



*Alaskans Working For Alaska!*

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# **PENDING APPROVAL OF STATE EXECUTIVE BOARD**

## **MINUTES OF ASEA/AFSCME LOCAL 52 Quarterly Business Session State Executive Board May 13-14, 2014 (Kenai AK)**

ASEA/AFSCME Local 52 State Executive Board  
Quarterly Business Session  
May 13-14, 2014 (Kenai AK)

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**QUARTERLY BUSINESS SESSION OF THE  
ASEA/AFSCME LOCAL 52 STATE EXECUTIVE BOARD  
MAY 13-14, 2014  
QUALITY INN – KENAI AK**

**DAY ONE – 05/13/2014**

**CALL TO ORDER AND ROLL CALL (8:30 a.m.)**

The quarterly business session of the State Executive Board convened in the Meeting Room at the Quality Inn Kenai and was called to order at 8:30 a.m. by President Val Kenny. Secretary Michael Williams called the roll and noted for the record the following board members and staff to be present. The presence of a quorum was declared.

Present were:

Valerie Kenny, President  
Michael Williams, Secretary  
Chris Pace, Treasurer  
Anthony Lopez, Rural Representative  
Autumn Vea, Central Representative  
Charles “Chuck” Stewart, Class I Representative  
Jud Kirkness, Municipal Representative  
Maureen “Mo” Koezuna, Bush Representative  
Pamela Harper, Technical Representative  
Jim Duncan, Executive Director (with voice/no vote)

Excused were:

Donna Gellings, Administrative Support Representative  
Rich Sewell, Professional Representative  
Robert Sewell, Southeast (Juneau) Representative  
Shawn Alexander, Northern Region Representative

Also present: Joyce Winton, ASEA Administrative Assistant

**ADOPT AGENDA**

Main Motion 14-109 (Adopt Agenda)

Moved by Pam Harper, seconded by Chuck Stewart  
To adopt the agenda as presented.

Main Motion 14-109 passed, without objection.

**APPROVE MINUTES (2/18-19/2014)**

Main Motion 14-110 (Adopt 2/18-19/14 Minutes – Quarterly Business Session-Juneau)

Moved by Pam Harper, seconded by Chuck Stewart  
To approve the minutes as written.

1 Amendment 14-110A (2/18-19/14 Minutes)

2 To make the following correction:

- 3 • Page 13, line 10, change Mallet to Mallott

4 Amendment 14-110A passed, without objection.

5  
6 Main Motion 14-110 passed as corrected, without objection.

7  
8 **REPORT – EXECUTIVE DIRECTOR**

9 Budget Review/Update

10 FY 2014 Unaudited Financial Statements

11 The Executive Director presented the FY 2014 Balance Sheet with no questions from the Board.

12  
13 Regarding the Budget for FY14, for the nine months ending March 31, 2014, (Budget vs. Actual) the  
14 following items were especially noted:

15  
16 **REVENUE**

17 Gross Dues Revenue is approximately \$52,000 more than originally projected for this timeframe. Total  
18 Dues Obligations are under budget, resulting in approximately \$61,000 more in Net Dues Revenues than  
19 projected. Total Revenues are approximately \$53,000 more than expected for the period ending March 31,  
20 2014.

21  
22 Total actual expenses are approximately 5.5% under the projected year-to-date budget for the nine months  
23 ending March 31, 2014.

24  
25 Main Motion 14-111 (FY14 Budget Amendment – WIC, Class I and Probation/Parole Committees Fundraising)

26 Moved by Chuck Stewart, seconded by Pam Harper

27 To appropriate \$1,451.00 to the FY 2014 Women’s Issues Committee (WIC) budget to recognize fundraising  
28 revenue from the sale of vest, sweatshirts and WIC auction items at the 15<sup>th</sup> Biennial Convention.

29  
30 To appropriate \$25.00 respectively to both Class 1 and Probation/Parole Committee fundraising revenue from  
31 the sale of coins.

32  
33 Main Motion 14-111 passed, without objection.

34  
35 FY 2014 Capital Budget

36  
37 Main Motion 14-112 (FY14 Capital Budget Amendment – Flag Pole)

38 Moved by Mo Koezuna, seconded by Chuck Stewart

39 To amend the FY 2014 Capital Budget by \$7,300 to purchase, install and light a flag pole at the Anchorage  
40 Headquarters building and for the purchase of two (2) U.S. and (2) Alaska State flags.

41  
42 Main Motion 14-112 passed, without objection.

1 Main Motion 14-113 (Executive Session)

2 Moved by Michael Williams, seconded by Chuck Stewart

3 To enter into Executive Session to protect the privacy of individuals and to protect the confidentiality of  
4 negotiations and/or litigation.

5  
6 Main Motion 14-113 passed, without objection

7  
8 (The State Executive Board entered into Executive Session at 9:30 a.m., resuming the record in general  
9 session at 9:45 a.m.)

10 Wells Fargo Advisors Presentation (Times Certain – 9:30 a.m.) – presented by Wayne Pichon

11 Wayne Pichon of Wells Fargo Advisors reported the reserve accounts' Performance Review as of May 6,  
12 2014. An Executive Summary was incorporated into the minutes at Exhibit B. A copy of which is  
13 available for review upon filing of an Information Request to the Executive Director.

14  
15 **REPORT – EXECUTIVE DIRECTOR (Continued)**

16  
17 FY 2014 Capital Budget (Continued)

18  
19 Main Motion 14-114 (FY14 Capital Budget Amendment — Security Camera)

20 Moved by Chuck Stewart, seconded by Tony Lopez

21 To amend the FY 2014 Capital Budget by \$2,550 for the purchase and installation of a front entrance security  
22 camera and door buzzer system.

23  
24 Main Motion 14-114 passed, without objection.

25  
26 Main Motion 14-115 (FY14 Capital Budget Amendment — Flowers/Maintenance)

27 Moved by Chuck Stewart, seconded by Mo Koezuna

28 To amend the FY 2014 Capital Budget by \$620.00 for the purchase and maintenance of flowers in the front  
29 entrance planter at the Anchorage Headquarters building.

30  
31 Main Motion 14-115 passed, without objection.

32  
33 Main Motion 14-116 (FY14 Capital Budget Amendment — Fence Staining)

34 Moved by Chuck Stewart, seconded by Michael Williams

35 To amend the FY 2014 Capital Budget by \$2,100.00 for time/materials to stain the fence at the Anchorage  
36 Headquarters building.

37  
38 Main Motion 14-116 passed, without objection.

39  
40 Main Motion 14-117 (FY14 Capital Budget Amendment — Working America)

41 Moved by Chuck Stewart, seconded by Jud Kirkness

42 To amend the FY 2014 Capital Budget and approve the allocation of \$25,000 to Working America in Alaska.

43  
44 Main Motion 14-117 passed, without objection.

45

1 (The State Executive Board took a break at 10:15 a.m., resuming the general session at 10:40 a.m.)  
2

### 3 FY 2015 Budget

#### 4 Main Motion 14-118 (FY 2015 Budget Amendment — Rent)

5 Moved by Michael Williams, seconded by Chris Pace

6 To increase the FY 2015 'Rent' line item by \$4,000 to cover the unanticipated cost of new leases for  
7 ASEA Fairbanks and Juneau offices.

8  
9 Main Motion 14-118 passed, without objection.

#### 10 11 Main Motion 14-119 (FY 2015 Budget Amendment — Executive Board/Chapter Presidents Meeting)

12 Moved by Mo Koezuna, seconded by Chuck Stewart

13 To add \$20,000 to the FY 2015 budget for a one (1) day meeting in Anchorage for the Executive Board  
14 and Chapter Presidents. Meeting date will be decided at a later time.

15  
16 Main Motion 14-119 passed, without objection.

### 17 Alaska Airlines EasyBiz Account

18 As of April 15, 2014, our Alaska EasyBiz account has a balance of 111,705 miles and the Alaska  
19 Airlines Visa account has a balance of 1,850,348 miles. Zero (0) mileage tickets were used during this  
20 reporting period.

### 21 Collections Update

22 The Executive Director presented the Collections Report to the Board. Year-to-date past dues collected  
23 for FY 2014 (July 1 – March 31, 2014) is \$73,809.09. The net estimated outstanding dues still to be  
24 collected is approximately \$54,213.34.

### 25 Staffing Update

26 MaryAnn Ganacias returned to ASEA/AFSCME Local 52 as an Internal Organizer in March at which  
27 time George Zuke was moved from a half-time Internal Organizer/half-time Business Agent to a  
28 fulltime Business Agent.

### 29 Internal Organizing/Worksite Meetings

30 The Executive Director provided an overview of Internal Organizing activities for the reporting period.  
31 Activities concentrated on the 50K Stronger Campaign, worksite meetings and work with ASEA chapter  
32 officers that included the development of a Chapter Officer Training program. Six hundred forty-seven  
33 (647) members attended 65 worksite meetings.

34  
35 (The State Executive Board took a break at 11:45 a.m., resuming the general session at 12:00 p.m.)  
36

### 37 **MEMBER COMMENTS – TIMES CERTAIN AT 12:00 p.m.**

38 A telephonic connection was established at 12:00 p.m. for all incoming calls from members wishing to  
39 address the Board. No member comments were received at this time.  
40

1 (The Member comments segment of the agenda concluded with telephonic disconnection at 12:15 p.m.,  
2 with the State Executive Board taking a break and resuming the record in general session at 1:00 p.m.)

3 *Richard Sewell and Robert Sewell joined the meeting at 12:15 p.m.*

4 **REPORT – EXECUTIVE DIRECTOR (CONTINUED)**

5 External Organizing

6 The Executive Director provided an overview of External Organizing with respect to internal,  
7 community and political organizing. Highlights included AFL-CIO door-to-door and GOTV campaigns  
8 for the municipal elections, Great Alaska Schools rallies/meetings and worksite meetings.

9 Main Motion 14-120 (Executive Session)

10 Moved by Michael Williams, seconded by Chuck Stewart

11 To enter into Executive Session to protect the privacy of individuals, and to protect the confidentiality of  
12 negotiations and/or litigation.

13  
14 Main Motion 14-120 passed, without objection

15

16 (The State Executive Board entered into Executive Session at 1:05 p.m., resuming the record in general  
17 session at 1:50 p.m.)

18 Lobbyist Report (Times-Certain 1:15 p.m.)

19 The Assistant Executive Director/Legislative Lobbyist Fate Putman provided the Lobbyist Report in  
20 Executive Session.

21 Chapter Reporting Update

22 The Executive Director presented the Chapter Reporting Update to the Board. Sixteen (16) of our 21  
23 chapters have returned their required EOY 2013 chapter reporting documents. Chapter sharing will be  
24 withheld until chapter reporting documents have been submitted to the Anchorage Headquarters office.

25 Rural/Bush Chapter Travel and Contact

26 The Executive Director presented the Rural/Bush Chapter travel and contact report to the Board.  
27 Chapters visited by Business Agents include Delta Junction, Dillingham and Sitka.

28 New Hire Orientation/Membership Trend

29 The Executive Director presented the New Hire Orientation report to the Board. Three hundred sixty-  
30 five (365) members attended New Hire Orientation during the reporting period February 1- April 15,  
31 2014.

32 Member Advancement Program (MAP)

33 The Executive Director presented the Member Advancement Program report to the Board. There were  
34 103 new contributors during the reporting period for a total of 1,715 contributors, approximately 19.56%  
35 of the membership.

36 Political Action Program (PAC)

37 The Executive Director presented the PAC participant report to the Board. As of April 15, 2014,  
38 12.49% of the membership contributes to the PAC.



1 Unit Clarifications/PUC/Appeal

2 During the reporting period, there were 9 new clarifications added to the GGU and 14 to the Supervisory  
3 Unit, for a total of 23 new unit clarifications.

4 Business Leave Update

5 SOA GGU Business Leave Update

6 The Executive Director presented the Business Leave Bank Update to the Board. Drawdowns in the  
7 bank during this reporting period were for an E-Board Meeting, E-Board/Chapter Presidents Meeting  
8 and the 15<sup>th</sup> ASEA Biennial Convention.

9 City of Sitka Business Leave Update

10 The Executive Director presented the Business Leave Bank Update to the Board. Drawdowns in the  
11 bank during this reporting period were for an E-Board Meeting, E-Board/Chapter Presidents Meeting  
12 and the 15<sup>th</sup> ASEA Biennial Convention.

13 Fairbanks North Star Borough (FNSB) Business Leave Bank Update

14 The Executive Director presented the Business Leave Bank Update to the Board. Drawdowns in the  
15 bank during this reporting period were for the E-Board/Chapter Presidents Meeting and the 15<sup>th</sup> ASEA  
16 Biennial Convention.

17 GGU Catastrophic Leave Update

18 During the reporting period, ASEA approved catastrophic leave for 56 members. The current bank  
19 balance is 1,629.32 hours.

20 GGU Emergency Leave Bank Update

21 The Executive Director presented the Emergency Leave Bank Update to the Board. ASEA has entered  
22 into a Letter of Agreement to transfer funds from the Business Leave Bank to the Emergency Leave  
23 Bank.

24 GGU Injury Leave Bank Update

25 During the period of February 1, 2014 to April 30, 2014, ASEA approved 198.49 hours of Injury Leave  
26 for 13 members. The balance of the Injury Leave bank is \$563,492.70.

27  
28 (The State Executive Board took a break at 2:45 p.m., resuming the general session at 3:05 p.m.)

29 Grievances and Arbitrations Report

30 The Executive Director presented the Arbitrations and Grievances report to the Board. There are 67  
31 Arbitrations in the Step IV process and 10 arbitrations were either decided or are awaiting decisions.

32  
33 As of April 15, 2014, there were 424 grievance cases currently ongoing and open with the State of  
34 Alaska.

35 ASEA Website Report

36 The Executive Director presented the website report to the Board. The most frequently visited website  
37 pages during this reporting period were (1) ASEA's Home Page; (2) ASEA In Action, April 2014; (3)  
38 Union Contracts; (4) Office Locations; and, (5) Bill Tracking— 28<sup>th</sup> Alaska Legislature.

1 Facebook Report

2 The Executive Director presented the ASEA/AFSCME Local 52 Facebook report to the Board. There  
3 are currently 235 'Likes' on the ASEA page.

4 Publications/Communications Report

5 The Executive Director presented the Publications/Communications report to the Board.

6  
7 //end of the Executive Director's Report

8  
9  
10 **REPORT – TREASURER**

11 There was no Treasurer's report provided at this time.

12 Main Motion 14-121 (Executive Session)

13 Moved by Michael Williams, seconded by Chuck Stewart

14 To enter into Executive Session to protect the privacy of individuals, and to protect the confidentiality of  
15 negotiations and/or litigation.

16  
17 Main Motion 14-121 passed, without objection

18  
19 (The State Executive Board entered into Executive Session at 3:35 p.m., resuming the record in general  
20 session at 4:10 p.m.)

21  
22 The State Executive Board recessed for the evening at 4:12 p.m.

23  
24 **DAY TWO – 5/14/2014**

25  
26 **CALL TO ORDER AND ROLL CALL (8:35 a.m.)**

27 The quarterly business session of the State Executive Board reconvened in the Meeting Room at the  
28 Quality Inn Kenai and was called back to order at 8:35 a.m. by President Val Kenny. Secretary Michael  
29 Williams called the roll and noted for the record the following board members and staff to be present.  
30 The presence of a quorum was declared.

31 Present were:

32 Valerie Kenny, President

33 Michael Williams, Secretary

34 Chris Pace, Treasurer

35 Anthony Lopez, Rural Representative

36 Autumn Vea, Central Representative

37 Charles "Chuck" Stewart, Class I Representative

38 Jud Kirkness, Municipal Representative

39 Maureen "Mo" Koezuna, Bush Representative

40 Pamela Harper, Technical Representative

41 Rich Sewell, Professional Representative

42 Robert Sewell, Southeast (Juneau) Representative

43 Jim Duncan, Executive Director (with voice/no vote)

1 Absent were:

2 Donna Gellings, Administrative Support Representative

3 Shawn Alexander, Northern Region Representative

4

5 Also present: Joyce Winton, ASEA Admin Assistant

6 Main Motion 14-122 (Executive Session)

7 Moved by Michael Williams, seconded by Chuck Stewart

8 To enter into Executive Session to protect the privacy of individuals, and to protect the confidentiality of  
9 negotiations and/or litigation.

10

11 Main Motion 14-122 passed, without objection

12

13 (The State Executive Board entered into Executive Session at 8:37 a.m., resuming the record in general  
14 session at 9:35 a.m.)

15

16 Main Motion 14-123 (Umbrella Liability Policy)

17 Moved by Chuck Stewart, seconded by Mo Koezuna

18 To authorize the Executive Director to purchase an umbrella liability policy that would cover chapter  
19 events.

20

21 Main Motion 14-123 passed, without objection.

22

23 Main Motion 14-124 (ASEA Service/Vendor Bids)

24 Moved by Robert Sewell, seconded by Jud Kirkness

25 That ASEA recommends at least three (3) bids be received in order to purchase items or services over  
26 \$20,000. In addition, union contractor preference should be exercised.

27

28 Main Motion 14-124 failed, with objection.

29

30 (The State Executive Board took a break at 10:10 a.m., resuming the general session at 10:40 a.m.)

31

32 Main Motion 14-125 (Union Vendors)

33 Moved by Autumn Vea, seconded by Mo Koezuna

34 That the Union, including chapters, will use union vendors. If union vendors are not available, chapters  
35 will submit the vendor they propose using to the Union office for review and approval by the Executive  
36 Director.

37

38 Main Motion 14-125 passed, without objection.

1 **REPORT — PRESIDENT**

2 Committee Reports

3  
4 Committee reports are noted and accepted into the record and incorporated into the minutes at Exhibit C,  
5 a copy of which is available upon filing of an Information Request to the Executive Director.

6  
7 Written Committee Reports were provided to the Board from the following committee(s):

8 Grievance Review Committee  
9 Women's Issues Committee

10 Executive Board Committee Liaisons present at the meeting provided a verbal presentation for the  
11 following committee(s):

12 *AFSCME Corrections United*  
13 *Bush Community Committee*  
14 *Class I Committee*  
15 *Probation Parole Committee*  
16

17 **MEMBER COMMENTS — TIMES CERTAIN AT 12:00 p.m.**

18 A telephonic connection was established at 12:00 p.m. for all incoming calls from members wishing to  
19 address the Board.

20 (The member comments segment of the agenda concluded with telephonic disconnection at 12:15 p.m.  
21 No member comments were received at this time.)  
22

23 **VERBAL COMMITTEE REPORTS — TIMES CERTAIN AT 12:15 p.m.**

24 A telephonic connection was established at 12:15 p.m. for all incoming calls from members wishing to  
25 address the Board.  
26

27 Verbal reports were provided by the following committees and are incorporated into the minutes at Exhibit C,  
28 a copy of which is available upon filing an Information Request to the Executive Director.  
29

30 Pam Chatham — Ketchikan — President's Committee  
31 Dawn Bundick — Anchorage — WIC Committee  
32

33 (The verbal committee reports segment of the agenda concluded with telephonic disconnection at 12:30  
34 p.m.)

35 (The State Executive Board took a break at 12:30 p.m., resuming general session at 1:00 p.m.)

36 **REPORT — PRESIDENT (Continued)**

37 Committee Appointments

38 Main Motion 14-126 (Committee Appointments)

39 Moved by Chuck Stewart, seconded by Mo Koezuna

40 To accept the Chair's appointments/reappointments for three year terms (5/14/2014 to 5/14/2107) to the  
41 following Committees:

1 **Class I Committee:**

2 Appointment: Barry Yabyabin (Central)

3 Reappointments: Cassandra Lynch (Central) and Leila Sheffield (Bush)

4 **Bush Committee:**

5 Appointments: Matt Culley (Chair) / Lauri Harlan / Mo Koezuna / Donal Lewis / Leila Sheffield

7 **Elections Committee:**

8 Reappointments: Cheryl Abdallah / Doris Ruckoldt

10 **Grievance Review Committee:**

11 Reappointments: Nello Cooper (Northern) / Bruce Day (Bush) / Robin Park (Southeast)

13 **Next Wave Committee:**

14 Reappointment: Jonathan Thompson (Chair/Central)

15 Appointments: Brandon Nakasato (Central) / Terrell Walker (At Large)

17 **Probation/Parole Committee:**

18 Reappointments: Chuck Stewart (Chair) / Leila Sheffield / Shannon Watson / Warren Waters

20 **Women's Committee:**

21 Reappointments: Dawn Bundick (Chair/Central) / Zuzanna Bobinski (Northern) / Elsa DeHart (Bush) /  
22 Nadine LeFebvre (Southeast)

23 Calendar of Events

24 Board consensus is for the Executive Director to check availability dates to hold the ASEA Biennial  
25 Convention in March 2016.

27 Meeting dates for the Anchorage Executive Board Quarterly Business Session and the EBoard/Chapter  
28 Presidents meeting are respectively proposed for December 4 and December 5, 2014.

31 **UNFINISHED BUSINESS**

32 Main Motion 14-127 (Post Office Box Rental Agreement)

33 Moved by Michael Williams, seconded by Chuck Stewart

34 That the Executive Board authorizes Jim Duncan, Executive Director, to make changes to the post office  
35 box rental agreement for ASEA/AFSCME Local 52. Jim Duncan is the authorized representative for this  
36 box rental agreement.

38 Main Motion 14-127 passed, without objection.

1 **NEW BUSINESS**

2 15<sup>th</sup> ASEA Biennial Convention

3 ➤ *Constitutional Amendments*

4 Constitutional Amendment No. 2 — Appendix B was adopted without objection at the 15<sup>th</sup> ASEA  
5 Biennial Convention on Saturday, March 15, 2014. Constitutional Amendment No. 2 will be sent to  
6 AFSCME International and shall take effect upon written approval of the AFSCME International  
7 President in accordance with Article IX of the AFSCME Constitution.

8 ➤ *Resolutions*

9 The Executive Board will periodically review Resolutions adopted at the 15<sup>th</sup> ASEA Biennial  
10 Convention.

11  
12 ASEA Policies and Procedures (P&P)

13 The following proposed ASEA P&P changes were presented to the Board.

14 **22.00.000 ELECTION PROCESS FOR OFFICERS AND AFSCME CONVENTION**  
15 **DELEGATES**

16 A. Notice of Nominations.

- 17 1. The Election Committee shall cause to be mailed, either separately or by prominent  
18 inclusion in an official publication of the Union, a Notice of Nominations and  
19 Elections to all eligible ASEA/AFSCME Local 52 members at their last known  
20 address, in accordance with or subject to the timelines established in Article 7 of the  
21 ASEA/AFSCME Local 52 Constitution. A mailing house may be used for this  
22 purpose.
- 23 2. Notices of Nominations shall include the following information:  
24 (a) the office to be filled and the term of each office.  
25 (b) all pertinent dates and deadlines pertaining to nominating petitions and  
26 candidate statements, when ballots will be mailed, when ballots will be  
27 counted, run-off elections and ballot counting.  
28 (c) instructions on how to complete and submit the nominating petition and  
29 candidate statement.  
30 (d) a nominating petition.
- 31 3. Prior to distribution, ASEA/AFSCME Local 52 support staff shall present a draft  
32 Notice of Nominations to the Election Committee Chair for approval by the  
33 committee.

34 B. Nominating Petitions and Candidate Statements.

- 35 1. A standardized nominating petition will be provided with the Notice of Nomination  
36 and shall also be available from the Union Field Offices in Fairbanks and Juneau, as  
37 well as Union Headquarters in Anchorage, and shall be available in PDF format on  
38 the Union's web site.
- 39 2. Nominations shall be made on the standardized nominating petition, or in writing  
40 within a non-standardized format containing all the same information as the  
41 standardized nominating petition.
- 42 3. Nominating petitions may be emailed, mailed, faxed to Union Headquarters, or hand-  
43 delivered to Union Headquarters or any Union Field Office. A nominating petition  
44 received by email or fax shall be deemed an original document.

- 1 4. Nominating petitions will be date-stamped with the time of receipt written upon  
2 ~~receipt~~ by the Union, and all nominating petitions received by Union Field Offices  
3 shall be forwarded via fax or scanned and emailed to Union Headquarters that same  
4 date.
- 5 5. Union staff shall verify that nominees are under the proper occupational or regional  
6 category, when applicable, and that all candidates are members in good standing.
- 7 6. Union support staff shall notify the Election Committee Chair of all qualified  
8 candidates, with documentation of any disqualified petitioner for nomination.
- 9 7. At the time nominees are verified to be eligible and are officially recognized as  
10 candidates by the Election Committee, their names will be considered public  
11 information and the list of nominees shall be posted to the ASEA website.
- 12 8. Each candidate is allowed to submit a statement of the candidate's personal qualifications  
13 for the office sought. A candidate's statement may only contain reference to personal  
14 qualifications, education, Union experience and accomplishments. Candidate statements  
15 may not contain references to other candidates or individuals. If the Election Committee  
16 disallows a candidate statement, the Election Committee shall give the candidate an  
17 opportunity to submit a corrected statement to be received by the Election Committee  
18 seven (7) days before the ballot mailing deadline. Statements that meet these criteria will  
19 be included in the ballot mailing.
- 20 The candidate statement process shall be governed by the following procedure:
- 21 (a) Union Headquarters will mail a candidate's statement form to each candidate. The  
22 form will be an 8-1/2 x 11 sheet of paper and shall contain the standardized union  
23 disclaimer noted in 22.00.000.B.8(c). Those candidates wishing to submit a  
24 candidate's statement will use this form.
- 25 (b) The order of appearance of statements shall follow the same order used to list the  
26 candidates' names on the ballot.
- 27 (c) On each candidate statement, the following disclaimer by the Union shall be noted:  
28 "(This statement is the candidate's. Its factual accuracy has not been verified and it  
29 does not necessarily represent official ASEA/AFSCME Local 52 policy or  
30 positions.)"
- 31 (d) Candidate statements are to be submitted to the Union Office, and will be date-  
32 stamped with the time of receipt written on the back of the statement by Union  
33 Office staff.
- 34 9. Candidate statements are due at the same time as Nominating Petitions.
- 35 C. ASEA/AFSCME Local 52 Election Campaigning.
- 36 1. No union funds may be spent campaigning for any candidate seeking union office.
- 37 2. No publication sponsored by or supported by the Union may endorse or discourage the  
38 endorsement of a candidate for union office. (Reference 17.03.000, "E-mail.")
- 39 3. The Union shall control access to membership mailing lists. Notice of access to Union  
40 membership and chapter office mailing lists shall be included in the primary publication of  
41 the Union at the time of solicitation of candidate nominations.
- 42 (a) ASEA/AFSCME Local 52 candidates are entitled to mailing labels provided by the  
43 Union to be affixed to campaign literature, each candidate will prepay for the cost  
44 of printing and affixing labels. Candidates are responsible for delivering to the  
45 ASEA/AFSCME Local 52 Anchorage office mail-ready campaign materials with

1 postage affixed. ASEA staff will be responsible to address and mail campaign  
2 materials at the candidate's expense.

3 4. Access to Membership Lists.

4 No listing of member work and/or home numbers will be released by ASEA for the  
5 purpose of telephonic campaigning.

6 5. The Union's e-mail, website, or webmail systems may not be used in campaigning for  
7 union office. Chapter websites may not be used for campaigning or promotion of  
8 candidates.

9 6. Within a state owned or leased building or facility, campaign materials may only be posted  
10 on official Union bulletin boards.

11 D. Preparation and Mailing of the Ballots.

12 1. Following the nomination petition and candidate statement deadline, the Election  
13 Committee shall review all election materials. Packets of election materials (including  
14 copies of nominating petitions, candidate statements, and draft ballots) shall be distributed  
15 to all Election Committee members. The Election Committee may meet telephonically, if  
16 needed, during this review process. The Election Committee shall review the draft ballots  
17 for the following:

- 18 • the correct spelling of each candidate's name.
- 19 • The member's name and address are preprinted on the postage paid, pre-  
20 addressed business reply envelope.
- 21 • the correct dates and deadlines.
- 22 • clear identification of the number of people to vote for.
- 23 • instructions which clearly indicate how to mark the ballot.
- 24 • if more than one (1) ballot is required, ballots shall be color coded to properly  
25 identify the appropriate voting groups.

26 2. Candidates shall be listed on the ballot ~~alphabetically by last name~~ in the order in which  
27 they were received....

28  
29 **2.03.100 NEXT WAVE COMMITTEE**

30 The Next Wave Committee is created for ASEA members who are either newly active or 40 years of age  
31 and under, to recruit, engage, educate and address issues and concerns of ~~these younger~~ those members.  
32 The Next Wave Committee will meet telephonically at least quarterly and may meet in a face-to-face  
33 meeting annually in lieu of a telephonic meeting.

34 Main Motion 14-128 (Proposed Policies and Procedures Changes)

35 Moved by Chuck Stewart, seconded by Pam Harper

36 To adopt the proposed changes to P&P 22.00.000 (Election Process For Officers and AFSCME  
37 Convention Delegates) and P&P 2.03.100 (Next Wave Committee) in the ASEA Policies and  
38 Procedures for the 30-day comment period.

39 Main Motion 14-128 passed, without objection.

40  
41 Main Motion 14-129 (Subcommittee of the Board— Executive Director's Contract)

42 Moved by Chuck Stewart, seconded by Mo Koezuna



1 To accept the Chair's appointments of Michael Williams, Chair; Donna Gellings; Mo Koezuna; and,  
2 Autumn Vea as a Subcommittee of the Board to work on the Executive Director's Contract

3 Main Motion 14-129 passed, without objection.  
4

5 Anchorage Chapter Promotional Campaigns

6 The Anchorage Chapter is exploring options to develop promotional campaigns to communicate that  
7 ASEA is a very important part of Alaska's economy because ASEA members actively contribute to the  
8 economy because: We earn money; we patronize businesses (small and large); we buy cars; we buy  
9 homes; we buy groceries.  
10

11 Chapter Audits

12 Executive Director Jim Duncan will ask the auditing firm whether individual audits of ASEA chapters  
13 should be part of ASEA's Annual Financial Audit.  
14

15 **ADJOURNMENT**

16 Main Motion 14-130 (Adjournment)

17 Moved by Tony Lopez, seconded by Mo Koezuna

18 To adjourn the quarterly business session of the ASEA/AFSCME Local 52 State Executive Board.

19 Main Motion 14-130 passed, without objection.  
20

21 (Whereupon, the quarterly business session of the ASEA/AFSCME Local 52 State Executive Board  
22 adjourned at 3:05 p.m.)  
23  
24

25 Respectfully submitted by  
26 Michael R. Williams, Secretary  
27 State Executive Board  
28 ASEA/AFSCME Local 52, AFL-CIO