



*Alaskans Working For Alaska!*

---

2601 Denali Street, Anchorage, Alaska 99503 • Phone (907)277-5200 • Fax (907)277-5206

E-mail: [aseahq@afscmelocal52.org](mailto:aseahq@afscmelocal52.org) • Website: [www.afscmelocal52.org](http://www.afscmelocal52.org)

---

# PENDING APPROVAL OF STATE EXECUTIVE BOARD

## MINUTES OF ASEA/AFSCME LOCAL 52 Quarterly Business Session State Executive Board September 3-4, 2013 (Fairbanks AK)

**ASEA/AFSCME Local 52 State Executive Board  
Quarterly Business Session  
September 3-4, 2013 (Fairbanks AK)**

**TABLE OF CONTENTS**

1		
2	<b>DAY ONE – 9/3/2013</b> .....	<b>5</b>
3	CALL TO ORDER AND ROLL CALL (8:32 A.M.) .....	5
4	OBLIGATION OF AN OFFICER .....	5
5	ADOPT AGENDA.....	5
6	Main Motion 14-001 (Adopt Agenda) .....	5
7	Amendment 14-001A (Adopt Agenda).....	6
8	APPROVE MINUTES (5/13 – 14/2013).....	6
9	Main Motion 14-002 (Adopt 5/13-14/13 Minutes – Quarterly Business Session-Sitka).....	6
10	Main Motion 14-003 (Adopt 7/31/13 Minutes – State Executive Board Special Teleconference	
11	Session) .....	6
12	RECEIVE INTO RECORD ANY POLLS .....	7
13	Main Motion 14-004 (Accept Poll into Record – Central Region Executive Board Seat	
14	Appointment) .....	7
15	REPORT – EXECUTIVE DIRECTOR.....	7
16	Budget Review/Update .....	7
17	FY 2013 Unaudited Financial Statements.....	7
18	FY 2014 Unaudited Financial Statements.....	7
19	Wells Fargo Advisors Presentation (Times Certain – 9:30 a.m.) .....	7
20	Main Motion 14-005 (Executive Session) .....	7
21	Main Motion 14-006 (FY 2014 Women’s Issues Committee Budget).....	8
22	Main Motion 14-007 (FY 2014 Capital Budget Amendment – Software Consulting Services) .....	8
23	Main Motion 14-008 (FY 2014 Capital Budget Amendment – Compressor) .....	8
24	Main Motion 14-009 (FY 2014 Capital Budget Amendment – Fence).....	8
25	Main Motion 14-010 (FY 2014 Capital Budget Amendment – Parking Lot Restriping).....	8
26	FY 2013 Annual Audit.....	9
27	Alaska Airlines EasyBiz Account.....	9
28	ASEA Anchorage Headquarters Building Update.....	9
29	Collections Update.....	9
30	MEMBER COMMENTS – TIMES CERTAIN AT 12:00 P.M. ....	9
31	REPORT – EXECUTIVE DIRECTOR – CONTINUED .....	9
32	Collective Bargaining Agreement Updates.....	9
33	SOA General Government Unit.....	9
34	City Borough of Sitka (CBS) Municipal Unit.....	10
35	Fairbanks North Star Borough Supervisors .....	10
36	Universal Space Standards Timeline .....	10
37	Lobbyist Report (Times – Certain 1:30 p.m.) .....	10
38	Main Motion 14-011 (Executive Session) .....	10
39	REPORT – EXECUTIVE DIRECTOR – CONTINUED .....	10
40	Internal Organizing/Worksite Meetings.....	10
41	ASEA Stewards/Training.....	10
42	15 <sup>th</sup> Biennial Convention — ASEA/AFSCME Local 52, AFL-CIO.....	11
43	External Organizing.....	11
44	Chapter Reporting Update.....	11

1	<i>Rural/Bush Chapter Travel and Contact</i> .....	11
2	<i>New Hire Orientation/Membership Trend</i> .....	11
3	<i>Member Advancement Program (MAP)</i> .....	11
4	<i>Political Action Program (PAC)</i> .....	11
5	<i>Unit Clarifications/PUC/Appeal</i> .....	11
6	<i>Business Leave Update</i> .....	11
7	SOA GGU Business Leave Update .....	11
8	City of Sitka Business Leave Update .....	12
9	Fairbanks North Star Borough (FNSB) Business Leave Bank Update .....	12
10	<i>GGU Catastrophic Leave Update</i> .....	12
11	<i>GGU Emergency Leave Bank Update</i> .....	12
12	<i>GGU Injury Leave Bank Update</i> .....	12
13	<i>Grievances and Arbitrations Report</i> .....	12
14	<i>ASEA Strategic Goals and Action Plan</i> .....	12
15	<i>ASEA Website Report</i> .....	12
16	<i>Facebook Report</i> .....	12
17	<i>Publications/Communications Report</i> .....	13
18	<b>DAY TWO – 9/4/2013</b> .....	<b>13</b>
19	CALL TO ORDER AND ROLL CALL (8:37 A.M.) .....	13
20	REPORT – EXECUTIVE DIRECTOR - CONTINUED .....	13
21	<i>ASEA Strategic Goals and Action Plan</i> .....	13
22	REPORT – PRESIDENT .....	14
23	<i>Committee Reports</i> .....	14
24	AFSCME Corrections United .....	14
25	Bush Community Committee .....	14
26	Main Motion 14-012 (Executive Session) .....	14
27	MEMBER COMMENTS – TIMES CERTAIN AT 12:00 P.M. ....	14
28	Presidents Committee .....	14
29	Women’s Issues Committee .....	14
30	Class I Committee .....	14
31	Probation Parole Committee .....	14
32	Main Motion 14-012 (Committee Travel) .....	15
33	Amendment 14-012A (Committee Travel – #1) .....	15
34	Main Motion 14-013 (Probation/Parole Committee Travel) .....	15
35	Election Committee .....	15
36	Grievance Review Committee .....	15
37	Judicial Panel .....	15
38	Next Wave Committee .....	15
39	Women’s Issues Committee .....	15
40	Main Motion 14-014 (Women’s Issues Committee Travel) .....	15
41	<i>Vacant Executive Board Seat - Administrative Support Representative</i> .....	15
42	Main Motion 14-015 (Voting Process – State Executive Board Vacancies) .....	16
43	<i>Committee Resignations</i> .....	16
44	Main Motion 14-016 (Committee Resignations) .....	16

1	<i>Committee Appointments</i> .....	16
2	<i>Calendar of Events</i> .....	16
3	REPORT – TREASURER .....	16
4	UNFINISHED BUSINESS .....	16
5	NEW BUSINESS.....	16
6	<i>Healthcare Law Impact on ASEA Health Premiums</i> .....	16
7	<i>Networking – Trade Union Chapters</i> .....	17
8	<i>Member Activation</i> .....	17
9	<b>Media Campaign</b> .....	17
10	<b>Advertising</b> .....	17
11	<i>Chapter Assets</i> .....	17
12	<b>Main Motion 14-017 (Chapter Assets)</b> .....	17
13	<b>Amendment 14-017A (To Postpone)</b> .....	17
14	ADJOURNMENT.....	17
15	<b>Main Motion 14-018 (Adjournment)</b> .....	17
16		

**QUARTERLY BUSINESS SESSION OF THE  
 ASEA/AFSCME LOCAL 52 STATE EXECUTIVE BOARD  
 SEPTEMBER 3-4, 2013  
 HAMPTON INN HOTEL – FAIRBANKS AK**

**DAY ONE – 9/3/2013**

**CALL TO ORDER AND ROLL CALL (8:32 a.m.)**

The quarterly business session of the State Executive Board convened in the Meeting Room in the Hampton Inn Hotel and was called to order at 8:32 a.m. by President Val Kenny. Secretary Michael Williams called the roll and noted for the record the following board members and staff to be present. The presence of a quorum was declared.

Present were:

Valerie Kenny, President  
 Michael Williams, Secretary  
 Chris Pace, Treasurer  
 Anthony Lopez, Rural Representative  
 Autumn Vea, Central Representative  
 Charles “Chuck” Stewart, Class I Representative  
 Jud Kirkness, Municipal Representative  
 Maureen “Mo” Koezuna, Bush Representative  
 Pamela Harper, Technical Representative  
 Rich Sewell, Professional Representative  
 Robert Sewell, Southeast (Juneau) Representative  
 Jim Duncan, Executive Director (with voice/no vote)

Excused: Shawn Alexander, Northern Region Representative

Also present: Tam Tocher, AFSCME Regional Director  
 John Salsbury, AFSCME Field Communications Manager  
 Joyce Winton, ASEA Admin Assistant

Member(s) present: None

**OBLIGATION OF AN OFFICER**

Newly elected ASEA/AFSCME Local 52, AFL-CIO, State Executive Board member Autumn Vea, Central Representative, was sworn in under and subscribed to the “*Obligation of an Officer.*”

**ADOPT AGENDA**

Main Motion 14-001 (Adopt Agenda)

Moved by Pam Harper, seconded by Charles Stewart  
 To adopt the agenda as presented.

1 Amendment 14-001A (Adopt Agenda)

2 Moved by Mike Williams, seconded by Jud Kirkness

3 The following amendments to the agenda were brought forward:

- 4
- 5 • Under **APPROVE MINUTES**
  - 6     Add: July 31, 2013 Minutes — State Executive Board Special Teleconference
  - 7             Session
  - 8 • Add: **RECEIVE INTO RECORD ANY POLLS**
  - 9 • Under *EXECUTIVE DIRECTOR'S REPORT*
  - 10     Add: ASEA Headquarters Building Update
  - 11     Move: Public Safety Convention to President's Report — Committees
  - 12     Move: Women's Leadership Academy to President's Report — Committees
  - 13     Delete: Staffing Update
  - 14     Move: Healthcare Law Impact on ASEA Health Premiums to NEW BUSINESS
  - 15     Move: Networking – Trade Union Chapters to NEW BUSINESS
  - 16     Move: Member Activities to NEW BUSINESS
  - 17 • Under **NEW BUSINESS**
  - 18     Add: Policy on Chapter Assets

19  
20 Amendment 14-001A passed, without objection.

21  
22 Main Motion 14-001 as amended passed, without objection.

23  
24  
25 **APPROVE MINUTES (5/13-14/2013)**

26 Main Motion 14-002 (Adopt 5/13-14/13 Minutes – Quarterly Business Session-Sitka)

27 Moved by Pam Harper, seconded by Chuck Steward

28 To approve the May 13-14, 2013 (Quarterly Business Session-Sitka) minutes as written:

29  
30 Main Motion 14-002 passed as presented, without objection.

31  
32 Main Motion 14-003 (Adopt 7/31/13 Minutes – State Executive Board Special Teleconference Session)

33 Moved by Chris Pace, seconded by Mo Koezuna

34 To approve the July 31, 2013 State Executive Board Special Teleconference Session minutes with noted  
35 change that Jud Kirkness is the Representative for the City and Borough of Sitka and is not the Southeast  
36 Representative.

37  
38 Main Motion 14-003 with noted change passed, without objection.

1 **RECEIVE INTO RECORD ANY POLLS**

2 Main Motion 14-004 (Accept Poll into Record – Central Region Executive Board Seat Appointment)

3 Moved by Mike Williams, seconded by Chris Pace

4

5 August 9, 2013 (Central Region Executive Board Seat Appointment) approved the appointment of  
6 Autumn Vea to the vacant Central Region Executive Board Seat.

7

8 Main Motion 14-004 passed, without objection.

9

10 **REPORT – EXECUTIVE DIRECTOR**

11

Budget Review/Update

12

FY 2013 Unaudited Financial Statements

13 The Executive Director presented the FY 2013 Balance Sheet with no questions from the Board.

14

15 Regarding the Budget for FY13, for the year ending June 30, 2013, (Budget vs. Actual) the following  
16 items were especially noted:

17

18 **REVENUE**

19 Chapter Support/CLC Per Capita and the Bargaining Strike and Reserve Account (BSRA), that has an  
20 authorized budgeted withdrawal amount of \$300,000 that was not withdrawn, contributed to the variance  
21 in Total Revenues of \$91,933 less than budgeted for the year ending June 30, 2013.

22

23 **EXPENSES**

24 The depreciation variance is specific to the new Anchorage Headquarters building. The \$41,070 budget  
25 amendment for the Alaska AFL-CIO Special Assessment was approved by the Executive Board at their  
26 September 12, 2012 meeting and did not adversely impact the budget.

27

FY 2014 Unaudited Financial Statements

28 The Executive Director presented the Budget for FY 2014 (Budget vs. Actual) which reflects financials  
29 for the Month Ending July 31, 2013, with no questions from the Board.

30

31 Wells Fargo Advisors Presentation (Times Certain – 9:30 a.m.) – presented by Wayne Pichon

32 Wayne Pichon of Wells Fargo Advisors reported to the Board the performance review of the reserve  
33 accounts for the period ending August 26, 2013. An Executive Summary was incorporated into the  
34 minutes at Exhibit A. A copy of which is available for review upon filing of an Information Request to  
35 the Executive Director.

36 Main Motion 14-005 (Executive Session)

37 Moved by Michael Williams, seconded by Chris Pace

38 To enter into Executive Session to protect the privacy of individuals and to protect the confidentiality of  
39 negotiations and/or litigation.

40

1 Main Motion 14-005 passed, without objection

2

3 (The State Executive Board entered into Executive Session at 10:03 a.m., resuming the record in general  
4 session at 10:18 a.m.)

5

6 EXPENSES

7 Main Motion 14-006 (FY 2014 Women's Issues Committee Budget)

8 Moved by Chris Pace, seconded by Chuck Stewart

9 To increase the Women's Issues Committee (WIC) Budget for FY 2014 by \$3,361.80 to recognize fund  
10 raising revenue and to correct a past accounting error.

11

12 Main Motion 14-006 passed, without objection.

13

14 CAPITAL BUDGET

15 A breakdown of the capital budget expenditures for the new accounting software was distributed to the  
16 Board.

17 Main Motion 14-007 (FY 2014 Capital Budget Amendment – Software Consulting Services)

18 Moved by Chuck Stewart, seconded by Chris Pace

19 To amend the FY 2014 Capital Budget for computer consulting services of \$7,500 (up to 60 hours of  
20 service).

21

22 Main Motion 14-007 passed, without objection.

23 Main Motion 14-008 (FY 2014 Capital Budget Amendment – Compressor)

24 Moved by Richard Sewell, seconded by Chris Pace

25 To amend the FY 2014 Capital Budget by \$7,000 to replace the compressor and air supply motors in the  
26 Anchorage Headquarters building.

27

28 Main Motion 14-008 passed, without objection.

29 Main Motion 14-009 (FY 2014 Capital Budget Amendment – Fence)

30 Moved by Mo Koezuna, seconded by Chuck Stewart

31 To amend the FY 2014 Capital Budget by \$7,705 to build a fence on the property line at the Anchorage  
32 Headquarters location.

33

34 Main Motion 14-009 passed, without objection.

35 Main Motion 14-010 (FY 2014 Capital Budget Amendment – Parking Lot Restriping)

36 Moved by Chuck Stewart, seconded by Mike Williams

37 To amend the FY 2014 Capital Budget by \$1,435 to repaint the parking lot stripes at the Anchorage  
38 Headquarters location next spring.

39

40 Main Motion 14-010 passed, without objection.



FY 2013 Annual Audit

The Executive Director reported that ASEA's FY 2013 Annual Audit is scheduled for the week of October 7<sup>th</sup> and that Mikunda Cottrell, Inc., will present the audit results at the State Executive Board's December 16-17, 2013 Quarterly Business Session in Anchorage.

Alaska Airlines EasyBiz Account

As of August 9, 2013, the Alaska EasyBiz account has a balance of 241,969 miles and the Alaska Airlines Visa account has a balance of 1,629,930 miles. Four (4) mileage tickets were used during this reporting period.

ASEA Anchorage Headquarters Building Update

The Executive Director reported that based on research done by Charles A. Dunnagan of Jermain, Dunnagan and Owens, the Anchorage Headquarters building is not eligible for the Municipal Tax Exemption.

Collections Update

The Executive Director presented the Collections Report to the Board. We collected \$79,530.44 in past dues in FY 2013. The net estimated outstanding dues still to be collected is approximately \$82,978.30. Past dues collected for the month ending July 31, 2013 was \$6,949.38.

**MEMBER COMMENTS – TIMES CERTAIN AT 12:00 p.m.**

A telephonic connection was established at 12:00 p.m. for all incoming calls from members wishing to address the Board.

Zuzanna Bobinski – Fairbanks: AFSCME's Women's Conference

(The Member comments segment of the agenda concluded with telephonic disconnection at 12:30 p.m., with the State Executive Board taking a break and resuming the record in general session at 1:02 p.m.)

**REPORT – EXECUTIVE DIRECTOR – Continued**

Collective Bargaining Agreement Updates

SOA General Government Unit

The Executive Director sent an email notifying all GGU members that the SOA had erroneously withheld dues from their \$755 lump sum payment. The SOA subsequently notified members that the \$755 lump sum payment should have been excluded from their Union dues payment calculation and that the additional amount deducted from their pay would be adjusted through direct deposit on 9/11/2013.

The ASEA-Kodiak/Aleutians Chapter adopted a Resolution on August 16, 2013 urging the union to engage in talks with the State that would extend the lump sum payment of \$755 to union members who were on seasonal leave without pay or unpaid FMLA/AFLA on July 1, 2013.

1 The July 1, 2013-June 30, 2016 GGU Collective Bargaining Agreement is posted on the ASEA  
2 website and is being distributed through Stewards and at new hire and worksite meetings.

3 City Borough of Sitka (CBS) Municipal Unit

4 The July 1, 2013-June 30, 2016 City Borough of Sitka contract is posted on the ASEA website and has  
5 been distributed to members.

6  
7 The City Borough of Sitka has hired Mark Gorman as its new Municipal Administrator.

8 Fairbanks North Star Borough Supervisors

9 The June 1, 2012-June 30, 2015 Fairbanks North Star Borough Mgt. Collective Bargaining Agreement  
10 is posted on the ASEA website and has been distributed to members.

11 Universal Space Standards Timeline

12 The Executive Director provided an overview of the Universal Space Standards (USS) timeline and  
13 issues. We are at Step IV in the Grievance Procedure. Arbitration dates have not been set, but the  
14 arbitrator has been chosen and the case will be heard in Juneau. Our position is that the implementation  
15 of USS is a change in the terms and conditions of employment and thereby warrants union involvement.

16 Lobbyist Report (Times-Certain 1:30 p.m.)

17  
18 The Assistant Executive Director/Legislative Lobbyist Fate Putman provided the Lobbyist Report in  
19 Executive Session.

20 Main Motion 14-011 (Executive Session)

21 Moved by Chris Pace, seconded by Michael Williams

22 To enter into Executive Session to protect the privacy of individuals, and to protect the confidentiality of  
23 negotiations and/or litigation.

24  
25 Main Motion 14-011 passed, without objection

26  
27 (The State Executive Board entered into Executive Session at 1:34 p.m., resuming the record in general  
28 session at 2:02 p.m.)

29  
30 **REPORT – EXECUTIVE DIRECTOR - Continued**

31 Internal Organizing/Worksite Meetings

32 The Executive Director provided an overview of Internal Organizing activities for this reporting period  
33 which concentrated on worksite meetings and the distribution of petitions and surveys specific to  
34 Universal Space Standards. Four hundred and thirty (430) members attended 53 worksite/teleconference  
35 meetings. To date, 368 online and worksite meeting surveys have been collected.

36 ASEA Stewards/Training

37 The Executive Director presented the fall Steward Training dates to the Board. Steward Training will be  
38 held in Anchorage, Fairbanks, and Juneau. Basic Steward Training is scheduled for Wednesday,

1 October 2<sup>nd</sup> and Advanced Steward Training is scheduled for Thursday, October 3<sup>rd</sup>. Rural and Bush  
2 Stewards will attend training in the urban location where they are represented.

3 15<sup>th</sup> Biennial Convention — ASEA/AFSCME Local 52, AFL-CIO

4 The Executive Director reported that Al Gage will provide Parliamentary Services for our 15<sup>th</sup> Biennial  
5 ASEA/AFSCME Local 52, AFL-CIO Convention.

6 External Organizing

7 The Executive Director provided an overview with respect to Universal Space Standards, SB-21, AO37,  
8 and the Minimum Wage Initiative.

9 Chapter Reporting Update

10 The Executive Director presented the Chapter Reporting Update to the Board. Only five (5) of our 21  
11 Chapters have returned their required EOY 2013 Chapter reporting documents. Chapter sharing will be  
12 withheld until Chapter reporting documents have been submitted to the Anchorage Headquarters office.

13 Rural/Bush Chapter Travel and Contact

14 The Executive Director presented the Rural/Bush Chapter travel and contact report to the Board.  
15 Chapters visited by Business Agents include Cordova, Nome, Sitka and Yukon-Kuskokwim Delta.

16 New Hire Orientation/Membership Trend

17 The Executive Director presented the New Hire Orientation report to the Board. For the period May 1-  
18 July 31, 2013, 690 new hires have attended New Hire Orientation.

19 Member Advancement Program (MAP)

20 The Executive Director presented the Member Advancement Program report to the Board. There were  
21 118 new contributors during the reporting period for a total of 1,616 contributors, approximately 17.99%  
22 of the membership.

23 Political Action Program (PAC)

24 The Executive Director presented the PAC participant report to the Board. As of July 31, 2013, 11.43%  
25 of the membership contributes to the PAC.

26 Unit Clarifications/PUC/Appeal

27 During the reporting period, there were 20 new clarifications added to the GGU and 17 to the  
28 Supervisory Unit, for a total of 37 new unit clarifications.

29 Business Leave Update

30 SOA GGU Business Leave Update

31 The Executive Director presented the Business Leave Bank Update to the Board. Drawdowns in the  
32 bank during this reporting period were for the E-Board Meeting, Worksite Meetings and  
33 Steward/Chapter activities.

1 City of Sitka Business Leave Update

2 The Executive Director presented the Business Leave Bank Update to the Board. Drawdowns in the  
3 bank during this reporting period were for E-Board Meeting and Chapter/Worksite meetings.

4 Fairbanks North Star Borough (FNSB) Business Leave Bank Update

5 The Executive Director presented the Business Leave Bank Update to the Board. There were no  
6 drawdowns during this reporting period.

7 GGU Catastrophic Leave Update

8 During the reporting period, ASEA approved catastrophic leave for 54 members. The current balance of  
9 the Bank is 1,393.17 hours.

10 GGU Emergency Leave Bank Update

11 During the period May 1, 2013 through July 31, 2013, ASEA approved emergency leave for 67  
12 members. The balance of the Emergency Leave bank is \$318,600.47. As of April 30, 2013, there were  
13 2,182 GGU employees in the Emergency Leave Bank. Fifty-seven (57) new participants enrolled in the  
14 Emergency Leave bank during the open enrollment period.

15 GGU Injury Leave Bank Update

16 During the period of May 1, 2013 to July 31, 2013, ASEA approved Injury Leave for 9 members to use  
17 a total of 165.8 hours. The balance of the Injury Leave bank is \$582,158.88.

18 Grievances and Arbitrations Report

19 The Executive Director presented the Grievances and Arbitrations report to the Board. There are 101  
20 cases in Step IV and 22 arbitrations were decided or are awaiting decisions.

21  
22 The Executive Director presented the Grievance Report to the Board. As of August 9, 2013, there were  
23 236 ongoing and open cases with the State of Alaska.

24 ASEA Strategic Goals and Action Plan

25 The Executive Director presented an update to the Board on the ASEA Strategic Goals and Action Plan  
26 adopted at the September 2012 Quarterly Business Session. This topic will be carried over for further  
27 discussion on Day Two, September 4, 2013.

28 ASEA Website Report

29 The Executive Director presented the website report to the Board. The most frequently visited website  
30 pages during this reporting period were (1) Home page, (2) Union Contracts, (3) Union Fighting USS  
31 and (4) Class Action Grievance.

32 Facebook Report

33 The Executive Director presented the ASEA/AFSCME Local 52 Facebook report to the Board. There  
34 are currently 184 'Likes' on the ASEA page.

1 Publications/Communications Report

2 The Executive Director presented the Publications/Communications report to the Board.

3  
4 (The State Executive Board recessed for the evening at 4:07 p.m.)

5  
6  
7 **DAY TWO – 9/4/2013**

8  
9 **CALL TO ORDER AND ROLL CALL (8:37 a.m.)**

10 The quarterly business session of the State Executive Board reconvened in the Meeting Room of the  
11 Hampton Inn Hotel and was called back to order at 8:37 a.m. by President Val Kenny. Secretary Michael  
12 Williams called the roll and noted for the record the following board members and staff to be present.  
13 The presence of a quorum was declared.

14  
15 Present were:

16 Valerie Kenny, President  
17 Michael Williams, Secretary  
18 Chris Pace, Treasurer  
19 Autumn Vea, Central Representative  
20 Charles “Chuck” Stewart, Class I Representative  
21 Jud Kirkness, Municipal Representative  
22 Maureen “Mo” Koezuna, Bush Representative  
23 Pamela Harper, Technical Representative  
24 Rich Sewell, Professional Representative  
25 Robert Sewell, Southeast (Juneau) Representative  
26 Jim Duncan, Executive Director (with voice/no vote)

27  
28 Excused: Shawn Alexander, Northern Region Representative

29  
30 Also present: Tam Tocher, AFSCME Regional Director  
31 John Salsbury, AFSCME Field Communications Manager  
32 Joyce Winton, ASEA Admin Assistant  
33

34 **REPORT – EXECUTIVE DIRECTOR - Continued**

35 ASEA Strategic Goals and Action Plan

36 The Executive Director noted that the intent of his report is to keep the Executive Board updated on what  
37 is being accomplished with respect to ASEA’s Strategic Goals and Action Plan. He also noted that topics  
38 in future reports can be tied to specific strategic goals/actions in the plan.

39  
40 //end of Executive Director’s Report  
41

1 **REPORT – PRESIDENT**

2 Committee Reports

3 Committee reports are noted and accepted into the record and incorporated into the minutes at Exhibit B,  
4 a copy of which is available upon filing of an Information Request to the Executive Director.

5  
6 Executive Board Committee Liaisons present at the meeting provided a verbal presentation for the  
7 following committee(s):

8 AFSCME Corrections United  
9 Bush Community Committee

10 Main Motion 14-012 (Executive Session)

11 Moved by Chuck Stewart, seconded by Chris Pace

12 To enter into Executive Session to protect the privacy of individuals, and to protect the confidentiality of  
13 negotiations and/or litigation.

14  
15 (The State Executive Board entered into Executive Session at 9:02 a.m., resuming the record in general  
16 session at 11:45 a.m.)

17  
18 (The State Executive Board took a break at 11:45 a.m., resuming the record in general session at 12:00  
19 p.m.)

20  
21 **MEMBER COMMENTS – TIMES CERTAIN AT 12:00 p.m.**

22 A telephonic connection was established at 12:00 p.m. for all incoming calls from members wishing to  
23 address the Board.

24  
25 Nadine LeFebvre – Juneau: WIC Committee, Coalition of Labor Union’s Women’s Biennial  
26 Convention, Black Mold Concerns, and Picnic

27 Bill Hunt – Fairbanks: Labor Day Parade and Picnic and Scholarship

28  
29 Verbal reports were provided by the following committees and are incorporated into the minutes at  
30 Exhibit B, a copy of which is available upon filing an Information Request to the Executive Director.

31 Presidents Committee  
32 Women’s Issues Committee

33  
34 (The Member comments segment of the agenda concluded with telephonic disconnection at 12:40 p.m.,  
35 with the State Executive Board taking a break and resuming the record in general session at 1:00 p.m.)

36 Class I Committee  
37 Probation Parole Committee

Main Motion 14-012 (Committee Travel)

Moved by Robert Sewell, seconded by Mo Koezuna

1. That the Executive Board may approve up to two (2) members of each committee to attend out-of-state trainings or conferences per year
2. That the cost for travel will come from the Committee's budget
3. That justification for travel requests must be based on the ASEA Strategic Plan
4. That where possible, in-state training opportunities will be pursued
5. That the President, with Board approval, will appoint the members who will travel

Amendment 14-012A (Committee Travel – #1)

Moved by Mo Koezuna, seconded by Michael Williams

1. That the Executive Board may approve one (1) member of each committee to attend out-of-state trainings or conferences per year

Amendment 14-012A failed.

Main Motion 14-012 passed, without objection.

Main Motion 14-013 (Probation/Parole Committee Travel)

Moved by Mike Williams, seconded by Jud Kirkness

To accept the President's appointments to send Probation/Parole Committee members Warren Waters and Leila Sheffield-Brown to the Public Safety Conference, October 18-20, 2013, in Columbus, Ohio.

Main Motion 14-013 passed, without objection.

Election Committee

Written Committee reports were provided to the Board from the following committee(s):

Grievance Review Committee

Judicial Panel

Next Wave Committee

Women's Issues Committee

Main Motion 14-014 (Women's Issues Committee Travel)

Moved by Mike Williams, seconded by Jud Kirkness

To accept the President's appointment of Zuzanna Bobinski to attend the National Women's Conference.

Main Motion 14-014 passed, without objection.

Vacant Executive Board Seat – Administrative Support Representative

Lynnette Barkowski has accepted a position in the SU, so her Statewide Administrative Seat is open.

Executive Director Jim Duncan will advertise the Executive Board Seat vacancy via email for 30 days.

Discussion noted the need for a policy to allow the use of email in addition to the U.S. mail service in the voting process to fill vacant Executive Board seats.

1 Main Motion 14-015 (Voting Process – State Executive Board Vacancies)

2 Moved by Mo Koezuna, seconded by Chuck Stewart

3 To adopt a policy to allow voting by email in addition to voting by the U.S. mail service to fill vacant  
4 Executive Board seats.

5

6 Main Motion 14-015 passed, without objection.

7 Committee Resignations

8 The State Executive Board reviewed committee resignations.

9 Main Motion 14-016 (Committee Resignations)

10 Moved by Chris Pace, seconded by Rich Sewell

11 To approve the President’s acceptance of Committee Resignations from Lauri Harlan (Bush  
12 Committee), Cory LePore (Bush Committee) and Marc Jones (Class I Committee).

13 Main Motion 14-016 passed, without objection.

14 Committee Appointments

15 No Committee appointments were made at this meeting because the Executive Board will be reviewing  
16 the overall structure of Committees at their December 16-17, 2013 Quarterly Business Session in  
17 Anchorage.

18 Calendar of Events

- 19 • Update Delegate Allocation Count – December 12, 2013 (Thursday)
- 20 • Quarterly Business Session – December 16-17, 2013 (Monday and Tuesday) – Anchorage
- 21 • Quarterly Business Session – February 18-19, 2014 (Tuesday and Wednesday) – Juneau

22

23 //end of President’s Report

24

25

26 **REPORT – TREASURER**

27 There was no Treasurer’s report provided at this time.

28

29

30 **UNFINISHED BUSINESS**

31 There was no unfinished business at this time.

32

33 **NEW BUSINESS**

34 Healthcare Law Impact on ASEA Health Premiums

35 The employer’s health care contribution is in the three (3) year CBA and will not be impacted. The  
36 employee contribution is dependent upon the premium set by the Health Trust. The Health Trust will  
37 provide further guidance on the IRS ruling in response to the U.S. Supreme Court’s decision to strike  
38 down the Defensive Marriage Act.



1 Networking – Trade Union Chapters

2 ASEA does network with other trade unions on the federal level, i.e., the AFL-CIO and a number of  
3 other coalitions.

4 Member Activation

5 Media Campaign

6 ASEA/AFSCME Local 52 does not qualify for Public Service Announcements (PSAs); however, we do  
7 sponsor a number of organizations every year. The Executive Director will bring the costs to run and  
8 produce 30 to 60 second media spots to the December Quarterly Business Session for the Executive  
9 Board's consideration.

10 Advertising

11 The goal is to explore the potential increase of union recognition through the purchase of movie theatre  
12 ads and other promotional items in Anchorage, Fairbanks and Juneau.

13  
14 Member Outreach

15 Mo Koezuna reported on topics of interest received from members in her region, i.e., Health Trust, job  
16 classifications, overtime pay and maritime vessel benefits.

17 Chapter Assets

18 Main Motion 14-017 (Chapter Assets)

19 Moved by Rich Sewell, seconded by Jud Kirkness

20 To approve the hiring of an outside bookkeeping professional when Chapter assets reach \$50,000 or  
21 more.

22 Amendment 14-017A (To Postpone)

23 Moved by Mike Williams, seconded by Mo Koezuna

24 To postpone this discussion to the December 16-17, 2013 Board meeting.

25 Motion to Postpone 14-017A passed, without objection.

26 Main Motion 14-017 postponed to the December 16-17, 2013 Board meeting.

27  
28 **ADJOURNMENT**

29 Main Motion 14-018 (Adjournment)

30 Moved by Mo Koezuna, seconded by Mike Williams

31 To adjourn the Quarterly Business Session of the ASEA/AFSCME Local 52 State Executive Board.

32 Main Motion 14-018 passed, without objection.

1 (Whereupon, the quarterly business session of the ASEA/AFSCME Local 52 State Executive Board  
2 adjourned at 5:17 p.m.)

3

4 Respectfully submitted by  
5 Michael R. Williams, Secretary  
6 State Executive Board  
7 ASEA/AFSCME Local 52, AFL-CIO