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PENDING APPROVAL OF THE STATE EXECUTIVE BOARD

MINUTES OF ASEA/AFSCME LOCAL 52 Quarterly Business Session State Executive Board September 11-12, 2017 (Sitka AK)

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1 **ADOPT AGENDA**

2 Main Motion 18–018 (Adopt Agenda)

3 Moved by Nadine Lefebvre and seconded

4 To adopt the agenda with the additions of Compliance with AFSCME Elections Code and Staff
5 Employee Voting Rights under NEW BUSINESS.

6 Main Motion 18–018 passed as amended, without objection.

7

8 **APPROVE POLLS**

9 Main Motion 18–019 (Accept Poll into the Record – Parliamentary Contract)

10 Moved by Beth Siegel and seconded

11 To adopt the July 21, 2017, poll awarding Al Gage the Parliamentary Contract for ASEA’s 17th
12 Biennial Convention, March 7-11, 2018, into the record.

13 Main Motion 18–019 passed, without objection.

14
15 Main Motion 18–020 (Accept Poll into the Record – Executive Director Recruitment Subcommittee)

16 Moved by Beth Siegel and seconded

17 To adopt the July 24, 2017, poll appointing Michael Bredlie, ASEA Executive Board Municipal
18 Representative to the Executive Director Recruitment Subcommittee into the record.

19 Main Motion 18–020 passed, without objection.

20

21 **APPROVE MINUTES (05/09-11/2017)**

22 Main Motion 18–021 (Adopt 05/09-11/2017 Minutes–Quarterly Business Session–Anchorage)

23 Moved by Bill Hunt and seconded

24 To accept the May 9-11, 2017, minutes (Quarterly Business Session – Anchorage) into the record.

25

26 Amendment 18–021A (Adopt 05/09-11/2017 Minutes–Quarterly Business Session–Anchorage)

27 Moved by Beth Siegel and seconded

28 To amend the Day Two – May 10, 2017, minutes with the following addition as the third item
29 under NEW BUSINESS on page 14:

- 30 • Executive Board Meeting Decorum

31 Main Motion 17–101 (Executive Session) [General Consensus]

32 Moved by Dawn Bundick, seconded by Mo Koezuna

33 To go in to Executive Session for the purposes of confidentiality of individuals.

34 Main Motion 17–101 passed, without objection.

35 (The Executive Board entered in to Executive Session at 1:36 p.m., resuming the
36 record in general session at 4:18 p.m.)

37 (The Executive Board recessed for the evening at 4:18 p.m.)

38 Amendment 18–021A passed, without objection.

39 Amendment 18–021B (Adopt 05/09-11/2017 Minutes–Quarterly Business Session–
40 Anchorage)

41 Moved by Beth Siegel and seconded

1 To amend *Main Motion 17-123 (Member Letters)* on page 19, line 24 to read, “To place the
2 member letters introduced in Executive Session at 1:36 p.m. on May 10, 2017, into the
3 regular record.”

4 Amendment 18-021B passed, without objection.

5 Main Motion 18-021 passed as amended, without objection.

6
7 *Main Motion 18-022 (Adopt 07/18/2017 Minutes–Special Meeting–Anchorage)*

8 Moved by Bill Hunt and seconded

9 To accept the July 18, 2017, (Special Meeting–Anchorage) minutes into the record with the
10 correction on page 5, line 10, of the word ‘with’ to ‘will.’

11 Main Motion 18-022 passed, without objection.

12
13 **REPORT — EXECUTIVE DIRECTOR**

14 Budget Review/Update

15 *FY 2017 Unaudited Financial Statements*

16 Executive Director Jim Duncan noted for the record that ASEA’s FY 2017 Financial Audit is
17 scheduled for the week of October 2nd and the audit report will be presented to the State Executive
18 Board at the December 13, 2017, Quarterly Business Session. The FY 2017 Balance Sheet was
19 presented with no questions from the Board.

20 Regarding the Budget for FY 2017, for the twelve months ending June 30, 2017, (Budget vs.
21 Actual) the following items were especially noted:

22
23 **REVENUE**

24 Gross Dues Revenue is more than originally projected for the period ending June 30, 2017. Total
25 Dues Obligations are over budget, resulting in approximately \$7,006 more than projected. Total
26 Revenues are approximately 1% more than budgeted.

27
28 **EXPENSES**

29 Total actual expenses are approximately 5% under the projected year-to-date budget for the twelve
30 months ending June 30, 2017.

31 *FY 2017 Capital Budget*

32 As of June 30, 2017, the Capital Budget expenditures for FY 2017 is \$4,221.01 under budget.

33 *FY 2018 Unaudited Financial Statements*

34 The FY 2018 Balance Sheet was presented. Regarding the Budget for FY 2018, for the one month
35 ending July 31, 2017, (Budget vs. Actual) the following Income Statement items were especially
36 noted:

37
38 **REVENUE**

39 Gross Dues Revenue is less than originally projected for the period ending July 31, 2017. Total
40 Dues Obligations are under budget, resulting in approximately \$2,461 less than projected.

1 EXPENSES

2 Total actual expenses are approximately 8% under the projected year-to-date budget for the one
3 month ending July 31, 2017.

4 (The State Executive Board took a break at 10:00 a.m., resuming the record in general session at
5 10:06 a.m.)

6
7 Main Motion 18-023 (Lobbyist Contract Line Item)

8 Moved by Rich Sewell and seconded

9 To increase the Lobbyist Contract Line Item by \$56,000 for a total budget of \$81,875.

10 Main Motion 18-023 passed, without objection.

11

12 Main Motion 18-024 (Women's Committee Line Item)

13 Moved by Nadine Lefebvre and seconded

14 To increase the Women's Committee Line Item by \$1,596 to \$2,096 (Carry forward amount of
15 \$1,371 and Sales [May to Sept] amount of \$225).

16 Main Motion 18-024 passed, without objection.

17

18 Main Motion 18-025 (Line Item Adjustments)

19 Moved by Mo Koezuna and seconded

20 To adjust the following line items:

<u>Line Item</u>	<u>Change</u>	<u>Amount</u>	<u>To</u>
Support Staff	Decrease	22,333.00	552,512.00
Accrued Leave	Decrease	945.00	78,344.00
Payroll Taxes	Decrease	1,248.00	126,863.10
Health Insurance	Decrease	3,368.00	360,376.00
Pension Expense	Decrease	20,990.00	385,724.00
341 Staff Training	Decrease	41.00	17,015.00
Legal Benefit	Decrease	18.00	6,378.00

21 Main Motion 18-025 passed, without objection.

22

23 Main Motion 18-026 (Line Item Changes)

24 Moved by Ken Cramer and seconded

25 To make the following line item changes:

26 Business Agents, increase by \$5,965 to \$902,424

27 Organizing Wages, increase by \$1,800 to \$269,616

28 Organizing Wages/Taxes, increase by \$17 to \$21,962

29 Main Motion 18-026 passed, without objection.

30

FY 2018 Capital Budget

31 As of July 31, 2017, there have been no Capital Budget expenditures for FY 2018.

1 **UNFINISHED BUSINESS**

2
3 • DOT Privatization

4 Discussion noted that ASEA is expecting the response to the August 4, 2017, letter to
5 Commissioner Luiken requesting additional information with respect to LGR 17-G-128 no later
6 than September 20th. If the LGR is being violated, ASEA will take the necessary steps under
7 the Collective Bargaining Agreement to ensure the LGR is enforced.

8 (The State Executive Board took a break at 11:31 a.m., resuming the record in general session at
9 11:44 a.m.)

10
11 • ASEA Policies and Procedures

12 Main Motion 18–027 (ASEA Policies and Procedures)

13 Moved by Beth Siegel and seconded

14 That we accept the proposed changes to P&P 17.00.000 and 17.01.030, with the housekeeping
15 change to add “Executive” between the words “State” and “Board” in the last sentence of
16 17.01.030.

17
18 **MEMBER COMMENTS — TIMES CERTAIN AT 12:00 p.m.**

19 A telephonic connection was established at 12:00 p.m. for all incoming calls from members
20 wishing to address the Board.

21 • Warren Waters, Anchorage Chapter: Proposed Changes to the ASEA P&P 17.00.000,
22 Information Requests

23 • Jerry Soplada, Midnight Sun Chapter: Soplada Member Comment Letter

24 • Lawrence Camp, Anchorage Chapter: Proposed Changes to the ASEA P&Ps and ASEA 17th
25 Biennial Convention Parliamentary Contract

26 • Andrea Quintyne, Midnight Sun Chapter: Replacement of the Midnight Sun Chapter (MSC)
27 Letter

28 (The Member Comments segment of the agenda concluded with telephonic disconnection at 12:19
29 p.m.)

30 (The Executive Board took a break at 12:20 p.m., resuming the record in general session at 1:33
31 p.m.)

32 • ASEA Policies and Procedures (Continued)

33 Subsidiary Motion 18-027A (ASEA Policies and Procedures)

34 Moved by Beth Siegel and seconded

35 To postpone consideration of the motion regarding P&P 17.00.000 and 17.01.030 until after
36 the **MEMBER COMMENTS** period tomorrow.

37 Subsidiary Motion 18–027A passed, with objection.

38 Subsidiary Motion 18–027B (ASEA Policies and Procedures)

39 Moved by Beth Siegel and seconded

40 To postpone action on proposed change to P&P 4.03.000L until tomorrow after **MEMBER**
41 **COMMENTS** time.

42 Subsidiary Motion 18–027B passed, without objection.

1 **AMEND THE AGENDA**

- 2 • Amend the Agenda

3 Main Motion 18-028 (Amend the Agenda)

4 Moved by Nadine Lefebvre and seconded

5 To amend the 9/11/17 Agenda recess at 4:30 to recess at 5:00 p.m., this would allow essential
6 discussions to come to a conclusion.

7 Main Motion 18-028 passed, without objection.

8 **UNFINISHED BUSINESS (Continued)**

- 9 • Local 341 Grievance Update

10 Main Motion 18-029 (Executive Session – Local 341 Grievance Update)

11 Moved by Beth Siegel and seconded

12 To go into Executive Session to discuss the Local 341 Grievance Update.

13 Main Motion 18-029 passed, without objection.

14 (The Executive Board entered in to Executive Session at 1:47 p.m., resuming the record in general
15 session at 3:05 p.m.)

- 16 • Executive Director Recruiting Subcommittee Report

17 Main Motion 18-030 (Executive Session–Executive Director Recruiting Subcommittee Report)

18 Moved by Beth Siegel and seconded

19 To go into Executive Session to discuss the Executive Director Recruiting Subcommittee
20 Report.

21 Main Motion 18-030 passed, without objection.

22 (The Executive Board entered in to Executive Session at 3:07 p.m., resuming the record in general
23 session at 3:33 p.m.)

24 Main Motion 18-031 (Executive Session – Local 341 Collective Bargaining Agreement)

25 Moved by Beth Siegel and seconded

26 To go into Executive Session to discuss the 341 Collective Bargaining Agreement.

27 Main Motion 18-031 passed, without objection.

28 (The Executive Board entered in to Executive Session at 3:45 p.m., resuming the record in general
29 session at 4:50 p.m.)

30 (The Executive Board recessed for the evening at 4:52 p.m.)

31
32

33 **DAY TWO – September 12, 2017**

34

35 **CALL TO ORDER AND ROLL CALL (8:31 a.m.)**

36 The Quarterly Business Session of the State Executive Board convened in the Founder's Room at
37 the Sitka Westmark Hotel and was called to order at 8:31 a.m. by President Dawn Bundick, who
38 called the roll and noted for the record that the following board members, guests and staff were
39 present. The presence of a quorum was declared.

Present were:

1 Dawn Bundick, President
 2 John White, Treasurer (via teleconference)
 3 Beth Siegel, Northern Region Representative
 4 Eileen Farrar, Class 1 Representative
 5 Ken Cramer, Central Representative
 6 Maureen “Mo” Koezuna, Bush Representative
 7 Michael Bredlie, Municipal Representative
 8 Nadine Lefebvre, Southeast Representative
 9 Richard “Rich” Sewell, Professional Representative
 10 Tonia Thayer, Technical Representative
 11 William “Bill” Hunt, Administrative Support Representative
 12 Jim Duncan, Executive Director (with voice/no vote)
 13

Excused Absence:

14
 15 Matthew Culley, Secretary
 16 Steve Oswald, Rural Representative
 17

18
 19 Also present: Tam Tocher, Assistant Regional Director, AFSCME International
 20 Joyce Winton, ASEA Administrative Assistant
 21

NEW BUSINESS

- 22 • AFSCME Strong Campaign

Main Motion 18–032 (Executive Session – AFSCME Strong Campaign)

23 Moved by Ken Cramer and seconded

24 That the Board go into Executive Session for the purpose of discussing the AFSCME Strong
 25 Campaign and the Janus Decision.
 26

27 Main Motion 18–032 passed, without objection.
 28

29 (The Executive Board entered in to Executive Session at 8:40 a.m., resuming the record in general
 30 session at 9:37 a.m.)

31 (The Executive Board took a break at 9:51 a.m., resuming the record in general session at 10:01
 32 a.m.)

Wells Fargo Advisors Presentation (At 10:00 a.m.) – presented by Rachel Bunnell

33 Rachel Bunnell, Dominic Corleto and Maggie Price of Wells Fargo Advisors reported ASEA’s
 34 reserve accounts Performance Reviews as of June 30, 2017.
 35

36 (An Executive Summary was incorporated into the minutes at Exhibit A. A copy of which is
 37 available for review upon filing of an Information Request form to the Executive Director.)

Lobbyist Report (Times Certain At 11:00 a.m.)

38 Legislative Lobbyist Fate Putman presented the Lobbyist Report to the State Executive Board.
 39

Main Motion 18–033 (Executive Session – Lobbyist Report)

40 Moved by Nadine Lefebvre and seconded

41 To enter into Executive Session for the purposes of discussing the Lobbyist Report.
 42

1 Main Motion 18–033 passed, without objection.

2 (The Executive Board entered in to Executive Session at 11:00 a.m., resuming the record in general
3 session at 11:34 a.m.)

4 (The Executive Board took a break at 11:34 a.m., resuming the record in general session at 11:44
5 a.m.)

6

7 **MEMBER COMMENTS — TIMES CERTAIN AT 12:00 p.m.**

8 A telephonic connection was established at 12:00 p.m. for all incoming calls from members
9 wishing to address the Board.

- 10 • Toya Winton, ASEA Staff Union Member: No Comment
- 11 • Jerry Soplada, Midnight Sun Chapter: Midnight Sun Chapter EBoard President
- 12 • Warren Waters, Anchorage Chapter: ASEA 17th Biennial Convention Parliamentarian Contract
- 13 • Chuck Stewart, Anchorage Chapter: ASEA P&Ps–Information Requests
- 14 • John Bennett, Midnight Sun Chapter: ASEA P&Ps–Information Requests, MSC President
- 15 Email Communication, Member Comment Responses, DPE Contracting Out, Executive
- 16 Session Confidentiality and Teleconference Executive Board Meetings
- 17 • Lawrence Camp, Anchorage Chapter: ASEA P&Ps–Information Requests
- 18 • Andrea Quintyne, Midnight Sun Chapter: ASEA P&Ps–Information Requests

19 (The Member Comments segment of the agenda concluded with telephonic disconnection at 12:15
20 p.m.)

21 **VERBAL COMMITTEE REPORTS – TIMES CERTAIN AT 12:15 p.m.**

22 A telephonic connection was established at 12:15 p.m. for all incoming calls from members
23 wishing to address the Board.

- 24 • Chuck Stewart, Anchorage Chapter: Probation/Parole Committee
- 25 • Lawrence Camp, Anchorage Chapter: ASEA Pride Committee

26 (The Verbal Committee Reports segment of the agenda concluded with telephonic disconnection
27 at 12:22 p.m.)

28 (The Executive Board took a break at 12:22 p.m., resuming the record in general session at 1:32
29 p.m.)

30

31 **NEW BUSINESS** (Continued)

32 Main Motion 18–034 (Executive Session – Executive Director Recruitment Subcommittee)

33 Moved by Michael Bredlie and seconded

34 To enter into Executive Session for the purposes of the Recruitment Subcommittee.

35 Main Motion 18–034 passed, without objection.

36 (The Executive Board entered in to Executive Session at 1:35 p.m., resuming the record in general
37 session at 1:51 p.m.)

- 1 • Member Comment Responses
- 2 Main Motion 18–035 (Member Comment Responses – Parliamentarian Contract)
- 3 Moved by Bill Hunt and seconded
- 4 That Tonia Thayer and Ken Cramer write a response on the AI Gage contract to be submitted
- 5 to the Board for approval.
- 6 Main Motion 18-035 failed.
- 7
- 8 Main Motion 18–036 (Member Comment Responses – December EBoard Agenda)
- 9 Moved by Beth and seconded
- 10 To place the Member Comment Responses topic on the December agenda.
- 11 Main Motion 18–036 passed, without objection.
- 12
- 13 • ASEA Policies and Procedures (Continued)
- 14 Main Motion 18–027 (ASEA Policies and Procedures [Continued])
- 15 Moved by Beth Siegel and seconded
- 16 That we accept the proposed changes to P&P 17.00.000 and 17.01.030, with the housekeeping
- 17 change to add “Executive” between the words “State” and “Board” in the last sentence of
- 18 17.01.030.
- 19 Note: Objection to the Question being called, debate continued.
- 20 Incidental Motion 18–027C (Divide the Question – ASEA Policies and Procedures)
- 21 Moved by Ken Cramer and seconded
- 22 To divide the Question in reference to ASEA Policies and Procedures
- 23 Incidental Motion 18-027C passed, with objection.
- 24
- 25 Incidental Motion 18–027D (ASEA P&P 17.00.000A – Information Requests)
- 26 Moved by Ken Cramer and seconded
- 27 To accept the proposed changes in reference to ASEA P&P 17.00.000A
- 28 Incidental Motion 18–027D passed 6:4. Yeas: Beth Siegel, Bill Hunt, Eileen Farrar, John
- 29 White, Nadine Lefebvre and Tonia Thayer. Nays: Ken Cramer, Mo Koezuna, Michael
- 30 Bredlie and Rich Sewell.
- 31 Incidental Motion 18–027D passed, with objection.
- 32
- 33 Incidental Motion 18–027E (ASEA P&P 17.00.000E – Information Requests)
- 34 Moved by Ken Cramer and seconded
- 35 To accept the proposed changes in reference to ASEA P&P 17.00.000E
- 36 Incidental Motion 18–027E passed 8:2. Yeas: Beth Siegel, Bill Hunt, Eileen Farrar, John
- 37 White, Ken Cramer, Michael Bredlie, Nadine Lefebvre and Tonia Thayer. Nays: Mo
- 38 Koezuna and Rich Sewell.
- 39 Incidental Motion 18–027E passed, with objection.
- 40
- 41 Incidental Motion 18–027F (ASEA P&P 17.01.030 – Requests for Financial Information)
- 42 Moved by Ken Cramer and seconded
- 43 To accept the proposed changes in reference to ASEA P&P 17.01.030

1 Incidental Motion 18-027F passed 6:4. Yeas: Beth Siegel, Bill Hunt, Eileen Farrar, John
2 White, Nadine Lefebvre and Tonia Thayer. Nays: Ken Cramer, Mo Koezuna, Michael
3 Bredlie and Rich Sewell.

4 Incidental Motion 18-027F passed, with objection.

5
6 Subsidiary Motion 18-027G (ASEA P&P 4.03.000 – Rules of State Executive Board
7 Meetings)

8 Moved by Beth Siegel and seconded

9 To defer consideration of the changes to P&P 4.03.000 until the December 2017 EBoard
10 Meeting.

11 Subsidiary Motion 18-027G passed, with unanimous consent.

12 **REPORT – EXECUTIVE DIRECTOR**

13
14 Main Motion 18-037 (Executive Director's Report)

15 Moved by Beth Siegel and seconded

16 To accept the Executive Director Report into the Record with the exception of the Grievances
17 and Arbitration Report.

18 Main Motion 18-037 passed, without objection.

19 The Executive Director's Report is noted and accepted into the record and incorporated into
20 the minutes as Exhibit B, a copy of which is available upon filing of an Information Request
21 to the Executive Director.

- 22 ➤ Alaska Airlines EasyBiz Account
- 23 ➤ Alaska Airlines Visa Account
- 24 ➤ Collections Update
- 25 ➤ Internal Organizing/Worksite Meetings
- 26 ➤ External Organizing
- 27 ➤ Steward Training
- 28 ➤ Chapter Reporting Update
- 29 ➤ Rural Chapter Travel & Contact
- 30 ➤ Staffing Update
- 31 ➤ New Hire Orientation/Membership Trend
- 32 ➤ Member Advancement Program (MAP)
- 33 ➤ Political Action Program (PAC)
- 34 ➤ Unit Clarifications/PUC/Appeal
- 35 ➤ Business Leave Bank Updates
- 36 ➤ Catastrophic Leave Update
- 37 ➤ Emergency Leave Bank Update
- 38 ➤ Injury Leave Update
- 39 ➤ Grievances and Arbitrations Report
- 40 ➤ ASEA Website Report
- 41 ➤ ASEA Facebook Report
- 42 ➤ Publications/Communications Report

43
44 //End of Executive Director's Report//

1 **REPORT – TREASUER**

2 Nothing to Report

3 //End of Treasurer’s Report//

4

5 **PRESIDENT’S REPORT**

6

Committee Appointments

7 Main Motion 18–038 (President’s Report)

8 Moved by Beth Siegel and seconded

9 That we accept the President’s Report into the record, with the exception of Committee
10 Appointments and that Committee Appointments be done by email poll.

11 Main Motion 18–038 passed, without objection.

12

13 Motion to Reconsider Main Motion 18–038 (President’s Report)

14 Moved by Mo Koezuna and seconded

15 To reconsider Main Motion 18–038

16 Motion to Reconsider Main Motion 18–038 passed, without objection

17

18 Main Motion 18–038 failed.

19

20 Main Motion 18–039 (Committee Appointments)

21 Moved by Mo Koezuna and seconded

22 To accept President Bundick’s ASEA Committee and WIC Chair appointments.

23

ASEA Committee

Appointment

24 ASEA Pride Committee

Rebecca Dunne, Northern Seat

25 D.O.T. Special Issues Committee

Bonnie Allen, Central Seat

26

James Starzec, Central Seat

27 Elections Committee

Vickie Erickson, Bush Seat

28 Next Wave Committee

Amber Barney, Central Seat

29 Nurses Committee

Angel Ambrose, Central Seat

30 WIC Committee

Zuzanna Bobinski, Chair

31 Main Motion 18–039 passed, without objection.

32

33

Calendar of Events

34

35 Main Motion 18–040 (February 2018 Quarterly Business Session–Juneau AK)

36 Moved by Beth Siegel and seconded

37 That the Juneau Quarterly Executive Board Meeting be held February 6-7, 2018.

38 Main Motion 18–040 passed, without objection.

39

40 **ADJOURNMENT**

41

42 Main Motion 18–041 (Adjournment)

43 Moved by Eileen Farrar and seconded

1 To adjourn the September 11-12, 2017, quarterly business session of the ASEA/AFSCME Local
2 52 State Executive Board.

3
4 (Whereupon, the quarterly business session of the ASEA/AFSCME Local 52 State Executive
5 Board adjourned at 4:16 p.m.)
6

7 Respectfully submitted by
8 Dawn Bundick, President
9 State Executive Board
10 ASEA/AFSCME Local 52, AFL-CIO