

**LETTER OF AGREEMENT**  
between the  
**STATE OF ALASKA**  
and the  
**ALASKA STATE EMPLOYEES ASSOCIATION**  
representing the  
**GENERAL GOVERNMENT UNIT**

**Department of Health and Social Services, Division of Public Health**

**20-GG-266**


It is agreed and understood between the parties that the following terms and conditions of employment shall apply to the overtime ineligible employees identified on the attached list, working on the COVID-19 Response for the Division of Public Health in the Department of Health and Social Services. No provision of the July 1, 2019 through June 30, 2022, master agreement not specifically referenced is modified by this Agreement.

1. This agreement applies to the FLSA overtime exempt employees identified on the attached list only as long as the Emergency declaration issued by the Governor of the State of Alaska regarding the COVID-19 outbreak is in effect pursuant to AS 26.23.020 (c) and AS 18.15.390.
  - (a) All work performed in addition to 40 hours of work per week will be compensated at the rate of time and one-half the employee's annualized hourly rate of pay;
  - (b) No additional compensation will be paid for hours worked between 37.5 and 40 hours of work per week;
  - (c) Travel time outside of regular hours of work shall not be considered work.
  - (d) Employees are not eligible for flex time credits, as otherwise provided in Article 22.02 F during this time

This agreement is entered into solely to address the specific circumstance of this particular situation. It does not establish any practice or precedent between the parties. This agreement shall not be referred to in any other dispute, grievance, arbitration, hearing, or any other forum, except as may be necessary for the execution of its terms.

This agreement is effective April 1, 2020, and remains in effect through the Governor of Alaska's emergency declaration regarding the COVID-19 virus outbreak as defined in #1 above, except that it may be canceled by either party with five (5) days written notice.

**FOR THE STATE OF ALASKA:**

  
\_\_\_\_\_  
for Kate Sheehan, Director  
Division of Personnel & Labor Relations  
Department of Administration

4/20/2020  
\_\_\_\_\_  
Date

**FOR ASEA/AFSCME Local 52:**

  
\_\_\_\_\_  
Jake Metcalfe  
Executive Director

4/17/2020  
\_\_\_\_\_  
Date