PENDING APPROVAL OF THE
STATE EXECUTIVE BOARD

MINUTES OF
ASEA/AFSCME LOCAL 52
Quarterly Business Session
State Executive Board
December 13-14, 2017
(Fairbanks AK)
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Quarterly Business Session
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ASEA/AFSCME Local 52 State Executive Board
Quarterly Business Session
December 13-14, 2017 (Fairbanks AK)
QUARTERLY BUSINESS SESSION OF THE
ASEA/AFSCME LOCAL 52 STATE EXECUTIVE BOARD
December 13-14, 2017
MEETING ROOM, SPRINGHILL SUITES HOTEL – FAIRBANKS AK

DAY ONE – December 13, 2017

CALL TO ORDER AND ROLL CALL (8:30 a.m.)
The Quarterly Business Session of the State Executive Board convened in the Meeting Room at the
SpringHill Suites Hotel and was called to order at 8:30 a.m. by President Dawn Bundick, who called
the roll and noted for the record that the following board members, guests and staff were present.
The presence of a quorum was declared.

Present were:
Dawn Bundick, President
Matthew Culley, Secretary
John White, Treasurer
Beth Siegel, Northern Region Representative
Eileen Farrar, Class 1 Representative
Ken Cramer, Central Representative
Maureen “Mo” Koezuna, Bush Representative
Nadine Lefebvre, Southeast Representative
Richard “Rich” Sewell, Professional Representative
Tonia Thayer, Technical Representative
William “Bill” Hunt, Administrative Support Representative
Jim Duncan, Executive Director (with voice/no vote)

Excused Absence:
Michael Bredlie, Municipal Representative

Also present: Jake Metcalfe, Incoming ASEA Executive Director
Tam Tocher, Assistant Regional Director, AFSCME International
Andrea Quintyne, Midnight Sun Chapter President
Kay Smith, Juneau Chapter EBoard Member At-Large #2
Joyce Winton, ASEA Administrative Assistant
Toya Winton, ASEA Staff Union Member

OBLIGATION OF AN OFFICER
Duly elected ASEA/AFSCME Local 52, AFL-CIO, State Executive Board member Matthew
Culley, Secretary, was sworn in and subscribed to the “Obligation of an Officer.”

ADOPT AGENDA
Main Motion 18–052 (Adopt Agenda)
Moved by Mo Koezuna and seconded
To adopt the agenda.
Amendment 18–052A (Adopt Agenda)
Moved by Mo Koezuna and seconded
To amend Main Motion 18-052 (Adopt Agenda) with the additions of Fairbanks North Star Borough Collective Bargaining Agreement Ratification, Meal Break Grievance and Chapter-Statewide EBoard Communications as topics 1, 2 and 3 under NEW BUSINESS and the Lobbyist Report under the ASEA Lobbyist Contract topic.

Note of Record: It is noted for the record that Shawn Alexander, Midnight Sun Chapter member joined the meeting at 8:40 a.m.

Amendment 18-052A passed, without objection.

Amendment 18–052B (Adopt Agenda)
Moved by John White and seconded
To amend the agenda by moving topics Chapter Bylaws, Alaska AFL-CIO and Internal/External Organizing to topics 4, 5 and 6 under NEW BUSINESS.

Amendment 18-052B passed, without objection.

Main Motion 18-052 passed as amended, without objection.

Note of Record: It is noted for the record that Kay Smith, Juneau Chapter EBoard Member At-Large #2 joined the meeting at 8:47 a.m.

APPROVE MINUTES (09/11-12/2017)
Main Motion 18–053 (Adopt 09/11-12/2017 Minutes–Quarterly Business Session–Sitka)
Moved by John White and seconded
To accept the minutes of the September 11-12, 2017, Quarterly Business Session – Sitka into the record.

Subsidiary Motion 18–053A (Adopt 09/11-12/2017 Minutes–Quarterly Business Session–Sitka)
Moved by Beth Siegel and seconded
To postpone accepting the minutes until tomorrow morning.

Subsidiary Motion 18-053A passed, without objection.

Amendment 18–053B (Adopt 09/11-12/2017 Minutes–Quarterly Business Session–Sitka)
Moved by Beth and seconded
To amend Subsidiary Motion 18-053A to say “as the first order of business tomorrow morning.”

Amendment 18-053B passed, without objection.

Main Motion 18-053 passed as amended, without objection.

Main Motion 18–054 (Adopt 09/11-12/2017 Minutes–Quarterly Business Session–Sitka; 10/9-10, 2017 and 11/06/2017 (via Teleconference) Special Meeting Minutes)
Moved by Matt Culley and seconded
To accept all meeting minutes all together in one motion.

Main Motion 18-054 passed, with objection.
**Budget Review/Update**

**FY 2017 Financial Audit**

Executive Director Jim Duncan noted for the record that ASEA’s FY 2017 Financial Audit Report will be presented today, December 13th at 10:00 a.m. TIMES CERTAIN.

**FY 2018 Unaudited Financial Statements**

The FY 2017 Balance Sheet was presented. Regarding the Budget for FY 2018, for the four months ending October 31, 2017, (Budget vs. Actual) the following items were especially noted:

**REVENUE**

Gross Dues Revenue is more than originally projected for the period ending October 31, 2017. Total Dues Obligations are under budget, resulting in approximately $9,860 less than projected. Total Revenues are approximately 7% more than budgeted.

**EXPENSES**

Total actual expenses are approximately 1.5% under the projected year-to-date budget for the four months ending October 31, 2017.

**Main Motion 18–055 (Executive Director Contract Line Item Adjustments)**

Moved by John White and seconded

To adopt presented motion changes to reflect the Executive Director contract.

<table>
<thead>
<tr>
<th>Line Item</th>
<th>Adopted Sep 2017</th>
<th>Change</th>
<th>New</th>
<th>Explanation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administrative Salaries (Jan-Jun FY 18 Only)</td>
<td>55,002</td>
<td>21,248</td>
<td>76,250</td>
<td>Increase</td>
</tr>
<tr>
<td>Administrative Benefits (Jan-Jun FY 18 Only)</td>
<td>19,251</td>
<td>(19,251)</td>
<td>-</td>
<td>Decrease – Breakout Detail</td>
</tr>
<tr>
<td>Health Insurance</td>
<td>-</td>
<td>8,334</td>
<td>8,334</td>
<td>Add–Increase</td>
</tr>
<tr>
<td>Retirement</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>Add</td>
</tr>
<tr>
<td>Auto</td>
<td>-</td>
<td>600</td>
<td>600</td>
<td>Add–Increase</td>
</tr>
<tr>
<td>Continuing Education/Memberships</td>
<td>-</td>
<td>1,500</td>
<td>1,500</td>
<td>Add–Increase</td>
</tr>
<tr>
<td>Accrued Leave</td>
<td>78,344</td>
<td>80</td>
<td>78,424</td>
<td>Increase</td>
</tr>
<tr>
<td>Payroll Taxes</td>
<td>126,863</td>
<td>295</td>
<td>127,158</td>
<td>Increase</td>
</tr>
</tbody>
</table>

Main Motion 18–055 passed, without objection.

**Main Motion 18–056 (Personal Services Contract)**

Moved by Mo Koezuna and seconded

To increase support staff by $3,500 for personal services contract with Joyce Winton to work up to 100 hours between January 2 and February 2, 2018.

Main Motion 18–056 passed, without objection.
ASEA/AFSCME Local 52 State Executive Board  
Quarterly Business Session  
December 13-14, 2017 (Fairbanks AK)

(The Executive Board took a break at 9:53 a.m., resuming the record in general session at 10:06 a.m.)

BDO USA, LLP Assurance Partner Lia Patton provided an overview of ASEA’s FY 2017 Financial Audit to the Statewide Executive Board. Two handouts, Financial Statements Year Ended June 30, 2017 and Audit Wrap-up, June 30, 2017 were distributed to the Board and will be incorporated into the minutes at Exhibit A and B. Copies are available for review upon filing of an Information Request to the Executive Director in accordance with The AFSCME Financial Standards Code, Article X and ASEA Policy on Financial Information Requests (Main Motion 09-005, September 2008).

FY 2018 Capital Budget

The FY 2018 Capital Budget is $5,000 and as of October 31, 2017, there have been no Capital Budget expenditures.

UNFINISHED BUSINESS

• ASEA Policies and Procedures
  1. P&P 4.03.000 — Rules of State Executive Board

Main Motion 18–057 (ASEA Policies and Procedures 4.03.000L)

Moved by John White and seconded
To adopt the changes to P&P 4.03.000L.


• DOT Privatization Update.

Executive Director Jim Duncan reported that ASEA filed a Class Action Grievance on November 3, 2017 at Step II against the Department of Transportation, Department of Administration for violating the provisions of LGR 17-G-128. SOA requested and was granted an extension to reply until December 29, 2017. Three (3) Business Agents have been assigned to work on the grievance Toya Winton, Lead (Anchorage), Adrianne Helinski (Fairbanks) and Dick Isett (Juneau). Toya and Adrianne will advocate for ASEA if the grievance advances to Arbitration (Step III).

Note of Record: It is noted for the record that ASEA Fairbanks staff, Secretary Suyene Dallman and Business Agents Adrianne Helinski and William Walters were introduced to the Executive Board.

Incidental Motion 18–058 (Suspend the Time Rule)

Moved by Beth Siegel and seconded
To suspend the time rule for purposes of the DOT discussion.

Incidental Motion 18-058 withdrawn, without objection.
Note of Record: Jerry Soplanda, Midnight Sun Chapter member joined the meeting at 11:31 a.m.

Wells Fargo Advisors Presentation (At 11:30 a.m.) – presented by Dominic Corleto

Dominic Corleto of Wells Fargo Advisors reported ASEA’s reserve accounts Performance Reviews as of November 30, 2017.

Main Motion 18–059 (Confidential Financial Information)

Moved by Rich Sewell and seconded
To enter into Executive Session to discuss Confidential Financial Information.

Main Motion 18–059 withdrawn, without objection.

(An Executive Summary was incorporated into the minutes at Exhibit C. A copy of which is available for review upon filing of an Information Request form to the Executive Director.)

MEMBER COMMENTS — TIMES CERTAIN AT 12:00 p.m.

A telephonic connection was established at 12:00 p.m. for all incoming calls from members wishing to address the Board.

- Shawn Alexander, Midnight Sun Chapter: DOT Northern Region Contracting Out and DOT Leave Usage
- Lawrence Camp, Anchorage Chapter: ASEA Executive Board Meeting Recordings
- Jerry Soplanda, Midnight Sun Chapter: Incoming Executive Director Jake Metcalfe
- Kay Smith, Juneau Chapter: No Comment
- Toya Winton, ASEA Staff Union Member: No Comment

UNFINISHED BUSINESS (Continued)

- Local 341 Grievance Update.

A grievance was filed against the Executive Director and the Executive Board by Local 341, who represents the staff, over the reduction in the cell phone reimbursement rate and the purchase of bottled water for the office. We could not settle and went to arbitration. The arbitration was held in October with closing briefs due on November 11th. Arbitrator Lee Holen notified ASEA on Monday, December 11th that she would have a decision on the grievance by Thursday, December 14th.

MEMBER COMMENTS — TIMES CERTAIN AT 12:00 p.m. (Continued)

- Glenn Miller and Bob Jordan, FNSB Chapter: Presentation of Thank You Card and Gift to Executive Director Jim Duncan

(The Member Comments segment of the agenda concluded with telephonic disconnection at 12:15 p.m.)
(The Executive Board took a break at 12:16 p.m., resuming the record in general session at 1:38 p.m.)

**UNFINISHED BUSINESS** (Continued)

- **ASEA 17th Biennial Convention Planning**
  
  *Main Motion 18-060 (ASEA 16th Biennial Convention Resolution No. 22)*
  
  Moved by Beth Siegel and seconded
  
  That we send Resolution No. 22 to the AFSCME International President to determine whether or not it violates the ASEA or International Constitutions and whether or not it can be enforced.
  
  Main Motion 18–060 failed.

- **Main Motion 18-061 (Number of ASEA 17th Biennial Convention Committee Members)**
  
  Moved by Ken Cramer and seconded
  
  That the EBoard establish the number of members on each committee for the Convention.

  *Amendment 18-061A (Number of ASEA 17th Biennial Convention Committee Members)*
  
  Moved by Ken Cramer and seconded
  
  To amend Main Motion 18-061 to add “at this meeting.”
  

  Main Motion 18-061 passed, without objection.

- **Main Motion 18-062 (Selection of ASEA 17th Biennial Convention Committee Chairs)**
  
  Moved by Ken Cramer and seconded
  
  That the EBoard follow the intent of Resolution No. 22. Delegates from each chapter will be placed into a “hat” for “lottery” purposes.
  

  Main Motion 18-063 (ASEA 17th Biennial Convention Committee Chairs)
  
  Moved by Beth Siegel and seconded
  
  That the EBoard select the Chairs of each Convention Committee, pursuant to the 11/02/17 recommendation of the parliamentarian.
  

  *Subsidiary Motion 18-063A (ASEA 17th Biennial Convention Committee Chairs)*
  
  Moved by Beth Siegel and seconded
  
  To postpone further discussion on the ASEA 17th Biennial Convention until the February 12-13, 2018 meeting.
  
  Subsidiary Motion 18–063A passed, without objection.

- **Alaska AFL-CIO**

  *Main Motion 18-064 (Alaska AFL-CIO)*
  
  Moved by Nadine Lefebvre and seconded
That Nadine Lefebvre create a PowerPoint™ presentation to teach/enlighten leaders and members about CLCs, VPs and Alaska AFL-CIO convention delegate opportunities.

Main Motion 18–064 passed, without opposition.

- ASEA Lobbyist Contract

  **Main Motion 18–065 (Executive Session – ASEA Lobbyist Contract)**
  Moved by Nadine Lefebvre and seconded
  To go into Executive Session to discuss a personnel issue.
  Main Motion 18–065 passed, without objection.

  (The Executive Board entered into Executive Session at 3:37 p.m., resuming the record in general session at 4:06 p.m.)

  **Lobbyist Report**

  Executive Director Jim Duncan distributed a Legislative Status Report written by ASEA Lobbyist Fate Putman prior to the end of his contract on November 28, 2017.
  (The Executive Board recessed for the evening at 4:25 p.m.)

**DAY TWO – December 14, 2017**

**CALL TO ORDER AND ROLL CALL (8:30 a.m.)**

The Quarterly Business Session of the State Executive Board convened in the Meeting Room at the SpringHill Suites Hotel and was called to order at 8:30 a.m. by President Dawn Bundick, who called the roll and noted for the record that the following board members, guests and staff were present. The presence of a quorum was declared.

Present were:

Dawn Bundick, President
Matt Culley, Secretary
John White, Treasurer
Beth Siegel, Northern Region Representative
Eileen Farrar, Class 1 Representative
Ken Cramer, Central Representative
Maureen “Mo” Koezuna, Bush Representative
Richard “Rich” Sewell, Professional Representative
Tonia Thayer, Technical Representative
William “Bill” Hunt, Administrative Support Representative
Jim Duncan, Executive Director (with voice/no vote)

Excused Absence:

Michael Bredlie, Municipal Representative
Nadine Lefebvre, Southeast Representative

Also present:

Jake Metcalfe, Incoming ASEA Executive Director
Tam Tocher, Assistant Regional Director, AFSCME International
Kay Smith, Juneau Chapter EBoard Member At-Large #2
Joyce Winton, ASEA Administrative Assistant
Toya Winton, ASEA Staff Union Member
GENERAL ORDER OF THE DAY - APPROVE MINUTES (09/11-12/2017, 10/09-10/2017 and 11/06/2017)

Main Motion 18–66 (Adopt 09/11-12/2017 Minutes–Quarterly Business Session–Sitka; 10/9-10, 2017 and 11/06/2017 (via Teleconference) Special Meeting Minutes)
Moved by John White and seconded
To accept meeting minutes, quarterly and special meeting minutes.

Moved by Tonia Thayer and seconded
To replace “James K. Metcalfe” with “top candidate” on page 6, line 37 of the October 9-10, 2017, State Executive Board Special Meeting Minutes.

Amendment 18-066A passed, without objection.

Main Motion 18-066 passed as amended, without objection.

AGENDA (Continued)

• Member Comment Responses (UNFINISHED BUSINESS) and Internal/External Organizing (NEW BUSINESS)

  Subsidiary Motion 18–067 Member Comment Responses (UNFINISHED BUSINESS) and Internal/External Organizing NEW BUSINESS

  Moved by Beth Siegel and seconded
  To postpone further discussion of Agenda Items “Member Comment Response” and “Internal/External Organizing” to the February 2018 meeting.

  Subsidiary Motion 18-067 passed, with objection.

Note of Record: It is noted for the record that the State Executive Board discussed the topics of the ASEA Lobbyist Contract, the 341 Grievance and External Organizing opportunities in 3:37 p.m. Executive Session on Wednesday, December 13, 2017.

NEW BUSINESS

• Executive Board Confidentiality

  Main Motion 18–068 (Executive Board Confidentiality)

  Moved by Beth Siegel and seconded
  That the Board censure Bush Representative Mo Koezuna for her violation of Executive Session confidentiality at the February 2017 meeting.

  Subsidiary Motion 18-068A (Call the Question – Main Motion 18-068)

  Moved by Ken Cramer
  Objection to the Question Being Called – Subsidiary Motion 18-068A [General Consensus]

  Without objection, debate continued.

  Amendment 18-068B (Executive Board Confidentiality)

  Moved by Rich Sewell and seconded
That the reason for this action is because Sister Koezuna told the member that they were discussed in Executive Session.

Amendment 18-068C (Executive Board Confidentiality)
Moved by Beth Siegel and seconded
Change “member” to “staff member.”

Subsidiary Motion 18-068D (Call the Question – Amendment 18-068C)
Moved by Ken Cramer

Objection to the Question Being Called
Moved by Rich Sewell

Objection to the Question Being Called failed.


Subsidiary Motion 18-068E (Call the Question – Amendment 18-068B)
Moved by John White


Amendment 18-068F (Executive Board Confidentiality)
Moved by Ken Cramer and seconded
To change word “censure” to “admonish.”


- February 6–7, 2017 Minutes

Main Motion 18–069 (February 6–7, 2017 Minutes)
Moved by Mo Koezuna
To change the February 2017 meeting minutes to reflect that we went into Executive Session for discussion of an ASEA member and not personnel (Page 6, line 40).

Incidental Motion 18-069A (Objection to the Consideration of a Question)
Incidental Motion 18-069A passed, with objection.

- ASEA Policies and Procedures

Main Motion 18–070 (ASEA P&P Revisions)
Moved by Beth Siegel and seconded
To revise P&P 17.01.030 by inserting a sentence after the second sentence, to read, “The Executive Director’s Contract is deemed a financial record for purposes of Information Requests.”

Main Motion 18-070 passed, without objection.
• Executive Session

Main Motion 18‒071 (Executive Session)
Moved by Beth Siegel and seconded
To enter into Executive Session to protect the privacy of individuals and the Executive Director negotiating process.

Main Motion 18-071 passed, without objection.

(The Executive Board entered in to Executive Session at 10:30 a.m., resuming the record in general session at 10:45 a.m.)

(The Executive Board took a break at 10:31 a.m., resuming the record in general session at 11:00 a.m.)

Note of Record: It is noted for the record that we continue the past practice of the President approving leave for the Executive Director. The President shall notify the Board when the Executive Director goes on leave.

Note of Record: Jerry Soplanda, Midnight Sun Chapter member joined the meeting at 11:02 a.m.

• Service Recognition

General consensus was that President Bundick will identify the type of service recognition for Executive Director Jim Duncan, Past EBoard Secretary Michael Williams, Lobbyist Fate Putman and Joyce Winton and communicate that information to the Executive Board.

REPORT – EXECUTIVE DIRECTOR

Alaska Airlines EasyBiz Account
As of November 3, 2017, the Alaska EasyBiz account has a balance of 39,484 miles, and the Alaska Airlines Visa account has a balance of 321,349 miles.

Collections Update
The Executive Director presented the Collections report to the Board. For FY 2017, we have collected $4,274.63. The net estimated outstanding dues to be collected is approximately $13,432.11.

Internal Organizing/Worksite Meetings
The Executive Director provided an overview of the Internal Organizing/Worksite Meetings for the current quarter. This round of meetings was to provide members with information on the Alaska State Government Shutdown and The Maintenance of Membership re: Janus v. AFSCME. To date ASEA has collected a total of 1795 Maintenance of Membership (MoM) cards.

Although most chapters have received training, many chapters are currently holding elections and may request a new round of chapter officer training. Internal Organizers continue to reach out to chapters who have not received training.

Chapter Reporting Update
The Executive Director presented the Chapter reporting update to the board. Six (6) chapters are receiving sharing payments, eight (8) chapters are missing parts of their End-Of-Year chapter reporting documents and seven (7) chapters have not returned any of their chapter reporting documents
Rural/Bush Chapter Travel and Contact

The Executive Director presented the Rural/Bush Chapter travel and contact report to the Board. Chapters contacted by Business Agents include Kodiak-Aleutians Region, Bristol Bay and Yukon/Kuskokwim (Bethel).

ASEA Stewards/Training

The Executive Director reported that Basic Steward Training was held on October 10, 2017. Twenty-seven (27) stewards attended training—Anchorage (19), Fairbanks (3) and Juneau (5). Advance Training was held on October 11, 2017. One hundred forty-three (143) stewards attended training—Anchorage (77), Fairbanks (25) and Juneau (41).

New Hire Orientation/Membership Trend

The Executive Director presented the New Hire Orientation report to the board. For the period of August 1, 2017, through October 31, 2017, there have been 393 new hires and 270 of those new hires have attended at new hire orientation.

Member Advancement Program (MAP)

The Executive Director presented the Member Advancement Program report to the Board. During the reporting period there were 61 new contributors for a total of 1519 contributors, approximately 20.26% of the membership.

Political Action Program (PAC)

The Executive Director presented the PAC participant report to the Board. As of October 31, 2017, an average of 15.79% of the membership contributes to the PAC.

Unit Clarifications/PUC/Appeal

During this reporting period, twenty-two (22) new clarifications were added to the GGU and twelve (12) to the Supervisory Unit.

Note of Record:  It is noted for the record that Mo Koezuna left the meeting at 11:55 a.m.

Business Leave Update

SOA GGU Business Leave Update

The Executive Director presented the Business Leave Bank Update to the Board. Drawdowns to the bank during this reporting period were for Executive Board Training/Meetings, EBoard Recruitment Committee Meetings, Steward Duties/Training, Worksite Meetings, CLC Meetings, Trust Meetings, Union Meetings and Chapter Activities.

MEMBER COMMENTS — TIMES CERTAIN AT 12:00 p.m.

A telephonic connection was established at 12:00 p.m. for all incoming calls from members wishing to address the Board.

- Jerry Soplanda, Midnight Sun Chapter: Staff Attendance-Midnight Sun Chapter meetings; PAC enrollment on MoM card and Service Recognition for Chris Pace.
- Kay Smith, Juneau Chapter: EBoard Meeting Attendance.
- Andrea Quintyne, Midnight Sun Chapter: Commitment to ASEA and the Midnight Sun Chapter.
• Lawrence Camp, Anchorage Chapter: Service Recognition for Executive Director Jim Duncan and Admin III Joyce Winton

• Keith Heim, Anchorage Chapter: Service Recognition for Executive Director Jim Duncan and Admin III Joyce Winton

• Imeda White, Anchorage Chapter: Service Recognition for Executive Director Jim Duncan and Admin III Joyce Winton

(The Member Comments segment of the agenda concluded with telephonic disconnection at 12:14 p.m.)

VERBAL COMMITTEE REPORTS – TIMES CERTAIN AT 12:15 p.m.

A telephonic connection was established at 12:15 p.m. for all incoming calls from members wishing to address the Board.

• Lawrence Camp, Chair: ASEA Pride Committee

• Zuzanna Bobinski, Chair: Women’s Issues Committee

(The Verbal Committee Reports segment of the agenda concluded with telephonic disconnection at 12:29 p.m.)

(The Executive Board took a break at 12:29 p.m., resuming the record in general session at 1:30 p.m.)

REPORT – EXECUTIVE DIRECTOR (Continued)

Business Leave Update

City of Sitka Business Leave Update

The Executive Director presented the Business Leave Bank Update to the Board. No business leave was used during this reporting period.

Fairbanks North Star Borough (FNSB) Business Leave Bank Update

The Executive Director presented the Business Leave Bank Update to the Board. The annual contribution of four hours/member per contract year was contributed in September 2017. Drawdowns to this bank during this reporting period were for EBoard meetings, EBoard Recruitment Committee meetings and contract negotiations.

Catastrophic Leave Update

During this reporting period, ASEA approved catastrophic leave bank usage for 16 members. The current Catastrophic Leave Bank Balance is 1,142.6 hours.

Emergency Leave Bank Update

During the reporting period September 1, 2017 to October 31, 2017, ASEA approved emergency leave for 41 members. The balance of the Emergency Leave bank is $382,278.71. There are 2,125 GGU employees in the Emergency Leave Bank. One hundred fifty-three members joined the Emergency Leave Bank during the November 1-30, 2017 Open Enrollment period.
Injury Leave Bank Update

During the period of September 1, 2017, through October 31, 2017, ASEA received 12 injury leave applications and approved 279.08 hours of injury leave. The balance of the Injury Leave bank is $735,232.29.

Grievance and Arbitration Report

The Executive Director presented the Arbitration report to the Board. There are 102 open and ongoing cases. Twenty five (25) are at Step IV under the 2013-2016 GGU CBA and 19 are at Step III under the 2016-2019 CBA. As of December 5, 2017, we are awaiting an arbitrator’s decision for one (1) case.

ASEA Website Report

The Executive Director presented the website report to the Board. There were approximately 185 median daily visits. Peak events included: ASEA Strong testimonials and other matters for the weeks of September 5th, 11th and 25th and October 2nd and 23rd.

Facebook Report

The Executive Director presented the ASEA/AFSCME Local 52 Facebook report to the Board. There are currently 603 ‘Likes’ on the ASEA page.

Publications/Communications Report

The Executive Director presented the Publications/Communications report to the Board.

Summary of Resolutions Report

Main Motion 18–072 (Summary of Resolutions Report)

Moved by Beth Siegel and seconded

To update the status of Resolution No. 3 on the Summary of Resolutions Report to include the 12/14/17 WIC Report on this issue prior to the quarterly update being set out (as required under Resolution No. 17).

Main Motion 18-072 passed, without objection.

REPORT – TREASURER

Three (3) copies of the detailed ASEA expense report is available on the counter in the front of the room. Nora Britt and Margaret Pohjola are doing a great job and the FY 2017 Financial Audit went well with no noted exceptions or changes needed. We need to continue to monitor our spending and be fiscally conservative. My recommendation is that we put forth a conservative FY 2019 budget at the EBoard February meeting to present at Convention.

//End of Treasurer’s Report//

REPORT – PRESIDENT

Committee Reports

Committee reports are noted and accepted into the record and incorporated into the minutes at Exhibit D, a copy of which is available upon filing of an Information Request to the Executive Director.
Written Committee reports were provided to the Board from the following committee(s):

ASEA Pride Committee
Class I Committee
Elections Committee

• Staff Employee Member Voting Rights

Main Motion 18–073 (Staff Employee Member Voting Rights)
Moved by Beth Siegel and seconded
That staff employee members of ASEA be provided election materials in accordance with their rights under the Constitution.


Grievance Review Committee
Presidents’ Committee
Probation/Parole Committee
Women’s Issues Committee

Committee Appointments

Main Motion 18–074 (Committee Appointments)
Moved by Rich Sewell and seconded
To accept President Bundick’s ASEA Committee Appointments.

ASEA COMMITTEE
ASEA Pride Committee
Keith Heim, At-Large Seat
Matthew Thomas, At-Large Seat

Women’s Issues Committee
Kay Smith, At-Large Seat

ASEA COMMITTEE
D.O.T. Special Issues Committee
John Bennett, At-Large Seat
Shawn Alexander, Northern Seat
Luke Boles, At-Large Seat

Nurses Committee
Mary Perius, At-Large Seat

Women’s Issues Committee
Cynthia Washington, Central Seat

ASEA COMMITTEE
Women’s Issues Committee
Andrea Quintyne, Northern Seat

Main Motion 18–074 passed, without objection.

Calendar of Events

Main Motion 18–075 (May 2018 Executive Board Quarterly Business Session)
Moved by Rich Sewell and seconded
That the May Executive Board Quarterly Business Session be held in Wasilla.
Main Motion 18–075 failed, with objection.

Main Motion 18–076 (May 2018 Executive Board Quarterly Business Session)
Moved by John White and seconded
That the May Executive Board Quarterly Business Session be held in Ketchikan.
Main Motion 18–076 passed, with objection.

Main Motion 18–077 (May 2018 Executive Board Quarterly Business Session Meeting Dates)
Moved by Beth Sewell and seconded
That we hold the meeting either the 17th-18th or 21st-22nd of May subject to availability and budget.
Main Motion 18-077 withdrawn.

Main Motion 18–078 (May 2018 Executive Board Quarterly Business Session Meeting Dates)
Moved by Rich Sewell and seconded
That the proposed May 2018 meeting dates be May 8-9, May 9-10, May 15-16 or May 16-17 contingent on meeting and sleeping room availability.
Main Motion 18–078 passed, with objection.

Main Motion 18–079 (Executive Board Quarterly Business Session Start Time)
Moved by Beth Siegel and seconded
That the Executive Board Quarterly Business Sessions start at 8:00 a.m. not 8:30 a.m.

ADJOURNMENT

Main Motion 18–080 (Adjournment)
Moved by Bill Hunt and seconded
To adjourn the December 13-14, 2017, quarterly business session of the ASEA/AFSCME Local 52 State Executive Board.
(Whereupon, the quarterly business session of the ASEA/AFSCME Local 52 State Executive Board adjourned at 2:54 p.m.)

Respectfully submitted by
Matthew Culley, Secretary
State Executive Board
ASEA/AFSCME Local 52, AFL-CIO