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PENDING APPROVAL OF THE STATE EXECUTIVE BOARD

MINUTES OF Quarterly Business Session State Executive Board December 13 - 14, 2018 (Fairbanks, AK)

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QUARTERLY BUSINESS SESSION OF THE
 ASEA/AFSCME LOCAL 52 STATE EXECUTIVE BOARD
 December 13-14, 2018
 Conference Room, Springhill Suites, Fairbanks, AK

DAY ONE – December 13, 2018

CALL TO ORDER AND ROLL CALL (8:02 am)

The Quarterly Business Session of the State Executive Board convened in the Conference Room at the Springhill Suites and was called to order at 8:02 a.m. by President Dawn Bundick, with a roll call by Secretary by Courtney Wendel who noted for the record that the following board members, guests, and staff were present. The presence of a quorum was declared.

Present were:

Dawn Bundick, President
 Courtney Wendel, Secretary
 John White, Treasurer
 Richard “Rich” Sewell, Professional Representative
 Chris Fowler, Technical Representative
 Eileen Farrar, Class 1 Representative
 Ken Cramer, Central Representative
 Beth Siegel, Northern Region Representative
 Nadine Lefebvre, Southeast Representative
 Jody Morris, Rural Representative
 Matthew Culley, Bush Representative
 Jake Metcalfe, Executive Director (with voice but no vote)

Excused Absence:

Michael French, Administrative Support
 Michael Bredlie, Municipal Representative

Also present:

Debra Kidney, Field Education Coordinator, AFSCME International
 Norma Jones, ASEA Administrative Assistant

ADOPT AGENDA

Main Motion 19–040 *To adopt the agenda.*

Moved by Ken and seconded.

Amendment 19–040A *Move to amend the agenda to add the following items: Under unfinished business, add “Resolutions Subcommittee final report” and under New Business, add “Review and recommendation on proposed Constitutional Amendment”.*

Amendment 19–040B *Move to start at 8:30 am tomorrow 12/14/18.*

Amendment 19–040C *Amend Deb’s Presentation begin at 8:30 12/14/18.*

Amendment 19-040A, B, C passed without objection.

Main Motion 19–040 passed without objection.

Note of Record: It is noted for the record that Midnight Sun Chapter President Stephanie Maltez was introduced and joined the meeting at 8:15 am.

APPROVE MINUTES (09/11-12/2017)

Main Motion 19-041 *To postpone the minutes of the February 12-13, 2018 to February, Quarterly Business Session.*

Moved by Beth and seconded.

Main Motion 19-041 passed without objection.

Note of Record: It is noted for the record that Midnight Sun Chapter member Robert Kinnard was introduced and joined the meeting at 8:24 am.

Adopt 09/4-6/18 Minutes – Quarterly Business Session – Anchorage

Budget Review/Update

The FY 2019 Balance sheet was presented. Regarding the Budget for FY 2018, for the four months ending October 31, 2018, (Budget vs. Actual) the following items were noted:

REVENUE Gross Dues Revenue is more than projected for the period ending October 31, 2018. Total Dues Obligations are over budget, due to JANUS.

EXPENSES Total actual expenses are approximately 14.0% over budget for the four months ending October 31, 2018.

UNFINISHED BUSINESS

Main Motion 19-042 *Move to amend the P&P Section 4.05.040 to add a letter designation “A” to the existing section, and to add a subsection B to read: “At each quarterly State Executive Board meeting, the Board will ascertain whether or not any member comments received prior to or during the meeting require a response from the Board. If so, the Board shall assign the appropriate person (s) to work with the Secretary to respond prior to the next quarterly meeting”.*

Moved by Beth and seconded.

Main Motion 19-042 passed without objection.

Main Motion 19-043 *Move that before adjournment of the December quarterly business session, the State Executive Board ascertain where of not any member comments received since the September meeting, or during this meeting, require a response from the Board, and if so, assign the appropriate person (s) to work with Secretary Wendel to respond prior to the February 2019 quarterly business session.*

Moved by Beth and seconded.

Main Motion 19-043 passed without objection.

Main Motion 19-044 *Move to distribute the September 2018 P&P revision, with and without redlines, to all members, with an explanation as to when and how these changes were made. The explanation shall be the one drafted by the Resolutions Subcommittee, and emailed to President Bundick on November 20 and again on December 4. A copy of that explanation shall be provided to the Secretary for incorporation into the meeting record.*

Moved by Beth and seconded.

Main Motion 19-044 passed without objection.

(The Executive Board took a break at 9:19 am, resuming on record at 9:30 am.)

Main Motion 19-045 *Move to suspend P&P Section 4.02.101B, as we are unable to comply due to the limitations of the current telecommunications system. ASEA, through its Executive Director, will continue to research ways to provide secure meeting access, subject to budget*

limitations, and will update the Board on status at each quarterly meeting until we are able to comply with this P&P section, or until it becomes clear that compliance is not possible.

Moved by Beth and seconded.

Main Motion 19-045 passed without objection.

Wells Fargo Advisors Presentation (at 10:00 am) presented by Dominic Corleto

Dominic Corleto of Wells Fargo Advisors reported ASEA's reserve accounts Performance Reviews as of September 30, 2018.

UNFINISHED BUSINESS (continued)

Main Motion 19-046 *Move to amend P&P Section 98.01.000C to add the words, "and Chapter Presidents, and published on the ASEA website," between the words, "Board and "within," so that the new section shall read: "All amendments to this manual must be incorporated and made available to the State Executive Board and Chapter Presidents, and published on the ASEA website, within 30 calendar days of their adoption."*

Moved by Beth and seconded.

Main Motion 19-046 passed without objection.

Main Motion 19-047 *Move to amend P&P Section 17.00.00 C to the sentence, "Completed requests shall either be approved and the requested information provided, or shall be denied in writing with citation to the appropriate governing document" at the end of the subsection, so that the new subsection shall read. "Upon receipt of an Information Request Form the Executive Director will acknowledge to the requestor within ten (10) days the receipt of the information request and the latest date by which the information request will be completed. Requests will routinely be complete within fifteen (15) days unless circumstances require an extended period of time. Completed requests shall either be approved and the requested information provided, or shall be denied in writing, with citation to the appropriate governing document "where applicable".*

Moved by Beth and seconded.

Main Motion 19-047 passed without objection.

Main Motion 19-048 *Move that the existing Resolutions Committee be re-named the P&P and Resolutions Subcommittee, and be tasked with a complete review of the P&P. The committee shall bring recommended revisions to the Board's February meeting, along with a full report of committee activities. The committee shall also continue to monitor and report on the action items required by the Convention's Resolutions.*

Moved by Beth and seconded.

Main Motion 19-048 passed without objection.

NEW BUSINESS

Main Motion 19-049 *Move that we establish a Board Communications Committee to work with AFSCME International to implement the recommendations in Tracy Conaty's 10/2018 report. The Committee report at the February meeting.*

Moved by Beth and seconded.

Main Motion 19-049 passed without objection.

(The Executive Board took a break at 11:24 am, resuming on record at 11:37 am.)

Note of Record: It is noted for the record that Midnight Sun Chapter member Jerry Soplanda joined the meeting at 11:38 am.

Main Motion 19-050 *Move to postpone cost analysis until 12/14/18.*

Moved by Eileen and seconded.

Main Motion 19-050 passed without objection.

MEMBER COMMENTS – TIME CERTAIN AT 12:00 pm.

A telephonic connection was established at 12:00 pm for all incoming calls from members wishing to address the Board.

- Stephanie Maltez, Midnight Sun Chapter talked about the AFSCME Strong conference held in Las Vegas and thankful she was able to attend.
- Jerry Soplanda, thanked the board for doing a good job.
- Suzanne Dutson, discussed the vice president position for the AFL-CIO, said there was a conflict in how she was selected and wanted to know if there is anything she needs to do.

(The Executive Board took a break at 12:21 pm, resuming on record at 1:21 pm.)

Note of Record: It is noted for the record that Robert Kinnard joined the meeting at 1:20 pm and asked to do a member comment in which he welcomed everyone to Fairbanks and thanked the board for the work they were doing.

NEW BUSINESS (continued)

Main Motion 19-051 *Move we move to postponement of tablet talk to right now as oppose to tomorrow.*

Moved by Ken and seconded.

Main Motion 19-051 passed.

Main Motion 19-052 *Move to reconsider 19-051.*

Moved by Beth and seconded.

Main Motion 19-052 passed without objection.

Main Motion 19-053 *Compile high/low end in going paperless, and cost analysis of our current practices.*

Moved by Jody and seconded.

Main Motion 19-053 passed with unanimous consent.

Main Motion 19-054 *I move that we have a PEL in conjunction with the February EBoard meeting and the President's quarterly meeting.*

Moved by Beth and seconded.

Main Motion 19-054 passed 6 yeas; 3 nays; 1 abstain.

Yeas: Beth Siegel, Chris Fowler, Eileen Farrar, Jody Morris, Nadine Lefebvre, Rich Sewell.

Nays: John White, Ken Cramer, Matt Culley.

Abstain: Courtney Wendel.

Amendment 19-054A *Put line item up to \$80,000.00 for the PEL and pursue a grant from AFSCME.*

Made by Rich and seconded.

Amendment 19-054A failed.

Amendment 19-054B *Amend to \$60,000.00.*

Made by Beth and seconded.

Amendment 19-054B passed 6 yeas, 3 nays.

Yeas: Beth Siegel, Chris Fowler, Courtney Wendel, Jody Morris, Ken Cramer, Nadine Lefebvre.

Nays: John White, Matt Culley, Rich Sewell.

Eileen Farrar not present.

Main Motion 19-054 passed as amended.

Main Motion 19-055 *I move that the PEL consist of Eboard members plus Presidents of the Chapters or one Representative if the Presidents are unable to attend or is already a member of the State EBoard.*

Made by Chris and seconded.

Main Motion 19-055 passed.

(The Executive Board called for an at ease for 10 minutes resuming at 2:39 pm.)

Main Motion 19-056 *Move the Steward release forms submitted by Stewards accounting for their Steward release time be submitted to their respective chief for accountability purposes not to be released.*

Made by Ken and seconded.

Main Motion 19-056 withdrawn.

Amendment 19-056A *Not to be released "outside our Union".*

Made by Rich and seconded.

Amendment 19-056A passed without objection.

Main Motion 19-056 withdrawn.

Note of Record: It is noted for the record that Debra Kidney announced her overview of strategic planning for 12/15.

(The Executive Board took a break at 3:20 pm, resuming on record at 3:31 pm.)

EXECUTIVE DIRECTORS REPORT

Main Motion 19-057 *Move that the Executive Board recommend adoption of the Constitutional Amendment proposed at the December 2018, EBoard meeting. A copy of the Amendment shall be provided to the EBoard Secretary for inclusion in the meeting record.*

Made by Chris and seconded.

Main Motion 19-057 passed without objection.

(The Executive Board recessed for the evening at 4:32 pm).

DAY TWO – December 14, 2018**CALL TO ORDER AND ROLL CALL (8:30 am.)**

The Quarterly Business Session of the State Executive Board convened in the Conference Room at the Springhill Suites and was called to order at 8:30 a.m. by President Dawn Bundick, with a roll call by Secretary Courtney Wendel who noted for the record that the following board members, guests and staff were present. The presence of a quorum was declared.

Present were:

Dawn Bundick, President
 Courtney Wendel, Secretary
 John White, Treasurer
 Richard “Rich” Sewell, Professional Representative
 Chris Fowler, Technical Representative
 Eileen Farrar, Class 1 Representative
 Ken Cramer, Central Representative
 Beth Siegel, Northern Region Representative
 Nadine Lefebvre, Southeast Representative
 Jody Morris, Rural Representative
 Matthew Culley, Bush Representative
 Jake Metcalfe, Executive Director (with voice but no vote)

Excused Absence:

Michael French, Administrative Support
 Michael Bredlie, Municipal Representative

Also present:

Debra Kidney, Field Education Coordinator, AFSCME International
 Norma Jones, ASEA Administrative Assistant
 Stephanie Maltez, Midnight Sun President

Debra Kidney Strategic Planning – TIME CERTAIN 8:45 am.

Note of Record: It is noted for the record that Robert Kinnard joined the meeting at 8:51 am.

(The Executive Board took a break at 10:01 am, back on record at 10:19 am.)

MEMBER COMMENTS – TIME CERTAIN AT 12:00 pm.

A telephonic connection was established at 12:00 pm for all incoming calls from members wishing to address the Board.

- Stephanie Maltez, thanked the board for attending the Meet & Greet, which was successful.
- Robert Kinnard, thanked the board for letting him attend the board meeting.

VERBAL COMMITTEE REPORTS – TIME CERTAIN AT 12:15 PM.

A telephonic connection was established at 12:00 pm for all incoming calls from Committee Chairs wishing to address the Board.

- Lawrence Camp – Pride Committee updated the board with a verbal report.

The Verbal Committee Reports segment of the agenda concluded with telephonic disconnection at 12:30 pm.

(The Executive Board took a lunch break at 12:30 pm., resuming the record in general session at 1:32 pm.)

Debra Kidney Strategic Planning (continued).

A working group will be established by January 11th, who will give a report at the February EBoard meeting.

Debra's presentation concluded at 2:15 pm.

SECRETARY'S REPORT

(The Executive Board took a lunch break at 2:35 pm., resuming the record in general session at 2:44 pm.)

TREASURERS REPORT

Main Motion 19-058 *To reduce Business Agent expense by \$60,000.00 to reflect BA Robbins resignation.*

Made by John and seconded.

Main Motion 19-058 passed without objection.

Main Motion 19-059 *To create a line item for Lobbyist in Governance expense in the amount of \$60,000.00.*

Made by John and seconded.

Main Motion 19-059 passed without objection.

PRESIDENTS REPORT

Main Motion 19-060 *Move to adjust the Status of Committee report to include: DPA, and Veteran's Committee.*

Made by Nadine and seconded.

Main Motion 19-060 passed with unanimous consent.

Main Motion 19-061 *Move to adjust the Status Committees report to include: Special Conflicts Resolutions Committee and the AFL-CIO Vice Presidents.*

Made by Nadine and seconded.

Main Motion 19-061 passed with unanimous consent.

Main Motion 19-062 *Appointment of Committees.*

Made by Courtney and seconded.

ASEA Pride Committee

Erinn Barnett – Rural Seat

Jan Carolyn Hardy – At-Large Seat

D.O.T. Special Issues Committee

Emily Haynes – Southeast Seat

Grievance Review Committee

Joey Tillson

Nurses Committee

Annie Peterson

Probation/Parole

Kolleen Kessler re-appointed
Sam Rhodes/Toya Winton Staff Liaison's

Women's Issues Committee

Angel Ambrose – At Large Seat

DPA Committee

Robin Britt - Mat-Su Seat
Barbara Rhodes – Central Seat
Cynthia Washington – Central Seat
Jody Morris – Board Liaison

Veteran's Committee

Keith Heim – Central Seat
Delma Chapa – Central Seat
Zuzanna Babinski – Northern Seat
Garrett Waterlander – Southeast Seat
Elizabeth Johnson – Rural Seat
Carol Heiser – Bush
Joel Dolphin – At-Large Seat
Ed Smyers – At-Large Seat
Chris Fowler – Board Liaison

Main Motion 19-062 passed with unanimous consent.

Main Motion 19-063 *Motion to have the May Eboard meeting at the Grandview Inn for 5/16-17/19, in Wasilla.*

Made by Jody and seconded.

Amendment 19-063A *Strike 5/16 & 5/17.*

Amendment 19-063A passed with Unanimous Consent.

Main Motion 19-063 passed as amended.

Main Motion 19-064 *All Executive Board meetings will begin at 8:30 am.*

Made by Rich and seconded.

Main Motion 19-064 passed with unanimous consent.

Main Motion 19-065 *To adjourn the December 14-15, 2018, quarterly business session of the ASEA/AFSCME Local 52 State Executive Board.*

Made by John and seconded.

Main Motion 19-065 passed with unanimous consent.

Whereupon, the quarterly business session of the ASEA/AFSCME Local 52 State Executive Board adjourned at 3:22 pm.

Respectfully submitted by
Courtney Wendel, Secretary
ASEA/AFSCME Local 52, AFL-CIO