

Juneau Chapter Quarterly Membership Meeting Minutes
Approved September 25, 2019
ASEA Local 52 Juneau E-Board
June 25, 2019, JACC, 5:30 P.M.

If you are not able to attend in person here is the conference call and code to call into your meeting:
1-800-528-2793, the conference code is 2470198.

I. CALL TO ORDER

II. ROLL CALL

1. Officers – 4 needed to meet quorum
 - a. President – Courtney Wendel
 - b. Vice President – Paul Kelly
 - c. Secretary – *Vacant*
 - d. Treasurer – Dawn Harris
 - e. Executive Board Member #1 –Ryan Bare
 - f. Executive Board Member #2 – Michael Hills¹
 - g. Executive Board Member #3 – Nadine Lefebvre
 - h. Trustee #1 – Michelle Morris (attendance not required)
 - i. Trustee #2 – Alysha Guthrie (attendance not required)
 - j. Trustee #3 – *Vacant* (attendance not required)

III. APPROVAL OF MINUTES

1. Chapter Quarterly Membership Meeting March 27, 2019 minutes were approved at the May 29, 2019 Executive Board meeting.

IV. CHANGES TO AGENDA

V. OFFICER REPORTS

1. President's Report
 - a. Election Committee members are needed
 - i. July 8: initial meeting
 - ii. August 8: nominations sent out
 - iii. August 23: nominations due
 - iv. November 7: election notice
 - v. November 22: election day
 - vi. December 2: protest period closes
 - vii. March 18-22, 2020: convention in ANC
 - b. March 2020 ASEA/AFSCME biennial convention in ANC
 - c. Emergency Leave Bank, Juneau has the lowest percent of participation
2. Secretary's Report
3. Treasurer's Report
 - a. Balance Sheet
 - b. Income Statement
 - c. Bank Reconciliations
 - d. Upcoming Expenditures

¹ Suzanne Dutson held Executive Board Member #2 office until January 2, 2019 when Michael Hills was elected.

VI. UNFINISHED BUSINESS

- 1.

VII. NEW BUSINESS

1. Proposed FY20 Budget

VIII. COMMITTEE REPORTS

1. Activities Committee – Robin Park
2. Budget Committee – Dawn Harris
3. Bylaws Committee – Emily Haynes
4. Elections Committee – *Vacant*
5. Next Wave Committee – Alicia Hughes-Skandijs
6. Steering Committee – *Vacant*
7. Steward Committee – Suzanne Dutson

IX. ANNOUNCEMENTS

1. Executive Board Member Nadine Lefebvre: 4th of July parade, and September Labor Day party with the CLC.

X. ADJOURNMENT

OPEN DISCUSSION AFTER

1. Meeting schedule for Quarterly Membership meetings and Executive Board meetings
2. Goals for our chapter: 1 year, 3 years, 5 years