

**Juneau Eboard Meeting *Minutes***  
**ASEA Local 52 Juneau Membership**  
**May 22, 2024, 12:00 P.M.**  
**Zoom**

**I. CALL TO ORDER**

A quorum for Eboard meetings shall be half of all seated members (4 members).

*Paul called meeting to order at 12:05 PM.*

**II. ROLL CALL**

1. Officers
  - a. President – Paul Kelly **Present**
  - b. Vice President – Randy Sutak **Present**
  - c. Secretary – Tanya Howard **Present**
  - d. Treasurer – Adam Bauer **Present**
  - e. Executive Board Member #1 – Stephen Warta
  - f. Executive Board Member #2 – *Vacant*
  - g. Executive Board Member #3 – Dayna Mackey **Present**
  - h. Trustee #1 – *Vacant*
  - i. Trustee #2 – *Vacant*
  - j. Trustee #3 – *Vacant*
2. Officer Rolling Tally of Unexcused Absences for Eboard Meetings
  - a. President – **0**
  - b. Vice President – **0**
  - c. Secretary – **0**
  - d. Treasurer – **0**
  - e. Executive Board Member #1 – **0**
  - f. Executive Board Member #2 – **0**
  - g. Executive Board Member #3 – **0**
  - h. Trustee #1 – **Vacant**
  - i. Trustee #2 – **Vacant**
  - j. Trustee #3 – **Vacant**
3. Consider request(s) to be excused from today’s meeting
  - a. Stephen Warta has requested to be excused due to a conflicting work schedule  
*Adam moves to excuse Stephen from the meeting, Randy seconded, Passed Unanimously.*

**III. APPROVAL OF AGENDA**

*Adam moves to approve the agenda, Randy seconded, Passed Unanimously.*

**IV. CONSENT AGENDA – Approved as one item. “I move the consent agenda.” Any member present can raise their hand and request an item to be considered separately.**

*Adam moves to approve consent agenda, Randy seconded, Passed Unanimously.*

1. Approve the Secretary’s Report on votes held by email since April 27, 2024 meeting
  1. No motions made
2. Approve the February 28, 2024 minutes
3. Approve the April 3, 2024 minutes
4. Accept the May 13 Treasurer’s Report

5. Approve up to \$300 for the Volunteer Corps to purchase food for the meal to be served on June 16 to the Glory Hall residents
6. Approve \$16,173.27 towards the Chapter Organizing line item as itemized in the attached invoice from HQ

Staff are present so President Paul gave time for a staff update. Emily shared there is a worksite meeting tomorrow at the Department of Labor, Tanya mentioned that she will be attending. Little League sponsorship is completed but due to a banner issue we will have ours hung this year and next year whether we sponsor it or not next year, logo is on shirts for a girls' softball team. They will let us know the team schedule so we can go out and support our team. Contributing registration fees for Beat the Odds race for 20 participants to equal \$1,000.

#### **V.UNFINISHED BUSINESS**

1. Setting agenda for next membership meeting
  - a. Budget preview
  - b. Audit Committee report

Adam reviewed the budget status currently. No travel this year and moved some of the line item into Volunteer Corp line item. Adam moves to amend the Chapter Bookkeeping from \$2,000 to \$2,500 from budget since we are under budget now, Randy seconded, Passed Unanimously.

Tanya mentioned adding membership engagement to the meeting agenda.

#### **VI.NEW BUSINESS**

1. Organizing summer events – Tanya  
Tanya reported the ice cream day is in the planning stage and plan to do it on a Saturday this week and Auke Bay Café offered to do it again. There is roughly \$3,000 to spend.
2. Transfer funds to a CD  
The idea had come up in a prior meeting and Adam thoroughly supports the idea and at Global they have 90-day CDs. Randy moves to allow Adam to research amount, duration, and institution to open a FDIC or Credit Union equivalent insured account, Tanya seconded, Passed Unanimously

#### **VII.ANNOUNCEMENTS**

Tanya mentioned she is still not a signer on the bank account and Paul mentioned he and Tanya should meet to get me on the bank account.

Randy heard that Local 71 have a new contract and the highlight is they bumped up 3 steps (equivalent \$5/hour) for union members.

#### **VIII.SET DATE/AGENDA FOR NEXT MEETING:**

1. Membership – Must be April, May, or June

#### **IX.ADJOURNMENT**

Adam moved to adjourn, Randy seconded, Passed Unanimously

Paul adjourned the meeting at 12:36 PM