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PENDING APPROVAL OF STATE EXECUTIVE BOARD

MINUTES OF ASEA/AFSCME LOCAL 52 Quarterly Business Session State Executive Board February 22-23, 2012 (Juneau AK)

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**PRECONVENTION AND QUARTERLY BUSINESS SESSION OF THE
ASEA/AFSCME LOCAL 52 STATE EXECUTIVE BOARD
FEBRUARY 22-23, 2012
GOLDBELT HOTEL JUNEAU, AK**

DAY ONE – 2/22/2012

CALL TO ORDER AND ROLL CALL (8:30 a.m.)

The preconvention and quarterly business session of the State Executive Board convened in the conference room of the Goldbelt Hotel, and was called to order at 8:30 a.m. by President Val Kenny. Treasurer Chris Pace called the roll and noted for the record the following board members and staff to be present. The presence of a quorum was declared.

Present were:

Valerie Kenny, President
Chris Pace, Treasurer
Chuck Stewart, Class I Representative
Gerry von Rekowski, Municipal Representative
Jerry Soplanda, Northern Region (Fairbanks) Representative
Kathy Atkinson, Professional Representative
Lynnette Barkowski, Interim Administrative Support Representative
Maureen “Mo” Koezuna, Bush Representative
Monica Ford, Interim Rural Representative
Pamela Harper, Technical Representative
Richard Sewell, Interim Central Region (Anchorage) Representative
Jim Duncan, Business Manager (with voice/no vote)

Absent: Secretary Michael Williams (excused)

Also present: Administrative Assistant III MaryAnn Ganacias, and International Union Rep. Aaron Cole – arrived at 10:30 a.m.

Member(s) present: None

ADOPT AGENDA

Main Motion 12-038 (Adopt Agenda)

Moved by Mo Koezuna, seconded by Monica Ford

To adopt the agenda as presented.

Amendment 12-038

The following amendments to the agenda were brought forward:

- Poll: AFL-CIO Appointment
- Under the Business Manager’s report – following the budget report, add ‘Staff Update’
- New Business – Stephen Wright’s family

1 Amendment 12-038A passed, without objection.

2
3 Main Motion 12-038 as amended passed, without objection.

4
5 **APPROVE MINUTES (12/15-16/2012)**

6 Main Motion 12-039(Adopt 12/15-16/2012 Quarterly Business Session)

7 Moved by Pam Harper, seconded by Jerry Soplanda

8 To approve the December 11-12, 2008, minutes (Quarterly Business Session-Juneau) as presented:

9
10 Amendment 12-039

11 To make the following corrections:

- 12 ▪ Page 12, line 33, add '-Bunnell' after Rachel Lee

13
14 Amendment 12-039A passed, without objection

15
16 Main Motion 12-039 passed as amended, without objection.

17
18 **RECEIVE INTO RECORD ANY POLLS**

19 Main Motion 12-040 (Accept Poll into record – AFL-CIO Appointment – AK AFL-CIO Vice President)

20 Moved by Pam Harper, seconded by Mo Koezuna

- 21
22 ▪ 12/29/2011 (AFL-CIO Appointment – Alaska AFL-CIO Vice Presidents) approved the
23 appointment of Jonathan Thompson to the position of VP, Alaska AFL-CIO.

24
25 Main Motion 12-040 passed, without objection

26
27 Main Motion 12-041 (Executive Session)

28 Moved by Jerry Soplanda, seconded by Monica Ford

29 To enter into executive session to protect the privacy of individuals, and to protect the confidentiality of
30 negotiations and/or litigation.

31
32 Main Motion 12-041 passed, without objection

33
34 (The State Executive Board entered into executive session at 8:42 a.m., and resumed in general session at
35 9:14 a.m.)

36
37 **REPORT – BUSINESS MANAGER**

38 Budget Review/Update

39 FY12 Budget

40 The Business Manager presented the FY12 Balance Sheet, with no questions from the Board.

41
42 Regarding the Budget for FY12, ending December 31, 2011, (Budget vs. Actual) the following items
43 were especially noted:

1 EXPENSES

2 The costs for the Convention have gone up and we will be exceeding the budget. After the expenses have
3 been entered for the convention, budget adjustments will be recommended to the board during the May
4 quarterly business session in Seward, Alaska.

5

6 COMMITTEES

7 The Women's Issues Committee and the Next Wave Committee will be conducting their face to face
8 meeting during the convention.

9

10 ARBITRATIONS

11 The arbitrations budget has been exceeded by \$17,000 and the final variation will depend on how the
12 remaining arbitrations are decided for the fiscal year.

13

14 Main Motion 12-042 (Constitutional Interpretation of Article 5.01)

15 Moved by Chuck Stewart, seconded by Monica Ford

16 To interpret ASEA Constitution Article 5.01 that the base dues of \$120 per year to be divided by the
17 number of pay periods for that bargaining unit.

18

19 Main Motion 12-042 passed, without objection

20

21 Stand Up Alaska

22 The Business Manager distributed information regarding the latest coalition which will counter the
23 MACC and solidify Alaskans opposition to HB110. This type of public education does not require a
24 group to be formed and report to APOC under the candidate disclosure laws. Any group that participates
25 in *Stand Up Alaska* must list its financial contribution on its quarterly lobbying forms *IF* they are
26 employers of lobbyists.

27

28 Main Motion 12-043 (Budget FY2012 – Response to Legislative Initiatives)

29 Moved by Chris Pace, seconded by Chuck Stewart

30 To increase the Response to Legislative Initiatives line item by \$25,000 for the *Stand Up Alaska*
31 Coalition/Campaign.

32

33 Main Motion 12-043 passed, without objection

34

35 Maim Motion 12-044 (Budget FY2013 – Recommended Budget for Adoption)

36 Moved by Mo Koezuna, seconded by Monica Ford

37 To approve the recommended FY2013 budget for adoption by delegates at the ASEA/AFSCME Local 52
38 14th Biennial Convention.

39

40 Main Motion 12-044 passed, without objection

41

42 (The State Executive Board took a break at 10:12 a.m., and resumed in general session at 10:36 a.m.)

43

44 Note of record: AFSCME International Union Representative Aaron Cole is present and Mo Koezuna
45 will be excused for absence during the lunch hour.

1
2 Main Motion 12-045 (Capital Budget FY2013 – Recommended Capital Budget for Adoption)

3 Moved by Chuck Stewart, seconded by Kathy Atkinson

4 To approve the recommended FY2013 capital budget for adoption by delegates at the ASEA/AFSCME
5 Local 52 14th Biennial Convention.

6
7 Main Motion 12-045 passed, without objection

8
9 Alaska Airlines EasyBiz Account

10 As of January 31, 2012, the Alaska EasyBiz account has a balance of 383,349 miles; and the Alaska Visa
11 account has a balance of 839,290. 20,000 miles were used for attendance to Stephen Wright's ceremony
12 in Juneau, Alaska.

13 Staffing Update

14 The Business Manager reported to the Board that Penny Beiler has submitted her resignation as the
15 Business Agent in Juneau. Penny has been a half-time business agent working for both ASEA and PSEA
16 in the southeast region. The Business Manager will discuss staffing with PSEA.

17 Collections Update

18 The Business Manager presented the Collections report to the Board. For FY2012 we have collected
19 \$17,344.51. The net estimated outstanding dues to be collected are \$13,467.11 as of January 31, 2012.

20 Statewide Elections 2012

21 The Business Manager presented the list of candidates to the board. There are no nominees for the
22 following seats: State Executive Board Rural Region Representative; Contract Negotiating Committee
23 (CNC) Rural seats (Negotiator and alternate), and Seasonal Alternate; and Judicial Panel Central,
24 Northern, and Rural/Bush seats (Primary and Alternate).

25
26 Main Motion 12-046 (Solicitation of Statewide Election vacancies)

27 Moved by Chris Pace, seconded by Chuck Stewart

28 After election date March 28, 2012, Business Manager will send out notification for the Rural
29 Representative to the State Executive Board, Rural seats and Seasonal Alternate on the CNC, and vacant
30 Judicial Panel seats.

31
32 Main Motion 12-046 passed, without objection

33 14th ASEA/AFSCME Local 52 Biennial Convention 2012

34 As of February 16, 2012, 92 of the 96 delegates' credentials have been submitted by their chapters.
35 AFSCME International will be displaying their 75th Anniversary historical panels for the duration at the
36 convention.

37
38 Chapter Officer Training 2012

39 As of February 16, 2012, 38 chapter officers have confirmed attendance to the Chapter Officer training
40 scheduled for March 14, 2012, in Anchorage.

Chapter Reporting Update

The Business Manager presented the Chapter reporting update to the board. Two chapters, Alcan and Valdez have not satisfied their chapter reporting requirements and currently have sharing withheld. Chapters are required to submit and Automated Clearing House (ACH) form to ASEA to continue receiving sharing. Chapter sharing will be distributed electronically through ACH. Checks will no longer be mailed to chapters.

Main Motion 12-047 (Executive Session)

Moved by Jerry Soplanda, seconded by Monica Ford

To enter into executive session to protect the privacy of individuals, and to protect the confidentiality of negotiations and/or litigation.

Main Motion 12-047 passed, without objection

Internal Organizing/Worksite Meetings

The Business Manager presented the Internal Organizing/Worksite Meetings Report to the Board for the quarter. Meetings were held to discuss the collective bargaining process. Worksite meetings are being held at work locations statewide. Meetings began on February 2nd and will continue through March. There are 47 meetings scheduled as of February 16th as follows: Anchorage – 26, Juneau – 11, Fairbanks – 7, and Rural/Bush – 3.

Fairbanks North Star Borough Supervisors CNC Update

The Business Manager presented the three bargaining updates to the Board which provided the current status of the negotiations process.

Main Motion 12-048 (Executive Session)

Moved by Richard Sewell, seconded by Monica Ford

To enter into executive session to protect the privacy of individuals, and to protect the confidentiality of negotiations and/or litigation.

Main Motion 12-048 passed, without objection

(The State Executive Board entered into executive session at took a break at 11:20 a.m., resuming the record in general session at 11:38 a.m.)

External Organizing

The Business Manager provided an update in executive session.

Steward Training

Steward training has been scheduled for April 4th for Basic and April 5th for Advance steward training. Notice has been sent to all stewards via email and it is posted in the Solidarity Update.

1 Rural/Bush Chapter Travel and Contact

2 The Business Manager presented the Rural/Bush Chapter travel and contact report to the Board.
3 Chapters that have not been previously visited will be scheduled for worksite visits and/or chapter
4 meetings.

5 New Hire Orientation/Membership Trend

6 The Business Manager presented the New Hire Orientation report to the board. For the period of
7 December 1, 2011, through January 31, 2012, there have been 170 new hires that have attended the
8 orientation in person.

9 The Anchorage Chapter has submitted an informational letter for new hires in the Anchorage
10 chapter. The letter will be placed in the new hire packets for Anchorage members.

11 Member Advancement Program (MAP)

12 The Business Manager presented the Member Advancement Program report to the Board. During the
13 reporting period there were 49 new contributors with a total of 1536 contributors, approximately 17.5% of
14 the membership.

15 Political Action Program (PAC)

16 The Business Manager presented the PAC participant report to the Board. As of January 31, 2012,
17 10.06% of the membership contributes to the PAC.

18 Business Leave Update

19 The Business Manager presented the Business Leave Bank Update to the Board. There will be a high
20 level of usage for the convention and for the upcoming contract negotiations.

21
22 City of Sitka Business Leave Update

23 The Business Manager informed the Board that a business leave bank update will be forthcoming. The
24 clerk for the city is currently on vacation. An update will be provided for the May Board meeting.

25
26 (The State Executive Board took a break at 11:51 a.m., resuming in general session at 12:01 p.m.)

27
28 **MEMBER COMMENTS – TIMES CERTAIN AT 12:00 p.m.**

29 A telephonic connection was established at 12:00 p.m. for all incoming calls from members wishing to
30 address the Board. No members joined telephonically.

31
32 (Member comments segment of the agenda concluded with telephonic disconnection at 12:18 p.m.)

33
34 Note of record: The Business Manager reported to the Board that we did not prevail in the Health Trust
35 arbitration with the State in regards to the formula in *Article 19*.

36 Catastrophic Leave Update

37 During the period of December 1, 2011, through January 31, 2012, ASEA has approved 196 hours. The
38 balance of the Catastrophic Leave bank is 713.90 hours. Catastrophic Leave is beneficial to members to
39 have continued health coverage when all sick/annual, medical, and donated leave banks have been
40 exhausted.

1 Emergency Leave Bank Update

2 During the period of December 1, 2011, through January 31, 2012, ASEA has approved 22 members.
3 The balance of the Emergency Leave bank is \$353,346.81. There are 1,743 participants in the
4 Emergency Leave Bank.

5 Injury Leave Bank Update

6 During the period of December 1, 2011, through January 31, 2012, ASEA has approved two (2) members
7 that used the Injury Leave bank for a total usage of 39.38 hours. The balance of the Injury Leave bank is
8 \$472,977.79.

9 Unit Clarifications/PUC/Appeal

10 During the period of December 1, 2011, through January 31, 2012, we have had four (4) new
11 clarifications added to the GGU, two (2) to LTC and thirteen (13) to the Supervisory Unit. There have
12 been 19 total unit clarifications for the reporting period.

13 Grievance and Arbitration Report

14 The Business Manager presented the Grievance report to the Board with no questions from the Board.
15
16 (Telephonic connection established for the 1:30 p.m. times-certain for New Business: ASEA 14th
17 Biennial Convention: Constitutional Amendments and Resolutions)

18 Publications/Communications Report

19 The Business Manager presented the Publications/Communications report to the Board.

20 Facebook Update

21 The ASEA/AFSCME Local 52 Facebook updated was provided to the Board. There are currently 114
22 likes on the ASEA page. The Next Wave, Women's and Class I have established Facebook pages.

23 Unionware database

24 The Business Manager provided a brief overview of the Unionware database that was purchased in spring
25 2004 and how it is utilized. Unionware tracks our membership and data regarding grievances, dues and
26 tracking union and employment status as well as various membership reports.

27
28 Note of Record: Michael Williams has joined the Board telephonically for the Constitutional
29 Amendments and Resolutions.

30
31 **NEW BUSINESS**

32 ASEA 14th Biennial Convention 2012

33 Proposed Resolutions

34 Proposed Constitutional Amendments

35
36 Main Motion 12-049 (Executive Session)

37 Moved by Chuck Stewart, seconded by Monica Ford

1 To enter into executive session to protect the privacy of individuals, and to protect the confidentiality of
 2 negotiations and/or litigation.

3
 4 Main Motion 12-049 passed, without objection

5
 6 (The State Executive Board entered into Executive Session at 1:33 p.m., and took a break at 2:28 p.m.,
 7 resuming the record in general session at 3:24 p.m.)

8
 9 Main Motion 12-050 (Recommendations to Resolutions 1-16**)

10 Moved by Jerry Soplana, seconded by Mo Koezuna

11 To recommend the following to the Resolutions Committee,

- 12 • Resolution No. 1: Do Not Adopt
- 13 • Resolution No. 2: Do Not Adopt
- 14 • Resolution No. 3: Do Not Adopt
- 15 • Resolution No. 4: Do Not Adopt
- 16 • Resolution No. 5: Do Not Adopt
- 17 • Resolution No. 6: Do Not Adopt
- 18 • Resolution No. 7: No Recommendation
- 19 • Resolution No. 8: No Recommendation
- 20 • Resolution No. 9: No Recommendation
- 21 • Resolution No. 10: Do Not Adopt
- 22 • Resolution No. 11: Adopt w/ comment, ASEA is currently addressing the intent of Resolution 11
- 23 • Resolution No. 12: Do Not Adopt
- 24 • Resolution No. 13: Do Not Adopt
- 25 • Resolution No. 14: Adopt w/ comment, ASEA is currently addressing the intent of Resolution 14
- 26 • Resolution No. 15: No Recommendation
- 27 • Resolution No. 16: No Recommendation

28
 29 Main Motion 12-050 passed, without objection

30
 31 Main Motion 12-051 (Recommendations for Constitutional Amendments No. 1-7**)

32 Moved by Chris Pace, seconded by Lynnette Barkowski

33 To recommend 'Adopt as published' for Constitutional Amendments #1 through #7

34
 35 Main motion 12-051 passed, without objection

36
 37 Main Motion 12-052 (Recommendations for Constitutional Amendments No. 8-15**)

38 Moved by Monica Ford, seconded by Lynnette Barkowski

39 To recommend 'Do Not Adopt' for Constitutional Amendments #8 through #15)

40
 41 Main motion 12-052 passed, without objection

42
 43 (**Copies of Constitutional Amendments and Resolutions as submitted on February 1, 2012 are included
 44 as Exhibit A and are available via an information request to the Business Manager)

1 (Upon general consensus the State Executive Board took a break at recessed at 3:55 p.m., announcing the
 2 Juneau Legislative Reception will be held at the Silver Bow, beginning at 5:00, ending at 7:30 p.m. ; and
 3 the quarterly business session will reconvene at 9 a.m. on Thursday, February 23, 2012.)
 4

5 **DAY TWO – 2/23/2012**
 6

7 **CALL TO ORDER AND ROLL CALL (9:00 a.m.)**

8 The preconvention and quarterly business session of the State Executive Board reconvened in the
 9 conference room of the Goldbelt Hotel, and was called to order at 9:00 a.m. by President Val Kenny.
 10 Treasurer Chris Pace called the roll and noted for the record the following board members and staff to be
 11 present. The presence of a quorum was declared.
 12

13 Present were:

14 Valerie Kenny, President

15 Chris Pace, Treasurer

16 Chuck Stewart, Class I Representative

17 Gerry von Rekowski, Municipal Representative

18 Jerry Soplada, Northern Region (Fairbanks) Representative

19 Kathy Atkinson, Professional Representative

20 Lynnette Barkowski, Interim Administrative Support Representative

21 Maureen “Mo” Koezuna, Bush Representative

22 Monica Ford, Interim Rural Representative

23 Pamela Harper, Technical Representative

24 Richard Sewell, Interim Central Region (Anchorage) Representative

25 Jim Duncan, Business Manager (with voice/no vote)
 26

27 Absent: Secretary Michael Williams (excused)
 28

29 Also present: Administrative Assistant III MaryAnn Ganacias, and International Union Rep. Aaron Cole
 30

31 Member(s) present: None
 32

33 **REPORT – BUSINESS MANAGER (CONTINUED)**
 34

35 Main Motion 12-053 (Executive Session)

36 Moved by Monica Ford, seconded by Richard Sewell

37 To enter into executive session to protect the privacy of individuals.
 38

39 Main Motion 12-053 passed, without objection
 40

41 (The State Executive Board entered into executive session at 9:23 a.m., resuming in general session at
 42 9:35 a.m.)

1 Wells Fargo Advisors – BSRA Update

2 The Business Manager presented to the Board the performance review of the reserve accounts for the
3 period ending December 31, 2011. An Executive Summary was incorporated into the minutes at
4 Exhibit B, a copy of which is available upon filing of an Information Request to the Business Manager.

5
6 **REPORT – PRESIDENT**

7 Committee Reports

8 Executive Board’s Committee Liaisons provided a verbal presentation from the following committees and
9 were noted for the record and incorporated into the minutes at Exhibit C, a copy of which is available
10 upon filing of an Information Request to the Business Manager.

11
12 AFSCME Corrections United

13 Bush Community Committee

14 Class I Committee

15 Next Wave Committee

16 Probation/Parole Committee

17
18 Main Motion 12-054 (Written Committee Reports)

19 Moved by Mo Koezuna, seconded by Monica Ford

20 To accept the written reports into the record from the following committees:

21
22 Day Care Resolution Committee

23 Election Committee

24 Grievance Review Committee

25 Presidents Committee

26 Women’s Issues Committee

27
28 Main Motion 12-054 passed, without objection

29
30 AFSCME International

31 AFSCME International Union Representative Aaron Cole gave an overview of the top priorities for
32 AFSCME which includes legislator’s attempts to remove collective bargaining, i.e. Wisconsin battle; and
33 attempts at privatization and fighting Right to Work legislation.

34
35 Main Motion 12-055 (Executive Session)

36 Moved by Chuck Stewart, seconded by Jerry Soplada

37 To enter into executive session to protect the privacy of individuals, and to protect the confidentiality of
38 negotiations and/or litigation.

39
40 Main Motion 12-055 passed, without objection

41
42 (The State Executive Board entered into executive session at 10:38 a.m., and resumed in general session
43 at 11:07 a.m.)

Lobbyist Report

The Assistant Business Manager/Lobbyist Fate Putman provided a report to the Board in Executive session.

(The State Executive Board took a break at 11:07 a.m., with the record standing at ease at 11:30 for lunch service until such time a call is joined.)

REPORT – PRESIDENT (CONTINUED)

Committee Reports (Continued for Times Certain 11:45 a.m.)

Telephonic connection was established at 11:45 a.m. for any committees wishing to address the Board. No committees participated at this time.

MEMBER COMMENTS – TIMES CERTAIN AT 12:00 p.m.

A telephonic connection was established at 12:00 p.m. for all incoming calls from members wishing to address the Board, with the meeting continuing until such time a call is joined.

- Larry Owen, Juneau Chapter – no comment

Convention Committee Appointments

Main Motion 12-056 (Convention Committee Appointments)

Moved by Chuck Stewart, seconded by Jerry Soplanda

To accept the Chair's Convention Committee appointments as presented.

Main Motion 12-056 passed, without objection

NEW BUSINESS (CONTINUED)

ASEA 14th Biennial Convention 2012 (Continued)

Proposed Resolutions (Continued)

The Business Manager read the Federal regulation in regards to the breastfeeding resolution to the Board.

Main Motion 12-057 (Reconsideration of Resolution No. 4)

Moved by Chris Pace, seconded by Mo Koezuna

To reconsider the recommendation for Resolution #4.

Main Motion 12-057 passed, without objection

Main Motion 12-058 (Recommendation for Resolution No. 4)

Moved by Chris Pace, seconded by Mo Koezuna

To amend the recommendation of 'Do Not Adopt' to 'Do Not Adopt with Comment' to the Resolutions Committee for Resolution #4.

Main Motion 12-058 passed, without objection

1 **PRESIDENT’S REPORT (CONTINUED)**

2 Committee Appointments

3 The State Executive Board reviewed the solicitations of interest from interested members for the
4 Women’s Issues Committee.

5
6 Main Motion 12-059 (Women’s Issues Committee Appointments)

7 Moved by Chris Pace, seconded by Jerry Soplanda

8 To approve the Chair’s appointments of Suzanne Dutson to the Southeast seat, and Eliza Muse in the
9 Central seat on the Women’s Issues Committee.

10
11 Main Motion 12-059 passed, without objection

12 Calendar of Events

13 The next schedule Quarterly Business session of the State Executive Board is scheduled for May 23-24,
14 2012, in Seward, Alaska at the Breeze Inn.

15 The fall Quarterly Business session and retreat to discuss and create the Union goals and strategic
16 plans will occur after the Labor Day events in Fairbanks, Alaska as follows:

- 17 • September 3, 2012, the Board will participate in the Labor Day parade and picnic;
- 18 • The Quarterly Business session will be one-day and held on September 4, 2012;
- 19 • The two-day retreat will be held on September 5-6, 2012.

20
21 **REPORT – TREASURER**

22 There was no Treasurer’s report provided at this time.

23
24 **UNFINISHED BUSINESS**

25 There was no unfinished business at this time.

26
27 **NEW BUSINESS (CONTINUED)**

28 Stephen Wright’s Family

29 Administrative Support Representative Lynnette Barkowski informed the Board that she has been
30 contacted by the family of former Southeast Representative and Juneau Chapter President Stephen
31 Wright. Lynnette and has provided contact information for individuals to contact the family.

32
33 Good and Welfare

34 President Kenny provided an opportunity for the Board members whose terms are ending March 2012 to
35 address the Board. Gerry von Rekowski addressed the Board regarding her time spent on the Board as the
36 Municipal Representative. Monica Ford and Richard Sewell provided a brief statement in regards to their
37 time on the Board and future endeavors within the Union.

38
39 **ADJOURNMENT**

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41 (Whereupon, the quarterly business session of the ASEA/AFSCME Local 52 State Executive Board
42 adjourned at 1:21 p.m.)

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2 Respectfully submitted by
3 Chris Pace, Recording Secretary obo
4 Michael R. Williams, Secretary
5 State Executive Board
6 ASEA/AFSCME Local 52, AFL-CIO

**ASEA/AFSCME Local 52 State Executive Board
Pre-Convention and Quarterly Business Session
February 22-23, 2012 (Juneau AK)**