



ALASKA STATE EMPLOYEES ASSOCIATION

American Federation of State, County & Municipal Employees Local 52

PENDING APPROVAL BY THE
STATE EXECUTIVE BOARD

MINUTES OF
Quarterly Business Session
State Executive Board Zoom Meeting
Dec. 10-11, 2020
(Anchorage, AK)

DRAFT

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17

DRAFT

1 QUARTERLY BUSINESS SESSION OF THE
2 ASEA/AFSCME LOCAL 52 STATE EXECUTIVE BOARD
3 December 10-11, 2020 via ZOOM
4 Anchorage, AK
5

6 DAY ONE December 10, 2020
7

8 CALL TO ORDER AND ROLL CALL (8:34 am)

9 The Quarterly Business Session of the State Executive Board convened via ZOOM and was called to
10 order at 8:34 am by President Dawn Bundick, with a roll call by Secretary Courtney Wendel who
11 noted for the record that the following board members, guests, and staff were present. The presence
12 of a quorum was declared.
13

14 Present were:

15 Courtney Wendel, Secretary
16 Shawn Alexander, Treasurer
17 Carl Jacobs, Professional Representative
18 Robin Britt, Technical Representative
19 Ken Cramer, Central Representative
20 Beth Siegel, Northern Region Representative
21 Nadine Lefebvre, Southeast Representative
22 Jody Morris, Rural Representative
23 Scott Leigh, Bush Representative
24 Jake Metcalfe, Executive Director (with voice/no vote)
25

26 Excused Absence:

27 Charles Stewart, Class 1 Representative
28 Kenny Winger, Municipal Representative
29

30 Also Present:

31 Norma Jones, ASEA Administrative Assistant
32 Reber Stein, ASEA Information Officer
33 MaryAnn Ganacias, ASEA Internal Organizer
34 Samantha Harris, ASEA Communication Coordinator
35 Jeremy Kruse, AFSCME Area Field Services Director
36 Margaret Pohjola, ASEA Accountant
37

38 **Note of Record:** (It is noted for the record that the following attend the Zoom meeting Jennifer
39 Jones, Pamela Geary.)
40

41 President Bundick welcomed Robin Britt, who submitted obligation of an officer oath.

42 **ADOPT AGENDA**

43 Main Motion 21-047 (I move to adopt the agenda.)

44 Moved by Nadine and seconded by Carl

45 Amendment 21-047A (New business - Presentation from Retirees chapter 11.30 time certain,
46 and Health Trust at 11.45 on Friday.



1 New business- covid exposure in the workplace.

2 Made by Robin, seconded by Beth.

3 Amendment 21-047B (Update on new member hire efforts, update on building safety
4 committee process to unfinished business. P&P Committee Report is Beth, Communications
5 Committee is Carl and under Unfinished business. Remove P&P board duties as that is part
6 of the P&P report. P&P Changes are separate agenda item at the end of Unfinished Business)

7 Made by Nadine seconded by Scott

8 Main Motion 21-047 passed as amended, without objection.

9 Note of Record: (Jody joined at 8:50 am.)

10 Main Motion 21-048 (Move to adopt the election report as presented.)

11 Made by Courtney seconded by Jody.

12 Main Motion 21-048 FAILED with a vote of 0-7. Yea: 0 Nay: Carl, Nadine, Ken, Beth, Scott, Jody,
13 Courtney. 1 abstained Shawn

14
15 Main Motion 21-049 (Move to return the elections report to the Elections Committee for correction,
16 including redaction of the names of the voting members and verification of the vote tally to ensure
17 all properly cast votes were included.)

18 Made by Beth, seconded by Scott.

19
20 Main Motion 21-049 passed without objection.

21
22 **Note of Record:** (It is noted for the record the Executive Board took an at ease at 9:18 am back at
23 9:25 am.)

24
25 Main Motion 21-050 (I move to accept the poll vote.)

26 Made by Carl, seconded by Courtney

27 Main Motion 21-050 passed without objection.

28
29 REVIEW MINUTES (8/24-25/2020 Quarterly Business Session)

30
31 Main Motion 21-051 (I move to postpone acceptance of the August 2020 Quarterly Business Session
32 meeting minutes to the February meeting.)

33 Made by Beth, seconded by Courtney

34
35 Main Motion 21-051 passed without objection.

36
37 Main Motion 21-052 (Move to accept the special Eboard meeting minutes.)

38 Made by Jody, seconded by Courtney

39 Main Motion 21-052 passed without objection.

40
41 Main Motion 21-053 (Move to strike information from the secretary report in order to be in line with
42 the wishes of the board.)

43 Made by Jody, seconded by Scott



1 Amendment 21-053A (Move to strike “wish of the board” and substitute “in line with the
2 revised elections report”.)

3 Made by Beth, seconded by Jody

4 Main Motion 21-053 passed as amended without objection.

5
6 **Note of Record:** (It is noted for the record the Executive Board took an at ease at 9:50 am. back at
7 10:00 am.)

8
9 **WELLS FARGO PRESENTATION – TIMES CERTAIN AT 10:00 am.**

10
11 **SECRETARY REPORT**

12
13 Main Motion 21-054 (Move to accept the secretary report as amended.)

14 Made by Beth, seconded by Courtney

15 Main Motion 21-054 passed without objection.

16 **REPORT – EXECUTIVE DIRECTOR**

17 **Note of Record:** (It is noted for the record the Executive Board took an at ease at 11:50 am. back at
18 12:00 noon.)

19
20 **MEMBER COMMENTS – TIME CERTAIN AT 12:00 pm.**

21 Amber Barney member comment: express need to give chapter support to each chapter and that it’s
22 important to be able to give back to our members. ACT relies on them heavily. Details on ANC
23 chapter activities and how they give back to the members and community locally.

24
25 Cassandra Lynch, no member comment.

26
27 Jennifer Jones member comment: new to all of this and learning way around, thank for the work we
28 do. Happy for the virtual meetings to be able to attend and get to know everyone better. Being in
29 connection with everyone is very helpful. Wanted to bring up concern, sure it is widespread, for
30 COVID 19. At the Atwood building they were moving divisions around and was concerned with
31 them moving things as normal – very chaotic – and that did happen. Had to complain to building,
32 supervisors, and managers for people not wearing masks. They did immediately put out a notice for
33 people to wear masks and social distance, but it was too late. With that said, it does seem that all the
34 work that was being done has stopped. Had hoped that it was for those who spoke up. Thank
35 everyone for what they have done concerning COVID, training has been very helpful. More than we
36 get from the State.

37 (The Executive Board took a break at 12:15 pm., back on record at 1:15 pm.)

38 **UNFINISHED BUSINESS**

39
40 Main Motion 21-055 (Move that we accept the December 2020 P&P/Resolutions committee report
41 and the recommendations in it.)

42 Made by Beth on behalf of the P&P/Resolutions committee report and the recommendations in it.
43 Seconded by Scott



1 Main Motion 21-055 passed without objection.

2
3 Main Motion 21-056 (Move that we adopt as policy the duty lists attached as Appendices A – D to
4 the December 2020 P&P/Resolutions committee report, and instruct the Executive Director to ensure
5 these duty lists are distributed to every officer upon election to the Executive Board.)
6 Made by Beth on behalf of the P&P/Resolutions committee, seconded by Jody.

7 Main Motion 21-056 passed without objection.

8
9 Main Motion 21-057 (Move that we reiterate our instructions to President Bundick from Motion 20-
10 117, and explicitly instruct that she respond to emails within 24 hours for time-sensitive matters and
11 7 business days for all other matters.)
12 Made by Beth on behalf of the P&P/Resolutions committee, seconded by Carl.

13 Main Motion 21-057 passed without objection.

14
15 (Note of Record: Ken Cramer excused 2:03 pm.)

16
17 Main Motion 21-058 (Move that we refer to the P&P/Resolutions committee the task of developing
18 officer desk manuals and a 2-year Executive Board calendar, as well as consultation with AFSCME
19 on our officer duty lists, and that the committee provide a progress report at the February 2021
20 meeting.
21 Made on behalf of the P&P/Resolutions committee, seconded by Jody.

22 Main Motion 21-058 passed with unanimous consent.

23
24 Main Motion 21-059 (Move that the P&P/Resolutions committee continue its work as previously
25 outlined in Motion 20-015 and Motion 21-039, and any new assignments given at the December
26 2020 meeting, and report at the February 2021 meeting.)
27 Made by Beth on behalf of the P&P/Resolutions committee, seconded by Nadine.

28 Main Motion 21-059 passed without objection.

29
30 Main Motion 21-060 (I move that the EBoard Communications Committee continue its work with
31 ASEA and AFSCME staff, as outlined previously in motion 20-107, and any other new assignments
32 given at the December 2020 meeting or that may arise out of tasks already assigned, and report again
33 at the next quarterly business meeting.)
34 Made by Carl, seconded by Courtney

35 Main Motion 21-060 passed without objection.

36
37 Main Motion 21-061 (I move that the Executive Director approach AFSCME about securing a grant
38 of at least \$10,000 to pay for a PORAC benefit for ASEA members for up to one year, and bring a
39 report to the February 2021 meeting.)
40 Made by Beth, seconded by Courtney

41 Main Motion 21-061 passed with one objection (Shawn).

42
43 Main Motion 21-062 (Move to add Building Safety Committee update to the agenda for our
44 February meeting.)
45 Made by Beth, seconded by Courtney



1 Main Motion 21-062 passed without objection.

2

3 **NEW BUSINESS**

4

5 Main Motion 21-063 (I move that the ASEA Executive Board facilitate the drafting and issuance of a
6 letter to the AFSCME Judicial Panel requesting Ms. Barney's Judicial Panel ruling be overturned, so
7 she may service in elected positions.)

8 Made by Carl, seconded by Beth

9 Amendment 21-063A (Move to amend to add the words "and the AFSCME Executive Board"
10 after the words "Judicial Panel".)

11 Made by Beth, seconded by Carl

12

13 Ms. Bundick ruled the motion out of order. The ruling was overturned without objection with a vote
14 of 8 Nay 0 Yea.

15 Main Motion 21-063 passed as amended without objection.

16

17 (The Executive Board recessed for the evening at 4:30 pm.)

18

19

20 **DAY TWO December 11, 2020**

21

22 CALL TO ORDER AND ROLL CALL (8:32 am)

23 The Quarterly Business Session of the State Executive Board convened via ZOOM and was called to
24 order at 8:32 am by President Dawn Bundick, with a roll call by Secretary Courtney Wendel who
25 noted for the record that the following board members, guests, and staff were present. The presence
26 of a quorum was declared.

27

28 Present were:

29 Courtney Wendel, Secretary

30 Shawn Alexander, Treasurer

31 Carl Jacobs, Professional Representative

32 Robin Britt, Technical Representative

33 Ken Cramer, Central Representative

34 Beth Siegel, Northern Region Representative

35 Nadine Lefebvre, Southeast Representative

36 Jody Morris, Rural Representative

37 Scott Leigh, Bush Representative

38 Jake Metcalfe, Executive Director (with voice/no vote)

39

40 Excused Absence:

41 Charles Stewart, Class 1 Representative

42 Kenny Winger, Municipal Representative

43

44 Also Present:

45 Norma Jones, ASEA Administrative Assistant

46 Reber Stein, ASEA Information Officer



1 MaryAnn Ganacias, ASEA Internal Organizer
2 Samantha Harris, ASEA Communication Coordinator
3 Walter Blair, AFSCME Western Regional Director
4 (Note of Record: Mr. Blair introduced himself.)
5

6 **UNFINISHED BUSINESS** (continued)
7

8 Main Motion 21-064 (Move to adopt the P&P changes passed at the August 2020 meeting and sent
9 out for member comment in September 2020.)

10 Made by Beth on behalf of the P&P/Resolutions committee, seconded by Nadine.

11 Main Motion 21-064 passed without objection.
12

13 Main Motion 21-065 (Move that we refer to the P&P committee the task of defining what is an
14 “excused” v. an “unexcused” absence, and report at February 2021 meeting.)

15 Made by Beth on behalf P&P/Resolutions committee.

16 Main Motion 21-065 passed without objection
17

18 **Note of Record:** (It is noted for the record that the Board took an at ease 9:35 am back at 10:06 am.)
19

20 Main Motion 21-066 (Move a request for Robin Britt to be appointed to the P&P/Resolutions
21 subcommittee.)

22 Made by Beth, seconded by Jody

23 Main Motion 21-066 passed without objection.
24

25 Main Motion 21-067 (Move to accept the appointment of Robin Britt to the P&P/Resolutions
26 Subcommittee.)

27 Made by Beth, seconded by Jody

28 Main Motion 21-067 passed without objection.
29

30 **Jan Carolyn Hardy -TIMES CERTAIN 11:30 am**

31 Spoke on Retirees
32

33 **Shawn Staker – TIMES CERTAIN**

34 Chair of the Health Trust gave a report.
35

36 **(Note of Record:** The Executive Board took a break at 12:18 pm back on record at 12:50 pm.)
37
38

39 **REPORT – EXECUTIVE DIRECTOR**
40

41 Main Motion 21-068 (Move that we accept the Executive Director’s report, but go over the
42 organizing, arbitration, and communications sections during the meeting.)

43 Made by Beth, seconded by Jody.
44

45 Main Motion 21-068 passed without objection.



1 Main Motion 21-069 (Move to hold a special 2-day board meeting in mid-January, on a date that
2 works for the majority of the board in order to work on the budget, create a staff contract team,
3 develop a position on teleworking and create a written action plan for increasing membership.)
4 Made by Shawn, seconded by Scott

5 Main Motion 21-069 WITHDRAWN.

6
7 (It is noted for the record that Stacy Chamberlain and Mike Yestramski joined the meeting at 1:00
8 pm. The following also joined Amber Barney, John White, Robert Kinnard, John Honore, Zuzanna
9 Bobinski, Ryan Dukowitz and Margaret Pohjola.)

10

11 **MEMBER COMMENTS – TIME CERTAIN AT 1:00 pm.**

12

13 John Honore – with DMVA under AK Youth Academy. Asked to come here and speak for Dawn
14 Bundick. Known Dawn for many years. Clarify it is her second term. Has always been supportive of
15 AK Youth Academy, has answered questions and helped. Any time I need her she is always there.

16

17 **VERBAL COMMITTEE REPORTS – TIME CERTAIN**

18

19 Zuzanna Bobinski – Thanked everyone and Dawn for positive meeting.

20

21 **NEW BUSINESS** (continued)

22

23 Main Motion 21-070 (Move that pursuant to P&P Section 4.05.040, the Secretary respond, or
24 delegate responsibility for responding, to the P&P comments received prior to the meeting from
25 Robert Kinnard, Shawna Laderach, Kirsa Hughes-Skandijs, Megan Gosda, and Lawrence Camp; to
26 the verbal member comments made on December 10 by Amber Barney and Jenifer Jones, and to the
27 verbal member comments made by John Honore, John White, and Robert Kinnard on December 11.)
28 Made by Beth, seconded by Carl.

29

30 Main Motion 21-070 Passed without objection.

31

32 **REPORT - TREASURER**

33

34 Main Motion 21-071 (Move to hold a special 2-day board meeting in mid-January, on a date that
35 works for the majority of the board in order to work on the budget, create a staff contract team and
36 create a written action plan for increasing membership.)

37 Made by Shawn, seconded by Ken

38

39 Main Motion 21-071 passed with unanimous consent.

40

41 (Note of Record: The board took at ease at 3:07 pm. back at 3:14 pm.)

42

43 Main Motion 21-072 (Move to increase the capital budget by \$10,000 to purchase the referenced
44 computer hardware and accounting software.)

45 Made by Shawn seconded by Jody

46

47 Main Motion 21-072 passed without objection.

48



1 Main Motion 21-073 (I move to make a \$13,000 deduction from the mortgage interest line item,
2 \$10,000 deduction from the board expense line, and a \$7,000 deduction from the steward training
3 line item. To increase the arbitration by \$10,000, and increase the COPE assessment line item by
4 \$20,000.)

5 Made by Shawn, seconded by Courtney

6 Main Motion 21-073 passed without objection.

7
8 Main Motion 21-074 (Move that the Executive Director assess the viability and cost of holding a
9 virtual PELC sometime in March, and make a report and recommendation – including budget
10 implications – to the board by January 22, 2021. This assessment should assume presentations from
11 and meetings with legislators via electronic means, and at least 2 members from each chapter being
12 invited to participate. The President shall conduct a poll vote on or before January 25, 2021 with a
13 48-hour voting deadline, so the Board can determine if we will hold a PELC. If the Board votes to
14 hold a PELC, the Executive Director will facilitate setting that up, including sending an invitation to
15 all chapters as soon after the vote as practicable with a request to submit the names of chapter
16 members to participate.)

17 Made by Beth, seconded by Nadine

18 Amendment 21-074A (I move to amend that we include any executive board members along
19 with two members from each chapter to PEL.)

20 Made by Jody, seconded by Beth.

21 Main Motion 21-074 passed as amended with unanimous consent.

22

23 **REPORT - PRESIDENT**

24

25 Main Motion 21-075 (Move that we accept the President's Report with the exception of Committee
26 appointments and calendar of events.)

27 Made by Beth, seconded by Robin

28 Main Motion 21-075 passed without objection.

29

30 Main Motion 21-076 (Move that we put on the record President Bundick's acceptance of the
31 following resignations: Wynn Jennings from the Central seat on the Judicial Panel; Robin Britt from
32 the Rural seat on the Elections Committee; Alecia Rathlin from the Central seat on the Next Wave
33 committee; Cynthia Washington from the Central seat of the WIC; and Alecia Rathlin from the pro-
34 tem Bush seat on the WIC.)

35 Made by Beth, seconded by Nadine

36 Main Motion 21-076 passed without objection.

37

38 Main Motion 21-077 (Move that we accept President Bundick's request to move Eric Talbert from
39 the pro-tem Rural/Bush seat to the Central seat on the Judicial Panel, to fill the vacancy left by the
40 resignation of Wynn Jennings; to move Amber Barney from the pro-tem Southeast seat to the
41 Central seat on the Next Wave committee, to fill the vacancy left by the resignation of Alecia
42 Rathlin; to accept the appointment of Cheryl Cameron to the Northern seat on the WIC; to move
43 Adihel Wright from the At-Large seat to the Central seat on the WIC, to fill the vacancy left by the
44 resignation of Cynthia Washington; and to accept the appointment of Simeona Gallentes-Fenumia to
45 the At-Large seat on the WIC.)



1 Made by Beth, seconded by Nadine

2 Main Motion 21-077 passed with unanimous consent.

3
4 Main Motion 21-078 (Move that we reiterate our instructions to President Bundick from Motions 20-
5 154 and 21-031 regarding the solicitations for committee appointments, and explicitly instruct that
6 such solicitations will be sent to the membership on or before 12/31/2020.)

7 Made by Beth, seconded by Courtney

8 Main Motion 21-078 passed with unanimous consent.

9
10 Main Motion 21-079 (I would move to have our eboard meeting February 11-12.)

11 Made by Jody, seconded by Shawn

12 Amendment 21-079A (Amend to 2/16-17.)

13 Made by Shawn, no second.

14 Main Motion 21-079 passed without objection.

15
16 Main Motion 21-080 (Move to schedule the special Board meeting for the 14th and 15th of January.
17 Made by Shawn, seconded by Beth.)

18 Main Motion 21-080 passed without objection.

19
20 Main Motion 21-081 (Motion to adjourn at 4.24.)

21 Made by Nadine, seconded by Courtney

22 Main Motion 21-081 passed without objection.

23
24 (Whereupon, the quarterly business session of the ASEA/AFSCME Local 52 State Executive Board
25 adjourned at 4:24 pm.)

26 Respectfully submitted by

27
28
29 Courtney Wendel, Secretary
30 ASEA/AFSCME Local 52, AFL-CIO