



# INFORMATION REQUEST FORM

ASEA/AFSCME Local 52, AFL-CIO  
2601 Denali Street Anchorage AK 99503  
(907)277-5200 • (907)277-5206 Fax

Union Staff \_\_\_\_\_

By: \_\_\_\_\_

Revised 8/19/2015 sd

**ALL REQUESTS MUST BE APPROVED BY THE EXECUTIVE DIRECTOR  
RETURN VIA FAX (907)277-5206**

## I. MEMBERSHIP INFORMATION REQUESTED:

*(Note: Pursuant to ASEA/AFSCME Local 52 Policy 17.00.000, a roster of Chapter Members may be requested only by a Chapter President, Secretary, or Chief Steward.)*

ROSTER:       Members Only                       Members & Agency Fee Payers  
                          Members in good standing       Members not in good standing  
                          By Alpha                                       by Department (Alpha within)

LABELS:       by Alpha                                       by Zip Code

REQUEST:       Copy by Email                               Hard Copy

Pursuant to ASEA/AFSCME Local 52 Policy No.17.00.000, I agree to use the membership information requested (i.e., mailing labels, member listings, etc.) for the mailing of ballots, newsletters, meeting announcements, and other chapter purposes which are consistent with the objectives and purposes of ASEA/AFSCME Local 52. Any other use may constitute a chargeable violation as listed in Article X of the *International Constitution*. I understand such request for information shall indicate the purpose for which the information will be used. Prior to distribution, newsletters or communications using the Local 52 logo, or identified as a Local 52 publication, and/or using address labels provided by Local 52, must be reviewed by the Executive Director.

Signature \_\_\_\_\_ Chapter \_\_\_\_\_ Date \_\_\_\_\_

Email Address: \_\_\_\_\_

## II. OTHER UNION INFORMATION REQUESTED (One Item Per Form)

A. \_\_\_\_\_  
\_\_\_\_\_

I do hereby state that I am a member in good standing with ASEA/AFSCME Local 52, and I do agree to use the information requested in a manner consistent with the objectives and purposes of ASEA/AFSCME Local 52. Any other use may constitute a chargeable violation as listed in Article X of the *International Constitution*. I understand such request shall indicate the purpose for which the information will be used.

Signature \_\_\_\_\_ Chapter \_\_\_\_\_ Date \_\_\_\_\_

**PURPOSE OF REQUEST I and/or II, ABOVE:**       Chapter Notice (Copy Required)  
 Chapter Newsletter (Copy Required)       Ballots  
 Other \_\_\_\_\_

### UNION USE ONLY

Priority Level:       Approved                                       Not Approved

\_\_\_High (Within 30 days)

\_\_\_Medium (Within 60 days)

\_\_\_Low (within 60+ days)

AUTHORIZED BY: \_\_\_\_\_

Executive Director

Date

COMMENTS: \_\_\_\_\_