

ALASKA STATE EMPLOYEES ASSOCIATION

American Federation of State, County & Municipal Employees Local 52

PENDING APPROVAL BY THE STATE EXECUTIVE BOARD

MINUTES OF ASEA/AFSCME LOCAL 52 Quarterly Business Session State Executive Board August 31- September 1, 2021 (via Zoom)

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1	QUARTERLY BUSINESS SESSION OF THE
2	ASEA/AFSCME LOCAL 52 STATE EXECUTIVE BOARD
3	August 31-September 1, 2021 via Zoom
4	
5	
6	DAY ONE – August 31, 2021
7	
8	CALL TO ORDER AND ROLL CALL (8:30 a.m.)
9	The Quarterly Business Session of the State Executive Board convened via ZOOM and was called
10	to order at 8:30 a.m. by President Dawn Bundick, with a roll call by Secretary Lawrence Camp
11	who noted for the record that the following board members, ASEA members, guests and staff
12	were present. The presence of a quorum was declared.
13	D
14	Present were:
15	Dawn Bundick, President
16	Lawrence Camp, Secretary
17	Shawn Alexander, Treasurer
18	Andrew Hills, Professional Representative
19 20	Robin Britt, Technical Representative Ken Cramer, Central Representative
21	Beth Siegel, Northern Region Representative
22	Jody Morris, Rural Representative
23	Nicki Thomas, Bush Representative
24	Michelle Denton, Municipal Representative
25	Jake Metcalfe, Executive Director (with voice/no vote)
26	Excused Absence:
27	Charles Stewart, Class I Representative
28	Leimomi Martin, Southeast Representative
29	
30	Also Present:
31	Jeremy Kruse, AFSCME Area Field Services Director
32	Norma Jones, ASEA Administrative Assistant
33	Reber Stein, ASEA Information Officer
34	Margaret Pohjola, ASEA Accountant
35	Samantha Harris, ASEA Communications Coordinator
36	A DODE A CENDA
37 38	ADOPT AGENDA
39	Main Motion 22–001 (Adopt Agenda)
40	Moved by Beth Siegel, seconded by Nicki Thomas
41	To adopt the agenda.
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1 2 3 4	Amendment 22–001A (Adopt Agenda) Moved by Beth Siegel, seconded by Lawrence Camp To amend the agenda to add "FY 2022 Financials" after FY 2021 Unaudited Financials, "Communications Committee" after P&P Sub-Committee and "Strategic Action Plan" under
5	Unfinished Business.
6	Amendment 22-001A passed, without objection.
7	Main Motion 22-001 passed as amended, without objection.
8	DOLL MOMPO
9	POLL VOTES Main Mating 22, 002 (Pall Votes - PORAC Count CNC Punk Sout and Pound Torus Puilding)
10	<u>Main Motion 22-002 (Poll Votes – PORAC Grant, CNC Bush Seat and Board Team Building)</u> Moved by Beth Siegel, seconded by Nicki Thomas
11 12	To accept the poll votes documented in the Secretary's Report as follows: PORAC Grant (poll
13	date 06/01: results reported 06/07), CNC Bush Seat (poll date 07/08: reported 07/12) and
14	scheduling of the October 13, 2021, team building/training (poll date 07/15: results reported 07/20).
15	Main Motion 22-002 passed, without objection.
16	
17	MINUTES
18 19	Main Motion 22-003 (May 2021 Quarterly Business Session and June 21 and 24, 2021 Special Meeting Minutes)
20 21 22	Moved by Beth Siegel, seconded by Jody Morris To adopt our May 2021 Quarterly Business Session Minutes and the June 21 and June 24 Special Meeting Minutes.
23	Amendment 22-003A (May 2021 Minutes)
24	Moved by Beth Siegel, seconded by Jody Morris
25	To amend the May 2021 Meeting Minutes to reflect that Main Motion 21-153 was
26	reconsidered and withdrawn, by deleting lines 37-41 from page 14 and replacing with the
27	following:
28 29	"Main Motion 21-172 (Motion to Reconsider Main Motion 21-152 – Chapter Per Capita Ruling)
30	Made by Beth Siegel, seconded by Jody Morris
31 32	Move to reconsider Main Motion 21-152, regarding requesting a ruling from AFSCME on the per capita issues.
33	Main Motion 21-172 passed without objection
34	Main Motion 21-153 was brought back to the table for reconsideration.
35	Main Motion 21-153 was withdrawn, without objection"
36	Amendment 22-003A passed, without objection.
37	Main Motion 22-003 passed as amended, without objection.

REPORT – EXECUTIVE DIRECTOR

1 2	(The Executive Board took an at ease at 9:26 a.m., resuming the record in general session at 9:34 a.m.)
3 4	(Note of Record: Stacy Chamberlain, Mike Yestramski, Ed Smyers, Sarah Caverly and Shawn
5	Alexander joined the meeting at 9:35 a.m.)
6 7	AFSCME INTERNATIONAL VICE PRESIDENTS (IVPs) – TIMES CERTAIN 9:30 A.M.
8 9 10	AFSCME IVPs Mike Yestamski and Stacy Chamberlin presented their reports of how their respective areas and affiliates were dealing with COVID especially in the workplace.
11 12 13	(Note of Record: Joelle Hall, President of AFL-CIO, Alaska, joined the meeting at 9:55 a.m.)
14 15	AFL-CIO PRESIDENT - TIMES CERTAIN 10:00 A.M.
16 17 18 19	AFL-CIO President Joelle Hall presented the Board an update on the PRO Act, AFL-CIO new hire in Fairbanks, Redistricting process and the Alaskans for Fair Redistricting and the Constitutional Convention vote next year.
20 21 22 23	Main Motion 22-004 (Amend Agenda) Moved by Beth Siegel, seconded by Lawrence Camp To adjust the agenda to delay the Treasurer's Report to either after Wells Fargo Report or after Committee Reports in order to allow more time for the AFL-CIO presentation.
24 25 26	Amendment 22-004A (Agenda) Moved by Shawn Alexander, seconded by Beth Siegel To move the Treasurer's Report after Committee Reports.
27	Amendment 22-004A passed, without objection.
28 29	Main Motion 22-004 passed as amended, without objection.
30 31	(The Executive Board took an at ease at 10:52 a.m., resuming the record in general session at 10:57 a.m.)
32 33 34 35 36	OBLIGATION OF AN OFFICER Duly elected ASEA/AFSCME Local 52, AFL-CIO, State Executive Board member Michelle Denton, Municipal Representative, was sworn in and subscribed to the "Obligation of an Officer."
37 38	WELLS FARGO PRESENTATION - TIMES CERTAIN 11:00 A.M.
39 40 41	(The Executive Board took an at ease at 11:32 a.m., resuming the record in general session at 11:35 a.m.)
42 43 44	(The Executive Board took a break at 11:55 a.m., resuming the record in general session at 1:00 p.m.)
45	MEMBER COMMENTS - TIME CERTAIN AT 1:00 P.M.

A telephonic connection was established at 1:00 p.m. for all incoming calls from members wishing to address the Board.

3 4 5

(The member comments segment of the agenda concluded with telephonic disconnection at 1:15 p.m. No member comments were received at this time.)

6 7 8

VERBAL COMMITTEE REPORTS – TIME CERTAIN AT 1:15 P.M.

9

Pride Committee – Chair Lawrence Camp reported that the committee took a hiatus for the summer and looking to plan a meeting in the fall.

12

Conservative Caucus Committee – Board Liaison Robin Britt reported that she is working on organizing the committee.

15

Veterans' Committee – Board Liaison Lawrence Camp reported that he will reach out to the committee members to setup a meeting.

18 19

TREASURERS'S REPORT

20

- 21 <u>Main Motion 22-005 (FY 2022 Budget Revision)</u>
- 22 Moved by Shawn Alexander, seconded by Ken Cramer
- To decrease budget line item Organizing Wage (5035) by \$47,848.00 and increase Chapter
- 24 Support (3210) by \$47,848.00.
- 25 Main Motion 22-005 passed, without objection.

26

- 27 *Main Motion 22-006 (Executive Session)*
- 28 Moved by Shawn Alexander, seconded by Jody Morris
- 29 To go into Executive Session to protect the privacy of individuals and the confidentiality of
- 30 negotiations.
- 31 Main Motion 22-006 passed, without objection.

32

33 (The Executive Board went into Executive Session at 1:37 p.m., resuming the record in general session at 2:13 p.m.)

35

36 (**Note of Record**: Ken Cramer left the meeting at 1:43 p.m. & Robin Britt left the meeting at 2:10 p.m.)

- 39 *Main Motion 22-007 (Staff Retirement Incentive)*
- 40 Moved by Shawn Alexander, seconded by Andrew Hills
- 41 Pursuant to Main Motion 21-138, move that the Executive Director be authorized to offer a
- retirement incentive under the terms presented and agreed to by the EBoard negotiating team on
- August 27, 2021, and presented to the entire Board in Executive Session on August 31, 2021.
- 44 Main Motion 22-007 passed, without objection.

(The Executive Board took an at ease at 2:18 p.m., resuming the record in general session at 2:23 1 2 p.m.) 3 Main Motion 22-008 (FY 2022 Financials) 4 Moved by Beth Siegel, seconded by Jody Morris 5 We delay review of the FY22 Financials until 8:30 a.m. tomorrow morning. 6 7 Main Motion 22-008 passed, without objection. 8 9 UNFINISHED BUSINESS 10 *Main Motion 22-009 (2022 Convention Parliamentarian Selection)* 11 Moved by Beth Siegel, seconded by Jody Morris) 12 That ASEA select and retain Al Gage as the parliamentarian for its 2022 ASEA Biennial 13 Convention and pre-convention work sessions, as outlined in Mr. Gage's July 21, 2021 bid. 14 15 Main Motion 22-009 passed, with unanimous consent. 16 17 *Main Motion 22-010 (P&P/Resolutions Sub-Committee)* Moved by Jody Morris, seconded by Beth Siegel 18 That the P&P/Resolutions Sub-Committee continue its work as previously outlined in Motions 20-19 015, 21-039, 21-058, 21-059, 21-151 and any new assignments that may arise out of tasks already 20 assigned and report at the December 2021 meeting. 21 22 Main Motion 22-010 passed, without objection. 23 24 *Main Motion 22-011 (Communications Committee)* Moved by Jody Morris, seconded by Robin Britt 25 That the Communications Committee continue its work as previously outlined in Motions 19-049, 26 27 19-099, 19-120, 20-027, 21-176 and any new assignments given at the August meeting or that may 28 arise out of tasks already assigned and report at the December 2021 meeting. 29 Amendment 22-011A (Communications Committee) 30 Moved by Beth Seigel, seconded by Lawrence Camp 31 To amend "August" to "Fall." 32 33 Amendment 22-011A passed, without objection. Main Motion 22-011 passed as amended, with unanimous consent. 34 35 Main Motion 22-012 (ASEA Action Plan and Safety Committee Update) 36 Moved by Beth Siegel, seconded by Jody Morris 37 That staff undertake and conduct a survey ascertaining on what issues our members most want to 38

be contacted, their preferred methods for being contacted and report at the December 2021

43 <u>Main Motion 22-013 (ASEA Online Meeting Authorization Process)</u>

Main Motion 22-012 passed, without objection.

39

40

41

42

meeting.

- 1 Moved by Beth Siegel, seconded by Lawrence Camp
- 2 Pursuant to the recommendation in the Secretary's Report, move that staff formulate a plan to
- 3 identify online meeting attendees, with particular attention to large gatherings, in order to ensure
- 4 non-ASEA members are not permitted to attend unless they are allowed under the rules of the
- 5 particular meeting.
- 6 Main Motion 22-013 passed, without objection.
- 7 (The Executive Board took an at ease at 2:55 p.m., resuming the record in general session at 3:00
- 8 p.m.)

10 (**Note of Record**: Ken Cramer rejoined the meeting at 3:00 p.m.)

11

- 12 <u>Main Motion 22-014 (ASEA Strategic Plan)</u>
- Moved by Lawrence Camp, seconded by Jody Morris
- 14 That the ASEA Strategic Goals and Action Plan accepted with Main Motion 20-049 at the
- December 11-12, 2019, Quarterly Business Session posted under the Governing Documents
- section of the ASEA website by September 9, 2021.
- 17 <u>Amendment 22-014A (ASEA Strategic Plan)</u>
- Moved by Beth Siegel, seconded by Lawrence Camp
- To amend to add the words, "be" before posted and "replacing the 2012 report that is currently
- 20 there" at the end of the motion.
- 21 Amendment 22-014A passed, without objection.
- 22 Main Motion 22-014 passed as amended, without objection.

23

24 NEW BUSINESS

25

- 26 *Main Motion 22-015 (PORAC Update)*
- 27 Moved by Beth Siegel, seconded by Shawn Alexander
- 28 Move that the PORAC issue be referred to the Communications Committee working in concert with the
- 29 AED, Communications Coordinator and Class 1 Representative and that they bring a recommendation to
- 30 the December 2021 meeting.
- 31 Main Motion 22-015 passed, with unanimous consent.

32

33 REPORT – EXECUTIVE DIRECTOR

34

- 35 <u>Main Motion 22-016 (Executive Director's Report)</u>
- 36 Moved by Beth Siegel, seconded by Nicki Thomas
- 37 That we accept the Executive Director's Report into the record with allowance for questions by
- 38 the Board.
- 39 Main Motion 22-016 passed, without objection.

40

- 41 (The Executive Board took an at ease at 3:34 p.m., resuming the record in general session at 3:50
- 42 p.m.)

REPORT – SECRETARY 1 2 3 Main Motion 22-017 (Secretary's Report) Moved by Beth Siegel, seconded by Jody Morris 4 That we accept the Secretary's Report into the record with allowance for questions by the Board. 5 6 7 Main Motion 22-017 passed, with unanimous consent. 8 9 *Main Motion 22-018 (Backup Secretary Appointment)* Moved by Beth Siegel, seconded by Jody Morris 10 That, per the plan of succession discussed at the December 2020 meeting, to appoint a board 11 member to be the backup for the ASEA Secretary between this meeting and the next quarterly 12 session. 13 Main Motion 22-018 passed, without objection. 14 15 16 **REPORT - PRESIDENT** 17 Main Motion 22-019 (Backup Secretary Appointment) Moved by Beth Siegel, seconded by Jody Morris 18 To accept President Bundick's appointment of Andrew Hills to be the backup Secretary between 19 this meeting and the next quarterly business session. 20 Main Motion 22-019 passed, without objection. 21 22 23 Main Motion 22-020 (President's Report) Moved by Beth Siegel, seconded by Shawn Alexander 24 To accept the President's Report with the exception of the Committee Appointments and that the 25 26 Calendar of Events be moved separately and with allowance for questions by the Board. Main Motion 22-020 passed, with unanimous consent. 27 28 29 Main Motion 22-021 (President's Report Questions) Moved by Ken Cramer, seconded by Nicki Thomas 30 31 To postpone the questions to the President's Report to tomorrow morning. Main Motion 22-021 passed, with unanimous consent. 32 33 34 Main Motion 22–022 (FY 2022 Financial Reports) Moved by Beth Siegel, seconded by Lawrence Camp 35 To delay the FY 2022 Financial Reports to 9:30 a.m. tomorrow. 36 Main Motion 22-022 passed, with unanimous consent. 37 38 39 40 DAY TWO – September 1, 2021 41 42 CALL TO ORDER AND ROLL CALL (8:30 A.M.)

The Quarterly Business Session of the State Executive Board convened via ZOOM and was called

43

- to order at 8:33 a.m. by President Bundick, with a roll call by Secretary Lawrence Camp who noted
- 2 for the record that the following Board members, ASEA members, guests and staff were
- 3 present. The presence of a quorum was declared.

- 5 Present were:
- 6 Dawn Bundick, President
- 7 Lawrence Camp, Secretary
- 8 Shawn Alexander, Treasurer
- 9 Andrew Hills, Professional Representative
- 10 Robin Britt, Technical Representative
- 11 Charles Stewart, Class 1 Representative
- 12 Ken Cramer, Central Representative
- 13 Beth Siegel, Northern Region Representative
- 14 Jody Morris, Rural Representative
- 15 Nicki Thomas, Bush Representative
- 16 Michelle Denton, Municipal Representative
- Jake Metcalfe, Executive Director (with voice/no vote)
- 18 Excused Absence:
- 19 Leimomi Martin, Southeast Representative

20

- 21 Also present:
- 22 Jeremy Kruse, AFSCME Area Field Services Director
- Norma Jones, ASEA Administrative Assistant
- 24 Margaret Pohjola, ASEA Accountant
- 25 Reber Stein, ASEA Information Officer
- 26 Samantha Harris, ASEA Communications Coordinator

27

28 (Note Of Record: It is noted for the record that ASEA member Sarah Caverly dialed into the

29 Zoom meeting at 8:30 a.m.)

30

31 **REPORT – PRESIDENT** (continued)

32

- 33 <u>Main Motion 22–023 (Veterans Committee Resignation)</u>
- Moved by Lawrence Camp, seconded by Robin Britt
- 35 To accept the resignation of Keith Heim, as Chair and Central Seat representative of the Veterans'
- 36 Committee and the At-Large Seat of the ASEA Pride Committee.
- 37 Main Motion 22-023 passed, without objection.

38

- 39 *Main Motion 22–024 (Veterans Committee Seat Reassignment)*
- 40 Moved by Lawrence Camp, seconded by Beth Siegel
- 41 Move to accept the recommendation of President Bundick to move Donal Lewis from the
- 42 Southeast Seat (pro tem) to the vacant Central Seat on the Veterans Committee.
- 43 Main Motion 22-024 passed, without objection.

- 1 <u>Main Motion 22–025 (Committee Appointments)</u>
- 2 Moved by Lawrence Camp, seconded by Beth Siegel
- 3 To accept President Bundick's appointments of: Joe Carrillo, Southeast Seat to the Veterans'
- 4 Committee; Shawn Gardner, Central Seat and Sarah Caverly, At-Large Seat, to the ASEA Pride
- 5 Committee; Ethan Hubbard, Southeast Seat and Nicholas Thompson, Bush Seat, to the
- 6 Conservative Caucus Committee; James Starzec, Central Seat to the DOT Committee; Nicholas
- 7 Thompson, Bush Seat to the Nurses Committee; and, Supanika Ordonez-Ackerman, Rural Seat
- 8 (pro tem) to the Women's Issues Committee (WIC).
- 9 Main Motion 22-025 passed, without objection.

- 11 <u>Main Motion 22–026 (Judicial Panel Appointments)</u>
- Moved by Lawrence Camp, seconded by Chuck Stewart
- 13 To accept President Bundick's recommended appointment of Peter Scott as Chair and to the
- Southeast Seat and Eric Talbert to the Central Seat to the ASEA Judicial Panel.
- 15 Main Motion 22-026 passed, without objection.

16

- 17 *Main Motion 22-027 (DPA Committee Appointment)*
- Moved by Beth Siegel, seconded by Jody Morris
- 19 To accept the appointment of Tai Taafua to the Central Seat of the DPA Committee. Further move
- 20 to acknowledge for the record that Donna Folger has left state service, creating a vacancy in the
- 21 Central Seat of the Elections Committee.
- 22 Main Motion 22-027 passed, without objection.

23

- 24 <u>Main Motion 22–028 (Board Liaison Appointment Next Wave Committee)</u>
- 25 Moved by Beth Siegel, seconded by Nicki Thomas
- 26 To accept President's appointment of Ken Cramer as the Board Liaison to the Next Wave
- 27 Committee.
- 28 Main Motion 22-028 passed, with unanimous consent.

29

- 30 *Main Motion 22–029 (Statement of Interests ASEA Elections Committee)*
- 31 Moved by Beth Siegel, seconded by Ken Cramer
- Move that the Executive Director send an email to all affected ASEA members soliciting for the
- vacant seats to the Elections Committee, giving 15 days to return Statements of Interest. Further
- move that all Statements of Interest be sent to the Board within 2 business days of the end of the
- solicitation period. Further move that, no later than 2 business days after the Statements of Interest
- have been sent to the Board, President Bundick hold a poll vote for the Board to make
- appointments to the vacant seats.
- 38 Main Motion 22-029 passed, with unanimous consent.

39

40 CALENDAR OF EVENTS

41

- 42 *Main Motion 22–030 (February 2022 Quarterly Meeting)*
- 43 Moved by Beth Siegel, seconded by Robin Britt

- 1 To hold our February Quarterly Meeting February 15 and February 16, 2022 in a blended meeting
- 2 format based in Anchorage, in accordance with Motion 21-140 passed during the May
- 3 2021 meeting.
- 4 Main Motion 22-030 passed, without objection.

6 (The Executive Board took an at ease at 9:10 a.m., resuming the record in general session at 9:30 a.m.)

8

9 (Note of Record: Shawn Alexander joined the meeting during the break at 9:30 a.m.)

10

- 11 Main Motion 22–031 (PORAC Survey)
- Moved by Chuck Stewart, seconded by Nicki Thomas
- 13 To send out survey again for PORAC to Probation Officers by September 8, 2021, with closing
- 14 date of October 8, 2021.
- Main Motion 22-031 failed, with a vote of Yeas: 2, Nays: 5, Abstentions: 3
- 16 Yeas: Chuck Steward and Lawrence Camp; Nays: Andrew Hills, Beth Siegel, Ken Cramer,
- 17 Michelle Benton and Shawn Alexander; Abstentions: Jody Morris, Nicki Thomas and Robin Britt.

18

19 (**Note of Record:** Anchorage Chapter President Ed Smyers joined the meeting at 10:02 a.m.)

20

- 21 *Main Motion 22–032 (AED Executive Session Participation)*
- 22 Moved by Beth Siegel, seconded by Ken Cramer
- That the AED be allowed to attend any Executive Session that is or would be normally attended
- by the ED, unless specifically excluded by a majority vote of the Board.
- 25 Main Motion 22-032 passed, with unanimous consent.

26

27 TIME CERTAIN – AARC52 RETIREE CHAPTER VICE PRESIDENT 12:15 p.m.

28

29 (Note of Record: AARC52 Retiree Chapter Vice President Jan Carolyn Hardy was asked to present at 10:00 a.m.)

31

- Jan Carolyn Hardy gave an update to the Executive Board on the Retirees How the AARC52
- Retiree Chapters can assist the current active members of ASEA/AFSCME Local 52 and the
- 34 ASEA Executive Board.?

35 36

TIME CERTAIN – MEMBER COMMENTS 12:00 NOON

37

38 (Note of Record: ASEA Member Jennifer Wells joined the meeting at 12:00 Noon.

39

- 40 *Main Motion 22–033 (Jodi Andres Member Comment Response)*
- 41 Moved by Beth Siegel, seconded by Robin Britt
- That pursuant to P&P Section 4.4.05.040(B), Secretary Camp work with Executive Director
- 43 Metcalfe to respond to Sister Jodi Andres' comment at the June 21st Special EBoard meeting,
- specifically explaining the purpose of Executive Session and why it was necessary to enter into

Executive Session for the Board Meeting. 1 2 Main Motion 22-033 passed, with unanimous consent. 3 4 (The Executive Board took an at ease at 10:36 a.m. resuming the record in general session at 12:00 noon with a roll call.) 5 6 7 Main Motion 22–034 (MEMBER COMMENT PERIODS) Moved by Beth Siegel, seconded by Shawn Alexander 8 That at our December 2021 meeting, we have two "MEMBER COMMENT" periods on Day 1 9 and no MEMBER COMMENT period on Day 2. Further move that on Day 1, the first MEMBER 10 COMMENT period would be from noon -12:15 or until all members have finished commenting; 11 committee reports would follow immediately thereafter, further move that the second MEMBER 12 13 COMMENT period would be from 4:30 – 4:45 or until all members have finished commenting. Amendment 22-034A (MEMBER COMMENT PERIODS) 14 Moved by Jody Morris, seconded by Ken Cramer 15 To amend to include "member comments can be emailed to ASEA Headquarters prior to 16 quarterly meetings." 17 Amendment 22-034A passed, without objection. 18 19 Main Motion 22-034 passed as amended, without objection. 20 21 (The Executive Board took an at ease at 9:51 a.m., resuming the record in general session at 10:01 22 a.m.) 23 *Main Motion 22–035(Adjournment)* 24 25 Moved by Beth Siegel, seconded by Andrew Hills Move to adjourn the August 31–September 1, 2021 Quarterly Business Session. 26 Main Motion 22-035 passed, without objection. 27 28 (Whereupon, the Quarterly Business Session of the ASEA/AFSCME Local 52 State Executive 29 30 Board adjourned at 3:29 p.m.) 31 32 33 Respectfully submitted by Lawrence Camp, Secretary 34 ASEA/AFSCME Local 52, AFL-CIO 35