PENDING APPROVAL OF
STATE EXECUTIVE BOARD

MINUTES OF
ASEA/AFSCME LOCAL 52
Quarterly Business Session
State Executive Board
February 18-19, 2014
(Juneau AK)

Minutes Amended*:
See February 18-20, 2015 Minutes, Motion 15-008

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QUARTERLY BUSINESS SESSION OF THE
ASEA/AFSCME LOCAL 52 STATE EXECUTIVE BOARD
FEBRUARY 18-19, 2014
GOLDBELT HOTEL – JUNEAU AK

DAY ONE – 02/18/2014

CALL TO ORDER AND ROLL CALL (8:35 a.m.)
The quarterly business session of the State Executive Board convened in the Chilkat Room at the Goldbelt Hotel and was called to order at 8:35 a.m. by President Val Kenny. Secretary Michael Williams called the roll and noted for the record the following board members and staff to be present. The presence of a quorum was declared.

Present were:
Valerie Kenny, President
Michael Williams, Secretary
Chris Pace, Treasurer
Anthony Lopez, Rural Representative
Autumn Vea, Central Representative
Charles “Chuck” Stewart, Class I Representative
Donna Gellings, Administrative Support Representative
Jud Kirkness, Municipal Representative
Maureen “Mo” Koezuna, Bush Representative
Pamela Harper, Technical Representative
Rich Sewell, Professional Representative
Robert Sewell, Southeast (Juneau) Representative
Shawn Alexander, Northern Region Representative
Jim Duncan, Executive Director (with voice/no vote)

Also present: Joyce Winton, ASEA Administrative Assistant

Member(s) present: Leimomi Martin, Juneau Chapter (joined the meeting at 8:40 a.m.)

ADOPT AGENDA

Main Motion 14-033 (Adopt Agenda)
Moved by Chris Pace, seconded by Jud Kirkness
To adopt the agenda as presented.

Amendment 14-033A
The following amendment to the agenda was brought forward:

- Under New Business - Add: Weather and State Office Closure

Amendment 14-033A passed, without objection

Main Motion 14-033 as amended passed, without objection.
APPROVE MINUTES (12/16-17/2013)

Main Motion 14-034 (Adopt 12/16-17/13 Minutes – Quarterly Business Session-Anchorage)
Moved by Pam Harper, seconded by Chuck Stewart
To approve the December 16-17, 2013, minutes (Quarterly Business Session-Anchorage) as presented.

Amendment 14-034A
To make the following correction:
- Page 5, line 12, change Steward to Stewart

Amendment 14-034A passed, without objection.

Main Motion 14-034 passed as corrected, without objection.

RECEIVE INTO RECORD ANY POLLS

Main Motion 14-035 (Accept Poll into Record – E-Board/President’s Meeting Doodle Poll)
Moved by Mike Williams, seconded by Tony Lopez
To accept the poll into the record as presented:

Poll dated December 19, 2013 (Statewide Executive Board/Chapter President Meeting Dates) set February 27-28, 2014 as meeting dates for the Statewide Executive Board and Chapter Presidents to meet in Anchorage.

Main Motion 14-035 passed, without objection.

REPORT – EXECUTIVE DIRECTOR

Budget Review/Update
FY 2014 Unaudited Financial Statements

The Executive Director presented the FY 2014 Balance Sheet with no questions from the Board.

Regarding the Budget for FY14, for the six months ending December 31, 2013, (Budget vs. Actual) the following items were especially noted:

REVENUE
Gross Dues Revenue is approximately $60,500 more than originally projected for this timeframe and we are slightly under budget for Total Dues Obligations for the period ending December 31, 2013.

Total actual expenses are approximately 8.5% under the projected year-to-date budget for the six months ending December 31, 2013.

Main Motion 14-036 (FY14 Budget Amendment – Statewide Executive Board/Chapter President Meeting)
Moved by Rich Sewell, seconded by Chuck Stewart
To add a line item Statewide Executive Board/Chapter President Meeting governance expense of $18,500 to the FY 2014 budget.
Main Motion 14-036 passed, without objection.

Main Motion 14-037 (Delegate Election - AFSCME International Convention)
Moved by Mo Koezuna, seconded by Chuck Stewart
To amend the budget to include $25,000 for costs to elect delegates to attend the AFSCME International Convention, July 14-18, 2014 in Chicago, Illinois.

Main Motion 14-037 passed, without objection.

NEW BUSINESS

Proposed FY 2015 Budget

Main Motion 14-038 (Proposed FY 2015 Budget)
Moved by Rich Sewell, seconded by Donna Gellings
To add two columns to the proposed budget document, the first column being the dollar difference between FY 2014 and 2015 and the second column being the percentage difference between the two years.

Main Motion 14-038 passed, without objection.

(The State Executive Board took a break at 9:55 a.m., resuming general session at 10:20 a.m.)

Convention Rules and Order of Business

Main Motion 14-039 (15th Biennial Convention Rules)
Moved by Mike Williams, seconded by Mo Koezuna
To adopt the proposed 15th Biennial Convention Rules as presented

Amendment 14-039A
Moved by Chris Pace, seconded by Robert Sewell
To strike General Rule #10

Amendment 14-039A failed, with objection

Amendment 14-039B
Moved by Rich Sewell, seconded by Mike Williams
To General Rule #10 - add language, …campaigning or electioneering for union office during….

Amendment 14-039B passed, without objection

Amendment 14-039C
Moved by Mike Williams, seconded by Mo Koezuna
To General Rule #11 - change 60 days to 90 days.

Amendment 14-039C passed, without objection
Amendment 14-039D
Moved by Robert Sewell, seconded by Donna Gellings
To General Rule #5—add language, …not to be distributed or displayed on the Convention floor…. 

Amendment 14-039D passed, without objection

Amendment 14-039E
Moved by Chuck Stewart, seconded by Autumn Vea
Add General Rule #8 under Registration and Administration, which will read, “You must sign in with a committee or at the ASEA Convention Office each morning and again after lunch when attending a Convention session. Sign in sheets will be used for verification of attendance for the approval of business leave usage.”

Amendment 14-039E passed, without objection

Main Motion 14-039 passed as amended, without objection.

Secretary, Mike Williams suspended the order to take up Convention Committee Appointments.

President Val Kenny noted that Committee Appointments were made based on trying to create a greater degree of (1) diversity across geographic areas and (2) gender equality within the Committee.

(The State Executive Board took a break at 11:38 a.m., resuming general session at 12:00 p.m.)

MEMBER COMMENTS – TIMES CERTAIN AT 12:00 p.m.
The telephonic connection was established at 12:00 p.m. for all incoming calls from members wishing to address the Board, with the meeting continuing until a call is connected or a member joined the meeting.

- Leimomi Martin, Juneau Chapter—15th Biennial Convention Committee Appointments
- Nadine LeFebvre, Juneau Chapter—15th Biennial Convention Committee Appointments

(The State Executive Board took a break at 12:20 p.m., resuming general session at 1:12 p.m.)

Proposed Resolutions

Main Motion 14-040 (Proposed Resolutions)
Moved by Mike Williams, seconded by Shawn Alexander
To only accept Resolutions into the record that were received by the January 24, 2014 due date.

Main Motion 14-040 passed, without objection.

Main Motion 14-041 (Proposed Resolution No. 1)
Moved by Mo Koezuna, seconded by Pam Harper
To recommend “ADOPT as published” for Resolution No. 1

Main Motion 14-041 passed, without objection.
Main Motion 14-042 (Proposed Resolution No. 2)
Moved by Mo Koezuna, seconded by Jud Kirkness
To recommend “ADOPT as published” for Resolution No. 2
Main Motion 14-042 passed, without objection.

Main Motion 14-043 (Proposed Resolution No. 3)
Moved by Tony Lopez, seconded by Mo Koezuna
To recommend “ADOPT as published” for Resolution No. 3
Main Motion 14-043 passed, without objection.

Main Motion 14-044 (Proposed Resolution No. 4)
Moved by Rich Sewell, seconded by Mo Koezuna
To recommend “ADOPT as published” for Resolution No. 4
Main Motion 14-044 passed, with objection.

Main Motion 14-045 (Proposed Resolution No. 5)
Moved by Donna Gellings, seconded by Chuck Stewart
To recommend “ADOPT as published” for Resolution No. 5
Main Motion 14-045 failed, with objection

Main Motion 14-046 (Proposed Resolution No. 5)
Moved by Chris Pace, seconded by Mo Koezuna
To recommend “ADOPT /with Comment” for Resolution No. 5
Main Motion 14-046 failed, with objection

Main Motion 14-047 (Proposed Resolution No. 5)
Moved by Autumn Vea, seconded by Mo Koezuna
To recommend “DO NOT ADOPT as published” for Resolution No. 5
Main Motion 14-047 failed, by a vote of 6:6, with 1 abstention

Main Motion 14-048 (Proposed Resolution No. 5)
Moved by Donna Gellings, seconded by Pam Harper
To recommend “DO NOT ADOPT /with Comment” noting that the appropriate referral is to the Health Trust.
Main Motion 14-048 passed, without objection.
Main Motion 14-049 (Proposed Resolution No. 6)
Moved by Shawn Alexander, seconded by Autumn Vea
To recommend “DO NOT ADOPT as published” for Resolution No. 6
Main Motion 14-049 passed with 6:3 vote, with 3 abstentions.

Main Motion 14-050 (Proposed Resolution No. 7)
Moved by Mike Williams, seconded by Shawn Alexander
To recommend “DO NOT ADOPT as published” for Resolution No. 7
Main Motion 14-050 passed, with 1 abstention.

Main Motion 14-051 (Proposed Resolution No. 8)
Moved by Mo Koezuna, seconded by Tony Lopez
To recommend “No Recommendation” for Resolution No. 8
Main Motion 14-051 passed, without objection.

Main Motion 14-052 (Proposed Resolution No. 9)
Moved by Donna Gellings, seconded by Chuck Stewart
To recommend “No Recommendation” for Resolution No. 9
Main Motion 14-052 passed, without objection.

Main Motion 14-053 (Proposed Resolution No. 10)
Moved by Chris Pace, seconded by Robert Sewell
To recommend “ADOPT as published” for Resolution No. 10
Main Motion 14-053 passed, with objection.

Main Motion 14-054 (Reconsideration of Proposed Resolution No. 9)
Moved by Autumn Vea, seconded by Chuck Stewart
To reconsider Board Recommendation for Main Motion 14-052, Proposed Resolution No. 9.
Motion 14-054 passed, with objection.

Amendment 14-052A (Proposed Resolution No. 9)
Moved by Autumn Vea, seconded by Mo Koezuna
To recommend “ADOPT as published” for Resolution No. 9
Amendment 14-052A passed, without objection.

Main Motion 14-052 passed as amended on reconsideration, without objection
(The State Executive Board took a break at 2:23 p.m., resuming general session at 2:41 p.m.)
Main Motion 14-055 (Proposed FY 2015 Budget)
Moved by Chuck Stewart, seconded by Tony Lopez
To adopt the proposed FY 2015 budget as presented.

Main Motion 14-055 passed, without objection.

Proposed Constitutional Amendments

Main Motion 14-056 (Proposed Constitutional Amendment No. 1)
Moved by Mike Williams, seconded by Mo Koezuna
To recommend “DO NOT ADOPT as published” for Constitutional Amendment No. 1

Main Motion 14-056 passed, without objection.

Main Motion 14-057 (Proposed Constitutional Amendment No. 2)
Moved by Mo Koezuna, seconded by Tony Lopez
To recommend “ADOPT as published” for Constitutional Amendment No. 2

Main Motion 14-057 passed, without objection.

Main Motion 14-058 (Proposed Constitutional Amendment No. 3)
Moved by Chuck Stewart, seconded by Rich Sewell
To recommend “DO NOT ADOPT as published” for Constitutional Amendment No. 3

Main Motion 14-058 passed, without objection.

Main Motion 14-059 (Proposed Constitutional Amendment No. 4)
Moved by Mike Williams, seconded by Mo Koezuna
To recommend “DO NOT ADOPT as published” for Constitutional Amendment No. 4

Main Motion 14-059 passed, without objection.

Main Motion 14-060 (Proposed Constitutional Amendment No. 5)
Moved by Autumn Vea, seconded by Chuck Stewart
To recommend “DO NOT ADOPT as published” for Constitutional Amendment No. 5

Main Motion 14-060 passed, without objection.

Proposed FY 2015 Capital Budget

Main Motion 14-061 (Proposed FY 2015 Capital Budget)
Moved by Chuck Stewart, seconded by Mo Koezuna
To adopt the proposed FY 2015 Capital Budget as presented.

Main Motion 14-061 passed, without objection.
ASEA Legal Services Trust – Trustee Term Limits

Consensus of the ASEA Statewide Executive Board is that any amendment to Article III of the ASEA Legal Services Trust Agreement requires an affirmative vote of the membership.

The State Executive Board recessed for the evening at 3:43 p.m.

DAY TWO – 2/19/2014

CALL TO ORDER AND ROLL CALL (8:39 a.m.)
The quarterly business session of the State Executive Board reconvened in the Chilkat Room at the Goldbelt Hotel in Juneau and was called back to order at 8:39 a.m. by President Val Kenny. Secretary Michael Williams called the roll and noted for the record the following board members and staff to be present. The presence of a quorum was declared.

Present were:
Valerie Kenny, President
Michael Williams, Secretary
Chris Pace, Treasurer
Anthony Lopez, Rural Representative
Autumn Vea, Central Representative
Charles “Chuck” Stewart, Class I Representative
Donna Gellings, Administrative Support Representative
Jud Kirkness, Municipal Representative
Maureen “Mo” Koezuna, Bush Representative
Pamela Harper, Technical Representative
Rich Sewell, Professional Representative
Shawn Alexander, Northern Region Representative
Jim Duncan, Executive Director (with voice/no vote)

Excused Absence:
Robert Sewell, Southeast (Juneau) Representative

Also present: Joyce Winton, ASEA Admin Assistant

Alaska Airlines EasyBiz Account
As of January 24, 2014, our Alaska EasyBiz account has a balance of 77,507 miles and the Alaska Airlines Visa account has a balance of 1,724,056 miles. No mileage tickets were used during this reporting period.

Collections Update
The Executive Director presented the Collections Report to the Board. Year-to-date past dues collected for FY 2014 (July 1 – December 31, 2013) is $52,788.82. The net estimated outstanding dues still to be collected is approximately $78,661.05.
The Executive Director provided an overview of Internal Organizing activities being in Quarter 3, the Worksite Meeting Topic is, “What Your Union Does for YOU.” A short history of what the Union has done for members will be included.

15th Biennial Convention — ASEA/AFSCME Local 52, AFL-CIO
ASEA’s 15th Biennial Convention will take place March 12-16, 2014 in Anchorage at the Hotel Captain Cook. The Executive Director noted the critical timelines, the delegate information packet, and the list of invited speakers. AFSCME International President Lee Saunders is our Keynote Speaker and Alaska AFL-CIO Executive Director Vince Beltrami is our Guest Speaker. Gubernatorial candidates Byron Mallott and Bill Walker will be speaking on Saturday afternoon.

Chuck Stewart announced that the Anchorage Chapter will be sponsoring a Reception on the Friday night of the Convention (March 14th).

External Organizing
The Executive Director provided an overview of External Organizing with respect to the Minimum Wage; AO37, the repeal of SB 21, the repeal of AO 37, the Anchorage Municipal Elections, Education Underfunding and the importance of being involved in Community Councils.

Main Motion 14-062 (Executive Session)
Moved by Michael Williams, seconded by Chuck Stewart
To enter into Executive Session to protect the privacy of individuals, and to protect the confidentiality of negotiations and/or litigation.
(The State Executive Board entered into Executive Session at 9:35 a.m., and took a break at 10:12 p.m., resuming the record in general session at 10:42 a.m.)

Chapter Reporting Update
The Executive Director presented the Chapter Reporting Update to the Board. Thirteen (13) of our 21 Chapters have returned their required EOY 2013 Chapter reporting documents. Chapter sharing will be withheld until Chapter reporting documents have been submitted to the Anchorage Headquarters office.

Rural/Bush Chapter Travel and Contact
The Executive Director presented the Rural/Bush Chapter travel and contact report to the Board. Business Agent Kim Metcalfe made two trips to the State GGU Sitka Chapter.

New Hire Orientation/Membership Trend
The Executive Director presented the New Hire Orientation report to the Board. Three hundred forty-six (346) members attended New Hire Orientation during the reporting period November 1 - January 24, 2014.
Member Advancement Program (MAP)

The Executive Director presented the Member Advancement Program report to the Board. There were 75 new contributors during the reporting period for a total of 1,654 contributors, approximately 18.81% of the membership.

Political Action Program (PAC)

The Executive Director presented the PAC participant report to the Board. As of December 31, 2013, 11.72% of the membership contributes to the PAC.

Unit Clarifications/PUC/Appeal

During the reporting period, there was one new clarification added to the Labor, Trade, and Crafts Unit, 12 new clarifications were added to the GGU and 10 to the Supervisory Unit, for a total of 23 new unit clarifications.

Business Leave Update

SOA GGU Business Leave Update

Drawdowns in the bank during this reporting period were for E-Board Meeting and Chapter/Worksite activities/meetings.

City of Sitka Business Leave Update

The Executive Director presented the Business Leave Bank Update to the Board. Drawdowns in the bank during this reporting period were for E-Board Meeting and Chapter/Worksite activities/meetings.

Fairbanks North Star Borough (FNSB) Business Leave Bank Update

The Executive Director presented the Business Leave Bank Update to the Board. There were no drawdowns during this reporting period.

GGU Catastrophic Leave Update

During the reporting period, ASEA approved catastrophic leave for 33 members. The current balance of the Bank is 1,634.55 hours.

GGU Emergency Leave Bank Update

During the period November 1, 2013 through January 15, 2014, ASEA approved emergency leave for 61 members. The balance of the Emergency Leave bank is $101,813.76. As of January 31, 2014, there are 2,528 GGU members enrolled in the Emergency Leave Bank.

GGU Injury Leave Bank Update

During the period of November 16, 2013 to January 24, 2013, ASEA approved Injury Leave for 18 members to use a total of 402.80 hours. The balance of the Injury Leave bank is $568,029.37.

Grievances and Arbitrations Report

The Executive Director presented the Grievances and Arbitrations report to the Board. There are 69 cases in the Step IV process and 25 arbitrations were decided or are awaiting decisions.
The Executive Director presented the Grievance Report to the Board. As of January 24, 2014, there were 234 cases currently ongoing and open with the State of Alaska.

**14th Biennial Convention Resolutions Update**

The Executive Director presented an update to the Board on the status of Resolutions adopted during the Business Session of ASEA’s 14th Biennial Convention held March 17-18, 2012 at the Hotel Captain Cook in Anchorage AK.

**ASEA Website Report**

The Executive Director presented the website report to the Board. The most frequently visited website pages during this reporting period were (1) ASEA’s Home Page; (2) Solidarity Update, January 2014; (3) GGU AIA; and, (4) Union Contracts.

**Facebook Report**

The Executive Director presented the ASEA/AFSCME Local 52 Facebook report to the Board. There are currently 209 ‘Likes’ on the ASEA page.

**Publications/Communications Report**

The Executive Director presented the Publications/Communications report to the Board.

//end of Executive Director’s Report

Executive Board Member Tony Lopez and Executive Director Jim Duncan were excused from the meeting at 11:30 a.m.

**REPORT – TREASURER**

There was no Treasurer’s report provided at this time.

**REPORT – PRESIDENT**

**Committee Reports**

Committee reports are noted and accepted into the record and incorporated into the minutes at Exhibit C, a copy of which is available upon filing of an Information Request to the Executive Director.

Written Committee reports were provided to the Board from the following committee(s):

- **Grievance Review Committee**
- **Next Wave Committee**
- **President’s Committee**
- **Women’s Issues Committee**

Executive Board Committee Liaisons present at the meeting provided a verbal presentation for the following committee(s):
Board consensus is to set the September Quarterly Business Session in Fairbanks on September 2-3, 2014 and participating in the Labor Day Parade on September 1st.

//end of President’s Report

NEW BUSINESS

Weather and Staff Office Closure

Members should call their business agent when there is a question with respect to state office closures due to weather or other circumstances.

VERBAL COMMITTEE REPORTS – TIMES CERTAIN AT 11:45 a.m.

A telephonic connection was established at 11:45 a.m. for all incoming calls from members wishing to address the Board. No committee reports were received at this time.

(The committee reports segment of the agenda concluded with telephonic disconnection at 12:00 p.m.)

MEMBER COMMENTS – TIMES CERTAIN AT 12:00 p.m.

A telephonic connection was established at 12:00 p.m. for all incoming calls from members wishing to address the Board. No member comments were received at this time.

(The Member comments segment of the agenda concluded with telephonic disconnection at 12:15 p.m., with the State Executive Board taking a break and resuming the record in general session at 1:30 p.m.)

Wells Fargo Advisors Presentation (Times Certain – 1:30 p.m.) – presented by Wayne Pichon

Wayne Pichon of Wells Fargo Advisors reported to the Board the performance review of the reserve accounts for the period ending February 14, 2014. An Executive Summary was incorporated into the minutes at Exhibit B. A copy of which is available for review upon filing of an Information Request to the Executive Director.

Secretary, Mike Williams suspended the order to take up the Lobbyist Report.

Lobbyist Report (Times-Certain 2:00 p.m.)

Assistant Executive Director/Legislative Lobbyist Fate Putman provided the Lobbyist Report in Executive Session.
Main Motion 14-063 (Executive Session)
Moved by Michael Williams, seconded by Chuck Stewart
To enter into Executive Session to protect the privacy of individuals and to protect the confidentiality of negotiations and/or litigation.
Main Motion 14-063 passed, without objection
(The State Executive Board entered into Executive Session at 1:40 p.m., and took a break at 3:17 p.m., resuming the record in general session at 3:22 p.m.)

Main Motion 14-064 (15th Biennial Convention Committee Appointments)
Moved by Chuck Stewart, seconded by Rich Sewell
To accept the 15th Biennial Convention Committee Appointments as presented.
Main Motion 14-064 passed, without objection

Main Motion 14-065 (Adjournment)
Moved by Pam Harper, seconded by Donna Gellings
To adjourn the quarterly business session of the ASEA/AFSCME Local 52 State Executive Board.
Main Motion 14-065 passed, without objection.
(Whereupon, the quarterly business session of the ASEA/AFSCME Local 52 State Executive Board adjourned at 3:26 p.m.)

Respectfully submitted by
Michael R. Williams, Secretary
State Executive Board
ASEA/AFSCME Local 52, AFL-CIO