



# **ALASKA STATE EMPLOYEES ASSOCIATION**

**American Federation of State, County & Municipal Employees Local 52**

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PENDING APPROVAL BY THE  
STATE EXECUTIVE BOARD

MINUTES OF  
Quarterly Business Session  
State Executive Board Zoom Meeting  
August 24-25, 2020  
(Anchorage, AK)

DRAFT

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32		





1 Amendment 21-001A (Move to amend the agenda to a) add review of and corrections to the E-  
2 Board contact list under the Secretary's report; b) add review of the minutes from the May 13,  
3 2020, May 27, 2020, and June 29, 2020 special meetings in the Review Minutes section and c)  
4 add review and discussion of Constitution Article 7.08 and P&P 4.01.000 at the end of New  
5 Business, with the understanding that this item may be discussed prior to other New Business  
6 items if it is too early to discuss the time certain New Business that starts at 1:00 on each day.)  
7 Made by Beth and seconded by Courtney. Motion passed without objection

8 Amendment 21-001B ( (1) Remove "AFSCME Judicial Panel" from new business; and 2)  
9 Move "Board Member Responsibilities" to old business.)

10 Made by Carl, seconded by Courtney. Motion passed without objection

11 Main Motion 21-001 passed as amended, without objection.

12  
13 REVIEW MINUTES (5/7-8/2020 Quarterly Business Session)

14  
15 Main Motion 21-002 (Move to postpone the review and approval of the meeting minutes until  
16 Tuesday morning, at a time to be determined by the chair. Request that the Secretary work with  
17 Sister Norma to get copies of all minutes sent to board members by close of business today,  
18 Monday.)

19 Made by Beth, seconded by Jody.

20  
21 Main Motion 21-002 passed without objection.

22  
23 **Note of Record:** (It is noted for the record the Executive Board took an at ease at 9:36 am back at  
24 9:40 am.)

## 25 26 EXECUTIVE DIRECTOR REPORT

27  
28 Main Motion 21-003 (Move to accept the ED report.)

29 Made by Kenny, seconded by Chuck

30  
31 Main Motion 21-003 passed without objection.

32  
33 Main Motion 21-004 (Move that we have our email addresses from the contact list put on the  
34 website for use by the membership.)

35 Made by Beth, seconded by Nadine.

36  
37 Main Motion 21-004 passed without objection.

38  
39 Main Motion 21-005 (I move to accept the poll votes from 08/14/2020 and 08/10/2020; the decisions  
40 from 08/05/2020 and 07/24/2020, the elections report received 07/14/2020 and the elections report  
41 received 06/12/2020, as outlined in the Secretary's August 2020 report, the texts of which will be  
42 included in the minutes.)

43 Made by Beth, seconded by Chris.

44  
45 Main Motion 21-005 passed without objection.



1 August 14<sup>th</sup> poll vote:

2

3 The following members have been verified as members in good standing. Do you approve the  
4 President's appointment of the following members as AK AFL-CIO Delegates?

5 Ryan Bare

6 Michael Hills

7 Andrew Hills

8 Paul Kelly

9

10 Yea: Nadine, Jody, Carl, Shawn, Kenny, Courtney, Ken, Beth, Scott

11

12 August 10<sup>th</sup> poll vote:

13

14 Dawn would like to appoint the following members to be delegates to the AK AFL-CIO Convention  
15 commencing on August 27-28, 2020.

16

17 Yea: Beth, Carl, Chris, Ken, Jody, Scott, Kenny, Nadine

18 Abstain: Shawn

19

20 July 14<sup>th</sup> elections results

21

22 There were 9 ballots received at the designated deadline time:

23 Scott Leigh - 9 votes

24

25 Scott Leigh is the winner of the Executive Board Bush Region Representative seat.

26

27 Respectfully,

28 Misty Pitaro

29

30 Chair, Statewide Elections Committee

31

32

33 July 12<sup>th</sup> election committee results

34

35 There were 9 ballots received at the designated deadline time:

36 Shawn Alexander - 7 votes

37 Rich Sewell - 2 votes

38

39 Shawn Alexander is the winner of the Executive Board Treasurer seat.

40

41 Respectfully,

42

43 Misty Pitaro, Chair, Statewide Election Committee

44

45

46

47

48



1 **UNFINISHED BUSINESS**

2

3 Main Motion 21-006 (Move to accept the P&P report.)

4 Made by Beth, seconded by Jody.

5

6 Main Motion 21-006 passed without objection.

7

8 Main Motion 21-007 (Move to amend the P&P as outlined in the P&P and Resolutions Subcommittee  
9 proposal sent to the Board on August 10, 2020. A copy of the proposed changes has been attached to  
10 the subcommittee's written report and will be incorporated into the minutes.)

11 Made by Beth on behalf of the P&P Resolutions Subcommittee, seconded by Jody.

12

13 Main Motion 21-007 passed with one objection (Chuck).

14

15 Main Motion 21-008 (Move to approve the rationale for proposed P&P changes, as drafted by the P&P  
16 and Resolutions Subcommittee and sent to the Board on August 10, 2020. Further move to distribute  
17 this rationale to all members with the proposed P&P changes. A copy of the rationale has been attached  
18 to the subcommittee's written report.)

19 Made by Beth on behalf of the P&P Resolutions Subcommittee, seconded by Nadine.

20

21 Main Motion 21-008 passed without objection.

22

23 Main Motion 21-009 (Move to amend P&P Section 9.03.000 (C) to strike the words "decertification as  
24 a steward" from the last sentence and insert the words "a written complaint referral being made for  
25 action under Section 9.07.000", so that the new sentence will read, "Failure to complete annual  
26 advanced training for two(2) unexcused consecutive training opportunities when offered by the union  
27 shall result in a written complaint referral being made for action under Section 9.07.000." Further move  
28 that the rationale submitted by the P&P committee be updated to reflect that this change is being made  
29 to ensure protection of the due process rights of all stewards.")

30 Made by Ken, seconded by Beth.

31

32 Main Motion 21-009 passed without objection.

33

34 Main Motion 21-010 (Move to amend P&P Section 9.03.000 (B) to strike the words "decertification as  
35 a steward" from the last sentence and insert the words "a written complaint referral being made for  
36 action under Section 9.07.000", so that the new sentence will read, "Two(2) consecutive unexcused  
37 absences from either a basic or an advanced training opportunity following election or appointment  
38 shall result in a written complaint referral being made for action under Section 9.07.000." Further move  
39 that the rationale submitted by the P&P committee be updated to reflect that this change is being made  
40 to ensure protection of the due process rights of all stewards.")

41 Made by Ken seconded by Beth

42

43 Main Motion 21-010 passed without objection.

44

45 Main Motion 21-011 (Move that the E-Board P&P/Resolutions committee continue its work as  
46 outlined previously in Motion 20-015 and any new assignments given at the August 2020 meeting  
47 and report again at the December 2020 meeting.)

48 Made by Beth seconded by Chuck.



1 Main Motion 21-011 passed with unanimous consent.

2

3 Main Motion 21-012 (Move that the EBoard Communications Committee continue its work with  
4 ASEA and AFSCME staff, as outlined previously in motion 20-107, and any other new assignments  
5 given at the August 2020 meeting or that may arise out of tasks already assigned, and report again at  
6 the December 2020 meeting. I further move that Scott Leigh replace be added to the committee.)

7 Made by Carl on behalf of the Communications Subcommittee, seconded by Beth

8

9 Main Motion 21-012 passed without objection.

10

11 (The Executive Board took an at ease 10:48 am and returned at 11:00 am.)

12

13 Main Motion 21-013 (I move that Chapter Presidents, or Chief Stewards send a welcome letter (see  
14 attached) along with the PDF file of the Employee Handbook to all new hires within 30 days of receiving  
15 the new hire lists that shall be sent out by ASEA Headquarters.)

16 Made by Jody, seconded by Beth.

17

18 Amendment 21-013A (I move to amend the motion to read "I move that all Chapter president's  
19 or in their absence, their Chief steward shall send".)

20 Made by Carl, seconded by Jody. Motion passed without objection.

21

22 Amendment 21-013B (Move that Sister Jody work with the Communications coordinator and the  
23 Internal Organizer to finalize the boilerplate letter that can be used by all chapter presidents and  
24 chief stewards.)

25 Made by Beth, seconded by Jody. Passed without objection.

26

27 Main Motion 21-013 passed as amended without objection.

28

29 (It is noted for the record that Christopher Cole joined the meeting at 11: 35 am, Madelyn Lowe at  
30 11:41, Mat-Su Steward at 11:43 and Linda Smith 11:45 am.)

31

32 (The Executive Board took an at ease at 11:47 am and returned at 12:00 noon.)

33

### 34 **MEMBER COMMENTS – TIME CERTAIN AT 12:00 pm.**

35 Annie Peterson-Lewis joined the meeting at 12:08 and expressed with COVID and everything,  
36 things have been off schedule and there are no updates for Nurses committee.

37

38 (The Executive Board took a break at 12:16 pm, resuming on record at 1:03 pm. with Secretary  
39 Wendel passing the gavel to Brother Cramer in President Bundick's absence.)

40

41 **Note of Record:** (It is noted for the record that the following joined the Zoom meeting, Margaret  
42 Pohjola, Edward Smyers, Linda Smith, Christopher Cole, Sam Harris, Jodi Andres, Jeremy Kruse,  
43 Reber Stein and Sandra Lane at 1:07 pm. Carl Jacobs is excused for a short period of time.)

44

45

46



1 **REPORT – EXECUTIVE DIRECTOR**

2

3 (It is noted for the record that Shawn joined the meeting.)

4

5 Main Motion 21-014 (I move to return the PPP loan money we received to the bank by close of  
6 business Friday, August 28<sup>th</sup>, 2020.)

7 Made by Shawn, seconded by Scott.

8

9 Main Motion 21-014 passed with a vote of 5 Yea, 2 Nay, 2 abstain.

10 Yea: Shawn, Chris, Nadine, Jody, Scott. Nay: Chuck, Kenny. Abstain: Courtney, Beth.

11

12 Shawn entered into the record:

13 WASHINGTON, DC — On Tuesday, 105 House Democrats, led by House Small Business  
14 Subcommittee on Oversight Chair Rep. Judy Chu (CA-27), Rep. Alan Lowenthal (CA-47) and Rep.  
15 Sylvia Garcia (TX-29), sent a letter to House Democratic and Republican leadership urging that  
16 labor unions be made eligible to access to recovery funds made possible under the CARES Act,  
17 including the Paycheck Protection Program. The letter notes that while faith-based nonprofit  
18 institutions and other 501(c)(3) nonprofits are able to benefit from the PPP, 501(c)(5) organizations,  
19 like labor unions, were excluded.

20

21 <https://chu.house.gov/media-center/press-releases/house-dems-urge-ppp-access-labor-unions>

22

23 Main Motion 21-015 (Move to postpone 21-014 motion to the next regular or special meeting of the  
24 executive board.)

25 Made by Carl, seconded by Kenny motion fails with a vote of Nay: 6 Yea: 3 and 1 not present.

26

27 Nay's: Shawn, Scott, Chris, Jody, Courtney, Nadine. Yea's: Beth, Chuck, Kenny

28 Carl (excused not present)

29

30 Amendment 21-015A (I move to amend that Shawn, Scott, and any other interested board members  
31 have the opportunity to meet with the SBA in regards to the PPP loan, and after such a meeting, a  
32 special or regular meeting will be scheduled.)

33 Made by Courtney, seconded by Kenny. Passed without objection.

34

35 Main Motion 21-015A amendment passed without objection.

36

37 (It is noted for the record that John White joined the meeting at 1:15 pm, Amber Barney at 1:30 pm.)

38

39 **WELLS FARGO PRESENTATION – TIMES CERTAIN AT 1:30 pm.**

40

41 Main Motion 21-016 (Move to go into executive session to discuss negotiations.)

42 Made by Beth and seconded by Jody

43

44 Main Motion 21-016 passed;

45

46 (The Executive Board went into executive session at 1:48 pm and resumed on record at 2:11 pm.)

47

48 (The Executive Board took an at ease at 2:45 pm and returned at 2:50 pm.)



1 (Executive Director Financial Report continued.)

2

3 (It is noted for the record that Carl has returned and Sonja Goedde-Lund joined the meeting at  
4 2:55pm, Meredith Spears at 3:16 pm.)

5

6 (It is noted for the record the Executive Board took an at ease at 3:30 and returned at 3:42 pm.)

7

8 Main Motion 21-017 (Move to extend the meeting to 5pm.)

9 Made by Beth, seconded by Nadine.

10

11 Main Motion 21-017 Passed without objection.

12

13 Main Motion 21-018 (I move to suspend P&P 18.00.010 in its entirety and operate in accordance  
14 with the FSC and Constitution.)

15 Moved by Shawn seconded by Jody

16

17 Main Motion 21-018 WITHDRAWN

18

19 Main Motion 21-019 (Move to extend another 15 minutes until 5.15.)

20 Made by Beth, seconded by Jody.

21

22 Main Motion 21-019 Passed without objection.

23

24 (The Executive Board recessed for the evening at 5:14 pm. with the statement that the meeting may  
25 start late tomorrow.)

26

27

28 **DAY TWO – August 25, 2020**

29

30 **CALL TO ORDER AND ROLL CALL (8:46 am)**

31

32 The Quarterly Business Session of the State Executive Board convened via ZOOM and was called to  
33 order at 8:33 am by Pro-Tem President Ken Cramer, with a roll call by Secretary Courtney Wendel  
34 who noted for the record that the following board members, guests, and staff were present. The  
35 presence of a quorum was declared.

36

37 Present were:

38 Ken Cramer, Central Representative (Acting Chair Pro-tem)

39 Courtney Wendel, Secretary

40 Carl Jacobs, Professional Representative

41 Chris Fowler, Technical Representative

42 Charles Stewart, Class 1 Representative

43 Beth Siegel, Northern Region Representative

44 Nadine Lefebvre, Southeast Representative

45 Jody Morris, Rural Representative

46 Scott Leigh, Bush Representative

47 Kenny Winger, Municipal Representative

48 Jake Metcalfe, Executive Director (with voice/no vote)



1 Excused Absence:

2 Dawn Bundick, President (Excused)

3 Shawn Alexander, Treasurer (Excused for the morning.)

4

5 Also present:

6 Norma Jones, ASEA Administrative Assistant

7 Reber Stein, ASEA Information Officer

8 MaryAnn Ganacias, ASEA Internal Organizer

9 Jeremy Kruse, AFSCME Area Field Services Director

10 Sandra Lane, Western Region Education Coordinator

11 Margaret Pohjola, ASEA Accountant

12 Samantha Harris, Communications Coordinator

13

14 **Note of Record:** (It is noted for the record that the following attend the Zoom meeting Jodi Andres,  
15 Meredith Spears.)

16

17 **NEW BUSINESS**

18

19 Main Motion 21-020 (I move ASEA Steward OUTREACH New Hire list be sent to respective Chief  
20 Stewards with a cc: copy to Chapter Presidents within 5 days of receipt of the State of Alaska New  
21 Hire List being received by ASEA HQ Staff, additionally respond to feedback from Chief Stewards  
22 on the additional feedback regarding the New Hire List and make modification to the list when  
23 feasible.)

24 Made by Ken seconded by Jody

25

26 Amendment 21-020A (Move to amend the motion by adding: That additional new hires be added  
27 to this cumulative list, and sent to respective chief stewards with a copy to chapter presidents  
28 within 5 days of receipt of the employer's New Hire List being received by ASEA HQ Staff.  
29 Further move that all New Hire Lists compiled for chief stewards and chapter presidents should  
30 contain, at a minimum, the following information about each employee: Name; hire date;  
31 department/division; work location; telephone and/or email contact information if available; and  
32 employment status (full time/part-time and permanent/ long-term non-permanent/short-term non-  
33 permanent/seasonal). Further move that staff be instructed to respond to feedback from chief  
34 stewards on any additional data needed on this list and make modifications accordingly.)

35 Made by Beth, seconded by Nadine. Passed with unanimous consent.

36

37 Main Motion 21-020 passed as amended with unanimous consent

38

39 Main Motion 21-021 (I move ASEA Staff solicit the membership to establish Building Safety  
40 Committees for each building where at least 20 of ASEA Members are presently working.)

41 Made by Ken, seconded by Jody.

42

43 Amendment 21-021A (Move to amend: Staff will come up with a process to organize and  
44 facilitate the work of these committees, with assistance from stewards as needed.)

45 Made by Beth and seconded by Scott. Passed without objection

46

47 Main Motion 21-021 passed as amended without objection.

48



1 (It is noted for the record that Amber Barney joined the meeting at 9:18 am, Jan Carolyn Hardy 9:19  
2 am. and Linda Smith 9:22 am.)

3  
4 Main Motion 21-022 (I move the E-Board P&P Subcommittee be tasked with facilitating reasonable  
5 changes to our governing documents pertaining to increasing our presence and activity related to  
6 retired and nearly-retired members and report at the December meeting.)

7 Made by Carl seconded by Jody.

8

9 Main Motion 21-022 passed without objection

10

11 (It is noted for the record that Renee Van Nort & Ed Smyers joined the meeting at 9:51 am.)

12

13 (The Executive Board took an at east at 9:56 am and returned at 10:05 am.)

14

15 Main Motion 21-023 (Invite Stacey Chamberlain to our next regularly scheduled meeting.)

16 Made by Jody seconded by Courtney

17

18 Main Motion 21-023 WITHDRAWN WITHOUT OBJECTION

19

20 Main Motion 21-024 (I move to invite the IVPS for the western region to the next regularly  
21 scheduled board meeting, or if not available a scheduled special meeting.)

22 Made by Jody, seconded by Courtney.

23

24 Main Motion 21-024 passed without objection.

25

26 Main Motion 21-025 (Move that we suspend P&P 4.01.000A until it can be revised to include a  
27 provision for excusing absences for all board members, including the president.)

28 Made by Beth and seconded by Courtney

29

30 Main Motion 21-025 passed without objection

31

32 Main Motion 21-026 (Move that, until a revision to P&P 4.01.000A is approved, the following  
33 procedure be established for enforcing Constitution Article 7.08: If a board member contacts the  
34 President of the Board in advance of a board meeting that the member cannot attend, the Executive  
35 Board, by simple majority vote, shall determine if that represents an excused absence and will report  
36 that decision in the meeting minutes. If this determination must be made after the meeting, it will be  
37 done by poll vote or by special meeting as soon after the absence as practicable. If the President  
38 contacts the Secretary of the Board in advance of a board meeting that the President cannot attend,  
39 the same procedure shall be employed.)

40 Made by Beth and seconded by Jody

41

42 Main Motion 21-026 passed without objection.

43

44 Main Motion 21-027 (Move that P&P 4.01.000 A be amended to strike the words, “the President  
45 shall determine” and insert the words, “ the Executive Board, by simple majority vote shall  
46 determine,”; strike the words “to the Board after the meeting is called to order,” and insert the  
47 words, “in the meeting minutes. If this determination must be made after the meeting, it will be  
48 done by poll vote or by special meeting as soon after the absence as practicable\_”; and add the words



1 after the final sentence, “If the President contacts the Secretary of the Board in advance of a board  
 2 meeting that the President cannot attend, the same procedure shall be employed.” so that the new  
 3 section shall read:

4 *If a board member contacts the President of the Board in advance of a board meeting that the*  
 5 *member cannot attend, the Executive Board, by simple majority vote, shall determine if that*  
 6 *represents an excused absence and will report that decision in the meeting minutes. If this*  
 7 *determination must be made after the meeting, it will be done by poll vote or by special meeting as*  
 8 *soon after the absence as practicable. If the President contacts the Secretary of the Board in*  
 9 *advance of a board meeting that the President cannot attend, the same procedure shall be employed.*

10 Further move that the P&P/Resolutions committee include as a rationale for this change that it is  
 11 made to ensure all board members, including the president, are held accountable for unexcused  
 12 absences by all of their colleagues, not just one person, and that persons who hold the president’s  
 13 seat are not allowed to excuse their own absences.)

14 Made by Beth and seconded by Carl

15

16 Main Motion 21-027 passed without objection.

17

18 (The Executive Board took an at ease at 10:57 am and returned 11:04 am.)

19

20 Main Motion 21-028 (I move to task the P&P committee to define the definition of what an Excused  
 21 Absence entails at our next P&P committee meeting.)

22 Made by Jody seconded by Chuck.

23

24 Amendment 21-028A (And report at the December meeting.)

25 Made by Beth, seconded by Chris. Passed without objection.

26

27 Main Motion 21-028 failed with a vote of Nay: 5 no. Yea: 3. Abstain: 1

28 Nay: Carl, Chris, Nadine, Scott, Courtney. Yea: Chuck, Jody, Kenny. Abstain: Beth

29

30 Main Motion 21-029 (I move to accept the president’s report into the record.)

31 Made by Nadine, seconded by Jody. Passed without objection.

32

33 Amendment 21-029A (Amend the President report to note that Leimomi Martin is no longer in  
 34 State service, so her grievance review committee seat is vacant. Wynn Jennings resigned from  
 35 ASEA membership so his seat on the judicial panel is vacant.)

36 Made by Beth, seconded by Scott. Passed without objection.

37

38 Main Motion 21-029 passed as amended without objection

39

40 Main Motion 21-030 (Move to accept the President’s Report Process submitted to the Executive  
 41 Board on August 25, 2020 with the following changes:

42 1. Amend the first bullet point in the “Committee Appointments” section under “Staff  
 43 Responsibilities” by adding the words “the President or,” before the words “Executive Board,” so  
 44 that the new bullet will read,

45

46 “*When requested by the President or the Executive Board, the Executive Director will facilitate a*  
 47 *broadcast email to the membership soliciting interest for committee vacancies with the notation that*



1 *responses should be directly submitted to the ASEA Board President*  
 2 *at [asea52president@gmail.com](mailto:asea52president@gmail.com) with copy to Admin Assistant III at [normaj@afscmelocal52.org](mailto:normaj@afscmelocal52.org) and*  
 3 *Data Processing/Network Technician at [briandb@afscmelocal52.org](mailto:briandb@afscmelocal52.org).”*  
 4

5 2. Remove the entire “Member Notification” section from “Staff Responsibilities” and insert it  
 6 into “Board President Responsibilities.” It is the express intention of the Executive Board that the  
 7 Board President draft the notification and welcome letters and take responsibility for ensuring they  
 8 are properly transmitted to the members.

9 Further move that this process is considered to be official policy of the ASEA Executive Board and  
 10 shall be transmitted by the Executive Director to each incoming president within 30 days of their  
 11 election.)

12 Made by Beth seconded by Nadine.

13  
 14 Main Motion 21-030 passed with one objection (Chuck)

15  
 16 Main Motion 21-031 (Move to reiterate the instruction given to President Bundick in Motion M20-  
 17 154, adding to the list of committees the newly-formed Conservative Caucus committee. Further  
 18 move to specifically instruct President Bundick to ensure that a solicitation for statements of interest  
 19 for the vacant Election Committee seats is sent out no later than close of business of 08/31/2020.  
 20 Further move that President Bundick make appointments to fill the vacant seats on the Elections  
 21 Committee and request approval of the Board for those appointment via poll vote no later than close  
 22 of business on 09/30/2020.)

23 Made by Beth seconded by Chris.

24  
 25 Main Motion 21-031 passed with unanimous consent.

26  
 27 (The Executive Board took a break at 11:53 am, back on record at 12:55 pm.)

28  
 29 (It is noted for that record that Shawn joined the meeting.)

30 **MEMBER COMMENTS – TIME CERTAIN AT 1:00 pm.**

31 Ed Smyers – good process, going very smoothly, board members voice our own opinions with  
 32 politeness.

33 Jodi Andres

34 Linda Smith – has changes to the minutes.

35 Chad Estes

36

37 **COMMITTEE REPORTS – TIME CERTAIN AT 1:15 pm.**

38 Amber Barney joined the meeting at 1:19 pm to give the Next Wave committee report.

39 Main Motion 21-032 (Move to add to the December agenda a discussion of the PORAC employee  
 40 protection plan, and that the PO committee work actively with ASEA staff to bring a plan of action  
 41 to the December meeting.)

42 Made by Beth seconded by Kenny

43 Main Motion 21-032 passed without objection.

44

45



1 **NEW BUSINESS** (continued)

2 Main Motion 21-033 (Move that we establish the following process for notification of the winning  
3 board candidate when an internal election has taken place under Constitution Article 7.07:

4 Once a selection is determined, the Elections Committee chair shall announce the result to the  
5 President and the Secretary of the Board. The President shall then immediately notify the Board, the  
6 winner, and any other candidates of the results. The President shall then contact the appropriate  
7 ASEA staff with the result, including the Admin Assistant III (at this time, Norma Jones) and the  
8 Communications Coordinator (at this time, Samantha Harris).

9 After the President's notice to ASEA staff, the Admin Assistant III will contact the winner and get  
10 all the necessary information from the new Board member, including personal phone number and  
11 email address, and transmit this information to the Board. The President will then work with the  
12 appropriate staff to ensure that the result of the election is noticed to all ASEA members on our web  
13 site and in any publications.

14 Further move that this process is considered to be official policy of the ASEA Executive Board and  
15 shall be transmitted by the Executive Director to each incoming president within 30 days of their  
16 election, and to each Elections Chair within 30 days of their appointment, and again prior to any  
17 election under this Article.)

18 Made by Beth seconded by Carl.

19 Main Motion 21-033 passed with unanimous consent.

20 Main Motion 21-034 (Move to strike the following language in P&P 18.00.010, paragraph E. 3. in its  
21 entirety and replace with the following;

22 E. 3. ACH, EFT and Wire Transfers shall follow the procedure outlined in E.1 and 2.

23 AND

24 Strike the language in P&P 18.00.020 and replace with the following.

25 The Board authorizes the Executive Director (or designee) to initiate wire transfers, EFTs, ACHs  
26 and checks after approval of the authorized Board members and to obtain account balances.)

27 Made by Shawn seconded by Scott.

28 Main Motion 21-034 passed without objection

29

30 (The Executive Board took an at ease at 2:26 pm and continued at 2:30 pm.)

31 Main Motion 21-035 (Move to go into executive session for purposes of discussing negotiations and  
32 personnel.)

33 Made by Beth seconded by Jody.

34

35 (The Executive Board went into executive session at 2:34 pm. and resumed on record at 3:56 pm.)

36

37 Main Motion 21-036 (I move that the following informal discussion regarding executive board  
38 member responsibilities be limited to 30 minutes, and a summary of the conversation be placed in  
39 the minutes created for this meeting.)

40 Made by Carl seconded by Chris

41

42 Main Motion 21-036 WITHDRAWN with approval.

43

44 Main Motion 21-037 (Move that we extend today's adjournment until no later than 5 pm.)



1 Made by Nadine seconded by Chris

2

3 Main Motion 21-037 passed without objection.

4 Main Motion 21-038 (I move that the following informal discussion regarding executive board  
5 member responsibilities be limited to 30 minutes, and a summary of the conversation be placed in  
6 the minutes created for this meeting.)

7 Moved by Carl seconded by Chris.

8 Follow up on the agenda item from Feb meeting in JNU, passed two motions that required president  
9 to create a process (20-116) by which the pre report would be completed after 6 months we have  
10 received a report and that process is now approved. The second motion 20-117, requested that the  
11 president draft a policy to ensure that communication email correspondence received a response in 7  
12 days. After reflecting during this meeting on how to best address, feel obligated that 20-117  
13 meaningful email correspondent has not yet been met. And express on the record disappointment  
14 that action requested unanimously has not yet been taken. And looking for feedback from the board  
15 on meaningful correspondence in email and action items does not seem to be taking place in a  
16 reasonable amount of time, such as 7 days guideline in that motion. An Epoll for an IVP vote that  
17 failed to happen, understand that the attendance at this meeting was not possible but where advised  
18 about 12 hours prior to the meeting starting, and have a hiccup in processing payments on time that  
19 our treasure has addressed pretty thoroughly. All of this is issues that our president in their normal  
20 course of business take leadership on. On the feet of the board at this point if my perception is off  
21 base or if we feel as a Board we need to continue to follow up on this or let this motion expire and  
22 let it expire for future meetings.

23

24 Get reports out 10 days before a scheduled meeting.

25

26 We need to know what email to send to for the president.

27

28 The union business must continue, and if someone is not able to participate then the member needs  
29 to reach out to other members to delegate duties.

30

31 If someone can't fulfill the obligations of the office, then know that board will have resignation. That  
32 we all look at the matter the same way. Not faulting anyone for having personal, health, or work  
33 issues. But do take issue with insistence to partake in activities but then not follow through.

34 Honorable and noble to acknowledge when you can't fulfill the duties of an office and ask other  
35 board members to do the same. From Dawn to Scott, if we don't have the time we need to reconsider  
36 what we are doing here.

37 Main Motion 21-038 passed.

38 Main Motion 21-039 (Move that we refer to the P&P committee the issue of how and when there can  
39 be delegation of board duties, so we can ensure ASEA has a formal process to ensure the  
40 continuation of board functions in the event of illness or unavailability of board members.)

41 Made by Beth seconded by Carl. Passed without objection.

42

43 Amendment 21-039A (And report at the December meeting.)

44 Made by Jody seconded by Chris. Passed without objection



1 Main Motion 21-039 passed as amended without objection

2

3 Main Motion 21-040 (Move that we schedule a formal communications training for the Board as  
4 soon as practicable prior to our December meeting, for the purposes of improving our internal  
5 communications and efficiency as a Board. Further move that the Executive Director work with  
6 AFSCME or another entity with communication experts to set up this training.)

7 Made by Beth seconded by Chuck passed.

8

9 Amendment 21-040A (Move that Secretary Wendel work with Sister Margaret to get completed  
10 whatever paperwork and tasks are necessary to add her as a signatory to the appropriate ASEA  
11 bank accounts no later than COB on 09/04/2020.)

12 Made by Beth, seconded by Fowler. Passed without objection.

13 Main Motion 21-040 passed as amended without objection.

14

### 15 **REPORT – PRESIDENT**

16 President report was postponed.

17 Main Motion 21-041 (Move that we retroactively increase the FY 20 Capital budget from \$5000 to  
18 \$20,863.00 to reflect actual expenditures made for laptops and a system upgrade that were emergent  
19 and necessary to maintain member services.)

20 Made by Beth seconded by Chuck.

21

22 Main Motion 21-041 passed without objection.

23

24 Main Motion 21-042 (I move that any Quarterly Executive Board Meeting or any Special Executive  
25 Board Meeting business leave slips be signed off prior to the scheduled date by the Executive  
26 Director, or by ASEA staff to avoid the last minute rush to get the time sheets done.)

27 Made by Jody seconded by Chris.

28

29 Main Motion 21-042 RULED OUT OF ORDERED WITHOUT OBJECTION.

30

31 Main Motion 21-043 (Extend until 5.15pm.)

32 Made by Carl seconded by Chris.

33

34 Main Motion 21-043 passed without objection.

35

36 Main Motion 21-044 (Move that we hold our next quarterly Board meeting December 3-4, with  
37 location and method (in person or via Zoom) to be determined no later than mid-October via poll  
38 vote of the Board.)

39 Made by Beth, seconded by Fowler. Passed without objection.

40

41 Amendment 21-044A (Move to 10<sup>th</sup> & 11<sup>th</sup> of December.)

42 Made by Shawn seconded by Jody.

43

44 Main Motion 21-044 passed as amended without objection.



- 1 Main Motion 21-045 (To adjourn the August 24-25, 2020, quarterly business session of the
- 2 ASEA/AFSCME Local 52 State Executive Board.)
- 3 Made by Chris seconded by Courtney.
- 4 Main Motion 21-045 passed.
- 5 (Whereupon, the quarterly business session of the ASEA/AFSCME Local 52 State Executive Board
- 6 adjourned at 5:16 pm.)
  
- 7 Respectfully submitted by
- 8
- 9
- 10 Courtney Wendel, Secretary
- 11 ASEA/AFSCME Local 52, AFL-CIO

DRAFT

