



# **ALASKA STATE EMPLOYEES ASSOCIATION**

American Federation of State, County & Municipal Employees Local 52

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**APPROVED BY THE  
STATE EXECUTIVE BOARD**

**MINUTES OF  
Quarterly Business Session  
State Executive Board  
September 3-4, 2019  
(Anchorage, AK)**

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QUARTERLY BUSINESS SESSION OF THE  
 ASEA/AFSCME LOCAL 52 STATE EXECUTIVE BOARD  
 September 3-4, 2019  
 The Training Room, 2601 Denali St. Anchorage, AK

**DAY ONE – September 3, 2019**

**CALL TO ORDER AND ROLL CALL (8:30 am)**

The Quarterly Business Session of the State Executive Board convened in the Training Room at Headquarters of ASEA Local 52 and was called to order at 8:30 am by President Dawn Bundick, with a roll call by Secretary Courtney Wendel who noted for the record that the following board members, guests, and staff were present. The presence of a quorum was declared.

Present were:

Dawn Bundick, President  
 Courtney Wendel, Secretary  
 Ken Cramer, Central Representative  
 Charles Stewart, Class 1 Representative  
 Kenny Winger, Municipal Representative  
 Beth Siegel, Northern Region Representative  
 Carl Jacobs, Professional Representative  
 Jody Morris, Rural Representative  
 Nadine Lefebvre, Southeast Representative  
 Chris Fowler, Technical Representative  
 Matthew Culley, Bush Representative  
 Jake Metcalfe, Executive Director (with voice/no vote)

Excused Absence:

John White, Treasurer  
 Michael French, Administrative Support

Also Present:

Norma Jones, ASEA Administrative Assistant

**Note of Record:** (It is noted for the record that AFSCME Area Field Services Director Jeremy Kruse was introduced and joined the meeting at 8:35 am. Also present was Tracy Conaty.)

**ADOPT AGENDA**

Main Motion 20-001 (Adopt Agenda)

Moved by Chuck Stewart and seconded  
 To adopt the agenda.

Amendment 20-001A (Move that the Agenda be amended as follows: a) delete “acceptance of P&P” under the “adopt agenda” header; b) move “proposed P&P changes” from “Reports” to “Unfinished Business” and include “P&P comments” in this item; c) remove “membership numbers/status” and include that under “new hire orientation / membership trend” in the executive directors report; d) move “AFL-CI convention / legislative conference” to “unfinished business”; e) add “check in with Jake” to “unfinished business”; f) add “secretary’s task list” immediately following “approve minutes” and add “calendar of events” to immediately follow the secretary’s task list; g) add “paperless options” to “unfinished business” and h) change the recess time for today to 4.15 pm to facilitate attendance at the rally opposing AG Clarkson’s opinion on Janus.)

Moved by Beth and seconded



1 *Amendment 20-001A*, passed, without objection.

2 *Main Motion 20-001* passed as amended, without objection.

3

4 **APPROVE MINUTES (05/14-15/19)**

5

6 *Main Motion 20-002* (Adopt May 14-15, 2019 Minutes-Quarterly Business Session - Wasilla)

7 Moved by Courtney and seconded

8 Main Motion 20-002 passed

9

10 **Note of Record:** It is noted for the record that ASEA Organizer Maryann Ganacias joined the meeting at 8:40  
11 am.

12

13 *Main Motion 20-003* (I move that we have the May 2020 State Eboard meeting be in Nome.)

14 Moved by Courtney and seconded

15 Main Motion 20-003 Motion Tabled

16

17 *Main Motion 20-004* (Table motion until after the ED Financial report.)

18 Moved by Ken and seconded

19 Main Motion 20-004 Motion Passed

20

21 *Main Motion 20-005* (Move to accept the Executive Directors report with the exception of Financials,  
22 Internal Organizing; New Hire / Orientation; Grievance and Arbitrations; and Publications /  
23 Communications.)

24 Moved by Beth and seconded

25 Main Motion 20-005 Passed without objection

26

27 *Main Motion 20-006* (Move to remove the President's report from the consent agenda.)

28 Moved by Beth and seconded

29 Main Motion 20-006 Passed without objection

30 **Note of Record:** (It is noted for the record that ASEA Accountant Margaret Pohjola joined the meeting at 9:34  
31 am.)

32 **Note of Record:** (It is noted for the record that ASEA Southeast Region Rep. Nadine Lefebvre joined the  
33 meeting at 9:38 am.)

34

35

36 **REPORT – EXECUTIVE DIRECTOR**

37 Budget Review/Update; FY 2020 Unaudited Financials as of July 31, 2019;

38 FY 2020 Capital Budget

39

40 (The Executive Board went on break at 10:07 am and resumed on record at 10:22 am)

41 **Wells Fargo Advisors Presentation (at 10:30 am) presented by Dominic Corleto**

42 Dominic Corleto of Wells Fargo Advisors reported ASEA's reserve accounts Performance

43 Reviews as of June 30, 2019.

44



1 **UNFINISHED BUSINESS**

2

3 Main Motion 20-007 (Move that the ED and staff continue working on the refinancing of the HQ building  
4 and report to the board at the December 2019 meeting.)

5 Moved by Beth and seconded

6 Main Motion 20-007 Passed without objection

7

8 Main Motion 20-008 (Move that we discuss and develop a general plan for how board-generated tasks and  
9 board committee duties are handled within the union.)

10 Moved by Beth and seconded

11 Main Motion 20-008 Withdrawn

12

13 Main Motion 20-009 (Move to postpone to the next regularly scheduled meeting a vote on the P&P changes  
14 proposed and passed at the May 2019 meeting, and that those changes be re-distributed to the membership for  
15 an additional 30-day comment period.)

16 Moved by Beth and seconded

17 Main Motion 20-009 Passes without objection

18

19 Main Motion 20-010 (Move to suspend the portion of P&P Section 22.00.000(B)(8)(a) that requires the  
20 candidate statement form to be on an 8.5 x 11” sheet of paper. By this motion, the Board affirms that this size  
21 requirement conflicts with the Constitution Article 7.05(D)(2)(d)(4). Further, the Board affirms its  
22 interpretation that the Constitution simply sets the 8.5x11” as the size limit, not the size requirement. This  
23 suspension shall remain in effect until the Board votes to lift it, or votes to modify this P&P section,  
24 whichever comes first.)

25 Moved by Beth and seconded

26 Main Motion 20-010 Passed with unanimous consent

27

28 **MEMBER COMMENTS – TIME CERTAIN AT 12:00 pm.**

29 A telephonic connection was established at 12:00 pm for all incoming calls from members wishing to address  
30 the Board.

31 Lawrence Camp Anchorage Chapter welcomed the board.

32 No calls – disconnected at 12:15 pm.

33 (The Executive Board took a Lunch break at 12:30 pm and resumed on record at 1:15 pm)

34 Main Motion 20-011 (Move to suspend the portion of P&P Section 9.06.020(C) that states the term of office  
35 “will expire three months after the expiration of the 3-year collective bargaining agreement”. But this motion,  
36 the board affirms its interpretation that the Chair of the Chief Steward shall serve a term of office that runs  
37 concurrently with his/her term as an elected Steward, regardless of the length of the relevant collective  
38 bargaining agreement. This suspension shall remain in effect until the board votes to lift it, or votes to modify  
39 this P&P section, whichever comes first.)

40 Moved by Beth and seconded

41 Main Motion 20-011 Passed with unanimous consent

42

43 Main Motion 20-012 (Move that the board interprets P&P Section 9.02.000(B) to mean that by signing the  
44 “Expectations of a Steward” form, Stewards are expected to comply with the duties, tasks, and expectations  
45 outlined in that document, and if they fail to do so, this is good cause for removal under Section 9.07.020(C.))



1 Moved by Beth and seconded

2 Main Motion 20-012 Passed with a vote: 10 yes, 0 no. Yes: Beth, Fowler, Wendel, Chuck, Jody, Ken, Matt,  
3 Winger, Nadine, Carl.

4  
5 Main Motion 20-013 (Move to amend the P&P as outlined in the P&P and Resolutions Subcommittee  
6 proposal distributed to the board on August 28<sup>th</sup>, 2019. A copy of the proposed changes will be attached to the  
7 subcommittee's written report and incorporated into the minutes by reference.)

8 Moved by Beth and seconded

9 Main Motion 20-013 Passed with a vote of 7 Yeas and 2 Abstained

10 Amendment 20-013A (Delete the President of each ASEA Chapter and add in the event a Chapter  
11 President cannot or chooses not to attend, they may appoint a member of their Chapter to attend in their  
12 stead. Replace with PAC Directors from each district)

13 Moved by Chuck and seconded

14

15 Main Motion 20-014 (Motion to table 20-013 until 0845 September 4<sup>th</sup>.)

16 Moved by Ken and seconded

17 Main Motion 20-014 Passed without objection

18

19 (The Executive Board took an at ease at 1:40 pm and resumed at 1:50 pm)

20

21 Main Motion 20-015 (Move that the Eboard P&P and Resolutions Committee continue its work as outlined  
22 previously in Motion 19-095 and report at the December meeting. Further move that the committee's duties  
23 be expanded to include work on any policy issue that the board feels will require extended discussion,  
24 research, or workshopping, so that the committee can do this in advance of meetings and bring  
25 recommendations to the full board.)

26 Moved by Beth and seconded

27 Main Motion 20-015 Passed without objection

28

29 Main Motion 20-016 (I move that the ASEA Executive Board endeavor to reduce costs associated with its  
30 quarterly meetings by purchasing laptops to electronically access documentation, with total cost not to exceed  
31 \$2,000.)

32 Moved by Carl and seconded

33 Amendment 20-016A (For State Executive Board positions.)

34 Moved by Courtney and seconded

35 Amendment 20-016A passed without objection

36 Main Motion 20-016 Passed as amended without objection with a vote of Yeas: Carl, Fowler, Courtney, Jody,  
37 Ken, Winger, Matt, Nadine; Nays: Chuck; Abstain: Beth

38 Main Motion 20-017 (Move to go into executive session for the purpose of discussing personnel to protect  
39 privacy of an individual.)

40 Moved by Beth and seconded

41

42 Main Motion 20-017 Passed without objection

43 (The Executive Board went into Executive Session at 2:45 pm., resuming on record at 3:44 pm.)

44

45 (The Executive Board took a break at 3:45 pm back on record at 3:52 pm)

46

47 (The Executive Board recessed for the evening at 4:36 pm.)

48



1 **DAY TWO – September 4, 2019**

2  
3 **CALL TO ORDER AND ROLL CALL (8:30 am)**

4 The Quarterly Business Session of the State Executive Board convened in the Training Room at the  
5 Headquarters of ASEA Local 52 and was called to order at 8:30 am by President Dawn Bundick, with a roll by  
6 Secretary Courtney Wendel who noted for the record that the following board members, guests, and staff were  
7 present. The presence of a quorum was declared.

8  
9 **Present were:**

10 Dawn Bundick, President  
11 Courtney Wendel, Secretary  
12 Ken Cramer, Central Representative  
13 Charles Stewart, Class 1 Representative  
14 Kenny Winger, Municipal Representative  
15 Beth Siegel, Northern Region Representative  
16 Carl Jacobs, Professional Representative  
17 Jody Morris, Rural Representative  
18 Nadine Lefebvre, Southeast Representative  
19 Chris Fowler, Technical Representative  
20 Matthew Culley, Bush Representative  
21 Jake Metcalfe, Executive Director (with voice/no vote)

22  
23 **Excused Absence:**

24 John White, Treasurer  
25 Michael French, Administrative Support

26  
27 **Also Present:**

28 Norma Jones, ASEA Administrative Assistant  
29 Jashua Bane, AFSCME Regional Communications Coordinator

30  
31  
32 **UNFINISHED BUSINESS (continued)**

33  
34 Amendment 20-013A (Delete the President of each ASEA Chapter and add in the event a Chapter  
35 President cannot or chooses not to attend, they may appoint a member of their Chapter to attend in their  
36 stead. Replace with PAC Directors from each district)

37 Moved by Chuck and seconded

38 Amendment 20-013A Failed

39  
40 Main Motion 20-013 Passed with a vote of 7 Yeas and 2 Nays (Beth, Chris, Courtney, Ken, Kenny  
41 Nadine & Carl; Chuck & Matt abstained)

42  
43 **Note of Record:** (It is noted for the record that Jeremy Kruse joined the meeting at 8:50 am, Maryann Ganacias  
44 at 8:58 am.)

45  
46 **Note of Record:** (It is noted for the record that Lawrence Camp joined the meeting at 9:01 am and Paris Walker  
47 at 9:07 am.)

48  
49 (The Executive Board took an at ease at 9:09 am and resumed at 9:15 am)





1 **REPORT - TRACY CONATY, PARIS WALKER – TIME CERTAIN AT 9:15 am**

2 Tracy Conaty gave her presentation of the Communication report and Paris Walker updated the Board of the  
3 progress of the Strategic Planning.

4

5 **NEW BUSINESS**

6

7 Main Motion 20-018 (I move that ASEA/AFSCME Local 52 declare its support for the Save Our State effort  
8 to Recall Governor Michael J Dunleavy.)

9 Moved by Nadine and seconded

10 Amendment 20-018A (I move to add the following: Pending the issuance of an administrative order which  
11 will inhibit the rights of public servants to organize in a union.)

12 Made by Carl and seconded

13 Amendment 20-018A passed without objection

14 Main Motion 20-018 passed without objection as amended

15

16 Main Motion 20-019 (I move that Executive Director provide the statistical number concerning membership  
17 to the executive board as part of the Executive Director's Report. Those statistical numbers should include at  
18 a minimum: Total Membership; Members "Opting Out"; New Hires to the State of Alaska; How many new  
19 hires attended Orientation; and how many new hires signed up.)

20 Moved by Ken and seconded

21 Main Motion 20-019 Passed without objection

22

23 Main Motion 20-020 (Move the board amend the ASEA budget for 2019-2020 to reflect a new administrative  
24 position of Deputy Executive Director. The funds for this position will come from expected revenue increases  
25 for 2019-2020.)

26 Moved by Ken and seconded

27 Main Motion 20-020 Failed (Courtney and Carl abstained.)

28

29 Main Motion 20-021 (Move to table motion 20-020 until 13:30 pm.)

30 Moved by Carl and seconded

31 Main Motion 20-021 Passed without objection

32 (The Executive Board took a Lunch break at 12:05 pm and resumed on record at 12:59 pm)

33 **MEMBER COMMENTS TIME CERTAIN 1:00 PM**

34

35 Jan Carolyn Hardy – requesting written response: minutes should show a table of contents and page numbers,  
36 report of resolution. Why the numbering scheme is different. Thank you for your time, thank you for all the  
37 work you are doing.

38

39 Lawrence Camp – no member comment at this time.

40

41 **VERBAL COMMITTEE REPORTS TIME CERTAIN 1:15 PM**

42 Lawrence for the Pride committee: The Pride Committee participated in the Talkeetna Pride Day, the  
43 Anchorage Pride Parade and had a booth at the Festival. Thanks to Jan Carolyn and Erinn for taking the lead.  
44 The Pride Committee requested assistance from other organizations to produce the Pride Project those  
45 organizations included PFLAG and TLFMC, thanks to their assistance we have our Decals.



1 The Pride Committee does have several members interested in joining the Committee, please appoint  
2 those members. The next Pride Committee meeting is Friday, Sept. 13<sup>th</sup> 5:30-6:30 pm via teleconference.  
3

4 Chuck for Class 1: has not been very active. Didn't have enough for a quorum in May, agreed that over the  
5 summer they would have it off. In August did have a meeting, Doug and Chuck were the only two on the line.  
6 At this point trying to put the Class 1 committee back together again. Believe have a few new folks who want  
7 to be on there. As for the PO Committee, been very busy and have had a lot of problems with management.  
8 Should have a report from Toya in your book. Very difficult to get management to meet with us.

9 Nadine for the Women's Issues Committee: resumed teleconference, took the summer off. Reduced the prices  
10 and if you are so included to make the pre-Christmas purchase. Winter is coming, get a new hoody. Looking  
11 forward to participating in the convention. For many years have done a fundraising and silent auction.  
12 Looking for any new members to come forward and become members.  
13

14 Main Motion 20-022 (Move to table motion 20-021 until 2:00 pm.)

15 Moved by Chuck and seconded

16 Main Motion 20-022 Passed without objection

17  
18 Main Motion 20-023 (Move the ASEA Eboard amend the 2019-2020 ASEA budget to reflect a new support  
19 staff position of Communications Lead. The funding for this position will come from expected revenue  
20 increases during 2019-2020.)

21 Moved by Ken and seconded

22  
23 Main Motion 20-023 Passed with a vote of 10 - 0  
24

25 Main Motion 20-024 (Move to go into executive session for the purpose of discussing personnel and  
26 negotiations.)

27 Moved by Jody and seconded

28 Main Motion 20-024 Passed without objection

29  
30 (The Executive Board went into Executive Session at 1:55 pm., resuming on record at 2:05 pm.)  
31

32 Main Motion 20-025 (Move that the Eboard Communications committee work with ASEA staff and Strategic  
33 Planning group on a Rural outreach program, with the specific purpose of increasing new hire sign ups and  
34 existing member retention, and report again at the December 2019 meeting.)

35 Moved by Beth and seconded

36 Main Motion 20-025 Passed without objection

37  
38 Main Motion 20-026 (Move to accept the mission statement as amended by the communications  
39 subcommittee at its June 2019 meeting which is attached to this motion and incorporated herein by reference.)

40 Moved by Beth and seconded

41  
42 Main Motion 20-026 Passed with Unanimous Consent  
43

44 **Note of Record:** (It is noted for the record that Sandra Lane AFSCME Western Region Education Coordinator  
45 along with Paris Walker joined the meeting at 2:33 pm.)  
46

47 Main Motion 20-027 (Move that the Eboard Communications committee continue its work with ASEA and  
48 AFSCME staff, as outlined previously in motions 19-49, 19-99, 19-120, and new assignments given at the  
49 September 2019 meeting, and report again at the December 2019 meeting.)

50 Moved by Beth and seconded



1 Main Motion 20-027 Passed without objection

2

3 Main Motion 20-028 (Move that the President and the Secretary provide written follow-up to the board  
4 regarding the status of tasks assigned to them in motion 19-085, as previously requested in motion 19-121.)  
5 Moved by Beth and seconded

6 Main Motion 20-028 Passed without objection

7

8 Main Motion 20-029 (Move that, pursuant to P&P 4.05.040A, Secretary Wendel will respond to member  
9 comments from Val Kenny and Jan Carolyn Hardy prior to and at the September 2019 meeting, or will  
10 delegate responsibility for those responses to the appropriate board or staff member as she deems necessary.)  
11 Moved by Beth and seconded

12 Main Motion 20-029 Passed without objection

13

14 Main Motion 20-030 (Move that the Treasurer provide a verbal or a written report for the December 2019  
15 meeting.)  
16 Moved by Beth and seconded

17 Main Motion 20-030 Passed without objection

18

## 19 **REPORT – PRESIDENT**

20

21 Main Motion 20-031 (I make a motion to accept all of President Bundick’s appointments to all committees.)  
22 Moved by Kenny and seconded

23 Main Motion 20-031 Passed without objection

24

25 Main Motion 20-032 (I move to accept the Presidents appointment of Michael French to the State P&P  
26 Resolution Subcommittee.)  
27 Moved by Courtney and seconded

28 Main Motion 20-032 Passed

29

30 Main Motion 20-033 (Postpone motion 20-003 (May 2020 meeting) until the December 2019 meeting.)  
31 Moved by Ken and seconded

32 Main Motion 20-033 Passed without objection

33

34

35 Main Motion 20-034 (To adjourn the September 3-4, 2019, quarterly business session of the ASEA/AFSCME  
36 Local 52 State Executive Board.)  
37 Made by Courtney and seconded

38 Main Motion 20-034 passed.

39 (Whereupon, the quarterly business session of the ASEA/AFSCME Local 52 State Executive Board  
40 adjourned at 4:15 pm.)

41

42 Respectfully submitted by  
43 Courtney Wendel, Secretary  
44 ASEA/AFSCME Local 52, AFL-CIO

45

