



# **ALASKA STATE EMPLOYEES ASSOCIATION**

**American Federation of State, County & Municipal Employees Local 52**

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PENDING APPROVAL BY THE  
STATE EXECUTIVE BOARD

MINUTES OF  
Quarterly Business Session  
State Executive Board  
May 7-8, 2020  
(Anchorage, AK)

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15		



1                                   QUARTERLY BUSINESS SESSION OF THE  
2                                   ASEA/AFSCME LOCAL 52 STATE EXECUTIVE BOARD  
3                                   May 7-8, 2020 via ZOOM  
4                                   Anchorage, AK  
5

6 DAY ONE – May 7, 2020  
7

8 CALL TO ORDER AND ROLL CALL (8:32 am)

9 The Quarterly Business Session of the State Executive Board convened via ZOOM and was called to  
10 order at 8:32 am by President Dawn Bundick, with a roll call by Secretary Courtney Wendel who  
11 noted for the record that the following board members, guests, and staff were present. The presence  
12 of a quorum was declared.  
13

14 Present were:

15 Dawn Bundick, President  
16 Courtney Wendel, Secretary  
17 John White, Treasurer  
18 Carl Jacobs, Professional Representative  
19 Chris Fowler, Technical Representative  
20 Charles Stewart, Class 1 Representative  
21 Ken Cramer, Central Representative  
22 Beth Siegel, Northern Region Representative  
23 Nadine Lefebvre, Southeast Representative  
24 Jody Morris, Rural Representative  
25 Matthew Culley, Bush Representative  
26 Kenny Winger, Municipal Representative  
27 Jake Metcalfe, Executive Director (with voice/no vote)  
28

29 Excused Absence:

30 Dawn Bundick, President who did not return after lunch due to illness)  
31

32 Also Present:

33 Norma Jones, ASEA Administrative Assistant  
34 Reber Stein, ASEA Information Officer  
35 MaryAnn Ganacias, ASEA Internal Organizer  
36 Jeremy Kruse, AFSCME Area Field Services Director  
37 Margaret Pohjola, ASEA Accountant  
38

39 **Note of Record:** (It is noted for the record that the following attend the Zoom meeting Michael  
40 LaDouceur, Midnight Sun President.)

41 **ADOPT AGENDA**  
42

43 Main Motion 20-123 (Adopt Agenda)

44 Moved by Chuck and seconded

45 To adopt the agenda.

46 Amendment 20-123A (20-120A move to amend the agenda to a) consolidate the “update  
47 from ED/Treasurer” item from Old Business with the budget discussion; b) remove from the



1 Consent Agenda the 02/2020 minutes and the portion of the President’s Report related to  
 2 committees; c) add a discussion of the Anchorage Chapter’s Solidarity Assistance Program to  
 3 the end of New Business with a time certain of 11am on Friday May 8th; d) remove Biennial  
 4 Steward Training from the agenda.)  
 5 Moved by Beth and seconded

6 Main Motion 20–123 passed as amended, without objection.

7

8 REVIEW MINUTES (2/10-11/20 Quarterly Business Session Juneau)

9

10 Main Motion 20-124 ( Move to correct and amend the February 2020 meeting minutes as follows: At  
 11 page 5, line 30, delete the parentheses and the words “electronic motion budget” and add the text of  
 12 Motion 20-058; at line 46, add the voting results for Amendment 20-059A; at page 6, line 30 delete  
 13 the parentheses and the words “electronic motion committee appointments” and add the text of  
 14 Motion 20-062; at page 7 line 1 through page 8 line 7 (motions 20-065 through 20-78), add the  
 15 voting results for each motion; at page 8 line 47 through page 10 line 41 (motions 20-079 through  
 16 20-098), add the voting results for each motion; at page 11 line 37 through page 12 line 11 (motions  
 17 20-099 through 20-103), add the voting results for each motion; and at page 13, line 45 add a  
 18 summary of the discussion as mandated by Motion 20-115)

19 Made by Beth and seconded

20 Main Motion 20-124

21

22 **Note of Record:** (It is noted for the record that the following joined the Zoom meeting, Amber  
 23 Barney, Samantha Simien, Annie Peterson-Lewis, Sonja Godde-Lund & Zuzanna Bobinski.)  
 24

## 25 **REPORT – EXECUTIVE DIRECTOR**

26

27 (The Executive Board took an at ease at 9:56 am)

28

## 29 **WELLS FARGO PRESENTATION – TIMES CERTAIN AT 10:00 am**

30

31 Main Motion 20–125 (Motion to apply for the loan.)

32 Moved by Chuck and seconded

33 Main Motion 20-125 Withdrawn

34

35 Main Motion 20–126 (I move that ASEA Local 52 will make a lump sum payment in the next 30  
 36 days (prior to June 6) of \$11,100 to our loan on our Headquarters building. As well, ASEA Local 52  
 37 will make additional payments to our headquarters loan every month, equal to each month's rent  
 38 payments ASEA receives from tenants.)

39 Moved by Matt and seconded

40

41 Main Motion 20-126 passed without objection.

42

43 Main Motion 20–127 (Move into executive session for the purposes of discussing our budget  
 44 finances and personnel matters.)

45 Moved by John and seconded

46



1 Main Motion 20-127 Withdrawn

2

3 **MEMBER COMMENTS – TIME CERTAIN AT 12:00 pm.**

4 (The Executive Board took a break at 12:18 pm, resuming on record at 1:21 pm. with Secretary  
5 Wendel passing the gavel to Brother Cramer in President Bundick’s absence.)

6

7 Main Motion 20–128 (Move to go into executive session to discuss the staff contract.)

8 Moved by John and seconded

9

10 Main Motion 20-128 passed.

11

12 (The Executive Board went into executive session at 1:26 pm and resumed on record at 2:52 pm. with  
13 a 5 minute at ease.)

14

15 Main Motion 20–129 (I move that the ASEA Executive Director facilitate a conversation between  
16 ASEA and Local 341 to discuss potential ways reduce to budget liability related to staffing expenses.  
17 Select members of the executive board should be present for the conversation. The results of the  
18 conversation will be discussed by the Executive Director at a special meeting of the State Executive  
19 Board within 30 days of the conversation taking place.)

20 Moved by Carl and seconded

21

22 Main Motion 20-129 passed

23

24 Main Motion 20–130 (I move that Treasurer White participate in the conversation referenced in  
25 motion 20-126, including Carl Jacobs, and Matt Culley.”)

26 Moved by Courtney

27

28 Main Motion 20-130 passed

29

30 Main Motion 20–131 (I move to amend the budget to reduce payroll expense by \$164,000 to reflect  
31 the elimination of the funding for the Public Relations Specialist position as allowed by Article  
32 24.1.3, "Reduce the work force due to lack of work, funding or other cause consistent with efficient  
33 management".)

34 Moved by Matt and seconded

35

36 Main Motion 20-131 postponed

37

38 Main Motion 20–132 (Move that we postpone 20-131 until the next meeting of the State Eboard,  
39 which at this point is slated to be a special meeting.”)

40 Moved by Carl and seconded

41

42 Amendment 20-132A (Move that we postpone 20-131 until the next meeting of the State Eboard,  
43 which at this point is slated to be a special meeting.)

44 Moved by Jody and seconded

45

46 Amendment 20-132B (Move to amend “by June 30th”)

47 Moved by Beth and seconded

48



1 Main Motion 20- 132 passed with a vote of Yea 7, Nay 3. Yea: Beth, Carl, Chuck, Courtney, Jody,  
2 Kenny, Nadine. Nay: John, Matt, Chris

3  
4 Main Motion 20-133 (Move that for FY21, chapters will receive the \$1,000 minimum allotment  
5 proscribed in ASEA/AFSCME Constitution Article 10.06. At this time, the Executive Board finds  
6 there are insufficient funds for additional per capita distributions. If the Board later finds that there  
7 are sufficient funds, additional per capita distributions may be made. 3.28 to 3.40.)

8 Moved by Beth and seconded

9

10 Main Motion 20-133 passed with a vote of Yea 8, Nay 2. Yea: Beth, Chris, Courtney, Jody, John,  
11 Kenny, Matt, Nadine. Nay: Carl, Chuck

12

13 (The Executive Board took an at ease at 3:28 pm. and resumed at 3:40 PM.)

14

### 15 UNFINISHED BUSINESS

16

17 Main Motion 20-134 (Move that the EBoard P&P/Resolutions Committee continue its work as  
18 outlined previously in motions 20-015 and 20-041, and any new assignments given at the May 2020  
19 meeting, and report again at the September 2020 meeting. I further move that Secretary Wendel be  
20 appointed as co-chair of this committee.)

21 Moved by Beth and seconded

22

23 Main Motion 20-134 passed without objection

24

25 Main Motion 20-135 (Review the resolutions that were submitted by the membership for the 2020  
26 convention, and take action as is the committee's purview.)

27 Moved by Courtney and seconded

28

29 Main Motion 20-135 passed without objection

30

31 Main Motion 20-136 (Move that the EBoard Communications Committee continue its work with  
32 ASEA and AFSCME staff, as outlined previously in motion 20-107, and any other new assignments  
33 given at the May 2020 meeting or that may arise out of tasks already assigned, and report again at  
34 the September 2020 meeting. I further move that Carl Jacobs replace Beth Siegel as the chair of this  
35 committee.)

36 Moved by Beth on behalf of the committee and seconded

37

38 Main Motion 20-136 passed without objection

39

40 Main Motion 20-137 (Move to recess for the evening until 8030 tomorrow morning.)

41 Moved by Nadine and seconded

42

43 Main Motion 20-137 passed without objection

44

45

46 (The Executive Board recessed for the evening at 4:32 pm.)

47

48



1 **DAY TWO – May 8, 2020**

2

3 **CALL TO ORDER AND ROLL CALL (8:33 am)**

4

5 The Quarterly Business Session of the State Executive Board convened via ZOOM and was called to  
6 order at 8:33 am by Pro-Tem President Ken Cramer, with a roll call by Secretary Courtney Wendel  
7 who noted for the record that the following board members, guests, and staff were present. The  
8 presence of a quorum was declared.

9

10 Present were:

11 Ken Cramer, Central Representative (Acting Chair Pro-tem)

12 Courtney Wendel, Secretary

13 John White, Treasurer

14 Carl Jacobs, Professional Representative

15 Chris Fowler, Technical Representative

16 Charles Stewart, Class 1 Representative

17 Beth Siegel, Northern Region Representative

18 Nadine Lefebvre, Southeast Representative

19 Jody Morris, Rural Representative

20 Matthew Culley, Bush Representative

21 Kenny Winger, Municipal Representative

22 Jake Metcalfe, Executive Director (with voice/no vote)

23

24 Excused Absence:

25 Dawn Bundick, President (Excused)

26

27 Also present:

28 Norma Jones, ASEA Administrative Assistant

29 Reber Stein, ASEA Information Officer

30 MaryAnn Ganacias, ASEA Internal Organizer

31 Jeremy Kruse, AFSCME Area Field Services Director

32 Margaret Pohjola, ASEA Accountant

33

34 **Note of Record:** (It is noted for the record that the following attend the Zoom meeting Michael  
35 LaDouceur, Midnight Sun President, Meredith Spears, Anchorage Chapter Secretary, Sonja Goedde-  
36 Lund, Anchorage Chapter Treasurer, Amber Barney)

37

38 Main Motion 20-138 (To keep Ken Cramer as the Chair Pro-tem.)

39 Moved by Jody and seconded

40

41 Main Motion 20-138 passed without objection

42

43 Main Motion 20-139 (Adding the subject of ‘telecommute’ under new business if time allows.)

44 Moved by Jody and seconded

45

46 Main Motion 20-139 passed

47





1 Main Motion 20-140 (Go into executive session for the purpose to protect the confidentiality of  
2 negotiations or litigations.)

3 Moved by Beth and seconded

4 Main Motion 20-140 passed without objection

5

6 Main Motion 20-141 (Move to come out of executive session.)

7 Moved by Chris and seconded

8

9 Main Motion 20-141 passed

10

11 (The executive board went into executive session at 8:49 am. and returned at 9:34 am. and took and  
12 at ease till 9:45am.)

13

14 Main Motion 20-142 (Move to adopt the proposed FY21 budget that remains the status quo of  
15 membership to include the previously passed motions 20-130 yesterday.)

16 Moved by Carl and seconded

17

18 Amendment 20-142A (Move to amend “motion 20-123.”

19 Moved by Matt and seconded

20

21 Amendment 20-142B (Move to increase the internal organizing line item by \$10,000 for the  
22 purpose of a paid MS Teams account through the end of FY21.)

23 Moved by Carl and seconded

24

25 Main Motion 20-142 passed as amended without objection

26

## 27 **NEW BUSINESS**

28

29 Main Motion 20-143 (That the Executive Board in its preparation for the next Biennial Convention  
30 take into consideration the Executive Board Motion 20-060 regarding the issuance of Union  
31 Business Leave and Motion 20-061 regarding Convention Minutes Review Committee assignment.  
32 And, that the Executive Board put forward the Rules as Proposed not Approved because that final  
33 version is in the purview of the Convention Rules Committee at the Biennial Convention.)

34 Moved by Nadine and seconded

35

36 Main Motion 20-143 passed without objection

37

38 (The Executive Board took an at ease at 10:15 am and returned 10:16 am.)

39

40 Main Motion 20-144(I move that the ASEA Executive Board conduct a special meeting within the  
41 next 14 calendar days to address the unresolved "Staff Responsibilities" topic of discussion.)

42 Moved by Carl and seconded

43

44 Amendment 20-144A (Move to strike “unresolved staff responsibilities topic of discussion”  
45 and insert “status of action items from motions 20-116 and 20-117 passed at the February  
46 2020 Executive Board meeting.”)

47 Moved by Beth and seconded

48



1 Main Motion 20-144 passed with amendments without objection

2

3 Main Motion 20-145 (Move to strike “14 days” for the special meeting, and have it scheduled for  
4 Wednesday May 27<sup>th</sup> will be held at 3:00 pm.)

5 Moved by Jody and seconded

6

7 Main Motion 20-145 passed without objection

8

9 Main Motion 20-146 (Motion to have the ASEA Executive Director craft and send a letter to every  
10 ASEA Chapter President explaining the reason and structure of the Alaska AFL-CIO Biennial  
11 Convention to be held in Anchorage, Alaska August 27 and 28, 2020. The letter will include the  
12 delegate selection process, the associated costs, and follow up information.)

13 Moved by Nadine and seconded

14

15 Main Motion 20-146 passed without objection

16

17 (It is noted for the record that Samantha Harris joined the meeting.)

18

19 (The Executive Board took an at ease at 11:00 am and returned at 11:07 am.)

20

21 (It is noted for the record that Jodi Andres joined the meeting.)

22

23 Main Motion 20-147 (I move a new line item be created in the FY21 Budget titled "Solidarity  
24 Assistance Program", with a funding amount of \$15,000. The funding will be utilized to assist dues-  
25 paying members in a hardship state.)

26 Moved by Carl and seconded

27

28 Amendment 20-147 (Motion to postpone a vote for motion 20-144 until the August  
29 meeting.)

30 Made by Beth and seconded

31

32 Main Motion 20-147 passed with amendment with a vote of 6, 3 and 1. Yea: Beth, Chris, Chuck,  
33 Jody, Kenny, Nadine. Nay: Carl, John, Matt. Abstain: Courtney

34

35 Main Motion 20-148 (Move that during the national COVID-19 pandemic, and while there remain  
36 air travel restrictions in place, the Executive Board interprets ASEA Constitution Article 8.02 A to  
37 allow electronic videoconference meetings in lieu of in-person meetings. Notice of those meetings  
38 shall be sent to all ASEA members at least 10 days in advance, and all members in good standing  
39 shall be given the opportunity to attend via the electronic format. As with in-person meetings,  
40 members shall only have the right to speak at the meeting during the designated member comment  
41 period or with permission of the Board.)

42 Moved by Beth and seconded

43

44 Main Motion 20-148 passed without objection

45

46 (The Executive Board took a break at 11:55 am, resuming on record at 1:00 pm.)

47

48



1 **MEMBER COMMENTS – TIME CERTAIN AT 1:00 pm.**

2 Jodi Andres asked the Board to reconsider the delay of the SAP program.

3 Keith Heim asked the Board to reappoint Lawrence Camp as the Committee Chair of the ASEA  
4 Pride Committee.

5 Amber Barney as an active member who continually plan Member events to try to see more  
6 involvement, I find it disheartening no further action was taken to reduce the budget in other areas  
7 and wanted to know if this money taken from the Chapters was a safety net or already spent.

8 Louie Imbriani addressed the Board about a letter he had sent to the Board, outline of events to how  
9 the Executive Director addressed the mandates for Covid 19 precautions and how they were going to  
10 be implemented

11

12 **COMMITTEE REPORTS – TIME CERTAIN AT 1:15 pm.**

13

14 Keith Heim Veterans Committee has not met as a group but have been communicating the last few  
15 months, not much action but there has been a lot of discussion.

16

17 Chuck Steward Class I met on Monday to discuss issues mainly with API, as far as McLaughlin  
18 there has been complaints on how they are doing the checks going in the building. Corrections have  
19 a lot of people taking time off due to the virus. The PO's had problem with getting people together  
20 due to the virus.

21

22 Amber Barney Next Wave Committee, have not had a meeting in two months. Reported on the  
23 Social Solidarity that was connected to the Convention that was cancelled.

24

25 Zuzanna Bobinski Women;s Issues Committee, please accept my request to continue to Chair the  
26 Women's Issues Committee.

27

28 **NEW BUSINESS (continued)**

29

30 *Main Motion 20-149* (Move that pursuant to motion 20-015, the P&P/Resolutions committee will  
31 meet to determine and make recommendations as to how to facilitate attendance at the AFL-CIO  
32 Biennial Convention by as many delegates as possible, with the understanding that there may be  
33 insufficient funds available from the statewide budget to cover attendance, and that chapters may be  
34 required to fund all or part of the cost of sending their participating delegate. The committee shall  
35 transmit its recommendations to the Board in the form of a motion for action, and the President or  
36 Secretary shall convene a special meeting or conduct a poll vote to act on those recommendations.)  
37 Moved by Beth and seconded

38

39 Main Motion 20-149 passed without objection

40

41 *Main Motion 20-150* (Postpone agenda item of "Eboard officer responsibilities between meetings" to  
42 the August Eboard meeting.)

43 Moved by Beth and seconded

44

45 Main Motion 20-150 passed without objection

46



1 Main Motion 20-151 (Move that, pursuant to P&P 4.05.040A, Secretary Wendel will respond to  
2 member comments from Amber Barney, Jodi Andres, and Louis Imbriani made prior to and at the  
3 May 2020 meeting, or will delegate responsibility for those responses to the appropriate board or  
4 staff member as she deems necessary, with a responses to be completed within 60 days.)  
5 Moved by Beth and seconded

6  
7 Main Motion 20-151 passed without objection  
8

9 Main Motion 20-152 (Reconsider motion to postpone the motion on the SAP, 20-145.)  
10 Moved by Beth and seconded

11  
12 Main Motion 20-152 passed with a vote of 8 to 2. Yea: Beth, Chris, Jody, Kenny, Matt, Nadine,  
13 Courtney, Ken. Nay: John, Chuck  
14

15 Main Motion 20-153 (Move to amend Motion 20-145 by striking “August meeting” and inserting  
16 “special meeting referenced in Motion 20-126, or sooner by poll vote.”)  
17 Moved by Beth and seconded

18  
19 Main Motion 20-153 passed with a vote of 8 to 2. Yea: Beth, Chris, Jody, Kenny, Matt, Nadine,  
20 Courtney, Ken. Nay: John, Chuck  
21

22 Main Motion 20-154 (Move that the President ensure that committee charts in the President’s report  
23 and on the website are updated to reflect all current vacancies, including those created by the  
24 05/11/2020 term expirations, and within the next 30 days send out a solicitation of interest for those  
25 vacancies.)  
26 Moved by Beth and seconded

27  
28 Main Motion 20-154 passed without objection  
29

30 Main Motion 20-155 (Move to schedule the December Eboard meeting for the first or second week  
31 of December.)  
32 Moved by Courtney and seconded

33  
34 Main Motion 20-155 passed with unanimous consent  
35

36 Main Motion 20-156 (I move to direct the Executive Director to continue with the application  
37 process for the SBA, PPP loan. Executive Director will also make sure ASEA qualifies for these  
38 funds (we are a 503C5), as well as any additional requirements to show ASEA’s qualification  
39 (accrued hardships). With Finance committee, 3 board members and ED, couple months before May  
40 meeting.)

41  
42 Moved by Matt and seconded  
43

44 Main Motion 20-156 passed without objection  
45

46 **REPORT – PRESIDENT**

47 President report was postponed.  
48



1 Main Motion 20-157 (To adjourn the May 7-8, 2020, quarterly business session of the  
2 ASEA/AFSCME Local 52 State Executive Board.)  
3 Made by Chuck and seconded  
4 Main Motion 20-157 passed.  
5 (Whereupon, the quarterly business session of the ASEA/AFSCME Local 52 State Executive Board  
6 adjourned at 3:06 pm.)

7 Respectfully submitted by  
8 Courtney Wendel, Secretary  
9 ASEA/AFSCME Local 52, AFL-CIO  
10

