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PENDING APPROVAL OF STATE EXECUTIVE BOARD

MINUTES OF ASEA/AFSCME LOCAL 52 Quarterly Business Session State Executive Board September-8-9, 2015 (Fairbanks AK)

TABLE OF CONTENTS

1

2 DAY ONE – 09/08/2015..... 5

3 ROLL CALL OF EXECUTIVE BOARD MEMBERS (8:30 a.m.)..... 5

4 ADOPT AGENDA 5

5 Main Motion 16-001 (Adopt Agenda)..... 5

6 Amendment 16-001A (Adopt Agenda) 5

7 Amendment 16-001B (Adopt Agenda)..... 6

8 Amendment 16-001C (Adopt Agenda)..... 6

9 APPROVE POLLS 6

10 Main Motion 16-002 (Accept Polls into the Record)..... 6

11 APPROVE MINUTES (05/19-20/2015)..... 6

12 Main Motion 16-003 (Adopt 05/19-20/15 Minutes – Quarterly Business Session – Kodiak) 6

13 EXECUTIVE DIRECTOR’ REPORT..... 6

14 Main Motion 16-004 (Executive Session Guidelines) 7

15 Main Motion 16-005 (ASEA Executive Session Policy) 7

16 BUDGET REPORT – EXECUTIVE DIRECTOR 7

17 FY 2015 ASEA Financial Audit 7

18 *Budget Review/Update* 7

19 FY 2015 Unaudited Financial Statements 7

20 *FY 2015 Capital Budget* 8

21 *Proposed Letter of Agreement (LOA) – Mandatory Furloughs* 8

22 Main Motion 16-006 (Executive Session)..... 8

23 MEMBER COMMENTS - TIMES CERTAIN AT 12:00 p.m. 8

24 *FY 2016 Proposed Budget Amendments* 8

25 Main Motion 16-007 (Revenues)..... 8

26 Main Motion 16-008 (Taxes and Benefits)..... 8

27 Main Motion 16-009 (Operating Expense)..... 9

28 Main Motion 16-010 (Governance Expense) 9

29 Amendment 16-010A (Governance Expense) 9

30 Main Motion 16-011 (Committee Expense) 9

31 Amendment 16-011A (Committee Expense)..... 9

32 Main Motion 16-012 (Unspent Fundraising Income, Probation and Class 1)..... 9

33 Main Motion 16-013 (Unspent Fundraising Income, Women’s Issues Committee) 10

34 Main Motion 16-014 (Organizing)..... 10

35 Main Motion 16-015 (Member Services) 10

36 *FY 2016 Unaudited Financial Statements*..... 10

1 *FY 2016 Capital Budget* 10

2 **Main Motion 16-016 (FY 2016 Capital Budget)** **10**

3 *Alaska Airlines EasyBiz Account* 10

4 *Collections Update* 11

5 *Internal Organizing* 11

6 *ASEA Steward Training* 11

7 *Chapter Reporting Update* 11

8 *Rural/Bush Chapter Travel and Contact* 11

9 *Staffing Update* 11

10 **Main Motion 16-017 (Executive Session)** **11**

11 *External Organizing* 11

12 *New Hire Orientation/Membership Trend* 11

13 *Member Advancement Program (MAP)* 12

14 *Political Action Committee Program (PAC)* 12

15 *Unit Clarifications/PUC/Appeal* 12

16 *Business Leave Update* 12

17 **SOA GGU Business Leave Update** **12**

18 **City of Sitka Business Leave Update** **12**

19 **Fairbanks North Star Borough (FNSB) Business Leave Bank Update** **12**

20 *GGU Catastrophic Leave Update* 12

21 *GGU Emergency Leave Bank Update* 12

22 DAY TWO – 09/09/2015 12

23 ROLL CALL OF EXECUTIVE BOARD MEMBERS (8:30 a.m.) 12

24 EXECUTIVE DIRECTOR REPORT (Continued) 13

25 *GGU Injury Leave Bank Update* 13

26 *Grievances and Arbitrations Report* 13

27 *Facebook Report* 13

28 *Publications/Communications Report* 13

29 *Wells Fargo Advisors Presentation (Times Certain – 9:30 a.m.)* 14

30 **Main Motion 16-018 (Executive Session) [General Consent]** **14**

31 *Lobbyist Report (Times Certain 10:00 a.m.)* 14

32 REPORT – TREASURER 14

33 REPORT – PRESIDENT 14

1 *Committee Reports* 14

2 Bush Committee 15

3 **Main Motion 16-019 (Bush Committee) [General Consent]** **15**

4 Elections Committee 14

5 Class 1 Committee 14

6 Presidents Committee 15

7 Probation/Parole Committee 15

8 *Committee Appointments* 15

9 Grievance Review Committee 15

10 Women’s Issues Committee 15

11 **Main Motion 16-020 (Committee Appointments)** **15**

12 *Calendar of Events* 15

13 **Main Motion 16-021 (May 2016 Quarterly Business Session Dates)** **15**

14 MEMBER COMMENTS - TIMES CERTAIN AT 12:00 p.m. 15

15 VERBAL COMMITTEE REPORT - TIMES CERTAIN AT 12:15 p.m. 15

16 UNFINISHED BUSINESS 16

17 ASEA Resolution 21 16

18 Use of State Email System 16

19 ASEA Email Addresses 16

20 **Main Motion 16-022 (ASEA Email Addresses)** **16**

21 NEW BUSINESS 16

22 ASEA Cyber Security System 16

23 ADJOURNMENT 16

24 **Main Motion 16-023 (Adjournment)** **16**

**QUARTERLY BUSINESS SESSION OF THE
 ASEA/AFSCME LOCAL 52 STATE EXECUTIVE BOARD
 September 8-9, 2015
 MEETING ROOM, SPRINGHILL SUITES
 FAIRBANKS AK**

DAY ONE – 09/08/2015

ROLL CALL OF EXECUTIVE BOARD MEMBERS (8:30 a.m.)

The Quarterly Business Session of the State Executive Board convened in the Meeting Room at the SpringHill Suites Fairbanks and was called to order at 8:30 a.m. by President Val Kenny. Secretary Michael Williams called the roll and noted for the record that the following board members, guests and staff were present. The presence of a quorum was declared.

Present were:

Valerie Kenny, President
 Michael Williams, Secretary
 John White, Treasurer
 Connor Berry, Rural Representative
 Charles “Chuck” Stewart, Class I Representative
 Jason Avery, Municipal Representative
 Ken Cramer, Central Representative
 Maureen “Mo” Koezuna, Bush Representative
 Nadine Lefebvre, Southeast (Juneau) Representative
 Pamela Harper, Technical Representative
 Richard Sewell, Professional Representative
 Shawn Alexander, Northern Region Representative
 William “Bill” Hunt, Administrative Support Representative
 Jim Duncan, Executive Director (with voice/no vote)

Also present: Beth Siegel, ASEA Member (Guest)
 Joyce Winton, Administrative Assistant

OBLIGATION OF AN OFFICER

Newly elected ASEA/AFSCME Local 52, AFL-CIO, State Executive Board members, Connor Berry, Rural Representative and Ken Cramer, Central Representative were sworn in under and subscribed to the “*Obligation of an Officer.*”

ADOPT AGENDA

Main Motion 16-001 (Adopt Agenda)

Moved by Pamela Harper, seconded by Chuck Stewart

To adopt the agenda as written.

Amendment 16-001A (Adopt Agenda)

Moved by Richard Sewell, seconded by Michael Williams

1 To amend the agenda and move Executive Session Guidelines as the first item under the Executive
2 Director's Report.

3 Amendment 16-01A passed, without objection
4

5 Amendment 16-001B (Adopt Agenda)

6 Moved by Richard Sewell, seconded by Pamela Harper

7 To amend the agenda and add Proposed Letter of Agreement (LOA) after FY 2015 Capital Budget
8 under the Executive Director's Report.

9 Amendment 16-001B passed, without objection
10

11 Amendment 16-001C (Adopt Agenda)

12 Moved by Richard Sewell, seconded by Chuck Stewart

13 To amend the agenda and add FY 16 Operating Budget Amendments after Proposed Letter of
14 Agreement (LOA) under the Executive Director's Report.

15 Amendment 16-001C passed, without objection
16

17 Main Motion 16-001 as amended passed, without objection.
18

19 **APPROVE POLLS**

20 Main Motion 16-002 (Accept Polls into the Record)

21 Moved by Pamela Harper, seconded Mo Koezuna

22 To approve the July 23, 2015, Public Safety Congress Travel Poll and the September 2, 2015, Women's
23 Committee Travel Poll into the record as presented.

24 Main Motion 16-002 passed, without objection.
25

26 **APPROVE MINUTES (05/19-20/2015)**

27 Main Motion 16-003 (Adopt 05/19-20/15 Minutes – Quarterly Business Session – Kodiak)

28 Moved by Pamela Harper, seconded by Chuck Stewart

29 To approve the May 19-20, 2015 minutes (Quarterly Business Session-Kodiak) as written.
30

31 Main Motion 16-003 passed, without objection.
32

33 **ANNOUNCEMENT:**

34 Midnight Sun Chapter Meet/Greet – Executive Board members and staff are encouraged to attend.
35

36 **EXECUTIVE DIRECTOR' REPORT**

37 Executive Session Guidelines

38
39 A memorandum RE: Executive Session—Document Control dated September 3, 2015 from Attorneys
40 Charles Dunnagan and Sarah Josephson was distributed, reviewed and discussed.

1 Main Motion 16-004 (Executive Session Guidelines)

2 Moved by Michael Williams, seconded by Mo Koezuna

3 That in accordance with AFSCME Financial Standards Code, Article X, the Executive Board requests
4 Shawn Alexander return the copy of the Executive Director's contract, and any copies, given to him at the
5 last meeting.

6
7 Main Motion 16-004 passed, Yes —8; No —2; Abstentions —2

8
9 **Note of Record:** Shawn Alexander stated that he hoped to return the Executive Director's contract by the
10 end of the week.

11
12 Main Motion 16-005 (ASEA Executive Session Policy)

13 Moved by Chuck Stewart, seconded by Mo Koezuna

14 That the ASEA Executive Board reaffirm its current policy that all documents identified as Confidential
15 immediately prior to and during convening of the Executive Session will not be copied and will be returned
16 prior to the adjournment of the Executive Session.

17
18 Main Motion 16-005 passed, Yes —10; Abstentions —2

19
20 **BUDGET REPORT – EXECUTIVE DIRECTOR**

21
22 FY 2015 ASEA Financial Audit

23 ASEA's FY 2015 Financial Audit is scheduled for September 28–October 3, 2015. The FY 2015 Audit
24 Report will be presented at the December 9–10, 2015 Quarterly Business Session in Anchorage.

25
26 Budget Review/Update

27 FY 2015 Unaudited Financial Statements

28
29 The Executive Director presented the FY 2015 Balance Sheet for the twelve months ending June 30, 2015.
30 Regarding the Budget for FY 2015, for the twelve months ending June 30, 2015, (Budget vs. Actual) the
31 following items were especially noted:

32
33 **REVENUE**

34 Gross Dues Revenue for the twelve (12) months ending June 30, 2015, are under budget by approximately
35 \$17,027 than originally projected for FY 2015. An overall decline in membership, partly due to attrition,
36 in the months of May and June had a negative impact on Revenues. City of Sitka and Fairbanks North
37 Star Borough deficits were due to vacant positions.

38
39 **EXPENSES**

40 Total actual expenses for projected year-to-date budget expenditures for the twelve months ending June
41 30, 2015 are under budget.

42
43 (The State Executive Board took a break at 10:15 a.m., resuming the record in general session at 10:32
44 a.m.)

FY 2015 Capital Budget

Expenditures for completed FY 2015 Capital Budget Projects were \$13,900.80, leaving a remaining capital budget balance of \$8,099.20.

Proposed Letter of Agreement (LOA) – Mandatory Furloughs

Executive Director Jim Duncan noted for the record that Commissioner of Administration Sheldon Fisher approached ASEA with a Proposed Letter of Agreement for Mandatory Furloughs. If LOA language can be agreed upon, the question will be voted by the membership, at little or no cost to the union and without recommendation.

Main Motion 16-006 (Executive Session)

Moved by Michael Williams, seconded by Mo Koezuna

To enter into Executive Session to discuss the ASEA Local 52 staff contract.

Main Motion 16-006 passed, without objection.

(The State Executive Board entered into Executive Session at 11:30 a.m., resuming the record in general session at 12:00 p.m.)

MEMBER COMMENTS — TIMES CERTAIN AT 12:00 p.m.

A telephonic connection was established at 12:00 p.m. for all incoming calls from members wishing to address the Board.

- Jerry Soplanda — Fairbanks: Union Policies; Midnight Sun Chapter Meet and Greet
- Beth Siegel — Fairbanks: Union Policies; Member Involvement

(The member comments segment of the agenda concluded with telephonic disconnection at 12:15 p.m.)

(The State Executive Board took a break at 12:15 p.m., resuming the record in general session at 1:04 p.m.)

FY 2016 Proposed Budget Amendments

The Executive Director presented proposed amendments to the FY 2016 Budget that would, if adopted, produce a budget surplus.

Main Motion 16-007 (Revenues)

Moved by Michael Williams, seconded by Chuck Stewart

To increase the following Revenues, Dues Obligations, and Other Revenue line items in the FY 2016 budget. GGU Membership Dues by \$56,956; GGU Agency Fees by \$7,121; Chapter and CLC Support by \$3,235; and Business Leave Bank Reimbursement by \$10,000.

Main Motion 16-007 passed, without objection.

Main Motion 16-008 (Taxes and Benefits)

Moved by Pamela Harper, seconded by Chuck Stewart

To decrease the following Taxes and Benefits line items in the FY 2016 budget. Accrued Leave (Personal Leave/Cash In) by \$663.00; 341 Staff Training by \$416.00; and Legal Benefits by \$156.00.

1 Main Motion 16-008 passed, without objection.

2

3 Main Motion 16-009 (Operating Expense)

4 Moved by Pamela Harper, seconded by Mo Koezuna

5 To decrease the following Operating Expense line items in the FY 2016 budget. Postage and Delivery by
6 \$7,500; and Meetings by \$5,000.

7 Main Motion 16-009 passed, without objection.

8

9 Main Motion 16-010 (Governance Expense)

10 Moved by Richard Sewell, seconded by Mo Koezuna

11 To decrease the following Governance Expense line items in the FY 2016 budget. ASEA Convention by
12 \$38,039; Executive Board and Chapter Presidents Meeting by \$20,000; Executive Director Conference
13 and Travel by \$3,000; and Judicial Panel Expense by \$4,000.

14

15 Amendment 16-010A (Governance Expense)

16 Moved by John White, seconded by Bill Hunt

17 To reduce the proposed \$38,039 decrease to the ASEA Convention in the Governance Expense
18 line item by \$9,720 so the amended ASEA Convention budget is \$28,319.

19

20 Amendment 16-10A failed, Yes —3; No —6; Abstentions —3

21 Main Motion 16-010 passed, Yes —11; No —1;

22

23 Main Motion 16-011 (Committee Expense)

24 Moved by Chuck Stewart, seconded by Mo Koezuna

25 To decrease the following line items in the FY 2016 Budget— Grievance Review Committee by \$3,000;
26 Probation Committee by \$1,620; Class 1 Committee by \$1,895; Women’s Committee by \$1,705; Bush
27 Committee by \$4,000; Presidents Committee by \$3,000; Rural Advisory Committee by \$3,000; Next
28 Wave Committee by \$3,000; and Labor Management Committee \$3,000 in the FY 2016 Budget.

29 (The State Executive Board took a break at 2:07 p.m., resuming the record in general session at 2:20 p.m.)

30 Amendment 16-011A (Committee Expense)

31 Moved by Mo Koezuna, seconded by Pamela Harper

32 To reduce Committee Expense line item budgets for Grievance Review Committee; Bush
33 Committee; Presidents Committee; Rural Advisory Committee; and Next Wave Committee to
34 \$500.

35

Amendment 16-011A passed, Yes —6; No —3; Abstentions —1

36 Main Motion 16-011 as amended passed, Yes —7; No —4; Abstention —1

37

38 Main Motion 16-012 (Unspent Fundraising Income, Probation and Class 1)

39 Moved by Mo Koezuna, seconded by Chuck Stewart

40 To increase the following Committee line items by unspent fundraising income in the FY 2016 Budget—
41 Probation by \$275; and Class 1 by \$275.

42

Main Motion 16-012 passed, Yes —11; Abstention —1

1 Main Motion 16-013 (Unspent Fundraising Income, Women's Issues Committee)

2 Moved by Mo Koezuna, seconded by Chuck Stewart

3 To increase the following Committee line items by unspent fundraising income in the FY 2016 Budget—
4 Women's Issues Committee by \$7,057.

5 Main Motion 16-013 passed, Yes —11; Abstention —1

6
7 Main Motion 16-014 (Organizing)

8 Moved by Mike Williams, seconded by Chuck Stewart

9 To decrease the following Organizing line items in the FY 2016 Budget— Organizing Wages by \$16,591;
10 Organizing Taxes by \$1,269; Organizing Health by \$9,982; and Organizing Pension by \$3,859.

11 Main Motion 16-014 passed, Yes —8; Abstention —4

12
13 Main Motion 16-015 (Member Services)

14 Moved by Mo Koezuna, seconded by Chuck Stewart

15 To decrease the following Member Services line items in the FY 2016 Budget— Decrease Steward
16 Training by \$10,000; and, Increase Lobbying Contract by \$5,000.

17 Main Motion 16-015 passed, Yes —8; No —1; Abstention —3

18
19 FY 2016 Unaudited Financial Statements

20 The Executive Director presented the Balance Sheet and Income Statement for the one month ending July
21 31, 2015, (Budget vs. Actual), which is a very small snapshot of FY 2016 Revenue and Expenses. The
22 following items were especially noted:

23
24 REVENUE

25 Gross Dues Revenue for the one (1) month ending July 31, 2015, is approximately \$4,100 more than
26 originally projected for FY 2016.

27
28 EXPENSES

29 Total actual expenses for projected year-to-date budget expenditures for the one (1) month ending July
30 31, 2015 are under budget.

31
32 FY 2016 Capital Budget

33 Main Motion 16-016 (FY 2016 Capital Budget)

34 Moved by Richard Sewell, seconded by Chuck Stewart

35 To approve the \$20,000 FY 2016 Capital Budget as presented.

36 Main Motion 16-016 passed, Yes —7; No —2; Abstention —3

37
38 Alaska Airlines EasyBiz Account

39 As of August 7, 2015, the Alaska EasyBiz account has a balance of 61,301 miles and the Alaska Airlines
40 Visa account has a balance of 2,275,938 miles. Two (2) mileage tickets were purchased during this
41 reporting period.

1 Collections Update

2 The Executive Director presented the Collections Report to the Board. Year-to-date past dues collected
3 for FY 2015 (July 1, 2014 – June 30, 2015) is \$56,186.62. The net estimated outstanding dues still to be
4 collected is approximately \$13,105.63.

5 Internal Organizing

6 An overview of Internal Organizing activities for the reporting period focused on Chapter Officer
7 Training; the ASEA/AFSCME Strong Campaign; Hot Topic Communications and ASEA Mobile (Text
8 Alerts). ASEA's Internal Organizers and PR/Communications Specialist attended an AFL-CIO Media
9 Training on July 22nd.

10 ASEA Steward Training

11 The Executive Director noted that based on the Executive Board's budget action, one (1) day of Basic
12 Steward Training will be held this fall in Anchorage, Fairbanks and Juneau.

13
14 Basic and Advanced Steward Trainings will be held in the spring of 2016.

15 Chapter Reporting Update

16 The Executive Director presented the Chapter Reporting Update to the Board. Ten (10) of our 21 chapters
17 have returned their required EOY 2015 chapter reporting documents. Chapter sharing will be withheld
18 until chapter reporting documents are submitted to the Anchorage Headquarters.

19 Rural/Bush Chapter Travel and Contact

20 Internal Organizers MaryAnn Ganacias and Ryan Kopiasz traveled to Valdez on June 2nd to conduct
21 Chapter Officer Training. Dick Isett and Lizzie Solger traveled to Sitka August 26th-27th and William
22 Walters will travel to Nome on September 9th.

23 Staffing Update

24 There is one (1) vacant position at ASEA Headquarters that will be filled in January 2016. Our most
25 recent staff vacancy in the Juneau office was filled by Lizzie Solger this past May.

26
27 Main Motion 16-017 (Executive Session)

28 Moved by Richard Sewell, seconded by Mo Koezuna

29 To enter into Executive Session to protect the privacy of individuals and to protect the confidentiality of
30 negotiations and/or litigation.

31 Main Motion 16-017 passed, without objection.

32 External Organizing

33 The Executive Director presented the External Organizing Report in Executive Session.

34
35 (The State Executive Board entered into Executive Session at 3:28 p.m., resuming the record in general
36 session at 3:50 p.m.)

37 New Hire Orientation/Membership Trend

38 The Executive Director presented the New Hire Orientation report to the Board which showed that four
39 hundred four (404) members attended New Hire Orientation during the reporting period April 16 — July
40 31, 2015.

1 A voter registration form will be included in New Hire Orientation packets.

2
3 Member Advancement Program (MAP)

4 There were 77 new contributors during the reporting period for a total of 1,752 MAP contributors,
5 approximately 20.15% of the membership.

6
7 Political Action Committee Program (PAC)

8 The Executive Director presented the PAC participant report to the Board. As of July 31, 2015, 14.17%
9 of the membership contributes to the PAC.

10
11 Unit Clarifications/PUC/Appeal

12 During the reporting period, there were 23 new clarifications added to the GGU, 24 to the Supervisory
13 Unit and one (1) to the Confidential Unit for a total of 48 new unit clarifications.

14 Business Leave Update

15 SOA GGU Business Leave Update

16 The Executive Director presented the Business Leave Bank Update to the Board. Drawdowns to the bank
17 during this reporting period were for an Executive Board meeting, chapter officer trainings, chapter
18 activities/events, chapter audits, steward duties, union and committee meetings, Trust meetings,
19 Arbitrations, the AFL-CIO Legislative Conference and CLC meetings.

20 City of Sitka Business Leave Update

21 The Executive Director presented the Business Leave Bank Update to the Board. Drawdowns to the bank
22 during this reporting period were for union trainings.

23 Fairbanks North Star Borough (FNSB) Business Leave Bank Update

24 The Executive Director presented the Business Leave Bank Update to the Board. Drawdowns to the bank
25 during this reporting period were for an Executive Board meeting and union training.

26 GGU Catastrophic Leave Update

27 During the reporting period, ASEA approved catastrophic leave for 103 members. The current bank
28 balance is 2,189.53 hours.

29 GGU Emergency Leave Bank Update

30 During the period April 17, 2015 to August 7, 2015, ASEA approved emergency leave for 73 members.
31 The balance of the Emergency Leave Bank is \$525,352.14.

32
33 At the end of the reporting period, there were 2,523 GGU members enrolled in the Emergency Leave
34 Bank (ELB). Ninety-six (96) new members enrolled in the ELB between April 17th and August 7th.

35
36 The Executive Board recessed for the evening at 4:16 p.m. to attend the Midnight Sun Chapter Meet and
37 Greet.

38
39 **DAY TWO – 09/09/2015**

40 **ROLL CALL OF EXECUTIVE BOARD MEMBERS (8:30 a.m.)**

41 The Quarterly Business Session of the State Executive Board reconvened in the Meeting Room at the
42 SpringHill Suites Inn and was called to order at 8:30 a.m. by President Val Kenny. Secretary Michael

1 Williams called the roll and noted for the record that the following board members, guests and staff were
 2 present. The presence of a quorum was declared.

3
 4 Present were:

5 Valerie Kenny, President
 6 Michael Williams, Secretary
 7 John White, Treasurer
 8 Connor Berry, Rural Representative
 9 Charles “Chuck” Stewart, Class I Representative
 10 Jason Avery, Municipal Representative
 11 Ken Cramer, Central Representative
 12 Maureen “Mo” Koezuna, Bush Representative
 13 Nadine Lefebvre, Southeast (Juneau) Representative
 14 Pamela Harper, Technical Representative
 15 Richard Sewell, Professional Representative
 16 Shawn Alexander, Northern Region Representative
 17 William “Bill” Hunt, Administrative Support Representative
 18 Jim Duncan, Executive Director (with voice/no vote)

19
 20 Also present: Beth Siegel, ASEA Member (Guest)
 21 Joyce Winton, Administrative Assistant
 22

23 **EXECUTIVE DIRECTOR REPORT (Continued)**

24
 25 GGU Injury Leave Bank Update

26 During the period of April 18, 2015 to August 7, 2015, ASEA has approved 125.81 hours of Injury Leave
 27 for 24 members. The balance of the Injury Leave Bank is \$608,046.82.

28 Grievances and Arbitrations Report

29 The Executive Director presented the Arbitrations and Grievances report to the Board. As of August 7,
 30 2015, there were 135 open or currently ongoing grievance cases with the State of Alaska.

31
 32 There are 68 grievances in the Step IV process and seven (7) arbitrations were decided during this
 33 reporting period.

34 Facebook Report

35 The Executive Director presented the ASEA/AFSCME Local 52 Facebook report to the Board. There are
 36 currently 438 ‘Likes’ on the ASEA page with the most recent post: Juneau Chapter Annual Picnic.

37
 38 Advertising Report

39 The Executive Director presented the Advertising Report for the print media campaign that ran on June
 40 26, 2015 in the Alaska Dispatch News, Fairbanks Daily News and the Juneau Empire.

41 Publications/Communications Report

42 The Executive Director presented the Publications/Communications report to the Board.

43 //end of Executive Director’s Report

1 Wells Fargo Advisors Presentation (Times Certain – 9:30 a.m.)

2 Wayne Pichon and Rachel Bunnell of Wells Fargo Advisors joined the meeting via teleconference and
3 reported the reserve accounts' Performance Review as of August 31, 2015. An Executive Summary was
4 incorporated into the minutes at Exhibit A. A copy of which is available for review upon filing of an
5 Information Request to the Executive Director.

6 (The State Executive Board went off the record at 9:47 a.m., resuming the record in general session at
7 9:56 a.m.)

8 Lobbyist Report (Times Certain 10:00 a.m.)

9 Main Motion 16-018 (Executive Session) [General Consent]

10 Without objection, the ASEA Executive Board entered into Executive Session to protect the privacy of
11 individuals and to receive the lobbyist report.

12 ASEA Lobbyist Fate Putman provided the Lobbyist Report in Executive Session.

13
14 (The State Executive Board entered into Executive Session at 10:00 a.m., resuming the record in general
15 session at 10:20 a.m.)

16 (The State Executive Board took a break at 10:21 a.m., resuming the record in general session at 10:39
17 a.m.)

18
19 **REPORT – TREASURER**

20 Executive Board Treasurer John White noted he had nothing to add that was not included or discussed in
21 the financial reports presented by Executive Director Jim Duncan during the September 8th meeting.

22
23 //end of Treasurer's Report

24
25 **REPORT – PRESIDENT**

26 Committee Reports

27 Committee reports are noted and accepted into the record and incorporated into the minutes at Exhibit B,
28 a copy of which is available upon filing of an Information Request to the Executive Director.

29 Written Committee Reports were provided to the Board from the following committee(s):

30 *Class 1 Committee*
31 *Elections Committee*
32 *Grievance Review Committee*
33 *Next Wave Committee*
34 *Presidents Committee*
35 *Probation/Parole Committee*
36 *Women's Issues Committee*

37
38 Executive Board Committee Liaisons present provided a verbal presentation for the following
39 committee(s):

1 *Bush Committee*

2 Main Motion 16-019 (Bush Committee) [General Consent]

3 Without objection, the Board approved the Chair's appointment of Mo Koezuna as Interim Chair of the
4 Bush Committee.

5 *Elections Committee*

6 State Executive Board President Val Kenny requested Executive Director Jim Duncan solicit Statements
7 of Interests for the vacant Rural Seat on the Elections Committee.

8 *Class 1 Committee*

9 *Presidents Committee*

10 *Probation/Parole Committee*

11 Committee Appointments

12 Grievance Review Committee

13 President Kenny recommends the reappointment of Dawn Bundick (Anchorage) to her Central Seat on
14 the Grievance Review Committee.

15 Women's Issues Committee

16 President Kenny recommends the appointment of Simeona "Mona" Galletes-Fenumia'i (Juneau) to the
17 Southeast Seat on the Women's Issues Committee.

18 Main Motion 16-020 (Committee Appointments)

19 Moved by Mo Koezuna, seconded by Ken Cramer

20 To approve the Chair's recommendation to reappoint Dawn Bundick to the Grievance Review Committee
21 and to appoint Simeona "Mona" Galletes- Fenumia'i to the Women's Issues Committee.

22 Main Motion 16-020 passed, without objection

23 Calendar of Events

24 Main Motion 16-021 (May 2016 Quarterly Business Session Dates)

25 Moved by Chuck Stewart, seconded by Pamela Harper

26 To schedule the Quarterly Business Session of the Statewide Executive Board for May 17-18, 2016 in
27 Homer.

28 Main Motion 16-021 passed, without objection

30 //end of the President's Report

31
32 **MEMBER COMMENTS — TIMES CERTAIN AT 12:00 p.m.**

33 The telephonic connection was established at 12:00 p.m. for all incoming calls from members wishing to
34 address the Board. No member comments were received at this time.

- 35 • Beth Siegel — Fairbanks: Union Policies

36 (The Member Comments segment of the agenda concluded with telephonic disconnection at 12:15 p.m.)

37 **VERBAL COMMITTEE REPORTS — TIMES CERTAIN AT 12:15 p.m.**

1 A telephonic connection was established at 12:15 p.m. for all incoming calls from Committees wishing to
2 address the Board. No committee members joined telephonically.

3
4 (The Verbal Committee Report segment of the agenda concluded with telephonic disconnection at 12:30
5 p.m.

6
7 (The State Executive Board took a break at 12:30 p.m., resuming the record in general session at 1:00
8 p.m.)

9
10 **UNFINISHED BUSINESS**

11 • ASEA Resolution 21

12 Board member Shawn Alexander requested additional State Executive Board discussion on the Board's
13 compliance with the specific verbiage in Resolution 21.

14
15 Discussion noted that the State Executive Board has discussed Resolution 21 at a number of Quarterly
16 Business Sessions and has acted, to the best of its ability, to comply with Resolution 21 while maintaining
17 the confidentiality of member private email addresses and ensuring a unified message is sent to all 8500
18 members of ASEA/AFSMCE Local 52.

19
20 • Use of State Email

21 ASEA/AFSCME Local 52 has an agreement with the State of Alaska to use their email system to send
22 "BREAKTIME READING" union business related emails. ASEA cannot use the State system to send
23 politically related emails or messages.

24
25 • ASEA Email Addresses

26 Main Motion 16-022 (ASEA Email Addresses)

27 Moved by Shawn Alexander, seconded by Bill Hunt

28 To set up an email account for Executive Board members with Union headquarters and that it be used for
29 union business.

30 Main Motion 16-022 passed, without objection

31
32 **NEW BUSINESS**

33 • ASEA Cyber Security

34 Executive Board members reviewed the Website Report— ASEA's 6-Point Network Security Plan.

35
36 **ADJOURNMENT**

37 Main Motion 16-023 (Adjournment)

38 Moved by John White, seconded by Mo Koezuna

39 To adjourn the Quarterly Business Session of the ASEA/AFSCME Local 52 State Executive Board.

40 Main Motion 16-023 passed, without objection.

1 (Whereupon, the Quarterly Business Session of the ASEA/AFSCME Local 52 State Executive Board
2 adjourned at 1:42 p.m.)

3

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5

6 Respectfully submitted by
7 Michael R. Williams, Secretary
8 State Executive Board
9 ASEA/AFSCME Local 52, AFL-CIO