director (with voice/no vote)  
28

29 Excused Absence:

30 John White, Treasurer  
31 Matthew Culley, Bush Representative  
32

33 Also Present:

34 Norma Jones, ASEA Administrative Assistant  
35  
36

37 **OBLIGATION OF AN OFFICER**

38 Duly elected ASEA/AFSCME Local 52, AFL-CIO, State Executive Board members  
39 Carl Jacobs, Charles Stewart & Michael French were sworn in and subscribed to the  
40 “*Obligation of an Officer.*”  
41

42 **ADOPT AGENDA**  
43

44 Main Motion 19-092 (Adopt Agenda)

45 Moved by Chuck Stewart and seconded  
46 To adopt the agenda.

47 Amendment 19-092A (Remove Minutes and Reports from Consent agenda.)

1  
2 Moved by Nadine and seconded  
3 Amendment 19-092A, passed, without objection.  
4 Main Motion 19–092 passed as amended, without objection.  
5  
6 **Note of Record:** It is noted for the record that ASEA Accountant Margaret Pohjola was introduced  
7 and joined the meeting at 9:05 am.  
8

9 **APPROVE MINUTES (02/27-28/2019)**

10  
11 Main Motion 19–093 (*Adopt February 27-28, 2019 Minutes-Quarterly Business Session - Juneau*)  
12 Moved by Michael and seconded without objection.  
13 Main Motion 19-093 passed  
14 Amendment 19–093A (Move to correct Main Motion 10-067 to 19-067; Move to correct Main  
15 Motion 19-092, February 27-28, 9 to February 27-28, 2019.)  
16 Made by Chuck and seconded.  
17 Amendment 19-093A passed without objection.  
18 Amendment 19–093B (Move to amend to a) add the text of motion 19-069 p5; b) at the BDO  
19 audit report on p6 delete the words “reports that no matters were relevant to be audited overall”  
20 and substitute “there were no material matters to be reported;” and c) To delete the “Revenue” and  
21 Expenses” sections of the Executive Director’s Financial Report p6.)  
22 Amendment 19-093B passed without objection  
23 Amendment 19–093C (Move to amend Courtney Wendel’s comments in the “member comments”  
24 section on p9 to change the word “comment to “letter”, and the following after word “meeting”:  
25 “expressing concern and disappointment that President Bundick seemed more focused on her own  
26 reelection campaign than on issues concerning the Chapters.”  
27 Amendment 19-093C passed without objection  
28 Main Motion 19-093 passed as amended without objection.

29  
30 The Board took an at ease at 9:27 am and resumed at 9:37 am.

31  
32 Main Motion 19-094 (*Move to amend the P&P as outlined in the P&P and Resolutions proposal*  
33 *distributed to the Board on May 10, 2019. A copy of the proposed changes will be attached to the*  
34 *subcommittee written report and incorporated into the minutes by reference.)*  
35 Made by Beth (on behalf of the P&P and Resolutions subcommittee.) and seconded

36 Main Motion 19-094 passed without objection

37  
38 Main Motion 19-095 (*Move that the Eboard P&P and Resolution subcommittee continue its*  
39 *work, as outlined previously in motion 19-48, and report at the September 2019 meeting.)*  
40 Made by Beth (on behalf of the P&P and Resolutions subcommittee.) and seconded

41 Main Motion 19-095 passed without objection

1  
2 **BDO USA LLP** joined via Teleconference for BDO Report review.  
3  
4 Main Motion 19-096 (*Move to accept the BDO Audited Financial Statements year ended June 30,*  
5 *2018.*)  
6 Made by Nadine and seconded  
7 Main Motion 19-096 passed without objection  
8  
9 Main Motion 19-097 (*Move that the Executive Director continue researching and working on*  
10 *Refinancing options for the HQ Building & bring recommendations to the September 2019*  
11 *Quarterly Board meeting.*)  
12 Made by Beth and seconded  
13 Main Motion 19-097 passed without objection  
14  
15 **Note of Record:** It is noted for the record that ASEA Staff Maryann Ganacias joined the meeting at  
16 10:28 am.  
17  
18 **WELLS FARGO PRESENTATION 10:30 am**  
19  
20 **REPORT EXECUTIVE DIRECTOR**  
21  
22 **Note of Record:** It is noted for the record that Mat-Su Vice President Robin Britt joined the meeting  
23 at 11:29 am.  
24  
25 **MEMBER COMMENTS**  
26  
27 Robin Britt agree that there are more opportunities to recruit new members.  
28  
29 **Note of Record:** It is noted for the record that Mat-Su member Erik Johnson joined the meeting at  
30 11:29 am.  
31  
32 Erik Johnson happy to be here. State that he would love to see some kind of Union function  
33 at the Alaska state fair to show display of Unity.  
34  
35  
36 (The Executive Board took a break at 12:18 pm., resuming on record at 1:21 pm.)  
37  
38  
39 EXECUTIVE DIRECTOR REPORT (continued)  
40  
41 Main Motion 19-098 (*Move to accept the Executive Directors proposed 2020 Budget.*)  
42 Made by Ken and seconded  
43 Amendment 19-098A (*I move to amend the Directors FY20 proposed budget by*  
44 *transferring \$1700.00 from “Religious Objectors” line item to the Map member services*  
45 *organizing line item to fund ACT (ASEA Communications team) expenses, and to change*  
46 *the MAP line item title to MAP/ACT.*)  
47

1  
2 Amendment 19-098A passed with unanimous consent  
3 Amendment 19-098B (Move to increase Committee expense budgets from \$150.00 to \$300.00.)  
4 Made by Michael and seconded  
5 Amendment 19-098B failed  
6 Amendment 19-098C (Move we add a \$0 line item to the FY20 Budget to make additional payments  
7 to the principle on the HQ Building loan, with the ED & Treasurer to recommend an appropriate  
8 amount and payment schedule at the September Quarterly Board meeting.)  
9 Made by Beth and seconded  
10 Amendment 19-098C passed  
11  
12 (The Executive Board took an ease at 2:00 pm., resuming on record at 2:06 pm.)  
13  
14 Amendment 19-098D (Move to go into Executive Session to protect the privacy of individuals and  
15 confidentiality of negotiation (personnel).)  
16 Made by Beth and seconded  
17 Amendment 19-098D passed  
18 Amendment 19-098E (Amend the reason for Executive Session to include external organizing.)  
19 Made by Beth and seconded.)  
20 Amendment 19-098E passed  
21  
22 (To continue after Executive Session)  
23  
24 (The Executive Board went into Executive Session at 2:07 pm and resumed on record at 2:40 pm.)  
25  
26 **Note of Record:** It is noted for the record that AFSCME Field Organizer Debra Kidney joined the  
27 meeting at 2:40 pm.  
28  
29 Main Motion 19-098 passed as amended without objection  
30  
31 **UNFINISHED BUSINESS**  
32  
33 Main Motion 19-99 (Move to refer the issues of committee reactivation, chair training, and  
34 Committee funding to the communications subcommittee to formulate a plan of action, involving  
35 staff liaison and staff organizers where appropriate.)  
36 Made by Beth and seconded  
37 Main Motion 19-99 passed without objection  
38  
39 Main Motion 19-100 (Move to suspend P&P 98.01.000A for the purposes of establishing the  
40 Information technology committee immediately upon a simple majority vote. Establish a \$150.00  
41 budget; send an advisory notice to all members within 30 days; and send a solicitation of interest  
42 to all IT employees within 30 days. Further, the board requests the President make appointments  
43 to the IT committee prior to the September board meeting and facilitate their first meeting.)  
44 Made by Beth and seconded



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Main Motion 19-100 passed with unanimous consent

Main Motion 19-101 (*Move to postpone discussion of the AFL-CIO convention/legislative conference to the September 2019 quarterly board meeting.*)

Made by Beth and seconded

Main Motion 19-101 passed without objection

Main Motion 19-102 (*Move to postpone the check in with Jake and Staff v board responsibilities until tomorrow, directly after Deb's presentation.*)

Made by Beth and seconded

Main Motion 19-102 passed without objection

**NEW BUSINESS**

Main Motion 19-103 (*Move that ASEA shall request a bid from Al Gage and at least 2 other professional registered parliamentarians to provide services at the 2020 Biennial convention, for the same scope of work as was provided for the 2018 convention.*)

Made by Beth and seconded

Main Motion 19-103 passed without objection

Main Motion 19-104 (*Move that the Executive Director shall request that parliamentarian bids be received no later than July 1, and shall present those bids to the Board within 15 days of receipt. Within 10 days of Board receipt of those bids, the President shall conduct an email poll to select from among those bids. The Executive Director shall contract with the selected parliamentarian as soon as possible after selection.*)

Made by Beth and seconded

Main Motion 19-104 passed without objection

Main Motion 19-105 (*I move that the EB establish a special program work group appointed and under the direction of the ED. This Special work group will naturally dissolve up the completion of the 2020 Biennial Convention.*)

Made by Courtney and seconded

Main Motion 19-105 withdrawn

Main Motion 19-106 (*Go into executive session for the privacy of an individual.*)

Made by Chris and seconded

Main Motion 19-106 passed without objection

(The Executive Board recessed for the evening at 4:36 pm.)

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**DAY TWO – May 15, 2019**

**CALL TO ORDER AND ROLL CALL (8:30 am)**

The Quarterly Business Session of the State Executive Board convened in the Pioneer Room at the Grandview Inn and was called to order at 8:30 am by President Dawn Bundick, with a roll by Secretary Courtney Wendel who noted for the record that the following board members, guests, and staff were present. The presence of a quorum was declared.

Present were:

- Dawn Bundick, President
- Courtney Wendel, Secretary
- Michael French, Administrative Support
- Ken Cramer, Central Representative
- Charles Stewart, Class 1 Representative
- Kenny Winger, Municipal Representative
- Beth Siegel, Northern Region Representative
- Carl Jacobs, Professional Representative
- Jody Morris, Rural Representative
- Nadine Lefebvre, Southeast Representative
- Chris Fowler, Technical Representative
- Jake Metcalfe, Executive Director (with voice/no vote)

Excused Absence:

- John White, Treasurer
- Matthew Culley, Bush Representative

Also Present:

- Norma Jones, ASEA Administrative Assistant
- Deb Kidney AFSCME Western Region Education Coordinator
- Paris Walker AFSCME Education and Leadership Training
- Robin Britt Mat-Su Chapter Vice President

**STRATEGIC PLANNING**

Deb & Paris worked with the board for Strategic Planning Training

**Note of Record:** It is noted for the record that Maryann Ganacias joined the meeting at 8:40 am.

**Note of Record:** It is noted for the record that Lawrence Camp Anchorage Chapter joined the meeting at 9:08 am.

**MEMBER COMMENTS TIME CERTAIN 12:00 NOON**

Lawrence Camp – Brought to ANC chapter is Shared Services (travel, IT, accounts payable, and in the future will include HR and procurement). Positions sent to SS are prone to turnover and when they want to contract out positions, the focus on positions with high turnover. Beth brought up the new IT committee and bring those issues to the board, and getting involved on that committee and

1  
2 get in touch with the BAs and ED to get those taken care of. That is more of a contract enforcement  
3 issue and the board doesn't oversee that. Wants to make sure the right people are taking care of those  
4  
5 issues. French brought up the brother who brought up the IT issue also brought up the same issues  
6 that Camp brought up, French's hope that the IT committee also looks at all SS issues. Beth said  
7 would need to expand the scope to address more issues from the IT committee.  
8

9 Robin Britt – Thank you for letting me be here.  
10

## 11 **VERBAL COMMITTEE REPORTS TIME CERTAIN 12:15 PM**

12

13 Pride Committee – meeting monthly, looking at quarterly for budget reasons, with emphasis on  
14 emailing. Still working on the Pride Project. Seeking outside donations due to limited budget.  
15 Request of the PC to please increase the budget to get the budget off the ground and get it out to the  
16 LGBT workplaces who are safe. June is Pride Month. Going to participate in the ANC Pride Parade,  
17 will have a booth at the Pride Festival. FAI is thinking about having their own parade. They are  
18 getting stronger in their numbers and active participation they even have an organization who is an  
19 international organization (Sisters of Perpetual Indulgence). Do have 3 vacancies. One letter was  
20 sent to be seated. Beth, does the brother have a specific number for a budget increase. Camp wants  
21 to get what was a pre-Janus budget. Courtney, happy to hear that a Juneau member is involved. Sent  
22 an email letting members know about statewide, hope it is related.  
23

24 Women Issues Committee – written committee report is attached in the President's Report.  
25

26 Chief Steward – did not meet at the steward training in April, no issues that needed to be addressed.  
27 Steward terms will expire in September. Will have to be a re-election in the chapters. Make sure  
28 chapter presidents are aware so timelines are not missed. French asked that ANC was established an  
29 election committee there was a date conflict with bylaws and also the resolution from the last  
30 convention. Ken believes the conflict was the bylaws conflicted with the P&Ps and for delegates for  
31 convention.  
32

33 Veterans Committee – written committee report is attached in the President's Report.  
34

35 Main Motion 19-107 (*Move to increase the FY19 budget line item for the ASEA Pride Committee*  
36 *to \$500.00, to facilitate planned activities & community outreach in May & June.*)  
37

38 Made by Beth and seconded

39 Main Motion 19-107 passed with unanimous consent  
40

### 40 **Dan Podzilni**

41 Affordable dental care presentation, handout is included into the record.  
42

43 (The Executive Board took a break at 1:01 pm and resumed on record at 1:16 pm.)  
44

45 Main Motion 19-108 (*Move to increase the FY19 budget line item for the VA Committee to*  
46 *\$500.00 to facilitate initial committee activities & purchases.*)  
47

48 Made by Beth and seconded

Main Motion 19-108 passed without objection

1  
2 Main Motion 19-109 (*I move that the ASEA Local 52 pursue a partnership with Affordable*  
3 *Dental Care, to include a mailer to all members advertising its existence and availability.*)  
4 Made by Carl and seconded  
5  
6 Main Motion 19-109 passed without objection  
7  
8 **PRESIDENTS REPORT**  
9  
10 Main Motion 19-110 (*Move to accept the President's report into the record, with the exception of*  
11 *committee assignments & appointments (page 8-12). Further move that written reports be provided*  
12 *to all board members by email.*)  
13 Made by Beth and seconded  
14 Main Motion 19-110 passed without objection  
15  
16 Main Motion 19-111 (*I move that the ASEA Statewide President and necessary staff facilitate an*  
17 *updated President's report to include accurate and up-to-date Statewide Committee members to the*  
18 *Statewide Executive Board on or before May 31, 2019. The President, with the assistance of the*  
19 *Executive Director, will then take all actions necessary to solicit for vacancies on Statewide*  
20 *Committees on or before June 7, 2019. Lastly the President will appoint and initiate an e-poll to*  
21 *Confirm members to the committees.*)  
22 Made by Carl and seconded  
23 Main Motion 19-111 passed without objection  
24  
25 Main Motion 19-112 (*Move to purchase the Amazon Fire HD10 64GB for the Executive board*  
26 *members, and one each for Jake, Norma, Reber & Brian.*)  
27 Made by Carl and seconded  
28 Main Motion 19-112 failed  
29  
30 Main Motion 19-113 (*Move to accept the secretary's report of the poll votes results for appointment*  
31 *to the P&P/Resolutions Subcommittee of Carl Jacobs and the results for appointments to the*  
32 *communications Subcommittee of Michael French and Carl Jacobs.*)  
33 Made by Nadine and seconded  
34 Main Motion 19-113  
35  
36 Main Motion 19-114 (*Have the September meeting the 3, 4, or 5 in Anchorage.*)  
37 Made by Courtney and seconded  
38       Amendment 19-114A (*For a two day meeting.*)  
39       Made by Beth and seconded  
40  
41       Amendment 19-114B (*In the event Sept. 3, 4, or 5 are not available, we will keep the September*  
42 *9 & 10 dates.*)  
43       Made by Courtney and seconded  
44 Main Motion 19-144 passed as amended

1  
2 Main Motion 19-115 (*Move to have the December 2019 board meeting in Fairbanks the week of*  
3 *December 9<sup>th</sup>, and that reservations be made as soon as practicable in order to ensure we can*  
4 *obtain appropriate accommodations at the least possible cost with preference for the 12 & 13.)*  
5 Made Beth and seconded  
6 Main Motion 19-115 passed  
7  
8 Main Motion 19-116 (*Move to have the February 2020 board meeting in Juneau during either the*  
9 *week of February 10 or the week of February 17, whichever is most conducive to saving money and*  
10 *obtaining adequate space, and that reservations be made as soon as practicable in order to achieve*  
11 *those objectives.*)  
12 Made by Beth and seconded  
13 Main Motion 19-116 passed without objection  
14  
15 Main Motion 19-117 (*On discussion of May 2020 Eboard meeting, request to table till September*  
16 *2019, meeting.*)  
17 Made by Chuck and second  
18 Main Motion 19-117 passed without objection  
19  
20 (The Executive Board took an at east at 2:56 pm. and resumed 3:05 pm.)  
21  
22 Main Motion 19-118 (*Move to accept the Executive Directors report with the exception of*  
23 *Publications/Communications.*)  
24 Made by Beth and seconded  
25 Main Motion 19-118 passed without objection  
26  
27 Main Motion 19-119 (*Move to accept the mission statement adopted by the Communications*  
28 *Subcommittee; (“Who We Are” flyer.)*)  
29 Made by Beth and seconded  
30 Main Motion 19-119 passed without objection  
31  
32 Main Motion 19-120 (*Move that the EBoard Communications Subcommittee continue its work with*  
33 *ASEA staff, as outlined previously in motion 19-049, and new assignments given at the May 2019*  
34 *meeting report at the September 2019 meeting.*)  
35 Made by Beth and seconded  
36 Main Motion 19-120 passed with unanimous consent  
37  
38 Main Motion 19-121 (*Move that the President & Secretary provide a written follow up to the Board*  
39 *regarding the status of tasks assigned to them in motion 19-085. Further move that the President*  
40 *appoint a DPA Chair, and add request for approval of that Chair in her June 28, 2019 poll request*  
41 *outlined in Motion 19-112.*)  
42 Made by Beth and seconded  
43 Main Motion 19-121 passed without objection

1  
2 Main Motion 19-122 (*Move that pursuant to P&P 4.05.040A, secretary Wendel will respond to all*  
3 *member comments receive prior to and at the May 2019 meeting, or will delegate responsibility for*  
4 *those responses to the appropriate Board or Staff member as she deems necessary.*)  
5 Made by Beth and seconded

6 Main Motion 19-122 passed without objection

7  
8 Main Motion 19-123 (*For the next Executive Board meeting the member call in time will be noon on*  
9 *day one, and 1 pm on day two.*)  
10 Made by Nadine and seconded

11 Main Motion 19-123 passed without objection

12  
13 Main Motion 19-124 (*Move to postpone to September 2019 meeting our check in with Jake and our*  
14 *discussion of staff v. board responsibilities.*)  
15 Made by Beth and seconded

16 Main Motion 19-124 passed without objection


17  
18 Main Motion 19-125 (*Move to accept the President's recommendation to fill appointments to ASEA*  
19 *Pride Committee Southeast Regional seats and reassign brother Jacobs as pro-tem of the vacant*  
20 *Northern Regional seat.*)  
21 Made by Michael and seconded

22 Main Motion 19-125 failed roll call vote 4 Yeas 5 Nays (Yeas- Chuck, Ken, Kenny, Michael. Nays –  
23 Beth, Chris, Courtney, Jody, Nadine. Abstain – Carl.)

24  
25 Main Motion 19-126 (*To adjourn the May 14-15, 2019, quarterly business session of the*  
26 *ASEA/AFSCME Local 52 State Executive Board.*)  
27 Made by Courtney and seconded

28  
29 Main Motion 19-126 passed.

30  
31 (Whereupon, the quarterly business session of the ASEA/AFSCME Local 52 State Executive Board  
32 adjourned at 4:23 pm.)

33  
34   
35 Respectfully submitted by  
36 Courtney Wendel, Secretary  
37 ASEA/AFSCME Local 52, AFL-CIO

38  
39  
40  
41  
42  
43